

**Board Conference Room  
December 5, 2024  
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, December 5, 2024, at 11:30 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Chief Deputy Clerk Coon. Present: Mr. Erickson, Mr. McCormick, Mr. Beggs, and Mr. Walker. Absent: Mr. Hardy (Excused by Chairperson).

Also Present: Ms. Byard, Oceana County Administrator; and Ms. Coon, Oceana County Chief Deputy Clerk.

Moved by Mr. Beggs and seconded by Mr. Erickson to approve the minutes from the November 14, 2024, Regular Board Meeting.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. McCormick and supported by Mr. Erickson to approve the agenda as presented.

Voice vote. Motion carried.

**Public Comment**

There were no public comments at this time.

**Agenda Items**

**MOTION #2024-142 – FRATERNAL ORDER OF POLICE AGREEMENT**

Moved by Mr. Beggs and supported by Mr. Erickson, to ratify the total tentative agreement reached with the Fraternal Order of Police Labor Council Command Unit for a term of three years from January 1, 2025, through December 31, 2027, and allows the Chair to sign the successor collective bargaining agreement following approval as to from the county’s attorney.

Roll call vote: Mr. Beggs – Yes; Mr. Erickson – Yes; Mr. McCormick – Yes; and Mr. Walker – Yes. Absent: Mr. Hardy.

Motion carried.

**MOTION #2024-145 – GENERAL LAW ENFORCEMENT AGREEMENTS**

Moved by Mr. Erickson and supported by Mr. Beggs, to approve the General Law Enforcement agreements with the following townships:

Leavitt Township  
Crystal Township

Weare Township  
Benona Township

Golden Township  
Pentwater Township

Colfax Township  
Elbridge Township  
Otto Township  
Claybanks Township

Grant Township  
Ferry Township  
Greenwood Township

Hart Township  
Newfield Township  
Village of Shelby

Roll call vote: Mr. Erickson – Yes; Mr. McCormick – Yes; Mr. Beggs – Yes; and Mr. Walker – Yes. Absent: Mr. Hardy.

Motion carried.

**MOTION #2024-146 – LAW ENFORCEMENT AGREEMENTS**

Moved by Mr. McCormick and supported by Mr. Erickson, to approve Law Enforcement Service Agreements with the Village of Hesperia, Village of Walkerville and Grant Township from January 1, 2025 through December 31, 2025 and allow the Chair to sign.

Roll call vote: Mr. McCormick – Yes; Mr. Erickson – Yes; Mr. Beggs – Yes; and Mr. Walker – Yes. Absent: Mr. Hardy.

Motion carried.

**MOTION #2024-147 – COUNCIL ON AGING CONTRACT CLAUSES CERTIFICATION**

Moved by Mr. Erickson and supported by Mr. Beggs, to approve the annual Contract Clauses Certification through MDOT for the Council on Aging for FY 2026 and allow the Chair to sign.

Roll call vote: Mr. Erickson – Yes; Mr. Beggs – Yes; Mr. McCormick – Yes; and Mr. Walker – Yes. Absent: Mr. Hardy.

Motion carried.

**MOTION #2024-148 – TWO SEVEN OH INC. GRANT AGREEMENT**

Moved by Mr. McCormick and supported by Mr. Erickson, to approve the Two Seven Oh Inc. Grant Agreement in the amount of \$3,850 for the purpose of a standard Animal Control box for the Animal Control truck and allow the Chair to sign. There will be a slight delay in ordering the box due to the need to purchase a new Animal Control vehicle.

Roll call vote: Mr. McCormick - Yes; Mr. Erickson - Yes; Mr. Beggs - Yes; and Mr. Walker – Yes. Absent: Mr. Hardy.

Motion carried.

**MOTION #2024-149– PAYMENT OF CLAIMS**

Moved by Mr. Beggs and supported by Mr. Erickson, to adopt Motion #2024-149, approving the payment of accounts payable and release of funds for December 5, 2024.

