

Oceana County Board of Commissioners

Thursday, January 23, 2025

Today's meetings
begin at **10:00 a.m.**

Committees and Board Meeting Packet



Board of Commissioners

Robert Walker
Craig Hardy
Paul Erickson

Tim Beggs
Joel McCormick

Prepared by:

Tracy Byard
Oceana County Administrator



Oceana County, Michigan

PUBLIC NOTICE

OCEANA COUNTY BOARD OF COMMISSIONERS

100 State Street, Hart, MI 49420 – (231) 873-4835

The Oceana County Board of Commissioners **will hold** the following committee meetings and its regular board meeting on **Thursday, January 23, 2025**, beginning at 10:00 a.m. and 11:30 a.m. respectively. The meetings will be held in the Oceana County Board of Commissioners Room located at 100 State Street, Hart, MI 49420.

- Properties, Environment and Economic Development Committee
- Finance and Administration Committee
- Regular Board of Commissioners Meeting

Detailed meeting agendas are available online at:

<https://oceana.mi.us/government/board-of-commissioners/schedule-of-meetings/>

or, by contacting the County Administrator's Office at the address shown above, by

telephone (231) 873-4835, or by email countyadmin@oceana.mi.us

The Oceana County Board of Commissioners has **cancelled** the following meetings by order of the committee/board chairperson due to a lack of business:

None

All meetings are open to all members of the public. This notice is given pursuant to, and in accordance with, the provisions of the Open Meetings Act, Public Act 267 of 1976, as amended. Oceana County does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services.



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Properties, Environment and Economic Development Committee

There will be a committee meeting on **Thursday, January 23, 2025, beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Paul Erickson

Committee Vice-Chair: Joel McCormick

Presenter	Description	Item #
Mr. Erickson	Call to Order Roll Call Approval of Minutes from December 19, 2024 Page 4 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Ms. Michelle Martin, Drain Commissioner	Drain Commission Overview	
Administrator Byard	Building Department Furniture Request Pages 5-26	2025-09
	DEPARTMENT HEAD REPORT	
	Public Comment (<i>state name, current address, and agenda item or topic</i>)	
	Adjournment	

Properties, Environment, and Economic Development Committee

The Properties, Environment, and Economic Development Committee Meeting was called to order by Chairperson Erickson, on Thursday, December 19, 2024 at 10:03 a.m. in the Board Conference Room.

Present: Mr. McCormick, Mr. Beggs, Mr. Hardy, Mr. Walker, and Mr. Erickson.

Also Present: Hon. Susan K. Sniegowski, 51st Circuit Court Judge, Mr. Garry McKeen, Oceana County Parks and Recreation Commission; Mr. Craig Mast, Oceana County Sheriff; Ms. Byard, Oceana County Administrator, and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and seconded by Mr. McCormick to approve the minutes of the October 24, 2024 Properties, Environment, and Economic Development Committee as presented.

Voice vote. Motion carried.

Chairperson Erickson asked if there were any changes to the agenda. No additions were mentioned.

Moved by Mr. Hardy and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Hon. Susan K. Sniegowski, was present to discuss the replacement of the seating for the Jury Box in the Circuit Court room.

Department Head Report

Mr. Garry McKeen, Oceana County Parks and Recreation Commission stated there will be a celebration of the winter solstice at Gales Park tomorrow. In October, the parks partnered with Pam Blough who is a landscape architect. She thinks Gales pond is a nice little park. We need to talk about ADA accessibility. She will draw up some plans for Cedar Point for ADA accessibility up to the shelter. As well as other amenities to the picnic table area. Work will begin on Marsh Dam shortly, it should be finished by the end of the winter season.

Sheriff Mast stated there were 50 in the jail right now. Full body scanner will be moving into the jail real soon.

Public Comment

There were no public comments at this time.

Chairperson Erickson asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:26 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

EXCEL OFFICE INTERIORS

PO Box 888315
Kentwood, Michigan 49588
(616) 554-0200

QUOTE

Date	Quote No.
12/12/2024	25035

Name / Address

Oceana County
 844 S. Griswold St, Ste 200
 Hart, MI 49420

Ship To

Brooke Sylvester
 231-873-5355
 BSylvester@Oceana.MI.US
 Hart, MI 49420

P.O. No.	Terms	Net 10 Days	Rep	DOS	
Item	Description		Qty	Unit Price	Total
	New location - 3986 N. Oceana Drive, Hart 49420 - Bldg says "District Health Dept #10"				
	*****Randy's Office*****				
EX-TT24306070		EXCEL #TT24306070 EXTENDED CORNER TABLE TOP, 24-30-60-70", WA #D427-60 LINEN WHITE LAMINATE AND CHARTER WD427 LINEN 2mm EDGING	1	390.00	390.00
TSU-SC-A7TG24246080		USED STEELCASE SERIES 7, RIGHT-HAND, ADJUSTABLE HEIGHT TABLE, ELECTRIC BASE, **only** for 24-24-60-80 TOP., BLACK	1	200.00	200.00
U-SC-RPM1523CP-4743		USED UNIVERSAL SERIES MOBILE BOX/FILE PEDESTAL 15" WIDE, 23" DEEP, 21" HEIGHT, PROUD STEEL CONTEMPORY DRAWER FACE, with CUSHION, SC #4743 MINERAL METALLIC PAINT, CHARCOAL FABRIC	1	179.00	179.00
SSU-SC-465-43100 5S16-5...		STEELCASE THINK CHAIR, VERSION I, ADJ SEAT DEPTH, ALL ADJUSTABLE ARMS, CONNECT #5S16 HONEY SEAT FABRIC, #5092 GRAPHITE MESH BACK, #6205 BLACK PAINT, USED	1	259.00	259.00
REUPHOLSTER		REUPHOLSTER - ABOVE CHAIR SEAT IN CHARCOAL	1	0.00	0.00
SSU-SC-474-419-NH395-6...		STEELCASE #474-419 SIDE ARM CHAIR USED SLED BASE SNODGRASS SERIES BLACK PAINTED FRAME/ #NH395-6205 NEW HEMPSTEAD GREY	2	179.00	358.00
	*****Brooke's Office*****				
TSU-SC-A7TG24246080EDG		USED, STEELCASE SERIES 7, RIGHT-HAND, ADJUSTABLE HEIGHT TABLE, ELECTRIC BASE, SC #2850 VANADIUM FIBER HIGH-PRESSURE LAMINATE, SC #6205 PAINT, 24-24-60-80 TOP SIZE, ADJUSTS FROM 26 TO 52 INCHES ABOVE FLOOR LEVEL, NEW CONTEXT T-MOLD EDGING	1	395.00	395.00
	*** cut 60" side of above table to 58" MAKING 24-24-58-80 ***				
SSU-SC-465-43100 5S16-5...		STEELCASE THINK CHAIR, VERSION I, ADJ SEAT DEPTH, ALL ADJUSTABLE ARMS, CONNECT #5S16 HONEY SEAT FABRIC, #5092 GRAPHITE MESH BACK, #6205 BLACK PAINT, USED	1	259.00	259.00
REUPHOLSTER		REUPHOLSTER - ABOVE CHAIR SEAT IN CHARCOAL	1	0.00	0.00
U-SC-RPM1523CP-4743		USED UNIVERSAL SERIES MOBILE BOX/FILE PEDESTAL 15" WIDE, 23" DEEP, 21" HEIGHT, PROUD STEEL CONTEMPORY DRAWER FACE, with CUSHION, SC #4743 MINERAL METALLIC PAINT, CHARCOAL FABRIC	1	179.00	179.00

