

Oceana County Board of Commissioners

Thursday, January 9, 2025

Today's meetings
begin at **10:00 a.m.**

Committees and Board Meeting Packet



Board of Commissioners

Robert Walker
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Prepared by:

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Oceana County Administrator



Oceana County, Michigan

PUBLIC NOTICE

OCEANA COUNTY BOARD OF COMMISSIONERS

100 State Street, Hart, MI 49420 – (231) 873-4835

The Oceana County Board of Commissioners **will hold** the following committee meetings and its regular board meeting on **Thursday, January 9, 2025**, beginning at 10:00 a.m. and 11:30 a.m. respectively. The meetings will be held in the Oceana County Board of Commissioners Room located at 100 State Street, Hart, MI 49420.

- Organizational Meeting
- Courts and Public Safety
- Finance and Administration Committee
- Regular Board of Commissioners Meeting

Detailed meeting agendas are available online at:

<https://oceana.mi.us/government/board-of-commissioners/schedule-of-meetings/>

or, by contacting the County Administrator's Office at the address shown above, by

telephone (231) 873-4835, or by email countyadmin@oceana.mi.us

The Oceana County Board of Commissioners has **cancelled** the following meetings by order of the committee/board chairperson due to a lack of business:

Personnel and Health and Human Services Committee

All meetings are open to all members of the public. This notice is given pursuant to, and in accordance with, the provisions of the Open Meetings Act, Public Act 267 of 1976, as amended. Oceana County does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services.



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Organizational Meeting

An **Organizational Meeting** of the Oceana County Board of Commissioners will be held on **Thursday, January 9, 2025 beginning at 10:00 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Board Chair: TBD

Board Vice-Chair: TBD

Presenter	Description	Item #
Ms. Coon	Pledge of Allegiance Call to Order Oath of Office (if needed) Roll Call	
Ms. Coon	Election of the Chairperson of the County Board Motion #2025-01 to close the nominations and direct the County Clerk to proceed with a vote for the Board Chairperson. Pages 5 & 6 Roll Call Vote (or by secret ballot if requested in the motion MCL 46.3a)	2025-01
Board Chairperson	Election of the Vice-Chairperson of the County Board Motion #2025-02 to close the nominations and to direct the Oceana County Clerk to cast a unanimous ballot for _____ as the Vice-Chairperson of the Oceana County Board of Commissioners effective January 1, 2025 and expiring December 31, 2025. Roll Call	2025-02
Board Chairperson	Discussion Regarding Chairpersons Term – One or Two Years Page 7	2025-03
Board Chairperson	Discussion and Adoption of the Board of Commissioners’ Rules of Procedure Motion #2025-04 to adopt the Board of Commissioner’s “Rules of Procedures” as presented and to apply the rules to Fiscal Years 2025-2028 unless the rules are otherwise amended by the Board of Commissioners. Pages 8 - 24 Roll Call	2025-04
Board Chairperson	Appointments to Standing Committees <i>(a brief recess may be called)</i> Page 25	
Board Chairperson	Appointments to Various Boards, Commissions, and Committees <i>(a brief recess may be called)</i>	

Presenter	Description	Item #
	Public Comment <i>(State your name, current address, and agenda item or topic)</i>	
Board Chairperson	Adjournment	

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MCL - Section 46.3

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Chapter 46

Act 156 of 1851

[◀ Previous Section](#) [Next Section ▶](#)**COUNTY BOARDS OF COMMISSIONERS (EXCERPT)****Act 156 of 1851****46.3 County board of commissioners; quorum; voting; electrical roll call system; electing chairperson and vice-chairperson; powers and duties of chairperson; signing documents; eligibility of member for other office.**

Sec. 3.

(1) A majority of the members of the county board of commissioners of a county constitutes a quorum for the transaction of the ordinary business of the county.

(2) The county board of commissioners of a county shall act by the votes of a majority of the members present. However, the final passage or adoption of a measure or resolution or the allowance of a claim against the county shall be determined by a majority of the members elected and serving. The county board of commissioners may require in its bylaws that the votes of 2/3 of the members present or a majority of the members elected and serving, whichever is greater, are required on final passage or adoption of a nonagenda item. The voting requirements of this subsection do not apply if section 11 or any other provision of law imposes a higher voting requirement.

(3) To take the yeas and nays on a question to be voted upon by the county board of commissioners of a county, an electrical roll call system may be used.

(4) The county board of commissioners of a county shall elect 1 member as chairperson and 1 member as vice-chairperson. The chairperson shall be elected each odd numbered year for a 2-year term, unless the county board of commissioners provides by resolution that the chairperson shall be elected annually for a 1-year term. The vice-chairperson shall be elected annually for a 1-year term. The election of a chairperson or vice-chairperson shall take place at the first meeting of the county board of commissioners in a year in which a chairperson or vice-chairperson, respectively, is to be elected. The term of a chairperson or vice-chairperson shall begin upon his or her election. A resolution providing for a 1-year

term for the chairperson does not shorten the term of office of a sitting chairperson elected for a 2-year term.

(5) The chairperson shall preside at a meeting of the board, but if the chairperson is absent from a meeting, the vice-chairperson shall preside. A chairperson may administer an oath to a person concerning a matter submitted to the county board of commissioners or connected with the discharge of its duties, may issue subpoenas for witnesses, and may compel the attendance of a witness in the same manner as a court of law. The county board of commissioners may designate 1 member to affix his or her signature to contracts, bonds, and other documents requiring the signature of the chairperson, if the chairperson is unable to so do because of illness or other exigency which, in the opinion of the board, prevents the chairperson from performing the functions of the office.

(6) A member of the county board of commissioners of a county, while a member of the board, is not eligible for election to any other county office or position, the election of which is within the jurisdiction of the county board of commissioners.

History: 1851, Act 156, Imd. Eff. Apr. 8, 1851 ;-- CL 1857, 337 ;-- Am. 1863, Act 195, Eff. June 22, 1863 ;-- CL 1871, 469 ;-- How. 475 ;-- Am. 1897, Act 24, Eff. Aug. 30, 1897 ;-- CL 1897, 2476 ;-- CL 1915, 2266 ;-- Am. 1919, Act 144, Eff. Aug. 14, 1919 ;-- CL 1929, 1122 ;-- CL 1948, 46.3 ;-- Am. 1958, Act 109, Eff. Sept. 13, 1958 ;-- Am. 1962, Act 144, Eff. Mar. 28, 1963 ;-- Am. 1968, Act 56, Imd. Eff. May 28, 1968 ;-- Am. 1969, Act 5, Imd. Eff. Apr. 11, 1969 ;-- Am. 1978, Act 51, Eff. Mar. 30, 1979 ;-- Am. 1978, Act 326, Imd. Eff. July 11, 1978 ;-- Am. 1998, Act 97, Imd. Eff. May 15, 1998 ;-- Am. 2000, Act 392, Imd. Eff. Jan. 4, 2001

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**RESOLUTION 25-01 FOR ELECTING
CHAIRPERSON TO ONE-YEAR TERM**

WHEREAS, Public Act 392 of 2000 amends section 3 of Public Act 156 of 1851 specifying that the chairperson of a county board of commissioners shall be elected each odd-numbered year to serve a two-year term, unless the county board of commissioners provides by resolution that the chairperson shall be elected annually for a one-year term; and

WHEREAS, Public Act 392 took effect on January 4, 2001; and

WHEREAS, the Oceana County Board of Commissioners desires to elect its chairperson on an annual basis.

THEREFORE, BE IT RESOLVED that the Oceana County Board of Commissioners does hereby determine to elect its chairperson for annual one-year terms in accordance with the terms of Public Act 392 of 2000.

State of Michigan	}	Yeas:
	} SS	Nays:
County of _____	}	Absent:

I, _____, Clerk of said County of _____ and Clerk of the Circuit Court thereof, the same being a Court of Record, do hereby certify that the above Resolution 25-____ was adopted by the _____ County Board of Commissioners at their regular meeting held on January __, 202_ as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at _____, this ___th day of January 202_.

_____, County Clerk

OCEANA COUNTY BOARD OF COMMISSIONERS RULES OF ORDER

Effective – January 12, 2023

(All previous versions of these rules are rescinded in their entirety)

1. AUTHORITY

These rules are adopted by the Oceana County Board of Commissioners pursuant to MCL 46.11, as amended.

2. MEETINGS

2.1. Organizational Meeting

The first meeting in each calendar year shall be the organizational meeting.

2.1.1. Procedure in Odd Numbered Years

In each odd numbered year, the County Clerk shall preside. As the first item of business the County Clerk may administer the oath of office to the Commissioners if they have not taken the oath of office.

The second item of business shall be the election of the Chairperson of the Board, which may be done by secret ballot and Vice-Chairperson, which must be done by open ballot. The Chairperson may be done by secret ballot Vice-Chairperson cannot. The County Clerk shall call for nominations for the office of Chairperson and when nominations are closed by majority vote or no other nominations are forthcoming, the County Clerk shall order the roll of Commissioners to be called. When one nominee receives a majority of the votes of the members elected and serving, the nominee shall be declared the Chairperson.

The newly elected Chairperson shall assume the Chair and proceed with the election of the Vice-Chairperson, appointment of committee members, and the adoption of the Board Rules.

If the Commissioners present shall not cast a majority for one nominee, the County Clerk shall continue to preside until a majority of Commissioners elects one of its members to be Chairperson. The Board of Commissioners may proceed onto other agenda matters as they shall decide.

2.1.2. Procedure in Even Numbered Years

In even numbered years, the first order of business shall be the election to the office of Vice-Chairperson and appointment of Commissioners to standing committees and liaison positions. The Chairperson shall make all such appointments and shall appoint a Chairperson and Vice-Chair for each standing committee. All appointments shall be subject to approval of the full Board.

[MCL 46.1; 46.3]

2.2. Regular Monthly Meetings.

Shall be held on the 2nd and 4th Thursday of each month except for the following:

- If any other meeting shall fall on a legal holiday, the meeting shall be scheduled for the previous Tuesday.
- In April of each year, per Department of Treasury, the first meeting shall be held on the “first Tuesday following the second Monday” in the month.
- The meeting on the fourth Thursday of September is hereby designated as the Annual Meeting.

- In November the Board will not meet on the second Thursday.
- In December, meetings will be held on the first and third Thursday.

[MCL 46.1; MCL 46.63]

2.3. Public Hearings

Public Hearings shall be opened by the Chairperson who shall read the nature thereof and report on the method of giving notice. Each citizen wishing to be heard shall address the Chairperson and give his/her name and address before being heard. The Chairperson may refer any question to any officer of the County for answer or may answer the question. At the completion of each citizen's statement, commissioners shall be afforded an opportunity to question the citizen. After all citizens have been heard, commissioners shall be afforded an opportunity to question the county officers or agents. At the completion thereof, the public hearing shall be declared closed by the Chairperson.

2.3.1. The question before the Board upon which the public hearing is held shall be placed by the Chairperson on the agenda for the next Regular Board of Commissioners Meetings unless immediate action is moved and carried as provided in these rules or unless immediate action is required by law in which even the Clerk shall read the appropriate resolution and the matter shall be debated and voted as any other item on the agenda.

2.4. Special Meetings

A special meeting of the County Board of Commissioners shall be held only when requested by at least 1/3 (2) of the members of the Board. The request shall be in writing, shall be addressed to the County Clerk, and shall specify the time, date, place, and purpose of the meeting. Upon the reception of a request, the County Clerk shall give notice to each of the commissioners at least 18 hours prior to the meeting, except in the case of an emergency meeting called in accordance with MCL § 15.265 (see Rule 2.5), in one of the following manners: by causing notice to be delivered to the Commissioners personally; or by leaving the notice at the residence of the Commissioner; or, by telephone, including leaving a message on a telephone answering machine, to a telephone number previously supplied for such purposes by the Commissioner; or, by email to an address previously supplied for such purpose by the Commissioner; or, by confirmed facsimile transmission to a fax number previously supplied by the Commissioner; or, by text. Notice may also be delivered to a Commissioner by mailing a copy of the notice to his or her post office address by certified mail with return receipt requested, at least 10 days before the time of the meeting. Public notice of the time, date, and place of the meeting shall be given in the manner required by the Open Meetings Act and Rule 3, below.

2.5. Emergency Meetings

Emergency meetings of the Board of Commissioners may be held only with the approval of two-thirds (2/3 (4)) of the members of the Board and only if delay would threaten severe and imminent danger to the health, safety, and welfare of the public. A meeting is defined as an emergency meeting only if it must be held before the public notice can be given as written in rule (#3.1).

[MCL 15.265]

2.6. Recessed Meetings

A meeting of the Board which is recessed for more than 36 hours shall be reconvened only after public notice, which is equivalent to that required under subsection (#3.1), has been posted.

2.7. Location of Meetings

Meetings of the Board of Commissioners or any of its committees shall be held in the Board of

Commissioners Conference Room located on the main floor of the County Building, 100 S. State Street, Hart, Michigan, unless public notice of the meeting states a different location. (see #3.4 for change in meeting location)

2.8. Time of Regular Meetings

Regular meetings of the Board of Commissioners shall begin at a fixed time as established annually by the Board at the organizational meeting. The Board shall not begin considering any matter on the agenda not yet under consideration beyond four hours after the Board Chairperson calls the meeting to order except upon the unanimous consent of the members present. Matters on the agenda and not yet acted upon at the time of adjournment will be placed on the agenda of the next regular meeting or a special meeting if one is called.

2.9. Order of Business – Regular Meetings

After the Chairperson calls the meeting to order, the following shall be the order of the business for all regular meetings of the Board:

- Pledge of Allegiance
- Call to Order
- Roll Call and Determination of Quorum
- Approval of Minutes of Last Regular (and/or special) Meeting(s) of the Board (reading aloud is waived as long as the Board has been furnished a copy in the packet prior to the meeting)
- Conflict of Interest Disclosure Regarding Agenda Items
- Changes to the Agenda
- Approval of the Agenda
- Public comment on Agenda Items
- Correspondence received and not included in new business
- Public Hearings, if any
- New business
 - Proposals and recommendations from County officers, agencies and boards
 - Proposals and recommendations from public citizens
 - Proposals and recommendations from other governmental agencies
 - Proposals and recommendations from Board members
 - New business not covered above
 - Opportunity for public to raise new issues not previously covered
 - Opportunity for Board members to raise new issues not previously covered
- Unfinished business
 - Reports by County officials previously requested
 - Reports and recommendations of standing committees of the Board
 - Reports and recommendations of special committees
 - Items postponed to this meeting not covered under Public Hearing
 - Items postponed indefinitely within the past 60 days
 - Other Unfinished Business
- Consideration of Chair and Board Appointments
- Scheduling time for any special meetings
- Approval of the payment of claims
- Other Reports from Commission Members
- Public Comment
- Adjournment

2.10. Order of Business – Special Meetings

After the Chairperson calls the meeting to order, the following shall be the order of the business for all

special meetings of the Board:

- Pledge of Allegiance
- Call to Order
- Roll Call and Determination of Quorum
- Public comment
- Reading of the nature of the Special Meeting and report of compliance with statutory requirements
- Items contained in the motion or call of the Special Meeting in order listed
- Items to be introduced by Board members to be placed on the agenda for the next Regular Meeting with consent of all elected members of the Board.
- Adjournment

2.11. Changes in Meeting Schedule; Recessed Meetings

By a majority vote of the Board members elected and serving, changes may be made to the meeting schedule including time and place, or to recess any meeting to a later date.

2.12. Quorum

A majority of the elected and serving members of the County Board of Commissioners constitutes a quorum for the transaction of the ordinary business of the County. This majority must be present in person unless otherwise authorized by law. A non-majority may be present via two-way telephone or video, in compliance with Rule 10.6 as stated in these board rules.

The terms “majority” and “supermajority” or “2/3 majority” throughout these rules shall be based off of the number of Commissioners who have been elected and are serving. For reference, the table below has calculated the applicable number.