<b>AMBULANCE</b>	<b>\$10,061.16</b>
<b>GIS</b>	<b>-0-</b>
<b>FOC</b>	<b>-0-</b>
<b>PENTWATER-HART TRAIL</b>	<b>-0-</b>
<b>SHELBY TWP COMM PARK</b>	<b>-0-</b>
<b>BROWNFIELD</b>	<b>-0-</b>

<b>AUTOMATION R.O.D.</b>	<b>-0-</b>
<b>INDIGENT DEFENSE</b>	<b>26,870.82</b>
<b>LCOT</b>	<b>2,866.48</b>
<b>K9 UNIT</b>	<b>-0-</b>
<b>CJT</b>	<b>1,333.72</b>
<b>CDBG</b>	<b>-0-</b>
<b>ARPA</b>	<b>219,723.65</b>
<b>VETERANS AFFAIRS</b>	<b>8,012.91</b>
<b>TECH &amp; INNOVATION</b>	<b>4,886.21</b>
<b>CAPITAL PROG/EQUIP REP</b>	<b>-0-</b>
<b>PUBLIC IMPROVEMENT</b>	<b>5,785.37</b>
<b>FORECLOSURE</b>	<b>-0-</b>
<b>BUILDING DEPARTMENT</b>	<b>15,576.65</b>
<b>GENERAL FUND</b>	<b>447,556.65</b>
<b>GRAND TOTAL</b>	<b>\$742,673.62</b>

Roll call vote: Mr. Beggs – Yes; Mr. Erickson – Yes; Mr. McCormick – Yes; and Mr. Walker – Yes. Absent: Mr. Hardy.

Motion carried.

**Commissioner’s Reports**

Mr. McCormick stated that he went to commissioner’s school on Monday. They had a good section on the Open Meetings Act. He reported that he attended the Ferry Township board meeting and introduced himself. There was discussion regarding their planning commission applying for a grant to rewrite their Master Plan and some clarification requested on tire storage at the Transfer Station. The tire storage is in compliance. He attended the Michigan Works Meeting for the very first time and learned about what they do. Shelby township has installed three solar powered streetlights. He mentioned that Shelby Township has also completed their Master Plan and it is on their website.

Mr. Erickson stated everything is good in Colfax. The biggest problem is that the cemetery lines are askew, and they need to get the cemetery squared back up. He also reported that Leavitt had a sparsely attended board meeting. He reported that in Weare Township, everything is going well. He also noted that Newfield lost two board members, but have two new members. He mentioned that the annual Shoreline Ride at the Silver Lake State Park sand dunes went well with around 2500 horses in attendance. He also remarked that the City of Hart put holiday decorations up at the fairgrounds. He mentioned the retirement of Betty Poort. Finally, he thanked the Council on Aging for holding the memorial services and Celebration of Life and Open House for Mr. Bob Blackmer. Mr. Blackmer has been a very influential community member in Oceana County. Mr. Erickson also reported that a nucleus group had been started with Weare and Pentwater Township members to save the Charles Mears Red Barn located on Monroe Road in Pentwater.

Mr. Walker noted that Administrator Byard is working on a grant application that may provide funds for the Crystal Dam Project based on information received from Mr. Jim Tiffany.

**Public Comment**

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:53 a.m.

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Melanie A. Coon, Oceana County Chief Deputy Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. Walker, Chairperson

## Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Vice-Chairperson Beggs on Thursday, December 5, 2024, at 10:11 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. McCormick, Mr. Walker, and Mr. Beggs. Absent: Mr. Hardy.

Also Present: Lisa Nagel, Counsel on Aging Transportation Director; Ms. Byard, Oceana County Administrator; and Ms. Coon, Oceana County Chief Deputy Clerk.

Moved by Mr. McCormick and supported by Mr. Erickson to approve the minutes of the November 14, 2024 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Vice-Chairperson Beggs asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Erickson and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

### **Public Comment**

There were no public comments at this time.

### **Agenda Items**

Ms. Byard requested consideration for the Council on Aging annual Contract Clauses Certification for FY26 MDOT Application. The Council on Aging representative stated they need the contract clauses signed for specialized services operating assistance. The trips have increased over 11% this year. The volunteer driving and non-ambulatory drives have increased over 100% this year.

Ms. Byard requested consideration for the Two Seven Oh Inc. Grant Agreement for Animal Control Truck boxes.