Subtotal
Sales Tax (6.0%)
Total

Signature _____

Date _____

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 Hart, MI 49420

P.O. No.	Terms	Net 10 Days	Rep	DOS	
Item	Description		Qty	Unit Price	Total
U-SC-RCC18365EP-4743	STEELCASE LATERAL FILE, COMBINATION CABINET, HINGED DOORS, CONTEMPORARY DRAWER PULLS, LOCKING, 18x36x65"H, 2 SHELVES/3 FILE DRAWERS, MINERAL METALIC PAINT ***** ***Connie's station*****		1	279.00	279.00
U-HW-JPAH-2415-L3	HAWORTH X-SERIES FIXED DRAWER PEDESTAL, USED BOX/BOX/FILE DRAWERS, 24"D x 15"W x 27.5"H, LAMINATE DRAWER FRONTS / PAINTED STEEL CASE, LOCK BAR, TAPER DRAWER PULLS, WHITE PAINT AND WA #7937-38 RIVER CHERRY LAMINATE		1	125.00	125.00
U-HW-UZFS-1642-PML	HAWORTH , ADAPTABLE SERIES UPPER STORAGE UNIT, 14"D x 42"W x 16"H, PAINTED STEEL CASE AND DOOR, LOCKING WHITE PIAINT		1	179.00	179.00
PSU-SC-LSH36K	STEELCASE #LSH36K TASK LIGHT 37" W 25 WATTS SWITCH 9' CORD T8 USED		1	45.00	45.00
U-HW-UZAT-6600	HAWORTH WALL TRACK FOR COMPOSE WALL MOUNT STORAGE 66" HIGH, SINGLE		2	40.00	80.00
EX-TT1542	EXCEL #TT1548 TRANSACTION COUNTER TOP, 15x42", SELF EDGE, WA #D427-60 LINEN WHITE LAMINATE, CHARTER wd427 LINEN WHITE 2nn EDGING		1	124.00	124.00
UNI-H.0082.01.UP	HAWORTH HARDWARE TRANSACTION COUNTER CAP SUPPORT BRACKET ** SET OF 4 **. UNPAINTED		1	38.60	38.60
U-HW-VZCE-4200	HAWORTH COMPOSE FULL HEIGHT END OF RUN TRIM, 42" TALL, USED		1	20.24	20.24
U-HW-VZCE-6600	HAWORTH COMPOSE FULL HEIGHT END OF RUN TRIM, 66" TALL, USED		1	26.34	26.34
U-HW-VZCL-4200	HAWORTH COMPOSE FULL HEIGHT 2-WAY INTERSECTION, 42" TALL, USED		1	55.74	55.74
U-HW-VZFF-4224-NNBBNR	HAWORTH COMPOSE PANEL FRAME, 42Hx24"W", USED, NO POWER, RACEWAY WITHOUT KNOCKOUTS BOTH SIDES, NO BELTWAY POWER		1	91.96	91.96
U-HW-VZFF-4230-NNBBNR	HAWORTH COMPOSE PANEL FRAME, 42Hx30"W", USED, NON-POWERED, WITH RACEWAY COVERS, WITHOUT KNOCKOUTS, NO BELTWAY POWER		1	96.1536	96.15

Subtotal
Sales Tax (6.0%)
Total

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P.O. No.	Terms	Net 10 Days	Rep	DOS	
Item	Description		Qty	Unit Price	Total
U-HW-VZFF-4242-NNBBNR	HAWORTH COMPOSE PANEL FRAME, 42Hx42"W", USED, NON-POWERED, NO KNOCK-OUTS IN RACEWAY COVERS, NO BELTWAY POWER		1	104.5408	104.54
U-HW-VZFF-6624-NNBBNR	HAWORTH COMPOSE PANEL FRAME, 66Hx24"W", USED, NON-POWERED, RACEWAY WITHOUT KNOCKOUTS BOTH SIDES, NO BELTWAY POWER		1	101.4064	101.41
U-HW-VZFF-6642-NNBBNR	HAWORTH COMPOSE PANEL FRAME, 66Hx42"W", USED, NON-POWERED, RACEWAY WITHOUT KNOCKOUTS BOTH SIDES, NO BELTWAY POWER		1	113.9872	113.99
U-HW-VZTI-3224-FNN	HAWORTH COMPOSE FABRIC PANEL TILE, STANDARD CORE, 32Hx24"W, TACKABLE, USED,		2	48.32	96.64
U-HW-VZTI-3230-FNN	HAWORTH COMPOSE FABRIC PANEL TILE, STANDARD CORE, 32Hx30"W, TACKABLE, USED,		2	53.78	107.56
U-HW-VZTI-3242-FNN	HAWORTH COMPOSE FABRIC PANEL TILE, STANDARD CORE, 32Hx42"W", TACKABLE, USED,		2	64.70	129.40
U-HW-VZTI-5624-FNN	HAWORTH COMPOSE FABRIC PANEL TILE, STANDARD CORE, 56Hx24"W, TACKABLE, USED,		2	81.15	162.30
U-HW-VZTI-5642-FNN	HAWORTH COMPOSE FABRIC PANEL TILE, STANDARD CORE, 56Hx42"W, TACKABLE, USED,		2	101.44	202.88
U-HW-TARA-2964-LJSNOQ	HAWORTH PLANES SERIES HEIGHT ADJUSTABLE, ELECTRIC BASE TABLE AND LAMINATE TOP, 29x64", 2 STAGE, HEIGHT FROM 26" TO 51", USED, #D427-60 LINEN LAMINATE AND EDGE		1	325.00	325.00
EX-TT2442	EXCEL #TT2442 TABLE TOP, 24x42", WA #D427-60 LINEN WHITE LAMINATE AND EDGING, HAWORTH OEM		1	50.00	50.00
NON-INVENTORY ITEM ...	HAWORTH 12" SUPPORT LEG - #D427 LINEN LAMINATE		1	20.00	20.00
SSU-SC-465-43100 5S16-5...	STEELCASE THINK CHAIR, VERSION I, ADJ SEAT DEPTH, ALL ADJUSTABLE ARMS, CONNECT #5S16 HONEY SEAT FABRIC, #5092 GRAPHITE MESH BACK, #6205 BLACK PAINT, USED		1	259.00	259.00
REUPHOLSTER	REUPHOLSTER - ABOVE CHAIR SEAT IN CHARCOAL ***** ***TABLE AND CHAIR SET FOR INSPECTORS***		1	0.00	0.00
EX-TT3672	EXCEL #TT3672 TABLE TOP, 36x72", #D427-60 LINEN WHITE LAMINATE AND EDGING		1	242.80	242.80
GIB-5084-BLK	GIBALTAR #5084 TABLE BASE, DURACAST T, BLACK, FOR MAXIMUM 26" DEEP TABLE		2	88.00	176.00