	Majority	2/3 Majority (“Supermajority”)
Five Commissioners	3	4

[MCL 46.3]

3. PUBLIC NOTICE OF MEETINGS

The County Clerk shall provide the proper notice for all meetings of the Board of Commissioners. A meeting of the Board shall not be held unless public notice is given as provided in this section by the County Clerk. Such notice shall include, but not necessarily be limited to the following.

3.1. Schedule Change

If there is a change in the schedule of regular meetings of the Board, there shall be posted within 3 days after the meeting at which the change is made, a public notice stating the new dates, times, and places of its regular meetings. Except as provided in this subsection, for a rescheduled regular or a special meeting of the Board, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting. The requirement of 18-hour notice shall not apply to special meetings of subcommittees of the Board.

3.2. Special Notice Requirements for Meetings at Residential Dwellings

A meeting of the Board may only take place in a residential dwelling if a nonresidential building within the boundary of the local governmental unit or school system is not available without cost to the Board. For a meeting of the Board of Commissioners which is held in a residential dwelling, notice of the meeting shall be published as a display advertisement in a newspaper of general circulation in the city or township in which the meeting is to be held. The notice shall be published not less than two days

before the day on which the meeting is held, and shall state the date, time, and place of the meeting. The notice, which shall be at the bottom of the display advertisement, and which shall be set off in a conspicuous manner, shall include the following language: "This meeting is open to all members of the public under Michigan's open meetings act".

3.3. Notification to Media and Others

The County Clerk shall notify, without charge, any newspaper or radio or television station of the Board's meeting schedule, schedule changes, or special or emergency meetings whenever such media establishment has filed with the County Clerk a written request for such notice. The County Clerk shall also notify other individuals or organizations of regular meetings schedules, or special or emergency meetings, but only upon their written requests and agreement to pay the county for printing and postage expenses. The County Clerk shall mail all such notices required by the rule by first class mail or via electronic means.

3.4. Change in the Location of Meetings

Whenever the regular meeting place shall appear inadequate for members of the public to attend, the Chairperson may change the meeting location to a larger facility in the County. A notice of such change shall be prominently posted on the door of the regular meeting place. The County Clerk shall also give notice of the change in the meeting place in a newspaper and by electronic means, if time permits.

[MCL 15.265 and 15.266; MCL 46.10]

4. AGENDAS

4.1. Regular Meetings

The County Administrator, after first reviewing pending matters and requests, and subject to approval by the Chairperson, shall prepare the proposed agenda of business for all regularly scheduled Commission meetings. Any Commissioner, department head, elected official, or the chairperson of any public board, authority, or commission of Oceana County, desiring to place a matter on the agenda shall provide completed documentation to the County Administrator for such item by 1:00pm on Thursday of the week preceding the meeting. Items not included on the proposed agenda or received after the proposed agenda has been posted shall not be considered by the Board unless approved by a majority vote of the Board members elected and serving.

4.2. Special Meetings

Whenever the Board is called into session of a changed, recessed and special meeting, the agenda shall be included in the notice of the meeting and no other matter shall be considered except when all Board members are present and a majority concurs.

4.3. Distribution

Upon the completion of the proposed agenda, the County Administrator shall immediately distribute copies of the proposed agenda together with copies of reports, supporting information and documentation that relates to the matters of business on the agenda. Commissioners shall be entitled to receive such materials not later than closed of business on the Friday preceding the next regular meeting.

5. CONDUCT OF MEETINGS

5.1. Chairperson

The person elected Chairperson in each odd numbered year shall preside at all meetings of the Board.

In the absence of the Chairperson, the person elected to the position of Vice-Chairperson in the first meeting each year shall preside. If neither the Chairperson nor Vice-Chairperson is present, the County Clerk shall preside until the Commissioners present elect a Commissioner to preside during the absence of the Chairperson and Vice-Chairperson. The Chairperson shall have all the same rights as other members with respect to procedural matters, debate and voting.

5.2. Rights and Duties of Board Members

Board members shall not speak on a motion unless recognized by the Chairperson. All Board members who wish to speak on a motion subject to debate shall be permitted to speak once before any Board members shall be allowed to speak a second time. When a Board member is speaking on any question before the Board, the Board member shall not be interrupted except to be called to order. When a Board member is called to order, the Board member shall immediately cease speaking. The Board, if appealed to, shall decide the case. If there is no appeal, the ruling of the Chairperson shall be final. When a Board member is commenting on a question before the Board, the Board member cannot conclude their comments by moving the previous question.

Board members shall not engage in dialogue with members of the public who address the Board, however, questions are permitted. The Chairperson shall vote on all questions except on an appeal from his or her own decision.

5.3. Rights of the Public

5.3.1. Right of the Public to be Present

All persons shall be permitted to attend any meeting unless a closed meeting may be held in accordance with the provisions of the Open Meetings Act (Section 14). No conditions on attendance may be placed on the public such as requiring that an attending person provide his name or other information. A person shall not be excluded from a public meeting except for a breach of the peace actually committed at the meeting.

5.3.2. Right of the Public to Address the Meeting

Any person shall be permitted to address a meeting of the Board which is required to be open to the public under the provisions of the Michigan Open Meetings Act, as amended, MCLA 15.261, et. seq. Public comment shall be carried out in accordance with the following procedure:

5.3.2.1. Name and Address

Any person wishing to address the Board may state his or her name and address.

5.3.2.2. Permitted Topics

Persons may address the Board only on matters or issues which are relevant and germane to County government as determined by the Chairperson.

5.3.2.3. Individuals

No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes. The Chairperson may, at his or her discretion, allow an additional opportunity or time to speak if determined germane and necessary to discussion.

5.3.2.4. Groups

Whenever a group wishes to address the Board, the group shall identify itself and make

it known ahead of time that it wishes to address the Board in order to facilitate the planning of time allotments to various portions of the agenda. The Chairperson may require that the group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak, which shall not exceed ten (10) minutes. The Chairperson may, at his or her discretion, extend the amount of time the spokesperson is allowed to speak.

5.3.2.5. Time of Public Comment

Public comment will be solicited during the period noted in Rule 2.9 or 2.10, Order of Business. However, public comment may be received during the meeting when a specific agenda topic is scheduled for discussion by the Board and must be germane to the agenda item being discussed. Prior to the first public comment, the Chairperson will indicate the topics on the agenda for which public comment will be accepted. Members of the public wishing to comment should raise their hand or pass a note to the County Clerk in order to be recognized and shall not address the Board until called upon by the Chairperson. Neither the Chairperson nor the Board shall end or conclude any public comment period until each and every member of the public desiring and/or requesting to make a public comment during a public comment period has a full and fair opportunity to do so. (See *Laurence v Grand Traverse County Board of Commissioners*, Grand Traverse County Circuit Court Case No. 13- 30092 CZ)

5.3.2.6. Addition to Public Comment Language

The following phrase will be added to the public comment language on the agenda: "Please be respectful and refrain from personal or political attacks."

5.4. Form of Address

Each person who speaks shall direct his/her comments to the Chairperson. In order to avoid unscheduled debates and to promote the freedom of each public person to speak, the Board shall not comment or respond to a person who is addressing the board, either by verbal or non- verbal communication. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board. Board members wishing to address a member of the public shall first obtain the approval of the Chairperson.

5.5. Board response to public comment

If a member of the public requests an answer to a question (or questions) during public comment or if an item needs to be corrected to avoid public misperception, the response shall be addressed at the end of public comment by the Chairperson or by a commissioner who shall first seek permission of the Chairperson. If more time is needed to provide a response the Chairperson will make a good faith effort of delegating the county administrator, another commissioner, or his/herself to respond before the next board meeting. Note: The Chairperson reserves the right to determine that a question doesn't warrant a response.

5.6. Disorderly Conduct

The Chairperson shall call to order any person who is behaving in a disorderly manner by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities. Such person shall thereupon be seated until the Chairperson shall have determined whether the person is in order. If a person so engaged in presentation shall be ruled out of order, he or she shall not be permitted to speak further at the same meeting except upon special leave of the Board of Commissioners. If the person shall continue to be disorderly and to disrupt the meeting, the Chairperson may order the sergeant-at-arms, who shall be the County Sheriff or any of his/her

deputies, to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

[MCL 15.263]

6. CHAIRPERSON; VICE-CHAIRPERSON

6.1. Election

At the organizational meeting held in January of each year, the Board shall elect, from among its members a Chairperson (in odd numbered years only) and a Vice-Chairperson. The concurrence of a majority of all members of the Board shall be necessary for election. The Chairperson and Vice-Chairperson shall begin their duties immediately upon their election. The Chairperson shall serve a two-year term; the Vice-Chairperson shall serve a one-year term.

6.2. Duties

The Chairperson shall preside at a meeting of the Board, but if the Chairperson is absent from a meeting, the Vice-Chairperson shall preside. A Chairperson may administer an oath to a person concerning a matter submitted to the Board of Commissioners or connected with the discharge of its duties, may issue subpoenas for witnesses, and may compel the attendance of a witness in the same manner as a court of law. The Chairperson shall be the agent for the Board in the signing of contracts, orders, resolutions, Determinations, Board minutes and certifications. Unless otherwise agreed by the Board, the Vice-Chairperson is designated to affix his or her signature to contracts, bonds, and other documents requiring the signature of the Chairperson, if the Chairperson is unable to do so because of illness or other exigency which, in the opinion of the Board, prevents the Chairperson from performing the functions of the office.

[MCL 46.3(4)]

7. RECORD OF MEETINGS

7.1. Minutes and Official Records

The County Clerk, or in his or her absence the County Clerk's deputy, shall be the Clerk of the Board and shall be responsible for maintaining the official record and minutes of each meeting of the Board. The minutes shall include all the actions and decisions of the Board with respect to substantive (non-procedural) motions. The minutes shall include the names of the mover, the person seconding the action, and the vote of the Commissioners. The record shall also state whether the vote was by voice or by roll call and shall show how each Board member voted.

The County Clerk shall maintain in the Office of the County Clerk copies of each resolution and ordinance or other matter acted upon by the Board. The official minutes, however, may refer to those matters by an identifying number and the descriptive title of the ordinance, resolution, or other matter.

7.2. Record of Discussion

The County Clerk shall not be responsible for maintaining a written record or summary record of the discussions or comments of the Board members, nor of the comments made by members of the public. The County Clerk shall, however, be responsible for collecting an electronic recording of each meeting of the Board of Commissioners. Each such recording shall be uploaded to an electronic repository which is accessible to the public to be retained. Thereafter, any physical copies of such recordings may be discarded unless the recording shall be pertinent to any legal proceeding then underway, pending, or reasonably anticipated.

7.3. Public Access to Meeting Records

The County Clerk shall make available to members of the public the records and minutes of the Board meetings in accordance with the Freedom of Information Act. Board minutes, prepared but not approved by the Board, shall be available for public inspection not more than eight business days following the meeting. Minutes approved by the Board shall be available within five business days after the date of the meeting in which the minutes were approved. The County Clerk shall promptly email or mail copies of the minutes to persons who have subscribed.

7.4. Publication of Minutes

Immediately following each session of the Board of Commissioners, the County Clerk shall prepare a report of the proceedings of the Board at that meeting and make the report available as soon as possible in the Office of the County Clerk for public inspection and copying without charge, and mail copies of the report upon request without charge, and advertise that the report is available from the Office of the County Clerk in the Oceana Herald Journal or other well-established newspaper in the County.

[MCL 46.4; MCL 15.269; MCL 15.231-15.244 and MCL 15.261-15.275]

8. OFFICIALS NOT TO BENEFIT

8.1. Conflicts of Interest, County Commissioners

County Commissioners shall comply with all requirements of MCL 15.322, Public Servants Contracting with the Public Entity they serve. If the Board Chair finds that he/she has a conflict, they may step down and allow the Vice-Chair to conduct the meeting.

8.2. Conflicts of Interest, Other Board, Commission, Authority or Committee Members

Any person who serves on any County board, commission, authority, special or advisory committee and who qualifies as a public servant shall not be a party, directly or indirectly, to any contract between himself or herself and the public entity of which he or she is an officer or employee and shall comply in all respects with MCL 15.322, Public Servants Contracting with the Public Entity they Serve.

[MCL 15.322 and 15.323]

9. MOTIONS, RESOLUTIONS AND ORDINANCES

9.1. Method of Making Motions.

No motion shall be put before the Board for discussion or decision unless seconded and shall be restated by the chairperson prior to debate. Any motion shall be put in writing at the request of any Board member. Any motion may, with the permission of the Board member who made the motion and the Board member who seconded the motion, be withdrawn at any time before the motion has been adopted. All motions and amendments or substitute thereto shall be entered in the minutes of the Board unless withdrawn.

9.2. Resolutions and Ordinances to be in Writing

All resolutions and ordinances shall be presented in writing and must be seconded before debate. Any resolution or ordinance may, with the permission of the member who made the motion and the second, be withdrawn at any time before the same has been adopted. All resolutions, ordinances, and amendments or substitutes thereto shall be entered in the minutes of the Board unless withdrawn.

9.3. Procedural Motions

9.3.1. Motion to Adjourn

A motion to adjourn shall always be in order except while a vote is being taken on any other motion already before the Board, or when a Board member has the floor; provided that there shall be other intervening business or a change in the circumstances between the two motions to adjourn.

9.3.2. Motion to Clear the Floor

This motion may be made by the Chairperson or a Board member at any time procedural matters have become sufficiently confused. If the motion to clear the floor has been adopted, it shall clear the floor of all motions as though they have been withdrawn. The motion shall not be subject to debate nor, if adopted, to reconsideration.

9.3.3. Motion to Reconsider

A motion to reconsider shall be in order on any question the Board has decided except for a motion to clear the floor. The motion to reconsider shall be in order only on the same day as the vote to be reconsidered was taken. The motion to reconsider shall be made only by a member who voted with the prevailing side.

9.3.4. Appeal Ruling of the Chairperson

Any Commissioner may appeal the ruling to the chairperson. On all appeals receiving a second, the question shall be, "Shall the decision of the Chairperson stand as the decision of the County Board?"

9.3.5. Division of Question

If a pending main motion (or an amendment to it) contains two or more parts capable of standing as separate questions, the Board can vote to treat each part individually in succession. Such a course is proposed by the motion for division of a question.

9.3.6. Withdrawal or Modification of Motion by the Maker

The Chairperson shall accept a "friendly amendment" of a motion when the following two requirements are met -- first, there is an agreement between the member who made the motion and the member who seconded the motion and second, no other member objects to the friendly amendment. If these two requirements are not met, then the requirements stated in the below two paragraphs of this Rule 9.3.6 shall be followed.

Once a motion has been made, the member who made it may withdraw or modify the motion at any time prior to when the Chairperson states the motion. After the motion has been stated by the Chairperson, the mover must ask permission to withdraw the motion. Upon the making of such a request, the Chairperson shall announce: "Unless there is objection [pause] the motion is withdrawn." If there is an objection, any other Commissioner can move that permission to withdraw be granted, and no second is required. A request for permission to withdraw a motion, or motion to grant such permission, can be made at any time before voting on the question has begun, even though the motion has been since modified. Any Board member can suggest that the maker of a motion ask permission to withdraw it, which the maker can do or decline to do, as he chooses. After a motion has been withdrawn, the situation is as though it had never been made; therefore, the same motion can be made again at the same meeting.

To modify a motion after it has been stated by the Chairperson, the maker asks Permission to do

so, as in the case of withdrawal of a motion. If there is no objection, the Chairperson states the question on the modified motion. If anyone objects, and amendment is otherwise proper, the modification must be approved by a majority vote of those members present. The amendment requires a second if moved by the member who originally made the request.

9.3.7. Motions to Postpone

A motion to postpone can either be for a definite or indefinite period and can be made at any time. A second is required, the motion is debatable, and the motion must be approved by a majority present. If made while a main motion is pending, adoption of the motion to postpone kills the main motion for the duration of the session and avoids a direct vote on the question. A matter that has been postponed indefinitely shall be placed on a subsequent agenda in the same manner as any other matter to be placed on an agenda.