Ms. Byard did not read the claims for payment, but the following was provided:

#### **REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)**

Fund #	Dept. #	Dept. Name	Amount	Purpose
<b>Special Revenue Funds</b>				
210 - Ambulance			\$ 9,130.00	to Pentwater Fire Department for 3rd quarter MFR costs
260 - Indigent Defense			\$ 13,028.00	to Springstead Law Offices for Indigent Defense costs
			\$ 10,076.00	to Hayes Law Office for October Indigent Defense attorney fees

264 - Local Corrections Officer Training	\$ 1,128.48	to Lexipol, LLC for employee training
	\$ 1,639.00	to West Shore Community College for employee training
272 - Criminal Justice Training	\$ 1,128.72	to Lexipol, LLC for employee training
286 - American Rescue Plan Act	\$ 125,747.65	to Energy Service Solutions, LLC for backup UPS/Generator for jail
	\$ 59,000.00	to Boardwell Mechanical Services for chiller replacement down payment
	\$ 13,750.00	to Custom Tree Service, Inc for Pentwater-Hart Trail
	\$ 21,226.00	to Scheid Plumbing Heating & Cooling for water treatment system
293 - Veterans' Affairs	\$ 1,000.00	to Hidden Creek Firewood for indigent veteran/dependent expenses
298 - Technology & Innovation	\$ 1,913.32	to Shi International for machinery and equipment
445 - Public Improvement	\$ 1,393.36	to CBTS for Building Depts. move to Health Department facility
	\$ 4,392.01	to Shi International for Building Dept. move to Health Department facility
549- Building Department	\$ 2,775.06	to Kevin Greiner for inspections and permits
	\$ 1,349.43	to Sonnie Smith for inspections and permits
	\$ 3,825.06	to Lance Gates for inspections and permits
	\$ 4,175.85	to Randolph D Miller, LLC for inspections and permits

<b>General Fund</b>		
101 - Board of Commissioners	\$ 7,720.69	to H Security & Investigation for monthly expenditures and overtime hours
223 - County Auditing	\$ 8,000.00	to MGT of America Consulting, INC for 2024 Cost Allocation Plan
245 - Remonumentation	\$ 5,593.00	to A&A Land Surveying for monumentation surveyor agreement
257 - Equalization	\$ 24,210.00	to V&V Assessing, LLC for December Equalization services
262 - Elections	\$ 14,104.40	to Election Source for November 2024 Presidential election testing
	\$ 12,166.83	to Spectrum Printers for November 2024 Presidential election ballots
283 - Circuit Court	\$ 1,498.00	to Community Law Office for appellate attorney
	\$ 4,473.92	to Hayes Law Office for December appropriations
	\$ 4,473.92	to Springstead Law Offices for December appropriations
	\$ 3,300.00	to Heacock Reporting for December appropriations
301 - Sheriff	\$ 4,213.56	To AT&T FirstNET for telephone services
	\$ 26,364.46	to Enterprise FM Trust for vehicle leasing, maintenance, and repairs
	\$ 1,341.52	to AT&T FirstNET for telephone services
	\$ 1,860.00	to Lexis Nexis Claims Solutions for support fees

	\$ 2,882.29	to Walicki's A-1 Auto Body & Towing for towing services
	\$ 1,500.00	to Windridge Textile Printing, LLC for vinyl adhesive decals and applications
351 - Jail	\$ 1,706.27	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,491.87	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,392.24	to Gordon Food Service for inmate board and janitorial supplies
	\$ 7,330.77	to Scheid Plumbing, Heating & Cooling for plumbing replacements
528 - Transfer Station	\$ 29,833.00	to American Classic for dumpster services
<b>Total</b>	<b>\$ 442,134.68</b>	

**Administrator's Report** (as provided by Ms. Byard):

**MAC Health and Human Service Meeting**

A meeting of the MAC Health and Human Services was held on Monday, November 25, 2024 with a presentation from Bear River Health, Substance Abuse & Addiction Recovery, Mid-Michigan Youth Outreach. Bear River Health is developing a facility that would provide an alternative placement for boys along with the opportunity for education prior to them being placed in a facility. It would be available to all Michigan counties. They are a community-based system that is formed from the Juvenile Justice System that was put into effect through the State of Michigan over the last year, which would allow for this to be funded through the Child Care Fund. Community based systems are paid 75% from the State and 25% from the county.