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Item	Description		Qty	Unit Price	Total
SSU-SC-465-43100 5S16-5...	STEELCASE THINK CHAIR, VERSION I, ADJ SEAT DEPTH, ALL ADJUSTABLE ARMS, CONNECT #5S16 HONEY SEAT FABRIC, #5092 GRAPHITE MESH BACK, #6205 BLACK PAINT, USED		4	259.00	1,036.00
REUPHOLSTER	REUPHOLSTER - ABOVE CHAIR SEAT IN CHARCOAL ***** ***** 3 INSPECTOR STATIONS *****		1	0.00	0.00
U-HW-JPAH-2415-L3	HAWORTH X-SERIES FIXED DRAWER PEDESTAL, USED BOX/BOX/FILE DRAWERS, 24"D x 15"W x 27.5"H, LAMINATE DRAWER FRONTS / PAINTED STEEL CASE, LOCK BAR, TAPER DRAWER PULLS, WHITE PAINT AND WA #7937-38 RIVER CHERRY LAMINATE		3	125.00	375.00
U-HW-UZFS-1642-PML	HAWORTH , ADAPTABLE SERIES UPPER STORAGE UNIT, 14"D x 42"W x 16"H, PAINTED STEEL CASE AND DOOR, LOCKING WHITE PIAINT		3	179.00	537.00
PSU-SC-LSH36K	STEELCASE #LSH36K TASK LIGHT 37" W 25 WATTS SWITCH 9' CORD T8 USED		3	45.00	135.00
EX-TT2466	EXCEL #TT2466 TABLE TOP, 24x66", D427-60 LINEN WHITE LAMINATE AND EDGING		3	147.68	443.04
EX-TT2442	EXCEL #TT2442 TABLE TOP, 24x42", D427-60 LINEN WHITE LAMINATE AND EDGING		3	129.00	387.00
U-HW-ZZBD-1600-CLNB	HAWORTH COMPOSE STANDARD CANTILEVER BRACKET, LEFT HAND, BLACK, USED		5	15.00	75.00
U-HW-ZZBD-1600-CRNB	HAWORTH COMPOSE STANDARD CANTILEVER BRACKET, RIGHT HAND, BLACK, USED		6	15.00	90.00
NON-INVENTORY ITEM ...	SMALL WORKSURFACE TO WORKSURFACE FLAT PLATE		3	8.00	24.00
U-HW-UZAT-6600	HAWORTH WALL TRACK FOR COMPOSE WALL MOUNT STORAGE 66" HIGH, SINGLE		2	40.00	80.00
U-HW-VZCE-5800	HAWORTH COMPOSE FULL HEIGHT END OF RUN TRIM, 58" TALL, USED		3	24.31	72.93
U-HW-VZCL-5800	HAWORTH COMPOSE FULL HEIGHT 2-WAY INTERSECTION, 58" TALL, USED		3	60.1504	180.45
U-HW-VZCL-6600	HAWORTH COMPOSE FULL HEIGHT 2-WAY INTERSECTION, 66" TALL, USED		1	62.352	62.35
U-HW-VZCT-6600	HAWORTH COMPOSE FULL HEIGHT 3-WAY INTERSECTION, 66" TALL, USED		1	60.2048	60.20

Subtotal
Sales Tax (6.0%)
Total

Signature _____

Date _____

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 Hart, MI 49420

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Item	Description		Qty	Unit Price	Total
U-HW-VZVE-0800-A	HAWORTH COMPOSE VARIABLE HEIGHT END OF RUN TRIM, 8" TALL, USED		3	14.03	42.09
U-HW-VZFF-5824-NNBBNP	HAWORTH COMPOSE PANEL FRAME, 58Hx24"W", USED, NON-POWERED, RACEWAY WITHOUT KNOCKOUTS BOTH SIDES, NO BELTWAY POWER		3	110.8272	332.48
U-HW-VZFF-6624-N2HHNR	HAWORTH COMPOSE PANEL FRAME, 66Hx24"W", USED, 2+2 POWERED, RACEWAY KNOCKOUTS BOTH SIDES, NO BELTWAY POWER		2	150.7568	301.51
U-HW-VZFF-6624-NNBBNR	HAWORTH COMPOSE PANEL FRAME, 66Hx24"W", USED, NON-POWERED, RACEWAY WITHOUT KNOCKOUTS BOTH SIDES, NO BELTWAY POWER		4	101.4064	405.63
NON-INVENTORY ITEM ...	HAWORTH FEED-IN POWER CABLE 8 WIRE 4 CIRCUIT		1	100.00	100.00
NON-INVENTORY ITEM ...	HAWORTH 8 WIRE DUPLEX 110V OUTLET RECEPTACLES		6	12.00	72.00
U-HW-VZFF-6642-N2HHNR	HAWORTH COMPOSE PANEL FRAME, 66Hx42"W", USED, 2+2 POWERED, RACEWAY KNOCKOUTS BOTH SIDES, NO BELTWAY POWER		4	163.248	652.99
U-HW-VZFF-6642-NNBBNR	HAWORTH COMPOSE PANEL FRAME, 66Hx42"W", USED, NON-POWERED, RACEWAY WITHOUT KNOCKOUTS BOTH SIDES, NO BELTWAY POWER		2	113.9872	227.97
U-HW-VZTI-4824-FNN	HAWORTH COMPOSE FABRIC PANEL TILE, STANDARD CORE, 48Hx24"W, TACKABLE, USED,		6	65.26	391.56
U-HW-VZTI-5624-FNN	HAWORTH COMPOSE FABRIC PANEL TILE, STANDARD CORE, 56Hx24"W, TACKABLE, USED,		12	81.15	973.80
U-HW-VZTI-5642-FNN	HAWORTH COMPOSE FABRIC PANEL TILE, STANDARD CORE, 56Hx42"W, TACKABLE, USED,		12	101.44	1,217.28
SSU-SC-465-43100 5S16-5...	STEELCASE THINK CHAIR, VERSION I, ADJ SEAT DEPTH, ALL ADJUSTABLE ARMS, CONNECT #5S16 HONEY SEAT FABRIC, #5092 GRAPHITE MESH BACK, #6205 BLACK PAINT, USED		3	259.00	777.00
REUPHOLSTER	REUPHOLSTER - ABOVE CHAIR SEAT IN CHARCOAL		3	0.00	0.00
DELIVERY	DELIVERY 174 MILES		174	1.50	261.00
INSTALLATION	INSTALLATION CHARGE, PANEL STATION -		4	100.00	400.00
INSTALLATION	INSTALLATION CHARGE - ADJUSTABLE HEIGHT TABLE		2	50.00	100.00

Subtotal \$15,284.83
Sales Tax (6.0%) \$0.00
Total **\$15,284.83**

Signature _____ Date _____



e-integritybiz.com

INTEGRITY BUSINESS SOLUTIONS

6548 SCHAMBER DR
MUSKEGON MI 49444

QUOTE

QUOTE NUMBER **37060-0**

QUOTE DATE **12/20/24**

BILL TO ADDRESS		SHIP TO ADDRESS			
OCEANA COUNTY BUILDING INSP. 804950 844 S. GRISWOLD STREET HART MI 49420 PH# 231-877-5355		OCEANA COUNTY BUILDING INSP. 844 S. GRISWOLD STREET HART MI 49420			
CUSTOMER PURCHASE ORDER	SALESPERSON	TERMS	ROUTE	PAYCODE	ORDER TAKER
	DUANE LUCHIES	NET 30	9LUD	QUOTE	FMDL