9.3.8. Motion to Amend; Secondary Amendments; No Tertiary Amendments

A motion to amend a main motion, called a “primary amendment,” takes precedence over the main motion. Any Commissioner may move to amend a main motion so long as they have the floor. A second is required. Amendments must be germane to the main motion, that is, it must in some way involve the same question that is raised by the motion to which it is applied. The Chairperson shall rule out of order any proposed motion to amend that is not germane.

A motion to amend an amendment to a main motion is called a “secondary amendment” and shall take precedence over a main motion or primary amendment. A secondary amendment also requires a second. A secondary amendment cannot be amended. Only one primary and one secondary amendment are permitted at a time, but any number of each can be offered in succession—so long as they do not again raise questions already decided.

9.3.9. Motion to Rescind

A member who makes a motion to rescind something previously adopted must provide prior notice of the intent to present such a motion either at: (1) a previous Board meeting so long as that meeting was within 90 days of the meeting where a vote on the Motion to Rescind is to occur, or (2) no less than seven days prior to the meeting where a vote on the Motion to Rescind is to occur. If the member fails to provide such pre-meeting notice, then the vote required to rescind is two-thirds of those members elected and serving at the meeting where the motion to rescind is voted upon.

9.3.10. Order of Precedence of Motions

Only one motion may be pending at one time. Generally, a main motion yields to all secondary motions. Secondary motions shall take precedence in the following order:

- Fix the Time at which to Adjourn
- Adjourn
- Recess
- Raise a Question of Privilege
- Call for the Orders of the Day
- Postpone
- Previous Question (Immediately to close debate and the making of certain motions)
- Limit or Extend Limits of Debate
- Commit
- Amend
- Main Motion

10. VOTING

10.1. Roll call Votes

The names and votes of Commissioners shall be recorded on Board actions to adopt final measures as ordinances or appointment or election of officers. The Chairperson or any Commissioner may request a roll call vote be taken on a particular item.

10.2. Votes Required

Procedural and other questions arising at a meeting of the Commissioners, except for those decisions required by statute or Board Rule to have a higher authority, shall be decided by a majority of the members present. A majority of the members elected and serving, however, shall be required for final passage or adoption of a measure, resolution, or the allowance of a claim.

10.3. Measures Requiring Two-Thirds (2/3 (4)) Vote of Members Elected and Serving

The following actions of the Board shall require a two-thirds (2/3 (4)) vote of the members elected and serving:

- Final passage or adoption of an item after the Board of Commissioners approves the proposed agenda. [MCL 46.3].
- Removal of the County seat. [MCL 46.17].
- Removal from office of a County officer who refuses or neglects to make a report under oath to the Board or to give a bond reasonable or necessary for the performance of the duties of the office. [MCL 46.11(k)].
- To rescind a prior Board action when pre-meeting notice is not provided in compliance with Rule 10.3.11.
- To meet in closed session for any of the reasons noted in Rule 14. Any other matter requiring a 2/3 (4) vote by law.

10.4. Measures Requiring Majority Vote of Members Elected and Serving

The following actions of the Board shall require a majority vote of the members elected and serving:

- Final passage or adoption of any measure or resolution. [MCL 46.3(2)]
- Final passage of an ordinance. [MCL 46.11(j)]
- Allowance of any claim against the County. [MCL 46.3(2)]
- Adoption of an annual budget. [MCL 46.3(2)]
- Adoption or amendment of these Rules. [RONR 10th ed., p. 573]
- Appointment of Road commissioners. [MCL 224.6]
- Appointment of Civil Counsel. [MCL 49.71]
- Election of the Chairperson and Vice-chairperson of the board.
- Any other matter which by law requires a majority vote of members elected and serving.

10.5. Method of Voting [MCL 46.3a; MCL 15.263a]

Members of the Board of Commissioners must be present at a meeting to vote on an action taken by the Board of Commissioners or by a committee of the Board of Commissioners. Members may participate remotely and vote by two-way telephone or video conference only in circumstances requiring the accommodation of a member who is absent due to military duty.

If the member will be participating remotely due to military duty, County Administration staff shall provide the member with a virtual meeting link. Staff shall also post on the Board of Commissioners' webpage and the meeting agenda notice of the absence of the member and the member's email address so as to permit the public to contact the member to provide input on any business that will come before the Board of Commissioners. For a member attending the meeting remotely, the member must make a public announcement at the outset of the meeting, to be included in the meeting minutes, that the member is in fact attending the meeting remotely.

The names and votes of members shall be recorded on an action taken by the Board of Commissioners or by a committee of the Board of Commissioners if the action is on an ordinance or the appointment or election of an officer. The vote and the name of the member voting on other questions or motions shall be recorded at the request of 1/5 of the members present if the question or motion is before the Board, or 1/3 of the members present if the question or motion is before a committee of the Board. A record that is made pursuant to this section shall be available for public inspection. All other measures shall be voted by voice vote. If a commissioner present does not respond to the call for the voice vote, his or her vote shall be recorded as an affirmative vote, unless good cause is shown for abstaining. If there is abstention or a nay vote, there shall be a roll call vote.

10.6. Procedure for Conducting Roll Call Vote

All roll call votes shall be conducted in accordance with the following procedures:

Prior to the first meeting of the Board in each odd numbered year, the County Clerk shall prepare four lists of the members of the Board in the following sequences, provided however, that the name of the Chairperson shall appear as the final name on each of the four lists: (1) alphabetical order; (2) reverse alphabetical order; (3) by district number; and by reverse district number. The County Clerk shall randomly mix the four (4) different lists prior to each meeting of the Board. For each roll call vote at each meeting of the Board, the County Clerk shall proceed to select one list and call the roll in descending order in which the members appear on that list for all roll calls at that meeting.

[MCL 46.3 and 46.3a]

11. RULES OF PROCEDURE; APPEAL

11.1. Questions of Procedure Not Covered by Standing Rules

The rules contained in the latest edition of Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and in which they are not inconsistent with these rules and any special rules of order the board may adopt.

11.2. Appeal

The Board as a whole, not the Chairperson, is the final authority in judging whether these rules have been violated. A Board member who disagrees with a ruling by the Chairperson may appeal the ruling to the Board as a whole. Without waiting to be recognized, a member wishing to appeal the ruling shall say, "I appeal from the decision of the Chairperson." An appeal requires a second. The appeal may be debated, however, unlike other motions, each member may speak only once. The Chairperson may speak in debate twice, the first time in preference over other members and the second time to close debate. An appeal is stated and put to a vote as "Shall the decision of the Chairperson be sustained?" It requires a majority vote in the

negative to overturn the chair's ruling. A tie sustains the decision of the Chairperson and loses the appeal.

[RONR (10th Ed), pp 247-252]

12. COMMITTEES

The Board of Commissioners shall have the following standing committees consisting of a Chairperson, Vice-Chairperson, and all remaining members of the Board of Commissioners. The Chairperson and Vice-Chairperson shall serve at the pleasure of the Chairperson of the Board of Commissioners. Each committee shall thoroughly investigate any matter referred to it by the Board or Board Chairperson and shall report in writing the findings to the Board without undue delay. Upon the motion of any Board member, and approval by a majority of the Board, the Board may discharge a committee from further consideration of any matter.

12.1. Standing Committees and their jurisdiction

A. Finance and Administration

- Serves as the county's statutory "Finance Committee"
- Budget and amendments thereto
- Audit of claims against the County
- Grants, financial statements, borrowing, purchasing
- Lawsuits
- Liaison with County Clerk's Office
- Liaison with County Treasurer's Office
- Liaison with Register of Deeds' Office
- Liaison with County Administrator/Fiscal Officer
- Apportionment Reports
- Liaison with State and Federal agencies

B. Personnel and Health and Human Services

- County Housing Commission
- Liaison to Human Services agencies – public health, mental health, social services, substance abuse, veterans' affairs, council on aging and related
- Liaison with the Medical Care Facility

C. Courts and Public Safety

- Circuit Court and its subdivisions
- District Court and its subdivisions
- Probate Court and Juvenile Court
- Prosecuting Attorney's Office
- Sheriff's Office and all Divisions
- Animal Control Department
- Emergency Ambulance Service
- Emergency Management
- Medical Examiner

D. Properties, Environment, and Economic Development

- County-owned buildings and land other than under the jurisdiction of some other agency (i.e., state or federal park land)
- Liaison with Airport Committee
- Insurances on County buildings, officers and employees

- Construction and remodeling projects
- Liaison with the Building Authority and Public Works
- Environmental Issues
- County Planning Commission
- Drain Commission
- County Ordinances
- Agricultural services and MSU Extension
- Liaison with Road Commission
- Review and recommend Farmland Agreements
- Liaison with local and regional economic development organizations
- Liaison with Conservation District
- Liaison with Transfer Station
- Liaison with DNR and Forestry
- Parks and Recreation
- Remonumentation project
- Equalization Department and County Equalization
- Soil erosion and sedimentation control inspection services
- Building, plumbing, electrical and mechanical inspection services

12.2. Special Committees

The Board may create such special or advisory committees as it deems necessary or appropriate. Special or advisory committees shall automatically expire on December 31st of the year in which they are created unless a different term is specified in the resolution establishing the special or advisory committee, such as until a date certain, or until completion of the appointed task. The term of a special or advisory committee may be extended by the Board. The terms of all members of a special or advisory committee shall automatically expire upon the termination of the special or advisory committee.

Special or advisory committees may consist, in whole or in part, of persons who are not Board members. Members of special committees shall be made by the Board Chairperson subject to Board approval.

12.3. Open Meetings Act

Meetings of all committees of the Board of Commissioners shall conform to the requirements of the Open Meetings Act.

12.4. Rules of Order

The rules of order adopted by the Board of Commissioners, to the extent that they are applicable, shall govern all matters of procedure related to committees.

13. APPOINTMENTS TO OTHER BOARDS, COMMISSIONS AND AUTHORITIES.

13.1. Appointments of Commissioners to Other Boards, Commissions and Authorities

Appointment of Commissioners to other boards, commissions and authorities shall be made by the Chairperson at the organizational meeting and ratified by a majority of the Board elected and serving. The Chair, with Board approval, may assign positions to the most qualified Member who serves on a different Committee.

13.2. Vacancies on Other Boards, Commissions and Authorities

Whenever there shall arise the need to make an appointment to other boards, authorities or

commissions, the Chairperson shall appoint an ad hoc committee to review applications for the position and make recommendations for the appointment to the full Board. All appointees to other boards, authorities and commissions shall be ratified by the Board. However, appointment to the Road Commission and Health and Human Services Board shall be made by the full Board.

14. CLOSED SESSIONS

14.1. Motion for Closed Session

The vote to hold a closed session meeting shall be recorded in the minutes of the meeting at which the motion was made.

14.2. Two-thirds Vote (4 members)

The Board of Commissioners may meet in closed session, closed to the members of the public, upon the motion of any Board member and a roll call vote approval by two-thirds of the Board members for the following purposes:

- To consider the purchase or lease of real property, until an option to purchase or lease that property is obtained.
- To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the county board.
- To meet with an attorney to consider the attorney's written opinion.
- To review the specific contents of an application for employment to a County position and the applicant requests that the application remain confidential.
- Whenever the Board meets to interview an applicant, it shall be in open session.

[MCL 15.267; MCL 15.268]

14.3. Other Reasons

The Board may also meet in closed session for the following reasons without the requirement of the two-thirds (4) vote:

- To reconsider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent if the named person requests a closed hearing. If the person rescinds his/her request for a closed hearing the matter at issue shall thereafter be considered only in open public meeting.
- To consider strategy connected with the negotiation of a collective bargaining agreement.

[MCL 15.267; MCL 15.268]

14.4. Attendance, Closed Session

A member of the Board of Commissioners must be present at a meeting in order to attend a Closed Session. A member may attend a closed session by telephone or video conference and the members are considered present when participating through these two means.

14.5. Minutes, Closed Session

For each closed session, the County Clerk shall make a separate record of the topics discussed. This record shall not be disclosed to the public except upon the order of a court. The County Clerk may destroy the minutes after one year and one day have passed after the meeting at which the approved minutes of the meeting at which the board voted to hold the executive

meeting.

[MCL 15.267; Booth Newspapers v City of Wyoming (425 NW2d 695)].

15. COMPENSATION

The Board shall by budget resolution fix the compensation, per diem, mileage reimbursement, retirement, health benefits and allowed expenses of members of the Board of Commissioners and its committees. The Board shall also establish a per diem policy setting forth the appropriate guidelines for per diem payments. Changes in compensation shall become effective only after the time members of the County Board of Commissioners commence their terms of office after a general election, provided that it is voted upon before the primary filing deadline prior to commencement of the new terms of office. This rule is intended as a supplement to the protections for the public presented in MCL 46.415.

[MCL 46.415; 1977-1978 OAG 81].

16. AMENDMENT TO AND EFFECTIVE DATE OF THESE RULES

These Rules may be amended, suspended, or rescinded only if approved by at least a majority of the Commissioners elected and serving. These Rules shall remain in effect until rescinded or amended. Any amendment to these Rules shall take immediate effect unless otherwise stated by the Board at the time of adoption.

BOC Committee Appointments					
CURRENT	Joel	Bob	Craig	Tim	Paul
C=CHAIR; VC=VICE CHAIR					
Board Chair		C			
Board Vice Chair				VC	
Finance and Administration			C	VC	
Personnel and Health and Human Services	C				VC
Courts and Public Safety			VC	C	
Properties, Environment and Econ. Dev.	VC				C
X=PRIMARY; X(alt)=ALTERNATE					
Road Commission Liaison			X(alt)	X current	
Veterans' Affairs Liaison	X(alt)			X	
Health & Human Serv (MCF) Liaison					X
Health Dept #10 (2)		X			X
Michigan Works	X				
WMSRDC (2)	X			X	
Lakeshore Regional Entity OPB		X			
Local Emergency Planning		X	X(alt)		
Mason-Oceana 911			X	X (alt)	
Community Mental Health					X
Parks & Rec Commission					X
Planning Commission	X		X(alt)		
Land Bank Authority		X			
Department of Public Works				X	
District #5 MSU Extension Advisory					X
Building Authority				X	
Senior Resources Board	X				
Courthouse Security		X (alt)		X	
Pere Marquette River Natural Rivers (2)				X	X
White River Natural Rivers (1 or 2?)	X			X	
Lake Improvement Boards (6)			X	X (4)	
Airport Advisory Board (1)			X		



Oceana County Board of Commissioners

County Building
 100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Courts and Public Safety Committee

There will be a committee meeting on **Thursday, January 9, 2025**, immediately following the organizational meeting, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair:

Committee Vice-Chair:

Presenter	Description	Item #
Chair	Call to Order Roll Call Approval of Minutes from December 5, 2024 Pages 27 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Administrator Byard	Dog running at large fee schedule discussion: \$50 plus court costs for first offense \$100 plus court costs for second offense Charged as misdemeanor for third offense	2025-05
	DEPARTMENT HEAD REPORT	
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

Courts and Public Safety Committee

The Courts and Public Safety Committee Meeting was called to order by Chairperson Beggs, on Thursday, December 05, 2024 at 10:02 a.m. in the Board Conference Room.

Present: Mr. Erickson, Mr. McCormick, Mr. Walker, and Mr. Beggs. Absent: Mr. Hardy.

Also Present: Mr. Craig Mast, Oceana County Sheriff; Ms. Byard, Oceana County Administrator; and Ms. Coon, Oceana County Chief Deputy Clerk.

Moved by Mr. Erickson and seconded by Mr. McCormick to approve the minutes of the November 14, 2024, Courts and Public Safety Committee Meeting.

Voice vote. Motion carried.

Chairperson Beggs asked if there were any changes to the agenda. No changes were mentioned.