This is a 200-acre facility that was previously a site for Kirtland College with 180,000 square foot of buildings. There are roughly 250 beds throughout the state. As we know there is an issue with finding places to house children for detention and this would provide alternative placement. They would start with 97 beds initially and work up providing a safe environment and education including vocational training. Currently some bed rentals are upwards of \$1 million a year and this facility would reduce that cost to roughly \$75,000. They have submitted a grant through DHHS to build a dining hall and a food lab for the ability to provide teaching for culinary.

This facility will also create several jobs and raised concern with the committee but the group did reassure that they have another facility and haven't had issues with filling these positions.

MAC provided a legislative update stating that the House has switched to a Republican majority of 58-52 and the Senate is at 19-18 Democrat due to one of the candidates moving to the State Legislator. There would need to be a special election to fill that position, however there hasn't been any movement on this yet.



The House was working to push through legislation that would require minimum staffing for Act 312 eligible unions. MAC is holding their position on this legislation stating that counties are already having issues with filling positions and this would result in mandatory overtime. This is HB 4688 and they will continue to try and keep this off the House agenda due to staff shortages that we already have.

They are still working on the Revenue Sharing Trust Fund and are working on a letter campaign to get this passed.

There is also a road funding plan that legislators are working toward, however, there is concern if this goes through it will cause issues with the revenue sharing because they are both based off sales tax.

There are 7 to 9 session days remaining between now and the end of the year.

## **FOLLOW UP**

### **Budget**

The budget update is usually provided in the first meeting of the month, however, with the meeting being held prior to the end of the month, the budget will be provided in the second meeting on the 19<sup>th</sup>.

### **Opioid Meeting**

Dr. Lisa Williams with Community Mental Health will be leaving Community Mental Health for another position but I have shared the list of stakeholders and sectors to consider for the steering committee to get to Amy Dolinky with MAC so we can review prior to her departure.

### **Materials Management**

The first meeting of the Materials Management committee has been scheduled with WMSRDC. Updates will continue as they work through this process.

### **Additional Administrator's Report Items**

Administrator Byard reported the building inspector's offices are just being finished up.

### **Department Head Reports**

There were no department head reports at this time.

### **Public Comment**

There were no public comments at this time.

Vice-Chairperson Beggs asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:33 a.m.

Respectfully submitted,

Melanie A. Coon  
Oceana County Chief Deputy Clerk

**Courts and Public Safety Committee**

The Courts and Public Safety Committee Meeting was called to order by Chairperson Beggs, on Thursday, December 05, 2024 at 10:02 a.m. in the Board Conference Room.

Present: Mr. Erickson, Mr. McCormick, Mr. Walker, and Mr. Beggs. Absent: Mr. Hardy.

Also Present: Mr. Craig Mast, Oceana County Sheriff; Ms. Byard, Oceana County Administrator; and Ms. Coon, Oceana County Chief Deputy Clerk.

Moved by Mr. Erickson and seconded by Mr. McCormick to approve the minutes of the November 14, 2024, Courts and Public Safety Committee Meeting.

Voice vote. Motion carried.

Chairperson Beggs asked if there were any changes to the agenda. No changes were mentioned.

Moved by Mr. McCormick and seconded by Mr. Erickson to approve the agenda as presented.

Voice vote. Motion carried.

**Public Comment**

There were no public comments at this time.

**Agenda Items**

Sheriff Mast provided General Law Enforcement Agreements for various townships and villages for the Board to consider. Mr. Walker voiced concern on the specific agreements as they have been a yearly agreement and there is an increase of 2% for 2025 as well as for 2026. There will be a new contract in 2026. He suggested that this be discussed on a yearly basis.

**Department Head Report**

Sheriff Mast reported there have been a lot of slide offs due to the weather. The department has been working on new installation of their technology and most of the cameras have been updated. He also reported that there are 52 in the jail as of today.

**Public Comment**

There were no public comments at this time.

Chairperson Beggs asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:10 a.m.

Respectfully submitted,

Melanie A. Coon  
Oceana County Chief Deputy Clerk