ITEM NUMBER	MFG	ITEM DESCRIPTION	UM	TAX	ORD QTY	B/O QTY	SHIP QTY	SELL PRICE	EXTEND PRICE
OLFO3H42W-UC	MET	3-Dr. Lateral File / 42"w OLFO3h42w-S-HL-C-H0-E Color - Lt. Gray (HL) Counterweight Lock - E Nickel Chrome	EA	Y	1		1	665.00	665.00
CM24242BLKSS	DEF	CHAIRMAT,SIT/STAND,45X53	EA	Y	2		2	365.00	730.00
PL102-UC	COE	Desk Shell / 66" x 30"	EA	Y	1		1	225.00	225.00
PL196-UC	COE	Reversible Return / 42" x 24"	EA	Y	1		1	188.00	188.00
PL2080H-UC	COE	Wall Mount Hutch / 36"	EA	Y	2		2	215.00	430.00
PL166-UC	COE	B/B/F Pedestal	EA	Y	1		1	269.00	269.00
PLT2472-UC	COE	Laminate Top / 24" x 72"	EA	Y	2		2	169.00	338.00
PLT2460-UC	COE	Laminate Top / 24" x 60"	EA	Y	1		1	155.00	155.00
HLEG	JHM	24" H-LEG	EA	Y	3		3	59.00	177.00
BRACE	JHM	SUPPORT BRACE 52W	EA	Y	2		2	30.00	60.00
PL179-UC	COE	Reversible Return / 24" x 30"	EA	Y	1		1	139.00	139.00
CDR1-UC	COE	Pencil Drawer	EA	Y	3		3	55.00	165.00
PL20440H-UC	COE	Open Wall Hutch / 71"	EA	Y	1		1	365.00	365.00
PL143-UC	COE	Credenza Shell / 71" x 24"	EA	Y	1		1	230.00	230.00
9100	G1B	FLAT PLATES	EA	Y	2		2	4.50	9.00
86205	LLR	CHAIR,HI-BACK,SLIDE,SYNCRH	EA	Y	3		3	289.00	867.00
DFT9800	EUT	MESH DRAFTING STOOL Grade 1 Fabric	EA	Y	1		1	435.00	435.00
INSTALL-UC	SYS	Delivery & Installation	EA	Y	1		1	1300.00	1300.00
25041	FEL	ORGANIZER,LIT,24CMPT,LTR,GY	EA	Y	1		1	130.00	130.00
1703072	GBC	LAMINATOR,FUSION 1000L,9"	EA	Y	1		1	61.00	61.00
5200509	FEL	POUCH,LAM,LTR,3MIL,150PK	PK	Y	1		1	28.99	28.99
O LEGS-UC	JHM	Bar Height O Legs	EA	Y	5		5	110.00	550.00
PL151-UC	COE	Double Door Cabinet 35.5"w x 22"d x 65.5"h	EA	Y	1		1	665.00	665.00
PL112-UC	COE	2 Dr. Lateral File	EA	Y	1		1	480.00	480.00
WORK SURFACE-UC	JHM	Corner Work Surface, Laminate	EA	Y	1		1	385.00	385.00
PL148-UC	COE	B/B/F Mobile File	EA	Y	1		1	359.00	359.00

Subtotal
Tax
Total

QUOTE

QUOTE NUMBER **37060-0**

QUOTE DATE **12/20/24**

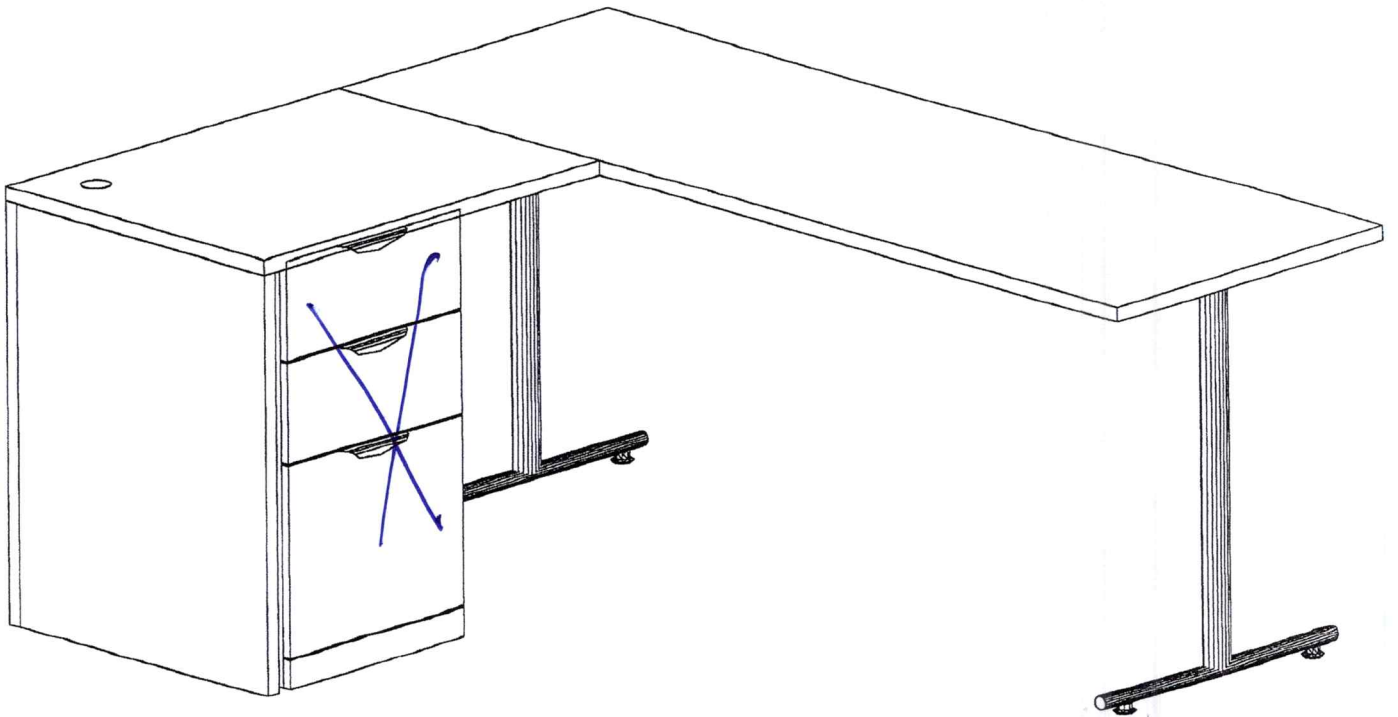
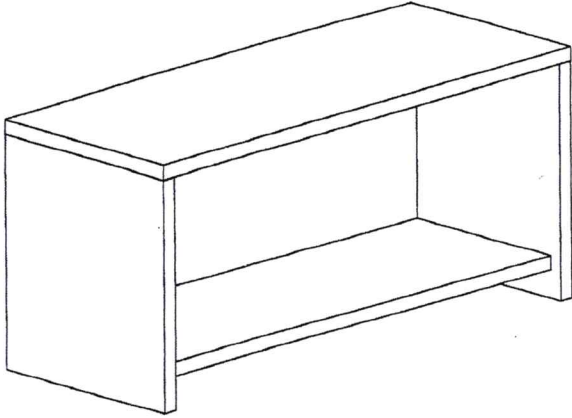
6548 SCHAMBER DR
 MUSKEGON MI 49444