Moved by Mr. McCormick and seconded by Mr. Erickson to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Sheriff Mast provided General Law Enforcement Agreements for various townships and villages for the Board to consider. Mr. Walker voiced concern on the specific agreements as they have been a yearly agreement and there is an increase of 2% for 2025 as well as for 2026. There will be a new contract in 2026. He suggested that this be discussed on a yearly basis.

Department Head Report

Sheriff Mast reported there have been a lot of slide offs due to the weather. The department has been working on new installation of their technology and most of the cameras have been updated. He also reported that there are 52 in the jail as of today.

Public Comment

There were no public comments at this time.

Chairperson Beggs asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:10 a.m.

Respectfully submitted,

Melanie A. Coon
Oceana County Chief Deputy Clerk



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Finance and Administration Committee

There will be a committee meeting on Thursday, **January 9, 2025**, immediately following the Courts and Public Safety meeting, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair:

Committee Vice-Chair:

Presenter	Description	Item #
Commissioner Hardy	Call to Order Roll Call Approval of Meeting Minutes from December 19, 2024 Pages 29 - 34 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Administrator Byard	Planning Commission Appointments of: Peter Roskam to fill unexpired term of John Foss through 12/31/2025 John Stivers and Scott Rumsey reappointments for three years through 12/31/2027 David Spittler appointment for three years through 12/31/2027 Pages 35 & 36	2025-06
Administrator Byard	Parks and Recreation Commission Pete Lundburg Reappointment	2025-07
Administrator Byard	Administrator's Review of Selected Claims for Payment Pages 37 - 39 Administrator's Report Pages 40 - 51	2025-08
	Department Head Reports	
	Public Comment (<i>state name, current address, and agenda item or topic</i>)	
	Adjournment	

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, December 19, 2024, at 10:27 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. McCormick, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Ms. Lisa Nagel, Transportation Director, Oceana County Council on Aging (OCCOA) Ms. Byard, Oceana County Administrator; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and supported by Mr. McCormick to approve the minutes of the December 05, 2024 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Erickson and seconded by Mr. Beggs to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Ms. Byard, brought forth discussion regarding the Rothbury annexation. Mr. Walker provided a brief history on the property that the Village of Rothbury has asked to be annexed.

Ms. Byard presented the Board of Commissioners 2025 meeting schedule.

Ms. Byard began discussion regarding the vacancy appointment for County Commissioner, District 2.

Ms. Lisa Nagel, OCCOA Transportation Director began discussion regarding Specialized Services. The form needs to be signed so the monies from MDOT can be received.

Ms. Byard began discussion regarding the Lakeshore Regional Entity (LRE) Oversight Policy Board Appointment.

Ms. Byard did not read the claims for payment, but the following was provided:

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance			\$ 1,120.08	to Republic Services for dumpster service
			\$ 5,500.00	to Walkerville Areas Fire & Rescue for 3rd quarter 2024 MFR costs

260 - Indigent Defense	\$ 14,135.50	to Good Law, PLC for November Indigent Defense attorney fees
	\$ 14,500.00	to Indigent Defense Consultants, PC for monthly expenditures
	\$ 1,137.50	to Karen L. Moore for November Indigent Defense attorney fees
267 - K-9 Unit	\$ 4,403.00	to Animal Surgical Center of Michigan for veterinary medical expenses
286 - American Rescue Plan Act	\$ 13,250.00	to Custom Tree Service, Inc for miscellaneous tree removal
	\$ 36,250.00	to Fleis & Vandenbrink for Safe Route to School Project
	\$ 21,104.75	to Leavitt Township for ARPA Reimbursements
293 - Veterans' Affairs	\$ 2,940.00	to TH Brands for public outreach
298 - Technology & Innovation	\$ 1,395.00	to Envigor for yearly website hosting contract
549- Building Department	\$ 3,082.30	to Kevin Greiner for inspections and permits
	\$ 1,223.97	to Sonnie Smith for inspections and permits
	\$ 4,826.46	to Lance Gates for inspections and permits
	\$ 4,905.45	to Randolph D Miller, LLC for inspections and permits
General Fund		
101 - Board of Commissioners	\$ 7,340.93	to H Security & Investigation for monthly expenditures and overtime hours

	\$ 1,099.59	to Cohl, Stoker, & Toskey, P.C. for legal expenses
248 - General Services	\$ 4,500.00	to Pitney Bowes for postage refill
	\$ 1,403.92	to TelNet Worldwide for telephone services
	\$ 1,500.00	to CGIVB Technology Solutions for monthly expenditures and start up fees
253 - Treasurer	\$ 3,701.00	to Greenstone Insurance for quarterly payment
262 - Elections	\$ 1,488.00	to Election Source for November 2024 Presidential election expenses
265 - Courthouse & Grounds	\$ 2,277.80	to City of Hart for utilities
	\$ 1,541.94	to Republic Services for dumpster services
	\$ 1,971.78	to Engineered Protection Systems for monthly service contract
283 - Circuit Court	\$ 4,775.13	to Hayes Law Office for January 2025 appropriations
	\$ 4,775.13	to Springstead Law Offices for January 2025 appropriations
	\$ 3,300.00	to Heacock Reporting for January 2025 appropriations
296 - Prosecuting Attorney	\$ 4,000.00	to City of Ludington for an extradition case
301 - Sheriff	\$ 7,051.30	to Wex Bank for fuel purchases

	\$ 23,977.09	to Enterprise FM Trust for vehicle leasing, maintenance, and repairs
	\$ 12,250.61	to Affordable Auto & Sales for various repairs
	\$ 5,303.31	to American Signal for equipment repairs and maintenance
	\$ 6,900.00	to Celebrite Inc for 2025 service contract
	\$ 1,674.50	to Walicki's A-1 Auto Body & Towing for vehicle repairs & maintenance
351 - Jail	\$ 16,244.61	to Advanced Correctional Healthcare for monthly inmate medical services
	\$ 2,087.58	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,465.04	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,155.78	to Hansen Foods for inmate board
	\$ 1,090.52	to Amazon Capital Services for janitorial supplies and machinery & equipment
430 - Animal Control	\$ 1,143.62	to Mike Blackmer Electric, Inc for repairs & maintenance
528 - Transfer Station	\$ 20,637.15	to American Classic for dumpster services
	\$ 1,875.00	to Lakeside Electrical Services for equipment repairs & maintenance
~ Total	\$ 276,305.34	

Administrator's Report (as provided by Ms. Byard):

MTA MEETING

The MTA meeting was held in Otto Township on Wednesday, December 11th. Newfield Township provided a presentation about their new recycling center and how they obtained grant funds to assist

with putting that in place. Information was provided to the group about the process in which we are going through for the Materials Management Plan and how the recycling will tie into that. Information will be provided to the townships as this process moves forward. Information was shared about the new Animal Control Ordinance and the ability to obtain a copy from our website. Details were provided about the adoption of the county budget, grants that were applied for regarding the tractor for the County Airport and Crystal Valley Dam. The group discussed training for peer review. Mr. Erickson shared the opinion they received from their attorney as it relates to the Oceana Echo and it being a newspaper of record for public notices.

MACAO MEETING

Our Administrator's group met on Thursdays to discuss lame duck sessions happening at the state. The House and Senate were in session at that time and planned to meet late into the night and then be back on Friday and Wednesday, Thursday and Friday the following week and again the Monday before Christmas. There are 70 bills that they are looking to push through.

There are two bills that MAC has been opposing for us, one pertains to minimum staffing for our Sheriff's Department and the other pertains to PA152 and the amounts for health insurance. The minimum staffing bill has already passed through the Senate.

There was discussion pertaining to the statewide septic code. MAC is opposed to that bill and has had conversations about changes. They said that it has been revised and the local point of sale ordinances would be kept in place and high-risk tanks would be on a list and would be required to be inspected within a ten-year period.

There is a road funding bill that is being proposed but unfortunately, they didn't have much information on that as they are not sharing at this time.

FOLLOW UP

Opioid Meeting

A meeting was held with Dr. Lisa Williams, Community Mental Health with Community Mental Health to discuss the next steps for the Opioid steering committee. The list of stakeholders will be shared with Chairman Walker and the Sheriff to see if there needs to be any additions or deletions. Contact information will be added and, once complete, will be shared with Amy Dolinky with MAC to get that process moving forward. Dr. Williams and I will be meeting sometime in January but would like to schedule a meeting with MAC prior to her departure for her new position.

County Directory

Currently the County Clerk's office prepares the county directories every two years with the cycle of the County Commissioners. Commissioners will now be on a four-year cycle. Now that a change has been made to the commissioner's terms, do you wish to have them published every four years or continue with the two-year cycle?

Ladder Grant

Mr. Curtis Burdette has advised that they received an early response to the Ladder grant application. The application far exceeded available funds, and they expect to have an update in Spring of 2025, which will determine what will be funded.

Airport

The aviation easement paperwork has been completed and submitted for the title work by the engineer. If you recall this pertained to the airport airspace due to the blockage of the trees.

Additional Administrator's Report Items

There were no additional Administrator's report items at this time.

Department Head Reports

There were no department head reports at this time.

Public Comment

There were no public comments at this time.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:57 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

OCEANA COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT/REAPPOINTMENT TO SERVE ON COUNTY ADVISORY BOARDS/COMMITTEES

- Airport Committee
• Board of Canvassers
• Brownfield Redevelopment Authority
• Construction Board of Appeals
• Department of Health and Human Services
• Jury Board
• Land Bank Authority
• Material Management Planning Committee
• Parks and Recreation Commission
• Planning Commission
• Senior Resources Board
• West Michigan Community Mental Health Services

Please list the Boards/Committees you are interested in serving on:

First Baptist church board, Shelby road Baptist trustee board, community foundation board, Shelby village council, Shelby chamber

NAME: Peter Roskam HOME PHONE: [Redacted]

Home Address: [Redacted]

Employer Address: Retired

Work Phone: [Redacted] Email: [Redacted]

What special experience, education or interest do you have for serving on each of the board(s)/ committee(s) you selected? Business degree, community involvement, community leader.

What other boards/committees do you currently serve on or have served on in the past?

Signature Date

Please return completed application to: Oceana County Administrator 100 State St., Suite M-4, Hart, MI 49420 or email to: countyadmin@oceana.mi.us

Your application will be kept on file in the County Administrator's Office for a period of one year. If you have any questions regarding the boards/committees, please refer to our website www.oceana.mi.us

OCEANA COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT/REAPPOINTMENT TO SERVE ON COUNTY ADVISORY BOARDS/COMMITTEES

- Airport Committee
- Board of Canvassers
- Brownfield Redevelopment Authority
- Construction Board of Appeals
- Department of Health and Human Services
- Jury Board
- Land Bank Authority
- Material Management Planning Committee
- Parks and Recreation Commission
- Planning Commission
- Senior Resources Board
- West Michigan Community Mental Health Services

Please list the Boards/Committees you are interested in serving on:

NAME: DAVID SPITLER HOME PHONE: [REDACTED]

Home Address: [REDACTED]

Employer Address: _____

Work Phone: _____ Email: [REDACTED]

What special experience, education or interest do you have for serving on each of the board(s)/ committee(s) you selected? HOUSING - TOWNSHIP SUPERVISOR PENTWATER

ZBA IN PENTWATER - PLANNING COMMISSION PENTWATER

What other boards/committees do you currently serve on or have served on in the past?

CHAIRMAN DOGWOOD DEVELOPMENT BOARD

David Spitzer
Signature
12/23/24
Date

Please return completed application to:

Oceana County Administrator
100 State St., Suite M-4, Hart, MI 49420
or email to: countyadmin@oceana.mi.us

Your application will be kept on file in the County Administrator's Office for a period of one year. If you have any questions regarding the boards/committees, please refer to our website www.oceana.mi.us

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
243 - Brownfield Redevelopment Authority			\$ 8,584.72	to Fishbeck for professional services
256 - Automation Fund R.O.D			\$ 1,176.86	to GovOS for monthly software expenditures
260 - Indigent Defense			\$ 1,181.50	to Applewood Law Wins for Indigent Defense costs
			\$ 1,000.00	to Karen Moore for Indigent Defense Costs
			\$ 17,562.50	to Springstead Law Offices for Indigent Defense costs
293 - Veterans' Affairs			\$ 1,525.00	to TH Brands for public outreach
298 - Technology & Innovation			\$ 8,666.64	to Ninjaone for yearly renewal
			\$ 2,451.67	to SHI International for hardware and supplies for the remodel at the health dept
445 - Public Improvement			\$ 7,500.00	to Mike Blackmer Construction for the remodel at the health dept
			\$ 7,239.94	to SHI International for hardware and supplies for the remodel at the health dept
549- Building Department			\$ 2,903.71	to Kevin Greiner for inspections and permits
			\$ 1,453.74	to Sonnie Smith for inspections and permits
			\$ 3,230.66	to Lance Gates for inspections and permits
			\$ 1,606.25	to Randolph D Miller, LLC for inspections and permits
General Fund				
208 - Insurance			\$ 46,189.89	to MMRMA for quarter liability insurance.

245 - Remonumentation Budget	\$ 1,958.00	to J Randolph Hepworth for monumentation surveyor contract for 2024.
257 - Equalization	\$ 18,150.00	to V & V Assessing, LLC for monthly equalization services
265 - Courthouse & Grounds	\$ 1,371.00	to Hallack Contracting for salting and plowing
	\$ 4,118.46	to Mears Service center for repairs to maintenance truck
	\$ 1,034.80	to Scheid Plumbing for repairs
286 - District Court	\$ 1,900.16	to Xerox for purchase of new equipment
289 - Friend of the court	\$ 3,069.60	to MGT of America Consulting, LLC for CRP billing
294 - Probate court	\$ 1,350.00	to Barkow Law Company, PLLC for 4th quarter 2024 county guardian fees
296 - Prosecuting Attorney	\$ 1,306.70	to integrity business solutions for office supplies
301 - Sheriff	\$ 6,902.19	to Wex Bank for fuel purchases
	\$ 1,367.18	to AT&T FirstNET for telephone services
	\$ 1,371.00	to Hallack Contracting for salting and plowing
331 - Marine Law	\$ 1,600.00	to Village of Pentwater for yearly boat slip fee
351 - Jail	\$ 1,867.58	to Gordon Food Serice for inmate board and janitorial supplies
	\$ 1,473.03	to Gordon Food Serice for inmate board and janitorial supplies
	\$ 1,512.32	to DTE for utilities
	\$ 1,680.73	to Gordon Food Serice for inmate board and janitorial supplies

528 - Transfer Station	\$ 9,237.65	to American Classic for dumpster services
595 - Airport	\$ 3,800.00	to Hallack contracting for plowing and salting
	\$ 2,544.00	to Avsurance corporation for yearly renewal
648 - Medical Examiner	\$ 7,761.00	to Mid MI Medical Services for 4th QTR 2024 medical examiner fee
	\$ 3,322.48	to WMU Homer Stryker for autopsy
649 - Mental Health	\$ 21,295.81	to West Michigan CMH for Local Match November & December 2024
710 - MSU Extension	\$ 37,696.50	to MSUE Business Office for 1st qtr 2025 MOA work plan payment
~ Total	\$ 249,963.27	

PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 12/31/2024	ACTIVITY FOR MONTH 12/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - GENERAL						
101-000-540.000	AIRPORT - MDOT GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST	0.00	0.00	0.00	0.00	0.00
101-000-671.000	CAPITAL LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00
101-000-675.000	911 LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00
101-000-682.000	REVENUES	0.00	0.00	0.00	0.00	0.00
101-000-691.000	OTHER FINANCING SOURCE - LEASE	0.00	0.00	0.00	0.00	0.00
101-000-699.000	INTERFUND TRANSFERS IN	20,000.00	18,156.76	0.00	1,843.24	90.78
101-000-699.286	INTERFUND TRANSFERS IN	780,416.00	360,199.01	0.00	420,216.99	46.15
Total Dept 000 - GENERAL		800,416.00	378,355.77	0.00	422,060.23	47.27
Dept 172 - COUNTY ADMINISTRATION						
101-172-682.040	MISCELLANEOUS REVENUE - PAYROLL	0.00	9,010.76	0.00	(9,010.76)	100.00
Total Dept 172 - COUNTY ADMINISTRATION		0.00	9,010.76	0.00	(9,010.76)	100.00
Dept 215 - COUNTY CLERK						
101-215-478.000	MARRIAGE LICENSES	3,300.00	3,480.00	200.00	(180.00)	105.45
101-215-479.011	OTHER SERVICES - LAMINATION	0.00	0.00	0.00	0.00	0.00
101-215-614.000	CERTIFIED COPIES	16,550.00	18,712.00	1,620.00	(2,162.00)	113.06
101-215-615.000	ASSUMED NAMES & CO-PARTNERSHIP	1,300.00	1,220.00	60.00	80.00	93.85
101-215-617.000	NOTARY	300.00	312.00	0.00	(12.00)	104.00
101-215-619.000	RECORD COPYING	50.00	1.00	0.00	49.00	2.00
101-215-630.000	OTHER CLERK'S SERVICES	500.00	427.00	0.00	73.00	85.40
101-215-630.100	OTHER CLERKS SERVICES - PHOTO	0.00	0.00	0.00	0.00	0.00
101-215-642.000	COUNTY FLAG SALES	212.00	0.00	0.00	212.00	0.00
101-215-665.040	OTHER REVENUE-ELECTION PROGRAMMING	0.00	0.00	0.00	0.00	0.00
101-215-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-215-676.020	REIMBURSEMENT-FOC VEHICLE MILEAGE	0.00	0.00	0.00	0.00	0.00
101-215-676.022	ELECTION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-215-679.000	CREMATION INCOME	6,900.00	7,550.00	700.00	(650.00)	109.42
101-215-687.000	REFUNDS	0.00	0.00	0.00	0.00	0.00
101-215-687.010	INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
101-215-689.000	CASH OVER/SHORT	0.00	0.00	0.00	0.00	0.00
101-215-693.001	SALE OF COUNTY LAND	0.00	0.00	0.00	0.00	0.00
101-215-693.002	SALE OF VEHICLES	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - COUNTY CLERK		29,112.00	31,702.00	2,580.00	(2,590.00)	108.90
Dept 221 - HEALTH DEPARTMENT						
101-221-691.000	OTHER FINANCING SOURCE - LEASE	0.00	0.00	0.00	0.00	0.00
Total Dept 221 - HEALTH DEPARTMENT		0.00	0.00	0.00	0.00	0.00
Dept 253 - COUNTY TREASURER						
101-253-402.000	CURRENT REAL PROPERTY TAX	8,000,000.00	6,848,848.92	0.00	1,151,151.08	85.61
101-253-411.000	DELINQUENT REAL PROPERTY TAXES	319,500.00	319,373.81	0.00	126.19	99.96
101-253-412.000	DELINQUENT PERSONAL PROPERTY TAXES	1,000.00	476.08	0.00	523.92	47.61
101-253-414.000	ALLOWANCE FOR REFUNDS (BOR, MTT)	1,000.00	(3,554.57)	0.00	4,554.57	(355.46)
101-253-415.000	ALLOWANCE FOR CHARGEBACKS	100.00	0.00	0.00	100.00	0.00
101-253-422.100	RECONVEYANCES	0.00	0.00	0.00	0.00	0.00

User: TBYARD

DB: Oceana County

PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 12/31/2024	ACTIVITY FOR MONTH 12/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-253-422.101	PAYMENT-IN-LIEU - RECONVEYANCE	0.00	0.00	0.00	0.00	0.00
101-253-424.000	TAX REVERTED LAND	0.00	0.00	0.00	0.00	0.00
101-253-426.000	TRAILER PARK FEES	1,800.00	885.00	99.00	915.00	49.17
101-253-429.000	COMMERCIAL FOREST	2,000.00	386.73	35.89	1,613.27	19.34
101-253-432.000	STATE PAYMENTS-IN-LIEU OF TAX	9,800.00	11,267.25	11,267.25	(1,467.25)	114.97
101-253-432.020	PILOT PROGRAM REVENUE	4,400.00	4,184.11	0.00	215.89	95.09
101-253-433.000	COMMERCIAL FACILITIES TAX	0.00	0.00	0.00	0.00	0.00
101-253-437.000	INDUSTRIAL FACILITIES TAX	3,100.00	1,524.29	0.00	1,575.71	49.17
101-253-439.000	MARIJUANA TAX	500.00	0.00	0.00	500.00	0.00
101-253-441.000	SINGLE BUSINESS TAX	0.00	0.00	0.00	0.00	0.00
101-253-445.000	PENALTIES & INTEREST ON TAXES	28,000.00	31,088.22	1,774.83	(3,088.22)	111.03
101-253-447.000	PROPERTY TAX ADMINISTRATION FEE	2,000.00	1,758.72	273.84	241.28	87.94
101-253-451.000	CURRENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-253-476.000	TAX HISTORIES	6,500.00	5,574.45	31.00	925.55	85.76
101-253-479.000	DOG LICENSES	17,000.00	15,120.50	771.00	1,879.50	88.94
101-253-479.001	FOIA FEES	1,000.00	1,015.01	0.00	(15.01)	101.50
101-253-479.030	PRISONER MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-253-501.000	USDA RURAL DEVELOPMENT GRANT	0.00	0.00	0.00	0.00	0.00
101-253-503.010	FED. PAYMENTS-IN-LIEU OF TAXES	104,738.00	104,738.00	0.00	0.00	100.00
101-253-504.000	OPERATION SPOTLIGHT FEDERAL GRANT	0.00	0.00	0.00	0.00	0.00
101-253-505.000	PSIC INTEROPERABLE GRANT	0.00	0.00	0.00	0.00	0.00
101-253-506.000	HURON-MANISTEE FOREST PATROL	4,000.00	260.00	0.00	3,740.00	6.50
101-253-507.000	CLICK IT OR TICKET/SAFE COMMUNITIES	0.00	0.00	0.00	0.00	0.00
101-253-508.000	REIMB. - EMERG MANAGEMENT	22,000.00	0.00	0.00	22,000.00	0.00
101-253-508.100	HAZARD MITIGATION GRANT	0.00	0.00	0.00	0.00	0.00
101-253-508.200	COMM WILDFIRE PROTECTION GRANT	0.00	0.00	0.00	0.00	0.00
101-253-508.300	HOMELAND SECURITY GRANT	0.00	0.00	0.00	0.00	0.00
101-253-509.000	FEDERAL CRP - FOC (66%)	(3,376.00)	(3,376.82)	0.00	0.82	100.02
101-253-510.000	MARINE SAFETY - FEDERAL	0.00	0.00	0.00	0.00	0.00
101-253-512.000	OHSP-MOBILE DATA TERMINAL GRANT	0.00	0.00	0.00	0.00	0.00
101-253-513.000	FEDERAL CRP-PA (66%)	0.00	0.00	0.00	0.00	0.00
101-253-514.000	FEDERAL CRP FOC - PA COMBINED	445,376.00	299,585.91	75,625.65	145,790.09	67.27
101-253-517.000	BULLET PROOF VEST (BVP) PARTNERSHIP	0.00	0.00	0.00	0.00	0.00
101-253-518.000	HAZ MAT EMER PREP FED GRANT MONIES	0.00	0.00	0.00	0.00	0.00
101-253-528.000	FEDERAL GRANTS - OTHER	4,100.00	4,100.00	0.00	0.00	100.00
101-253-528.001	FEDERAL GRANTS - AIRPORT	0.00	32,000.00	32,000.00	(32,000.00)	100.00
101-253-528.002	FEDERAL GRANT - OTHER (LATCF)	0.00	0.00	0.00	0.00	0.00
101-253-539.009	RADIO COMMUNICATIONS GRANT	0.00	0.00	0.00	0.00	0.00
101-253-539.010	CGAP GRANT	0.00	0.00	0.00	0.00	0.00
101-253-541.000	STATE GRANTS - AIRPORT	0.00	0.00	0.00	0.00	0.00
101-253-541.010	STATE GRANT- LARA	0.00	0.00	0.00	0.00	0.00
101-253-543.000	CRIMINAL JUSTICE TRAINING FUND	0.00	0.00	0.00	0.00	0.00
101-253-543.020	PROBATE JUDGE SALARY REIMBURSE	134,000.00	107,370.61	12,562.66	26,629.39	80.13
101-253-543.021	OTHER REVENUE - PSIC LOCAL MATCH	0.00	0.00	0.00	0.00	0.00
101-253-543.025	JUDICIAL SALARY STANDARDIZATIO	45,724.00	34,293.00	0.00	11,431.00	75.00
101-253-543.030	MARINE SAFETY - STATE GRANT	27,900.00	60,800.00	32,900.00	(32,900.00)	217.92
101-253-543.035	SNOWMOBILE SAFETY	8,500.00	8,500.00	0.00	0.00	100.00
101-253-543.045	EMERG PREPAREDNESS RADIO COMM GRANT	0.00	0.00	0.00	0.00	0.00
101-253-543.046	2002 STATE DOMESTIC PREP PRGRM	0.00	0.00	0.00	0.00	0.00
101-253-543.047	2003 STATE DOMESTIC PREP PRGRM	0.00	0.00	0.00	0.00	0.00
101-253-543.048	2002 SUPPL PLANNING GRANT	0.00	0.00	0.00	0.00	0.00
101-253-543.049	2003 SHSGP EXERCISE GRANT	0.00	0.00	0.00	0.00	0.00
101-253-543.050	2003 SHSGP PART II PLANNER GRANT	0.00	0.00	0.00	0.00	0.00
101-253-543.051	2003 SHSGP PART II TRAINING	0.00	0.00	0.00	0.00	0.00
101-253-543.052	2003 HOMELAND SEC ASSMNT & STRATEGY	0.00	0.00	0.00	0.00	0.00
101-253-543.053	2004 MICH HOMELAND SECURITY GRANT	41 0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	2024	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	USED
Fund 101 - GENERAL FUND						
Revenues						
101-253-543.054	2005 MICH HOMELAND SECURITY	0.00	0.00	0.00	0.00	0.00
101-253-543.060	CONVEYING CONVICTS	2,000.00	1,586.40	0.00	413.60	79.32
101-253-543.070	TOWNSHIP LIQUOR LICENSE	10,000.00	9,934.10	0.00	65.90	99.34
101-253-543.080	P.A. 106 LIQUOR TAX	117,615.00	117,614.28	0.00	0.72	100.00
101-253-543.090	STATE CORR DIVERTED FELONS	90,000.00	68,880.00	6,310.00	21,120.00	76.53
101-253-543.095	MDOC DETAINER	10,000.00	11,240.15	1,820.00	(1,240.15)	112.40
101-253-543.100	PUBLIC SERVICE OFFICER GRANT	48,000.00	48,000.00	0.00	0.00	100.00
101-253-543.110	ACT 374 STATE CJO PAYMENT	20,400.00	13,658.52	0.00	6,741.48	66.95
101-253-543.120	ORV LAW ENFORCMENT GRANT AGREEMENT	34,000.00	0.00	0.00	34,000.00	0.00
101-253-546.000	SECONDARY ROAD PATROL	58,000.00	50,550.00	0.00	7,450.00	87.16
101-253-546.100	TRAFFIC SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-253-546.200	BYRNE MEMORIAL GRANT	0.00	0.00	0.00	0.00	0.00
101-253-547.000	COURT EQUITY FUNDS	103,000.00	98,431.00	42,051.00	4,569.00	95.56
101-253-555.000	P.A. 264 HEALTH & SAFETY FUND	0.00	0.00	0.00	0.00	0.00
101-253-561.000	FR. OF. CT. INCENTIVE PMT-ADC	50,000.00	5,272.00	0.00	44,728.00	10.54
101-253-561.020	DEPT OF AG - ANIMAL WELFARE GRANT	0.00	0.00	0.00	0.00	0.00
101-253-561.200	FED INTERSTATE/MEDICAL INCENTIVES	0.00	0.00	0.00	0.00	0.00
101-253-561.300	FOC MEDICAL SUPPORT ENFORCEMENT	0.00	0.00	0.00	0.00	0.00
101-253-562.000	STATE CRP - FOC (34%)	0.00	0.00	0.00	0.00	0.00
101-253-573.001	LOCAL COMMUNITY STABILIZATION SHARE TAX	148,179.00	148,178.33	0.00	0.67	100.00
101-253-574.000	CO REV SHARING/CO INCENTIVE PMT	641,671.00	652,884.64	106,944.00	(11,213.64)	101.75
101-253-575.000	REMONUMENTATION	44,701.00	44,700.36	0.00	0.64	100.00
101-253-581.001	CONTRIBUTIONS-LOCAL-AERIAL P	0.00	0.00	0.00	0.00	0.00
101-253-607.021	TAX CERTIFICATIONS	6,500.00	6,016.00	560.00	484.00	92.55
101-253-607.022	INHERITANCE TAX COLLECTION FEE	0.00	0.00	0.00	0.00	0.00
101-253-607.200	AIRPORT BUILDING DOCUMENT FEES	0.00	0.00	0.00	0.00	0.00
101-253-609.000	RECORDING FEES	0.00	0.00	0.00	0.00	0.00
101-253-611.000	RECORD COPYING	3,600.00	3,622.50	5.00	(22.50)	100.63
101-253-612.000	CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
101-253-613.000	SALE OF TIMBER	0.00	0.00	0.00	0.00	0.00
101-253-630.000	GIS-MAPSINDEED	0.00	0.00	0.00	0.00	0.00
101-253-631.000	WEIGHMASTER	20,000.00	20,000.00	0.00	0.00	100.00
101-253-642.000	SALES	0.00	0.00	0.00	0.00	0.00
101-253-642.100	SALE OF FUEL - AIRPORT	32,000.00	25,485.49	480.50	6,514.51	79.64
101-253-665.000	INTEREST	800.00	706.47	32.94	93.53	88.31
101-253-665.010	CD INTEREST	0.00	0.00	0.00	0.00	0.00
101-253-665.020	INSURANCE DIVIDENDS	67,038.00	67,038.00	0.00	0.00	100.00
101-253-665.025	INSURANCE PAYMENT	0.00	0.00	0.00	0.00	0.00
101-253-665.030	RETURNED CHECK FEE	755.00	738.00	70.00	17.00	97.75
101-253-666.000	DIVIDENDS	235,000.00	269,616.20	0.00	(34,616.20)	114.73
101-253-667.000	BUILDING RENTAL	50.00	0.00	0.00	50.00	0.00
101-253-667.001	BLDG RENTAL - CMHS LAWSUIT	0.00	0.00	0.00	0.00	0.00
101-253-668.000	OIL & GAS LEASE MONEY	0.00	0.00	0.00	0.00	0.00
101-253-668.002	PARKING FEES - AIRPORT	0.00	0.00	0.00	0.00	0.00
101-253-669.000	INVESTMENT GAINS & LOSSES	0.00	0.00	0.00	0.00	0.00
101-253-670.000	MISCELLANEOUS INTEREST	0.00	0.00	0.00	0.00	0.00
101-253-671.000	AIRPORT LEASE	22,000.00	21,293.41	0.00	706.59	96.79
101-253-671.100	OTHER LEASES	0.00	0.00	0.00	0.00	0.00
101-253-674.000	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
101-253-674.001	DONATIONS-K9 UNIT	0.00	0.00	0.00	0.00	0.00
101-253-675.001	RAP GRANT - MMRMA	0.00	0.00	0.00	0.00	0.00
101-253-676.000	REIMBURSEMENTS - GENERAL	364,238.00	122,558.74	2,766.22	241,679.26	33.65
101-253-676.001	REIMBURSEMENTS - TAX BOND	4,000.00	3,796.97	2,811.44	203.03	94.92
101-253-676.002	REIMBURSEMENTS-SSCENT (LOCAL)	0.00	0.00	0.00	0.00	0.00
101-253-676.003	REIMBURSEMENT-RETIREE HEALTH PREMIUM	23,903.00	24,413.82	1,620.93	(510.82)	102.14
101-253-676.004	REIMBURSEMENTS - CAT TEAM	0.00	(1,911.50)	0.00	1,911.50	100.00

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GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 12/31/2024	ACTIVITY FOR MONTH 12/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-253-676.005	REIMBURSEMENTS - JUROR COMPENSATION	2,500.00	6,024.20	0.00	(3,524.20)	240.97
101-253-676.006	REIMBURSEMENTS - EDC STAFF ASST	0.00	0.00	0.00	0.00	0.00
101-253-676.007	REIMBURSEMENTS - PROS ATTY	0.00	0.00	0.00	0.00	0.00
101-253-676.008	REIMBURSEMENTS-REGION6 HOMELAND SECURITY	15,000.00	0.00	0.00	15,000.00	0.00
101-253-676.009	REIMBURSEMENTS-TREASURER CARETAKER FEE	0.00	0.00	0.00	0.00	0.00
101-253-676.010	REIMBUREMENTS - MSU 4H PROGRAM SALARY	0.00	0.00	0.00	0.00	0.00
101-253-676.011	REIMBURSEMENTS - ELECTIONS	0.00	0.00	0.00	0.00	0.00
101-253-676.012	REIMBURSEMENTS - PRISONER MEDICAL	0.00	0.00	0.00	0.00	0.00
101-253-676.013	REIMBURSEMENTS - VOTER REGISTRATION	0.00	0.00	0.00	0.00	0.00
101-253-676.015	REIMBURSEMENTS - LAKE BOARD ADMIN	0.00	0.00	0.00	0.00	0.00
101-253-676.016	REIMBURSEMENTS - SSCENT FORFEITURE	0.00	0.00	0.00	0.00	0.00
101-253-676.017	REIMBURSEMENTS - BANK FEES	0.00	0.00	0.00	0.00	0.00
101-253-676.040	REIMBURSEMENTS- PROS ATTY VICTIMS RIGHTS	59,000.00	46,439.22	0.00	12,560.78	78.71
101-253-676.041	REIMBURSEMENTS-JUV CRIME VICTIMS RIGHTS	3,000.00	0.00	0.00	3,000.00	0.00
101-253-676.042	REIMBURSEMENTS - STOP GRANT	0.00	0.00	0.00	0.00	0.00
101-253-676.050	REIMBURSEMENTS - SSCENT OFFICER	0.00	0.00	0.00	0.00	0.00
101-253-676.051	REIMBURSEMENTS - SSCENT/HEMP PROGRAM	2,000.00	0.00	0.00	2,000.00	0.00
101-253-676.400	REIMBURSEMENT - COBRA	3,442.00	3,441.26	0.00	0.74	99.98
101-253-687.000	REFUNDS - GENERAL	31,304.00	29,940.25	19.32	1,363.75	95.64
101-253-687.001	CREDIT CARD REBATES	200.00	340.00	31.00	(140.00)	170.00
101-253-687.003	REFUNDS/REBATES - GAS TAX GENERAL	0.00	0.00	0.00	0.00	0.00
101-253-689.000	CASH OVER/SHORT	10.00	(1.28)	(1.37)	11.28	(12.80)
101-253-692.000	YEAR-END FROM PREVIOUS YEAR	469,691.00	0.00	0.00	469,691.00	0.00
101-253-693.000	SALE OF ASSETS	488.00	487.72	0.00	0.28	99.94
101-253-697.000	NOTE/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
101-253-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
101-253-699.254	TRANSFERS IN - FORECLOSURE FUND	0.00	0.00	0.00	0.00	0.00
101-253-699.255	TRANSFERS IN-HMSTD DENIAL INT	2,400.00	2,329.49	0.00	70.51	97.06
Total Dept 253 - COUNTY TREASURER		11,937,147.00	9,809,523.96	332,862.10	2,127,623.04	82.18
Dept 257 - EQUALIZATION						
101-257-476.000	CHARGES FOR SERVICES	55,000.00	36,650.00	0.00	18,350.00	66.64
101-257-609.000	CHARGES TO TAXING UNITS	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - EQUALIZATION		55,000.00	36,650.00	0.00	18,350.00	66.64
Dept 262 - ELECTIONS						
101-262-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-262-676.021	OTHER REVENUE - ELECTION PROGRAMMING	20,000.00	7,400.00	0.00	12,600.00	37.00
101-262-676.022	ELECTION REIMBURSEMENT	87,700.00	29,871.21	0.00	57,828.79	34.06
101-262-678.000	ELECTION FILING FEE	1,100.00	1,100.00	0.00	0.00	100.00
Total Dept 262 - ELECTIONS		108,800.00	38,371.21	0.00	70,428.79	35.27
Dept 283 - CIRCUIT COURT						
101-283-545.000	DRUG CASE INFO MNGMNT ACCT	250.00	0.00	0.00	250.00	0.00
101-283-607.111	CRIME VICTIMS	1,350.00	1,441.77	170.99	(91.77)	106.80
101-283-608.000	COURT FILING FEES	4,841.00	4,588.00	248.00	253.00	94.77
101-283-608.010	FORENSIC ASSESSMENT	0.00	0.00	0.00	0.00	0.00
101-283-609.000	JURY DEMAND FEES	1,040.00	900.00	120.00	140.00	86.54
101-283-610.000	WRIT OF GRNSHMNT/RESTIT/ATTACH	640.00	660.00	60.00	(20.00)	103.13
101-283-611.100	APPELLATE CT APPT ATTORNEY FEE	0.00	0.00	0.00	0.00	0.00

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Fund 101 - GENERAL FUND						
Revenues						
101-283-612.000	APPEAL FEES	50.00	0.00	0.00	50.00	0.00
101-283-613.000	MOTION FEES	2,800.00	2,420.00	200.00	380.00	86.43
101-283-614.000	CERTIFIED COPIES	1,400.00	1,682.00	130.00	(282.00)	120.14
101-283-615.000	SUBPOENA	0.00	0.00	0.00	0.00	0.00
101-283-616.000	CHILD CARE COLLECTION FEE	5,500.00	207.50	0.00	5,292.50	3.77
101-283-617.000	CHILD CARE COLLECTION FEES	0.00	0.00	0.00	0.00	0.00
101-283-618.000	DNA-CIRCUIT	375.00	323.99	12.00	51.01	86.40
101-283-619.000	RECORD COPIES	1,804.00	1,995.00	157.00	(191.00)	110.59
101-283-621.000	CONTEMPT FEES	250.00	270.00	20.00	(20.00)	108.00
101-283-630.000	MISC. COURT COSTS AND FEES	25.00	25.00	0.00	0.00	100.00
101-283-630.010	FILIATION ORDERS	75.00	18.00	0.00	57.00	24.00
101-283-656.000	BOND FORFEITURES & BOND COSTS	11,000.00	6,415.00	2,675.00	4,585.00	58.32
101-283-657.000	ORDINANCE FINES AND COSTS	134.00	134.00	0.00	0.00	100.00
101-283-660.000	STATUTE COSTS	12,818.00	15,488.44	1,803.00	(2,670.44)	120.83
101-283-676.000	REIMBURSEMENTS - GENERAL	0.00	39.82	39.82	(39.82)	100.00
101-283-676.300	ATTORNEY FEE REIMBURSEMENT	1,500.00	578.00	0.00	922.00	38.53
101-283-687.000	RECORD SEARCHES	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 283 - CIRCUIT COURT		47,652.00	37,186.52	5,635.81	10,465.48	78.04
Dept 286 - DISTRICT COURT						
101-286-476.000	DISCOVERY SUBPOENA	0.00	0.00	0.00	0.00	0.00
101-286-479.030	BENCH WARRANT FEES	14,000.00	11,048.00	504.00	2,952.00	78.91
101-286-544.000	DRUNK DRIVING CASE FLOW ASSIST	6,500.00	4,001.93	0.00	2,498.07	61.57
101-286-545.000	DRUG CASE INFO MNGMNT ACCT	0.00	0.00	0.00	0.00	0.00
101-286-600.000	COURT COSTS	179,804.00	165,770.54	9,764.89	14,033.46	92.20
101-286-601.000	COURT FILING FEES	20,000.00	17,246.00	1,709.00	2,754.00	86.23
101-286-602.000	GARNISHMENT FEES	45.00	45.00	0.00	0.00	100.00
101-286-603.000	MARRIAGE FEES	300.00	10.00	0.00	290.00	3.33
101-286-604.000	10% BOND COSTS	2,000.00	309.00	0.00	1,691.00	15.45
101-286-605.000	CERTIFIED COPIES	2,000.00	582.00	51.00	1,418.00	29.10
101-286-606.001	CERTIFIED MAIL	721.00	572.00	39.00	149.00	79.33
101-286-607.111	CRIME VICTIMS	5,500.00	4,463.88	292.40	1,036.12	81.16
101-286-609.000	FORMS	200.00	213.00	22.00	(13.00)	106.50
101-286-610.001	WRIT OF EXECUTION	33,000.00	17,955.00	915.00	15,045.00	54.41
101-286-610.002	COURT RESTITUTION COLLECTIONS	0.00	0.00	0.00	0.00	0.00
101-286-611.000	JURY DEMAND FEES	100.00	40.00	0.00	60.00	40.00
101-286-615.000	FORENSIC LAB FEE	0.00	0.00	0.00	0.00	0.00
101-286-618.000	DNA-DISTRICT COURT	6.00	6.00	0.00	0.00	100.00
101-286-620.000	PROBATION OVERSIGHT	15,000.00	10,194.00	920.00	4,806.00	67.96
101-286-623.000	PUBLIC DEFENDER ASSESSMENT	0.00	0.00	0.00	0.00	0.00
101-286-626.000	MISC COURT COSTS & FEES	2,500.00	1,690.00	90.00	810.00	67.60
101-286-656.000	SOS	1,500.00	475.70	45.65	1,024.30	31.71
101-286-656.001	NO PROOF OF INSURANCE FEE	5,000.00	2,959.00	120.00	2,041.00	59.18
101-286-657.000	ORDINANCE FINES AND COSTS	2,000.00	1,253.25	93.80	746.75	62.66
101-286-663.000	BOND FORFEITURE & BOND COSTS	20,500.00	14,800.00	375.00	5,700.00	72.20
101-286-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-286-676.300	ATTORNEY FEE REIMBURSEMENT	8,500.00	5,664.00	143.27	2,836.00	66.64
101-286-687.000	RECORD SEARCH	0.00	0.00	0.00	0.00	0.00
Total Dept 286 - DISTRICT COURT		319,176.00	259,298.30	15,085.01	59,877.70	81.24
Dept 289 - FRIEND OF THE COURT						
101-289-476.000	STATUTORY FEES	24,959.00	22,410.80	1,079.46	2,548.20	89.79

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Fund 101 - GENERAL FUND						
Revenues						
101-289-476.100	PROCESSING FEE	0.00	0.00	0.00	0.00	0.00
101-289-608.200	JUDGEMENT FEES	0.00	0.00	0.00	0.00	0.00
101-289-609.020	NON-ADC COLLECTIONS	0.00	0.00	0.00	0.00	0.00
101-289-609.030	CONFINEMENT COLLECTIONS	0.00	0.00	0.00	0.00	0.00
101-289-611.000	RECORD COPYING	0.00	0.00	0.00	0.00	0.00
101-289-639.010	TITLE SEARCH FEE	0.00	0.00	0.00	0.00	0.00
101-289-676.000	REIMBURSEMENTS - GENERAL	41.00	43.57	3.15	(2.57)	106.27
Total Dept 289 - FRIEND OF THE COURT		25,000.00	22,454.37	1,082.61	2,545.63	89.82
Dept 294 - PROBATE COURT						
101-294-479.000	SECRET MARRIAGE LICENSE	0.00	0.00	0.00	0.00	0.00
101-294-479.030	PHOTOCOPIES	500.00	613.00	41.00	(113.00)	122.60
101-294-601.000	COURT FILING FEE	0.00	0.00	0.00	0.00	0.00
101-294-607.031	COLLECTION FEE-VICTIMS RIGHTS	0.00	0.00	0.00	0.00	0.00
101-294-607.300	WILLS FOR SAFEKEEPING	400.00	225.00	0.00	175.00	56.25
101-294-612.000	GUARDIAN AD LITEM REIMB.	0.00	0.00	0.00	0.00	0.00
101-294-613.000	CERTIFIED COPIES	1,450.00	1,583.00	82.00	(133.00)	109.17
101-294-614.000	ESTATE INVENTORY FEE	12,500.00	14,831.66	1,778.42	(2,331.66)	118.65
101-294-615.000	CHILD CARE COLLECTION FEE	0.00	0.00	0.00	0.00	0.00
101-294-616.000	MOTION FEES	1,250.00	1,620.50	290.00	(370.50)	129.64
101-294-617.000	JURY DEMAND FEES	0.00	0.00	0.00	0.00	0.00
101-294-620.000	APPEAL FEE	0.00	0.00	0.00	0.00	0.00
101-294-621.000	OPEN SAFE DEPOSIT BOX	0.00	0.00	0.00	0.00	0.00
101-294-626.000	MISC. COURT COSTS & FEES	0.00	0.00	0.00	0.00	0.00
101-294-629.000	LETTERS OF AUTHORITY	100.00	12.00	0.00	88.00	12.00
101-294-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-294-699.000	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 294 - PROBATE COURT		16,200.00	18,885.16	2,191.42	(2,685.16)	116.58
Dept 296 - PROSECUTING ATTORNEY						
101-296-671.000	CAPITAL LEASE PROCEED	0.00	0.00	0.00	0.00	0.00
101-296-676.000	REIMBURSEMENTS - GENERAL	8,000.00	4,000.00	0.00	4,000.00	50.00
Total Dept 296 - PROSECUTING ATTORNEY		8,000.00	4,000.00	0.00	4,000.00	50.00
Dept 301 - SHERIFF						
101-301-439.000	MARIJUANA TAX	0.00	0.00	0.00	0.00	0.00
101-301-570.002	VICTIM'S SERVICES GRANT-MSAES	0.00	0.00	0.00	0.00	0.00
101-301-607.001	PROCESSING FEE	0.00	0.00	0.00	0.00	0.00
101-301-607.002	STATUTORY FEES FOR CIVIL PROCE	9,000.00	6,580.00	810.00	2,420.00	73.11
101-301-607.003	MILEAGE FEES FOR CIVIL PROCESS	3,900.00	3,799.99	559.97	100.01	97.44
101-301-607.004	VEHICLE INSPECTION FEES	4,500.00	4,300.00	400.00	200.00	95.56
101-301-607.005	REPORT COPY FEES	4,000.00	3,924.95	340.00	75.05	98.12
101-301-607.006	PHOTOGRAPH REPRODUCTION FEES	25.00	20.00	0.00	5.00	80.00
101-301-607.007	CHARGES FOR SERVICES	92,000.00	105,976.46	14,267.50	(13,976.46)	115.19
101-301-607.010	FINES AND COSTS	0.00	0.00	0.00	0.00	0.00
101-301-607.011	INMATE TELEPHONE COMMISSION	8,340.00	8,794.52	850.78	(454.52)	105.45
101-301-607.013	BOAT LIVERY INSPECTION FEES	0.00	0.00	0.00	0.00	0.00
101-301-607.014	REWARD - SOCIAL SECURITY	3,000.00	1,400.00	0.00	1,600.00	46.67
101-301-607.015	RESTITUTION FOR DRUNK DRIVING	5,000.00	6,527.00	935.00	(1,527.00)	130.54
101-301-607.016	FINGERPRINT - LIVE SCAN	2,800.00	2,754.00	162.00	46.00	98.36