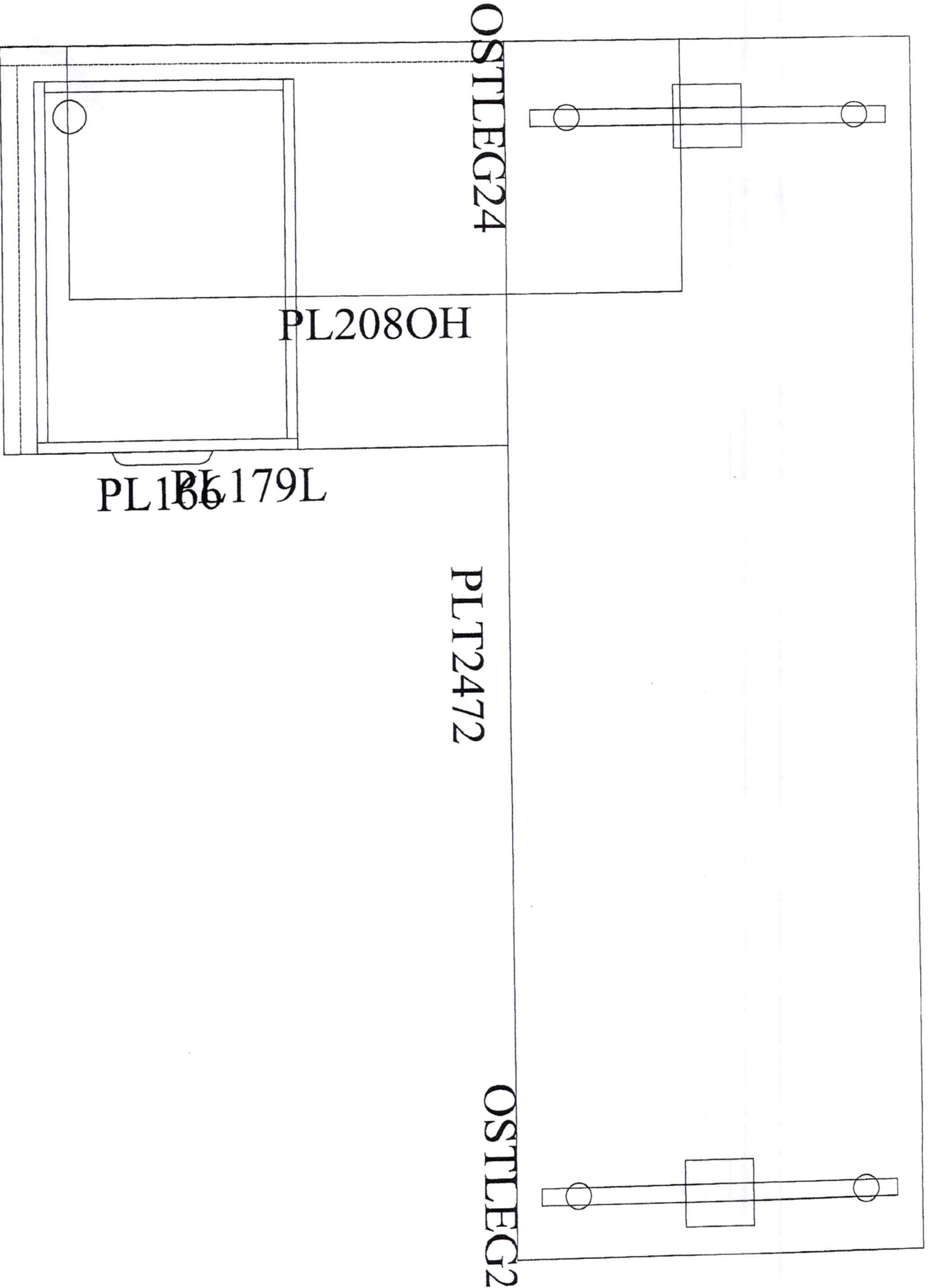
BILLTO ADDRESS		SHIPTO ADDRESS			
OCEANA COUNTY BUILDING INSP. 804950 844 S. GRISWOLD STREET HART MI 49420 PH# 231-877-5455		OCEANA COUNTY BUILDING INSP. 844 S. GRISWOLD STREET HART MI 49420			
CUSTOMER PURCHASE ORDER	SALESPERSON	TERMS	ROUTE	PAYCODE	ORDER TAKER
	DUANE LUCHIES	NET 30	9LUD	QUOTE	FMDL

ITEM NUMBER	MFG	ITEM DESCRIPTION	UM	TAX	ORD QTY	B/O QTY	SHIP QTY	SELL PRICE	EXTEND PRICE
PL149-UC	COE	F/F Mobile File	EA	Y	1		1	375.00	375.00