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Fund 101 - GENERAL FUND						
Revenues						
101-301-607.017	SEX OFFENDER REGISTRATION	1,500.00	560.00	0.00	940.00	37.33
101-301-618.000	DNA-SHERIFF`	800.00	869.99	30.00	(69.99)	108.75
101-301-626.002	TETHER DAILY FEE	2,800.00	1,872.00	0.00	928.00	66.86
101-301-626.003	TETHER HOOKUP FEE	75.00	0.00	0.00	75.00	0.00
101-301-626.004	ROOM/BOARD FOR JAIL INMATES	32,000.00	24,154.71	1,708.62	7,845.29	75.48
101-301-674.000	CONTRIBUTIONS & DONATIONS	18,000.00	9,700.00	0.00	8,300.00	53.89
101-301-675.001	RAP GRANT - MMRMA	0.00	0.00	0.00	0.00	0.00
101-301-676.000	REIMBURSEMENTS - GENERAL	23,000.00	19,930.97	0.00	3,069.03	86.66
101-301-676.100	REIMBURSEMENTS FROM EMPLOYEES	1,000.00	357.00	0.00	643.00	35.70
101-301-676.200	REIMBURSED INMATE MEDICAL EXPENSE	5,500.00	6,432.31	426.79	(932.31)	116.95
101-301-693.000	SALE OF SURPLUS PROPERTY	3,268.00	3,267.01	0.00	0.99	99.97
101-301-693.101	SALE OF RECOV/ABANDONED/FORFEITED PROP	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - SHERIFF		220,508.00	211,220.91	20,490.66	9,287.09	95.79
Dept 302 - STUDENT RESOURCE OFFICER						
101-302-676.000	REIMBURSEMENTS - GENERAL	81,788.00	81,787.11	0.00	0.89	100.00
Total Dept 302 - STUDENT RESOURCE OFFICER		81,788.00	81,787.11	0.00	0.89	100.00
Dept 327 - JAG - LIVESCAN PALM READER						
101-327-512.000	LIVE SCAN PALM READER GRANT	0.00	0.00	0.00	0.00	0.00
Total Dept 327 - JAG - LIVESCAN PALM READER		0.00	0.00	0.00	0.00	0.00
Dept 334 - CLICK IT OR TICKET						
101-334-512.000	JAG - MOBILE DATA WIRELESS GRANT	0.00	0.00	0.00	0.00	0.00
Total Dept 334 - CLICK IT OR TICKET		0.00	0.00	0.00	0.00	0.00
Dept 351 - JAIL						
101-351-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 351 - JAIL		0.00	0.00	0.00	0.00	0.00
Dept 430 - ANIMAL CONTROL						
101-430-479.000	DOG LICENSE FEES	2,392.00	1,722.00	35.00	670.00	71.99
101-430-479.010	KENNEL LICENSE FEES	155.00	105.00	0.00	50.00	67.74
101-430-479.012	POUND FEES	1,800.00	1,253.00	20.00	547.00	69.61
101-430-479.015	SURRENDER FEE	700.00	590.00	90.00	110.00	84.29
101-430-479.020	DISPOSAL FEES	900.00	750.00	0.00	150.00	83.33
101-430-479.021	EUTHANASIA FEES	300.00	315.00	45.00	(15.00)	105.00
101-430-479.030	COPY FEES	0.00	0.00	0.00	0.00	0.00
101-430-479.040	KENNEL INSPECTION FEES	315.00	315.00	0.00	0.00	100.00
101-430-480.000	SALE OF DOGS	2,200.00	2,500.00	310.00	(300.00)	113.64
101-430-635.000	RESTITUTION	0.00	0.00	0.00	0.00	0.00
101-430-674.000	DONATIONS	8.00	8.00	0.00	0.00	100.00
101-430-675.010	TWO SEVEN OH GRANT REVENUE	15,172.00	15,171.85	0.00	0.15	100.00
101-430-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
		46				

PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 12/31/2024	ACTIVITY FOR MONTH 12/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Total Dept 430 - ANIMAL CONTROL		23,942.00	22,729.85	500.00	1,212.15	94.94
Dept 442 - DRAIN COMMISSIONER						
101-442-422.010	SOIL EROSION PERMITS	0.00	0.00	0.00	0.00	0.00
101-442-476.000	PLAT REVIEW	0.00	0.00	0.00	0.00	0.00
101-442-476.020	COPIES & MAPS	0.00	0.00	0.00	0.00	0.00
101-442-476.030	ENGINEERING REVIEW DEPOSITS	0.00	0.00	0.00	0.00	0.00
101-442-491.000	SOIL & EROSION PERMITS	29,500.00	31,737.50	1,100.00	(2,237.50)	107.58
101-442-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-442-676.001	REIMBURSEMENTS - TAX BOND	0.00	0.00	0.00	0.00	0.00
101-442-687.000	REFUNDS - GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 442 - DRAIN COMMISSIONER		29,500.00	31,737.50	1,100.00	(2,237.50)	107.58
Dept 528 - TRANSFER STATION/RECYCLING CEN						
101-528-492.000	TRANSFER FEES	265,000.00	269,877.00	17,625.00	(4,877.00)	101.84
101-528-492.010	RECYCLING	9,000.00	7,053.00	456.00	1,947.00	78.37
101-528-676.000	REIMBURSEMENTS - GENERAL	9,000.00	11,674.00	4,227.00	(2,674.00)	129.71
Total Dept 528 - TRANSFER STATION/RECYCLING CEN		283,000.00	288,604.00	22,308.00	(5,604.00)	101.98
Dept 595 - AIRPORT						
101-595-671.000	LEASE INTEREST REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 595 - AIRPORT		0.00	0.00	0.00	0.00	0.00
Dept 605 - CONTAGIOUS DISEASES						
101-605-528.131	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
101-605-528.267	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
101-605-528.301	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
Total Dept 605 - CONTAGIOUS DISEASES		0.00	0.00	0.00	0.00	0.00
Dept 711 - REGISTER OF DEEDS						
101-711-422.010	TRANSFER TAX	172,000.00	185,065.65	14,477.10	(13,065.65)	107.60
101-711-476.000	CHARGES FOR SERVICES	170,000.00	164,775.70	14,093.60	5,224.30	96.93
101-711-618.002	PASSPORTS	0.00	0.00	0.00	0.00	0.00
Total Dept 711 - REGISTER OF DEEDS		342,000.00	349,841.35	28,570.70	(7,841.35)	102.29
Dept 728 - ECONOMIC & COMMUNITY DEVELOPMENT						
101-728-674.000	DONATIONS	0.00	0.00	0.00	0.00	0.00
Total Dept 728 - ECONOMIC & COMMUNITY DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		14,327,241.00	11,631,358.77	432,406.31	2,695,882.23	81.18

REVENUE REPORT FOR OCEANA COUNTY
PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 12/31/2024	ACTIVITY FOR MONTH 12/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		14,327,241.00	11,631,358.77	432,406.31	2,695,882.23	81.18

EXPENDITURE REPORT FOR OCEANA COUNTY
 PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2023	2024 AMENDED BUDGET	YTD BALANCE 12/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
000 - GENERAL		865,769.63	1,015,002.00	685,001.59	330,000.41	67.49
101 - BOARD OF COMMISSIONERS		205,954.34	234,029.00	213,809.21	20,219.79	91.36
172 - COUNTY ADMINISTRATION		393,663.92	375,194.00	360,783.69	14,410.31	96.16
208 - INSURANCE	Adjustment to be made for 2025 payment.	182,874.68	188,591.00	232,971.01	(44,380.01)	123.53
209 - UNEMPLOYMENT		296.00	3,000.00	0.00	3,000.00	0.00
215 - COUNTY CLERK		198,915.30	252,115.00	239,515.90	12,599.10	95.00
216 - JURY BOARD		1,206.22	2,585.00	1,556.99	1,028.01	60.23
217 - APPORTIONMENT		0.00	0.00	0.00	0.00	0.00
221 - HEALTH DEPARTMENT		0.00	0.00	0.00	0.00	0.00
223 - COUNTY AUDITING		39,200.00	53,280.00	53,280.00	0.00	100.00
228 - DATA PROCESSING		41,276.24	55,162.00	48,944.07	6,217.93	88.73
229 - TECHNOLOGY DEPARTMENT		148,312.50	148,785.00	139,805.21	8,979.79	93.96
244 - TAX ALLOCATION BOARD		0.00	0.00	0.00	0.00	0.00
245 - REMONUMENTATION BUDGET		49,147.00	40,727.00	38,749.05	1,977.95	95.14
248 - GENERAL SERVICES ADMIN.		509,980.37	815,725.00	803,914.84	11,810.16	98.55
249 - PLAT BOARD		165.04	582.00	98.58	483.42	16.94
250 - MICROFILMING		1,277.46	1,500.00	1,468.35	31.65	97.89
251 - RECORD COPYING		0.00	0.00	0.00	0.00	0.00
252 - TELEPHONE COMMUNICATIONS		0.00	0.00	0.00	0.00	0.00
253 - COUNTY TREASURER		261,682.96	373,448.00	361,476.40	11,971.60	96.79
255 - TAX TRIBUNAL REFUNDS ORDERED		0.00	5,000.00	0.00	5,000.00	0.00
256 - CONTINGENCY		0.00	0.00	0.00	0.00	0.00
257 - EQUALIZATION		248,915.96	249,080.00	246,755.54	2,324.46	99.07
262 - ELECTIONS		18,821.28	135,639.00	133,709.31	1,929.69	98.58
265 - COURTHOUSE AND GROUNDS		283,831.16	310,250.00	285,361.31	24,888.69	91.98

EXPENDITURE REPORT FOR OCEANA COUNTY
 PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2023	2024 AMENDED BUDGET	YTD BALANCE 12/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
283 - CIRCUIT COURT		645,712.56	725,373.00	641,301.07	84,071.93	88.41
286 - DISTRICT COURT		360,688.92	404,300.00	387,865.44	16,434.56	95.94
289 - FRIEND OF THE COURT		499,077.45	603,870.00	571,925.73	31,944.27	94.71
292 - LAW LIBRARY		0.00	0.00	0.00	0.00	0.00
294 - PROBATE COURT		305,731.15	317,653.00	288,148.89	29,504.11	90.71
295 - CIRCUIT COURT PROBATION/PAROLE		1,228.34	6,000.00	1,495.41	4,504.59	24.92
296 - PROSECUTING ATTORNEY		476,215.97	449,901.20	426,689.05	23,212.15	94.84
298 - FAMILY COUNSELING		3,316.42	2,500.00	0.00	2,500.00	0.00
301 - SHERIFF		2,998,498.61	3,407,418.00	3,338,043.72	69,374.28	97.96
302 - STUDENT RESOURCE OFFICER		6,734.64	109,161.00	99,460.16	9,700.84	91.11
316 - CLICK IT OR TICKET		0.00	0.00	0.00	0.00	0.00
326 - OHSP-MOBILE DATA TERMINAL		0.00	0.00	0.00	0.00	0.00
327 - JAG - LIVESCAN PALM READER		0.00	0.00	0.00	0.00	0.00
331 - MARINE LAW		119,876.60	65,889.00	64,332.61	1,556.39	97.64
332 - SNOWMOBILE ENFORCEMENT		28,925.44	37,130.00	26,800.01	10,329.99	72.18
333 - SECONDARY ROAD PATROL		102,955.61	105,875.00	74,162.95	31,712.05	70.05
334 - CLICK IT OR TICKET		0.00	0.00	0.00	0.00	0.00
341 - COMMUNITY WILDFIRE PROTECTION		0.00	0.00	0.00	0.00	0.00
351 - JAIL		1,623,465.66	1,703,430.73	1,602,006.14	101,424.59	94.05
422 - PSIC INTEROPERABLE COMM		0.00	0.00	0.00	0.00	0.00
423 - 2002 SUPPL PLANNING GRANT		0.00	0.00	0.00	0.00	0.00
426 - EMERGENCY MANAGEMENT		103,126.41	104,566.00	96,926.29	7,639.71	92.69
430 - ANIMAL CONTROL		173,115.04	204,255.00	187,116.87	17,138.13	91.61
442 - DRAIN COMMISSIONER		166,559.54	198,695.00	197,251.66	1,443.34	99.27
445 - DRAINS - PUBLIC BENEFIT		1,816.92	3,100.00	2,941.31	158.69	94.88

EXPENDITURE REPORT FOR OCEANA COUNTY
 PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2023	2024 AMENDED BUDGET	YTD BALANCE 12/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
528	- TRANSFER STATION/RECYCLING CEN	423,911.19	539,984.00	487,163.84	52,820.16	90.22
568	- SOIL CONSERVATION DISTRICT	20,000.00	20,000.00	20,000.00	0.00	100.00
595	- AIRPORT	91,587.15	124,054.00	102,917.75	21,136.25	82.96
601	- HEALTH DEPARTMENT	243,190.45	215,872.00	198,035.03	17,836.97	91.74
605	- CONTAGIOUS DISEASES	851.79	1,000.00	265.31	734.69	26.53
648	- MEDICAL EXAMINER	75,684.29	90,158.00	79,621.09	10,536.91	88.31
649	- MENTAL HEALTH	130,000.00	127,500.00	127,218.71	281.29	99.78
662	- CHILD CARE	0.00	0.00	0.00	0.00	0.00
670	- BOARD OF SOCIAL SERVICES - DSS	0.00	0.00	0.00	0.00	0.00
689	- VETERANS RELIEF	0.00	0.00	0.00	0.00	0.00
690	- HOUSING COMMISSION	0.00	0.00	0.00	0.00	0.00
701	- PLANNING	12,499.11	22,600.00	12,737.64	9,862.36	56.36
710	- MSU EXTENSION	142,228.98	146,495.00	146,395.00	100.00	99.93
711	- REGISTER OF DEEDS	219,334.21	241,101.00	232,508.20	8,592.80	96.44
728	- ECONOMIC & COMMUNITY DEVELOPMENT	160,026.83	86,460.00	84,131.13	2,328.87	97.31
751	- PARKS & RECREATION COMMISSION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		12,587,649.34	14,324,034.93	13,344,662.06	979,372.87	93.16
Fund 101 - GENERAL FUND:						
TOTAL EXPENDITURES		12,587,649.34	14,324,034.93	13,344,662.06	979,372.87	93.16



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Board Meeting

The Oceana County Board of Commissioners will hold its **Regular Meeting on Thursday, January 9, 2025, beginning at 11:30 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Board Chair:

Board Vice-Chair:

Presenter	Description	Item #
Chair	Pledge of Allegiance Call to Order Roll Call Approval of minutes from December 19, 2024 Pages 54 - 57 Conflict of Interest Disclosure Regarding Agenda Items Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Commissioner Beggs	Animal Control - Dogs Running at Large Fee Schedule Motion 2025-05 to adopt the fee schedule for dogs running at large as follows: \$50 plus court costs for the first offense \$100 plus court costs for the second offense Charged as misdemeanor for the third offense. <div style="text-align: right;">Roll Call</div>	2025-05
Commissioner Erickson	Planning Commission Appointments Motion 2025-06 for the following appointments to the Planning Commission: Peter Roskam to fill the unexpired term of John Foss through December 31, 2025, reappoint John Stivers and Scott Rumsey to a three-year term through December 31, 2027, and appoint Scott Rumsey to a three-year term through December 31, 2027.	2025-06
Commissioner McCormick	Parks and Recreation Commission Appointment Motion 2025-07 to reappoint Pete Lundburg to the Parks and Recreation Commission for a three-year term to expire on December 31, 2027.	2025-07

Presenter	Description	Item #
Commissioner Hardy	Payment of Claims Pages 58 - 60	2025-08
REPORTS FROM COMMISSIONERS AND DEPARTMENT HEADS		
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

**Board Conference Room
December 19, 2024
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, December 19, 2024, at 11:30 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Chairperson Walker open the Public Hearing regarding the annexation of public property to the Village of Rothbury. Chairperson Walker asked if there were any public comments regarding this, there were none.