Subtotal	9780.99
Tax	
Total	9780.99

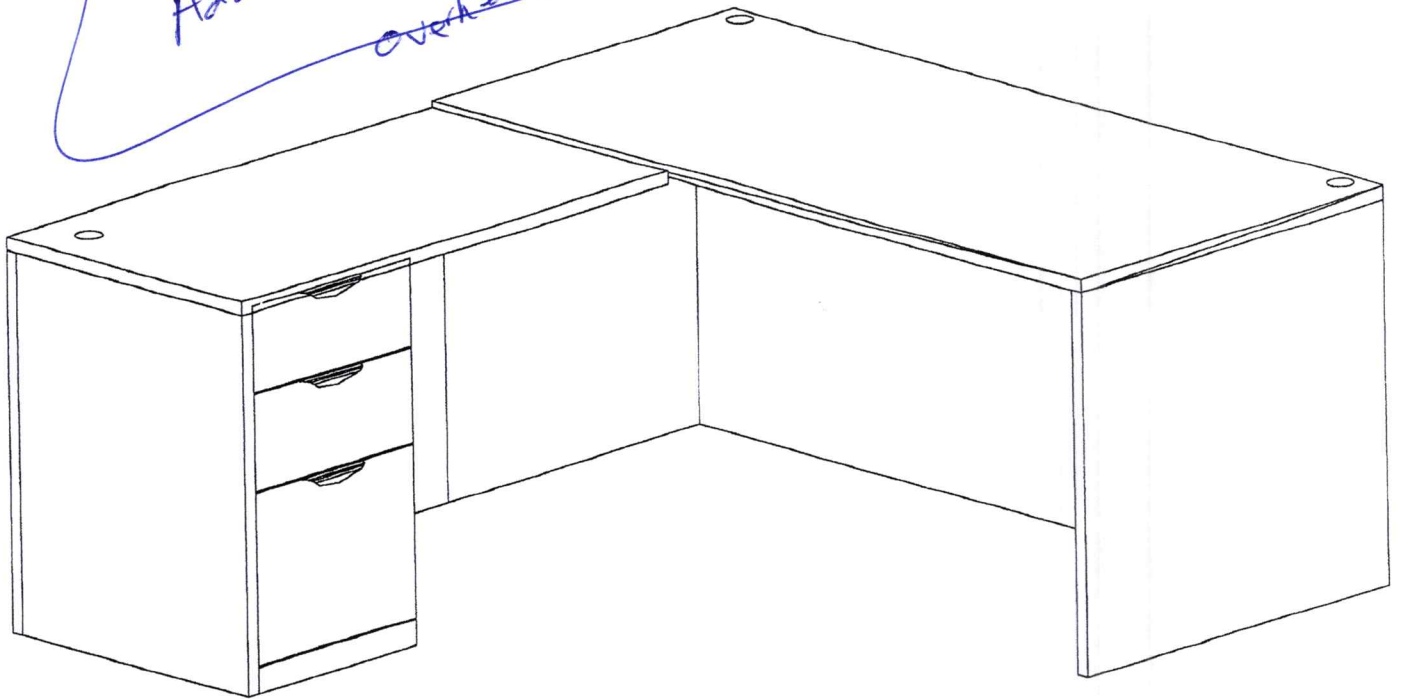
Kevin

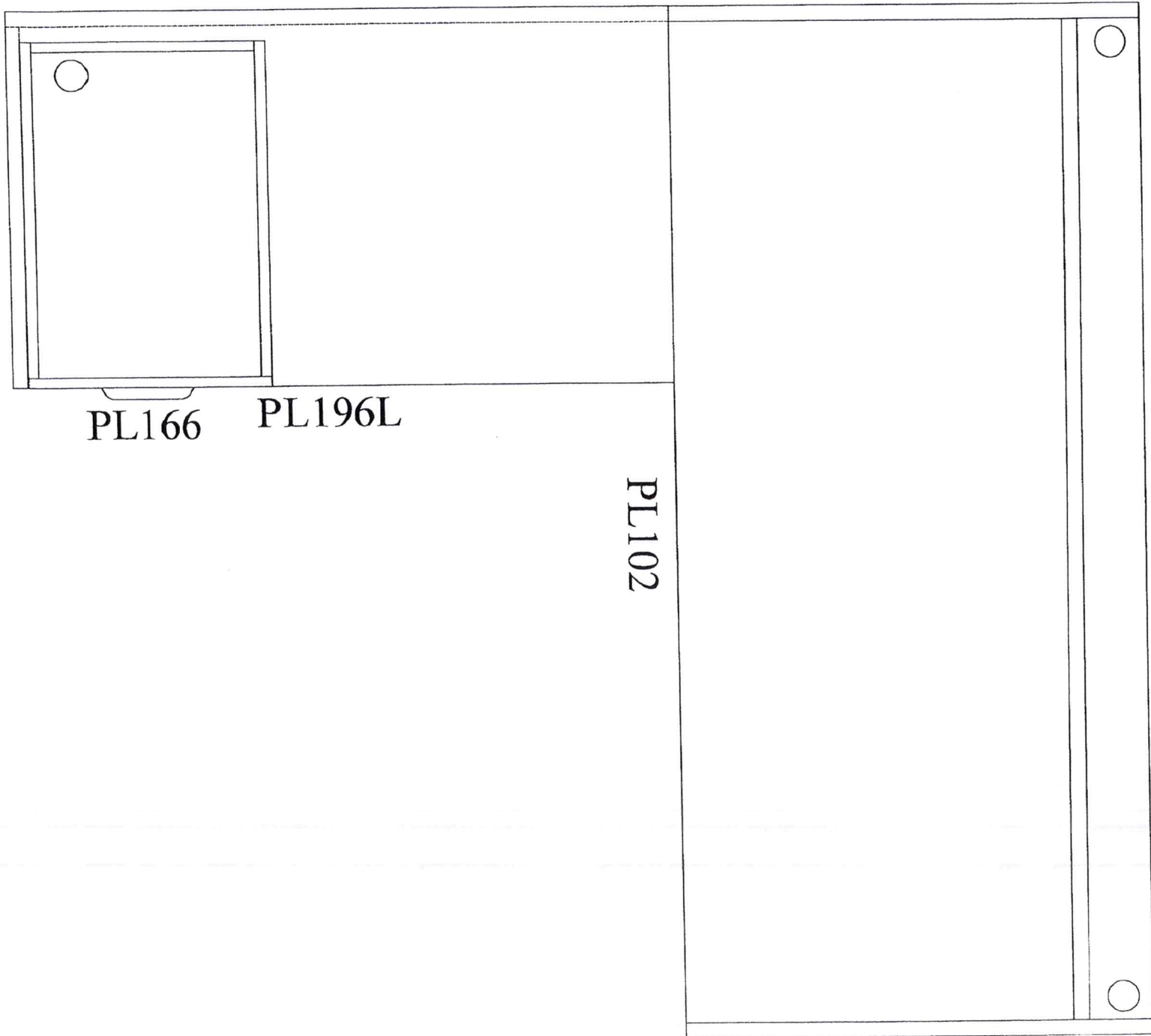




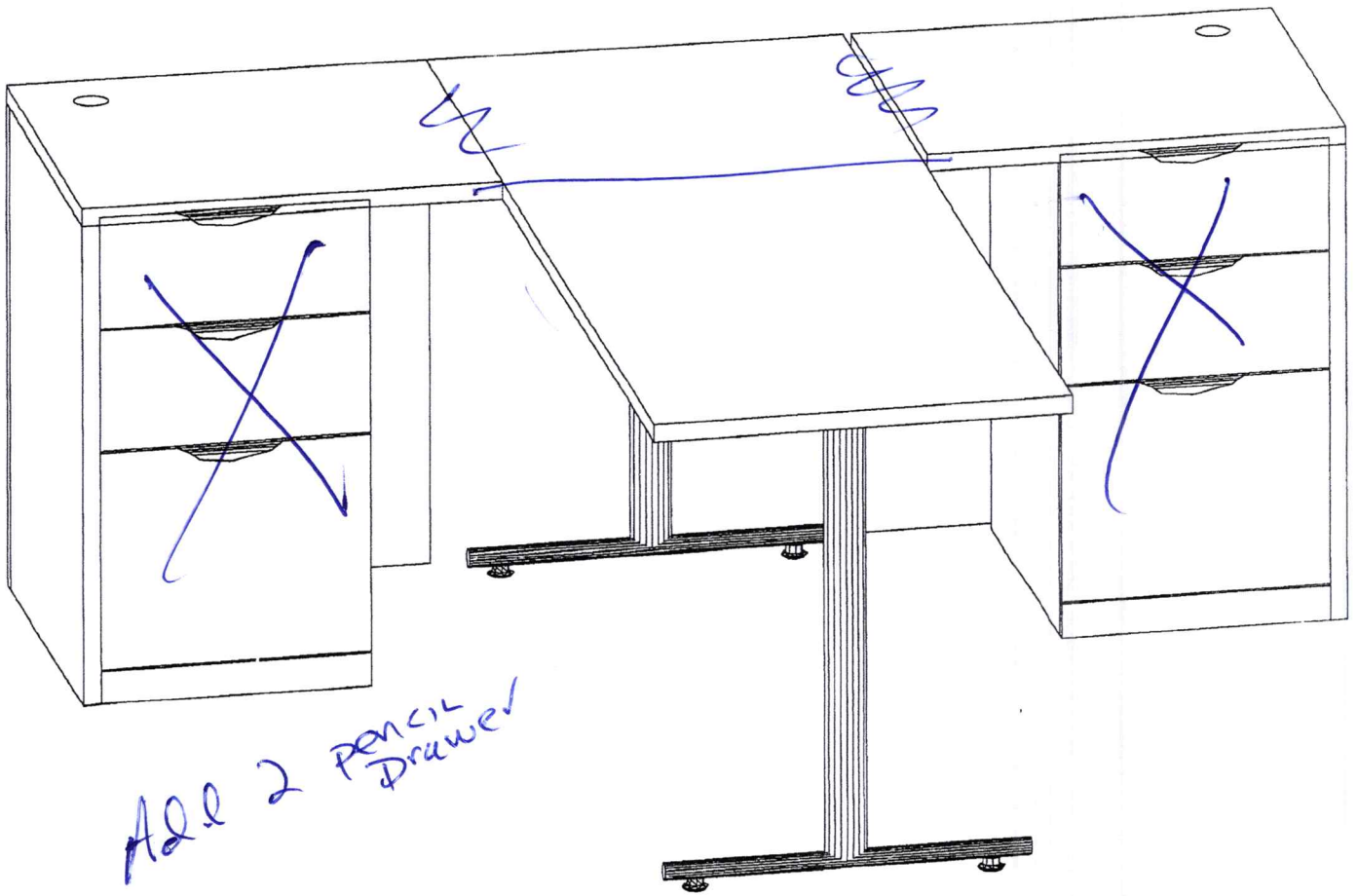
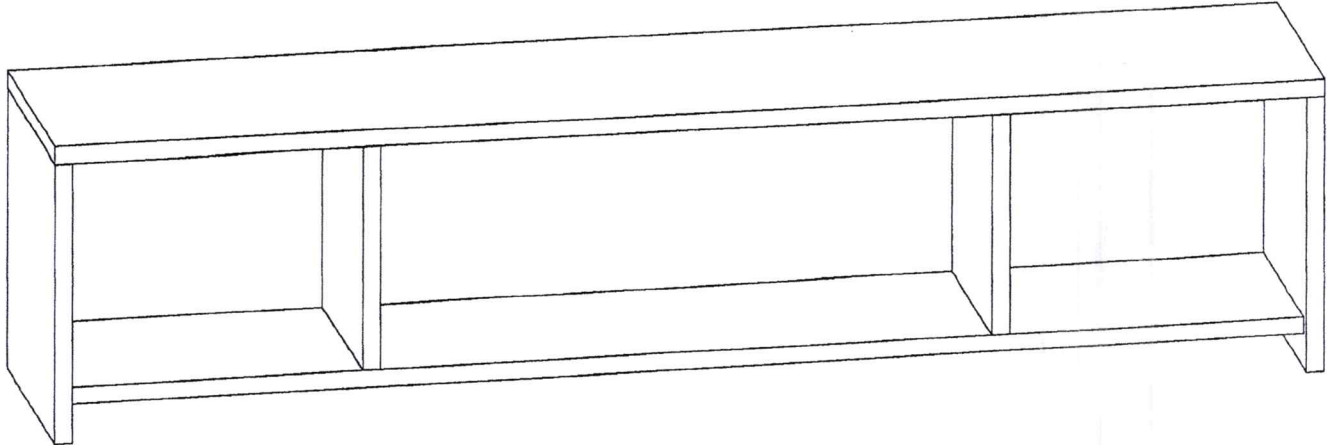
RANDY

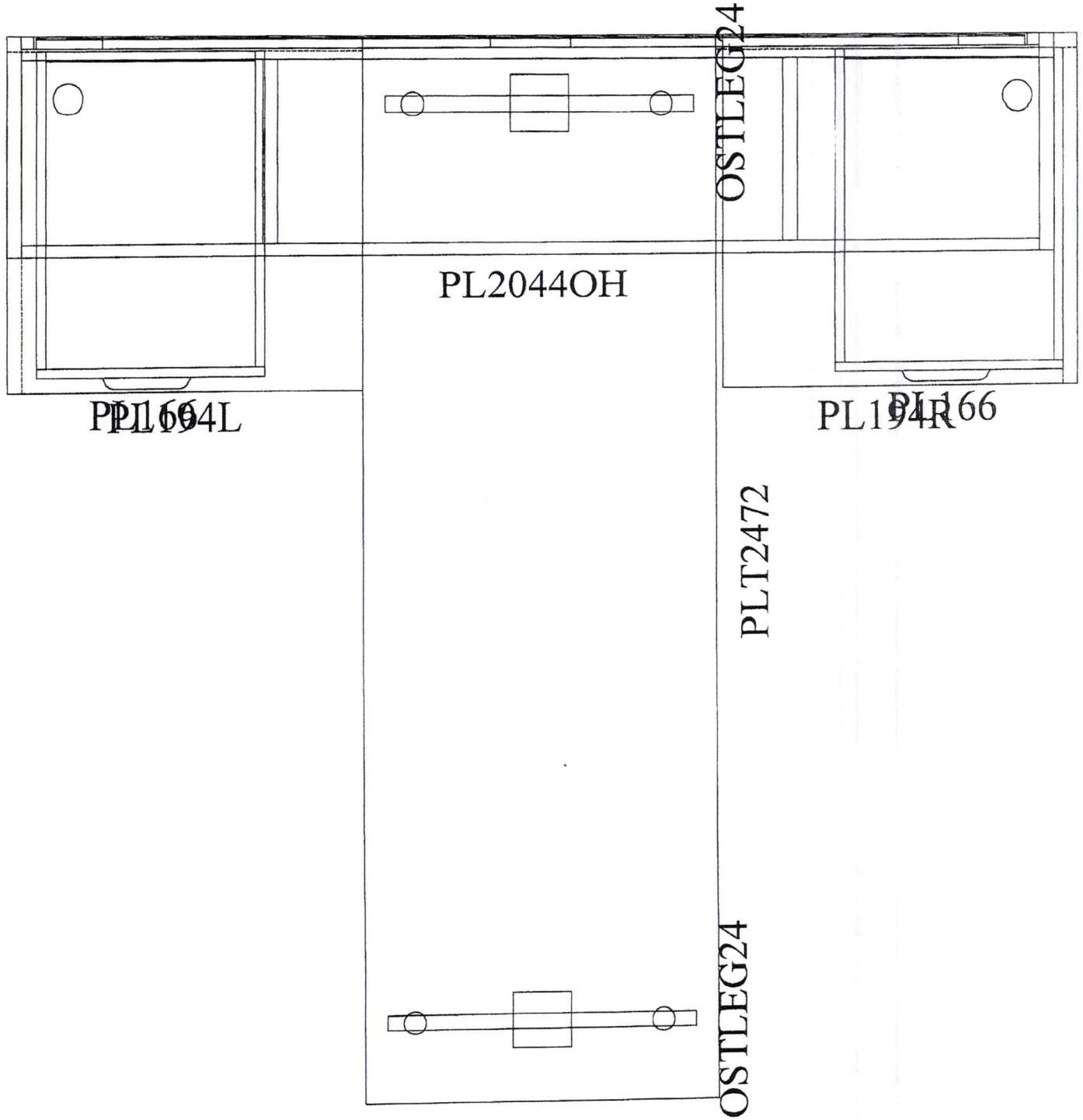
Add 30" Wall
Mount
overhead





Lance & Sonnie





Integrity

Business Solutions

Michigan's trusted
supplier of
business products

Duane Luchies
Account Executive

dluchies@e-integritybiz.com

P 231.799.9799 ext. 3010

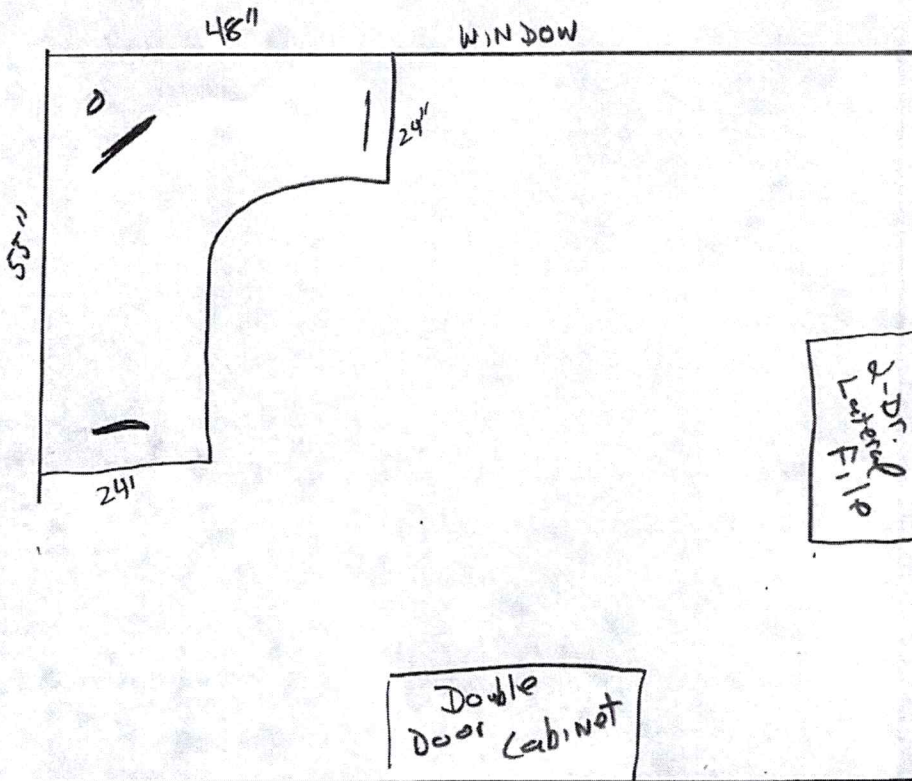
C 231.250.9594

F 231.799.9812

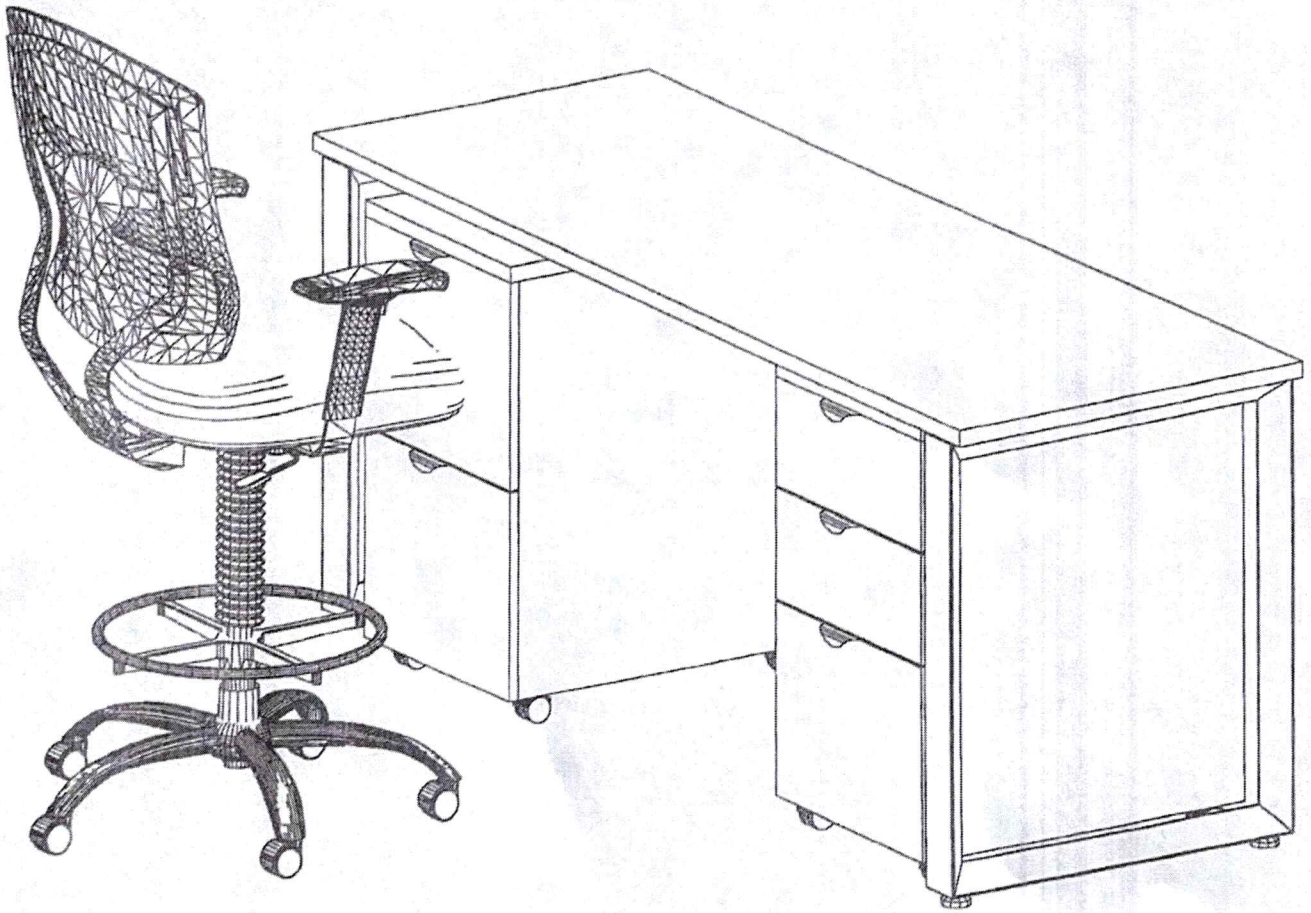
www.e-integritybiz.com

6548 Schamber Dr. ♦ Muskegon, Michigan 49444
(231)799-9799 ♦ Fax (231)799-9812

BROOKÉ



CONNIE





Quotation

Prepared by:
Dan Brush

Prepared For:

Ship To:

Oceana County Building Department
3986 North Oceana Drive
Hart MI 49420
231-873-5355

Lakeshore Furniture
450 W. Hackley Ave
Muskegon MI 49444
231-343-2411

Notes:

Page 1 of 4
12/20/2024
8:44:33AM

Line #	Qty	Cat	Part Number	Part Description	Sell Price	Extended
1	1	MAO	ANTISAG-49	49in Anti-Sag Bar	\$21.03	\$21.03
2	3	MAO	ANTISAG-61	61in Anti-Sag Bar	\$25.38	\$76.14
3	1	MAO	POST LEG 2SQ 27H	Post leg, 2" Sq. Tube, 27.75h, Center	\$45.68	\$45.68
			*	Standard		
			<HM>	Herman Miller™		
			HL	HM Light Gray		
4	2	MAO	O-LEG27H23D	27.75h O-Leg for 24d Surfaces	\$131.59	\$263.18
			*	Standard		