Chairperson Walker declared the Public Hearing on the annexation of public property to the Village of Rothbury closed at 11:31 a.m.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. McCormick, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator; Ms. Cristine Juska, Oceana's Herald-Journal correspondent; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. McCormick and seconded by Mr. Hardy to approve the minutes from the December 5, 2024 Regular Board Meeting as presented.

Voice vote. Motion carried.

Moved by Mr. Beggs and seconded by Mr. McCormick to approve the minutes from the November 14, 2024 closed session Board Meeting as presented.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda. Chairperson Walker requested the Commissioners Oath of Office be given by Clerk Anderson after the payment of claims.

Moved by Mr. Beggs and supported by Mr. Erickson to approve the agenda as amended.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

MOTION #2024-150 – ROTHBURY ANNEXATION

Moved by Mr. McCormick and supported by Mr. Beggs, to adopt Resolution #24-05 Exhibit A annexing a specified territory to the Village of Rothbury resulting in territory to be included within the corporate limits of the Village of Rothbury.

Roll call vote: Mr. McCormick – yes; Mr. Beggs – yes; Mr. Hardy – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024-152 – BOARD OF COMMISSIONERS SCHEDULE FOR 2025

Moved by Mr. Beggs and supported by Mr. Hardy, to approve the 2025 meeting schedule for the Board of Commissioners Committees and Regular Board meeting.

Roll call vote: Mr. Beggs – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. – McCormick yes; and Mr. Walker– yes.

Motion carried.

MOTION #2024-153 – BOARD OF COMMISSIONERS APPOINTMENT FOR DISTRICT 2

Moved by Mr. Hardy and supported by Mr. Beggs, to appoint Mr. Joel McCormick to the Board of Commissioners for District 2 to replace Phil Morse from January 1, 2025 through December 31, 2026.

Roll call vote: Mr. Hardy – yes; Mr. Beggs – yes; Mr. McCormick – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024-154 – COUNCIL ON AGING SPECILIZED SERVICES

Moved by Mr. Erickson and supported by Mr. Hardy to approve the contract with the Michigan Department of Transportation for Specialized Services Operating Assistance Program for Oceana County Council on Aging and allow the Chair to sign.

Roll call vote: Mr. Erickson - yes; Mr. Hardy - yes; Mr. Beggs - yes; Mr. McCormick - yes; and Mr. Walker - yes.

Motion carried.

MOTION #2024-155 – APPOINTMENT TO THE LRE OVERSIGHT POLICY BOARD

Moved by Mr. McCormick and supported by Mr. Beggs to appoint Commissioner Robert Walker to the Lakeshore Regional Entity Oversight Policy Board for a three-year term from January 1, 2025 through December 31, 2027.

Roll call vote: Mr. McCormick - yes; Mr. Beggs - yes; Mr. Erickson yes; Mr. Hardy - yes; and Mr. Walker - yes.

Voice vote. Motion carried.

MOTION #2024- 156 – PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Erickson, to adopt Motion #2024-156, approving the payment of accounts payable and release of funds for December 19, 2024.

AMBULANCE	\$6,874.34
GIS	-0-
FOC	-0-
PENTWATER-HART TRAIL	-0-
SHELBY TWP COMM PARK	-0-
BROWNFIELD	202.20
AUTOMATION R.O.D.	-0-
INDIGENT DEFENSE	36,122.77

LCOT	-0-
K9 UNIT	4,619.71
CJT	-0-
CDBG	-0-
ARPA	71,104.75
VETERANS AFFAIRS	10,285.05
TECH & INNOVATION	2,475.00
CAPITAL PROG/EQUIP REP	-0-
PUBLIC IMPROVEMENT	-0-
FORECLOSURE	-0-
BUILDING DEPARTMENT	18,573.72
GENERAL FUND	559,948.33

GRAND TOTAL \$710,205.87

Roll call vote: Mr. Hardy – yes; Mr. Erickson – yes; Mr. McCormick – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

Clerk Anderson administered the Oath of Office for all Commissioners at this time.

Commissioner’s Reports

Mr. Erickson reported that he and Mr. McCormick met on Monday to inspect the jury chairs in the Circuit Courtroom. It was concluded that the chairs could be repaired, which would stabilize them and make them more comfortable for those chosen to be jurors. He also extended his thanks to Clerk Anderson for her many years of service.

Mr. Beggs mentioned that the Department of Veterans’ Affairs met yesterday and reported that two members term will be expiring soon. There will be some recommendations for the Board to appoint for the positions. He also reported that the VSO’s have been working very hard to reach out to the Veterans in Oceana County as well as Veterans that are residents in neighboring counties. He explained that next year they be trying new ways to reach veterans such as a “meet and greet” approach with coffee and donuts where Veterans will be welcome to meet with the staff and/or other Veterans. He also reported that the Road Commission has been very busy with what “Mother Nature” has provided.

Mr. Hardy thanked Mr. Beggs for taking his place at the last Mason Oceana 911 meeting that he was not able to attend. He also thanked Clerk Anderson for her many years of service and wished her well in her retirement.

Mr. Walker reported that Oceana County has been approved for the grant for the Sobriety Court. The reason for this is because there are fewer criminal cases in Oceana County rather than Mason County. He also reported that at the West Michigan Community Mental Health meeting last night, interviews were conducted for the replacement of Dr. Williams. There were two finalists chosen and an offer was made to one of them. He also thanked Clerk Anderson for her many years of service and wished her well.

Clerk Anderson took a moment to wish the Board a Merry Christmas and stated that she would miss them all.

Public Comment

There were no public comments at this time.

Chairperson Walker also wished everyone a Merry Christmas at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:52 a.m.

Amy L. Anderson, Oceana County Clerk

Date

Mr. Walker, Chairperson

Board Approval of Accounts Payable & Release of Funds

Thursday, January 9, 2025

FUND	DEPT #	DEPARTMENT	PR#	PAID	UNPAID	TOTAL
210		AMBULANCE		\$ 5,258.02	\$ 693.00	\$ 5,951.02
		AMBULANCE FUND TOTAL		\$ 5,258.02	\$ 693.00	\$ 5,951.02
211		GIS		\$ -	\$ -	\$ -
		GIS FUND TOTAL		\$ -	\$ -	\$ -
215		FOC		\$ -	\$ -	\$ -
		FOC PAYROLL	26, 27	\$ -	\$ -	\$ -
		FOC FICA	26, 27	\$ -	\$ -	\$ -
		FOC RETIREMENT	26, 27	\$ -	\$ -	\$ -
		FOC FRINGE	26, 27	\$ -	\$ -	\$ -
		WORKERS COMP	26, 27	\$ -	\$ -	\$ -
		FOC FUND TOTAL		\$ -	\$ -	\$ -
238		PENTWATER-HART TRAIL		\$ -	\$ -	\$ -
		PENTWATER-HART TRAIL FUND TOTAL		\$ -	\$ -	\$ -
239		SHELBY TWP COMMUNITY PARK		\$ -	\$ -	\$ -
		SHELBY TWP COMMUNITY PARK FUND TOTAL		\$ -	\$ -	\$ -
243		BROWNFIELD REDEVELOPMENT AUTHORITY		\$ 8,584.72	\$ -	\$ 8,584.72
		BROWNFIELD REDEVELOP. AUTHORITY TOTAL		\$ 8,584.72	\$ -	\$ 8,584.72
256		AUTOMATION R.O.D.		\$ 1,176.86	\$ -	\$ 1,176.86
		AUTOMATION R.O.D. FUND TOTAL		\$ -	\$ -	\$ -
260		INDIGENT DEFENSE		\$ -	\$ 21,556.50	\$ 21,556.50
		INDIGENT DEFENSE PAYROLL		\$ 6,357.91	\$ -	\$ 6,357.91
		INDIGENT DEFENSE FICA	26, 27	\$ 458.83	\$ -	\$ 458.83
		INDIGENT DEFENSE RETIREMENT	26, 27	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FRINGE	26, 27	\$ 889.49	\$ -	\$ 889.49
		WORKERS COMP	26, 27	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FUND TOTAL		\$ 7,706.23	\$ 21,556.50	\$ 29,262.73
264		LCOT		\$ -	\$ -	\$ -
		LCOT PAYROLL	26, 27	\$ -	\$ -	\$ -
		LCOT FICA	26, 27	\$ -	\$ -	\$ -
		LCOT RETIREMENT	26, 27	\$ -	\$ -	\$ -
		WORKERS COMP	26, 27	\$ -	\$ -	\$ -
		RETIREMENT	26, 27	\$ -	\$ -	\$ -
		LOCT FUND TOTAL		\$ -	\$ -	\$ -
267		K9 UNIT		\$ -	\$ -	\$ -
		K9 UNIT FUND		\$ -	\$ -	\$ -
272		CRIMINAL JUSTICE TRAINING		\$ -	\$ -	\$ -
		CRIMINAL JUSTICE TRAINING FUND TOTAL		\$ -	\$ -	\$ -
277		CDBG		\$ -	\$ -	\$ -
		CDBG FUND TOTAL		\$ -	\$ -	\$ -
286		ARPA		\$ -	\$ -	\$ -
		APRA FUND TOTAL		\$ -	\$ -	\$ -
293		DEPT OF VET AFFAIRS		\$ 3,243.36	\$ -	\$ 3,243.36
		DEPT OF VET AFFAIRS PAYROLL	26, 27	\$ 5,177.35	\$ -	\$ 5,177.35
		DEPT OF VET AFFAIRS FICA	26, 27	\$ 386.85	\$ -	\$ 386.85
		DEPT OF VET AFFAIRS RETIREMENT	26, 27	\$ -	\$ -	\$ -

	DEPT OF VET AFFAIRS FRINGE	26, 27	\$	590.91	\$	-	\$	590.91
	WORKERS COMP	26, 27	\$	301.00	\$	-	\$	301.00
	DEPT OF VET AFFAIRS FUND TOTAL		\$	9,699.47	\$	-	\$	9,699.47
298	TECHNOLOGY & INNOVATION		\$	1,389.52	\$	12,851.21	\$	14,240.73
	TECHNOLOGY & INNOVATION FUND TOTAL		\$	1,389.52	\$	12,851.21	\$	14,240.73
405	CAPITAL PROJ-EQUIP REPLACE		\$	-	\$	-	\$	-
	CAPITAL PROJ-EQUIP REPLACE FUND TOTAL		\$	-	\$	-	\$	-
445	PUBLIC IMPROVEMENT		\$	-	\$	14,739.94	\$	14,739.94
	PUBLIC IMPROVEMENT FUND TOTAL		\$	-	\$	14,739.94	\$	14,739.94
549	BUILDING DEPARTMENT		\$	9,194.36	\$	-	\$	9,194.36
	BUILDING DEPARTMENT PAYROLL	26, 27	\$	10,318.59	\$	-	\$	10,318.59
	BUILDING DEPARTMENT FICA	26, 27	\$	782.07	\$	-	\$	782.07
	BUILDING DEPARTMENT RETIREMENT	26, 27	\$	-	\$	-	\$	-
	BUILDING DEPARTMENT FRINGE	26, 27	\$	605.86	\$	-	\$	605.86
	WORKERS COMP	26, 27	\$	138.00	\$	-	\$	138.00
	BUILDING DEPARTMENT FUND TOTAL		\$	21,038.88	\$	-	\$	21,038.88
101	GENERAL FUND	PR#	PAID		UNPAID		TOTAL	
	101	BOARD OF COMMISSIONERS	\$	224.13	\$	117.95	\$	342.08
	172	ADMINISTRATOR/FISCAL OFFICER	\$	243.86	\$	-	\$	243.86
	208	INSURANCE	\$	46,189.89	\$	-	\$	46,189.89
	209	UNEMPLOYMENT COMPENSATION	\$	-	\$	-	\$	-
	215	COUNTY CLERK	\$	16.40	\$	96.73	\$	113.13
	216	JURY BOARD	\$	-	\$	-	\$	-
	217	APPORTIONMENT	\$	-	\$	-	\$	-
	223	COUNTY AUDITING	\$	-	\$	-	\$	-
	228	DATA PROCESSING	\$	950.00	\$	144.84	\$	1,094.84
	229	TECHNOLOGY	\$	-	\$	-	\$	-
	244	TAX ALLOCATION	\$	-	\$	-	\$	-
	245	REMONUMENTATION	\$	-	\$	1,958.00	\$	1,958.00
	248	GENERAL SERVICES	\$	1,218.54	\$	608.39	\$	1,826.93
	249	PLAT BOARD	\$	-	\$	-	\$	-
	250	MICROFILM	\$	-	\$	-	\$	-
	253	COUNTY TREASURER	\$	25.00	\$	444.28	\$	469.28
	257	EQUALIZATION	\$	-	\$	18,200.00	\$	18,200.00
	262	ELECTIONS	\$	115.49	\$	-	\$	115.49
	265	COURTHOUSE/GROUNDS	\$	646.42	\$	7,667.84	\$	8,314.26
	283	CIRCUIT COURT	\$	366.65	\$	1,413.00	\$	1,779.65
	286	DISTRICT COURT	\$	1,740.25	\$	2,055.62	\$	3,795.87
	289	FRIEND OF THE COURT	\$	193.74	\$	4,128.24	\$	4,321.98
	294	PROBATE COURT	\$	-	\$	2,645.00	\$	2,645.00
	295	PROBATION/PAROLE	\$	48.56	\$	23.99	\$	72.55
	296	PROSECUTING ATTORNEY	\$	194.85	\$	1,393.30	\$	1,588.15
	298	FAMILY COUNSELING	\$	-	\$	-	\$	-
	301	SHERIFF	\$	10,413.70	\$	2,129.51	\$	12,543.21
	331	MARINE LAW	\$	-	\$	1,600.00	\$	1,600.00
	332	SNOWMOBILE ENFORCEMENT	\$	-	\$	-	\$	-
	333	ROAD PATROL	\$	-	\$	-	\$	-
	351	JAIL	\$	7,231.36	\$	1,014.07	\$	8,245.43

426	EMERGENCY MANAGEMENT		\$	756.18	\$	-	\$	756.18
430	ANIMAL CONTROL		\$	617.35	\$	1,276.44	\$	1,893.79
442	DRAIN COMMISSIONER		\$	1,006.93	\$	-	\$	1,006.93
445	DRAINS - PUBLIC BENEFIT		\$	-	\$	-	\$	-
528	TRANSFER STATION/RECYCLING CENTER		\$	168.80	\$	10,164.20	\$	10,333.00
568	SOIL CONSERVATION		\$	-	\$	-	\$	-
595	AIRPORT		\$	424.76	\$	6,344.00	\$	6,768.76
601	HEALTH DEPARTMENT		\$	150.92	\$	976.05	\$	1,126.97
605	CONTAGIOUS DISEASES		\$	-	\$	-	\$	-
648	MEDICAL EXAMINER		\$	-	\$	11,863.48	\$	11,863.48
649	COMMUNITY MENTAL HEALTH		\$	21,295.81	\$	-	\$	21,295.81
701	PLANNING COMMISSION		\$	-	\$	-	\$	-
710	MSU EXTENSION		\$	-	\$	37,696.50	\$	37,696.50
711	REGISTER OF DEEDS		\$	-	\$	50.70	\$	50.70
728	EDC		\$	-	\$	-	\$	-
	GENERAL PAYROLL	26, 27	\$	481,266.52	\$	-	\$	481,266.52
	GENERAL FICA	26, 27	\$	35,721.75	\$	-	\$	35,721.75
	GENERAL RETIREMENT	26, 27	\$	-	\$	-	\$	-
	GENERAL FRINGE	26, 27	\$	52,860.64	\$	-	\$	52,860.64
	WORKERS COMP	26, 27	\$	20,893.40	\$	-	\$	20,893.40
GENERAL FUND TOTAL			\$	684,981.90	\$	114,012.13	\$	798,994.03
GRAND TOTAL			\$	739,018.74	\$	163,852.78	\$	902,511.52
GENERAL FUND WITHOUT PAYROLL			\$	94,239.59				