			<HM>	Herman Miller™		
			HL	HM Light Gray		
5	2	MAO	O-LEG27H35D	27.75h O-Leg for 36d Surfaces	\$151.53	\$303.06
			*	Standard		
			<HM>	Herman Miller™		
			HL	HM Light Gray		
6	5	MAO	O-LEG39H23D	39.5h O-Leg for 24d Surfaces	\$174.36	\$871.80

Prepared For:**Ship To:**Page 2 of 4
12/20/2024
8:44:33AMOceana County Building Department
3986 North Oceana Drive
Hart MI 49420
231-873-5355Lakeshore Furniture
450 W. Hackley Ave
Muskegon MI 49444
231-343-2411

Notes:

Line #	Qty	Cat	Part Number	Part Description	Sell Price	Extended
			*	Standard		
			<HM>	Herman Miller™		
			HL	HM Light Gray		
7	1	OS2	PRM-PLT2472	Rectangle Top 24" x 72"	\$125.00	\$125.00
			NPG	Newport Grey		
8	1	OS2	PRM-PLT2460	Rectangle Top 24" x 60"	\$114.69	\$114.69
			NPG	Newport Grey		
9	1	OS2	PRM-PLT3672	Rectangle Top 36" x 72"	\$177.50	\$177.50
			NPG	Newport Grey		
10	6	OS2	PRM-CDR1	Plastic Center Drawer	\$44.69	\$268.14
			NPG	Newport Grey		
11	4	OS2	PRM-PL2080H	Open Wall mounted Storage 36"w x 15"d x 17"h	\$159.06	\$636.24
			NPG	Newport Grey		
12	1	OS2	PRM-PL20440H	72" L Mount Cabinet	\$267.50	\$267.50
			NPG	Newport Grey		
13	1	OS2	PRM-PL44LD_0 D	Laminate Doors (set of 2 doors outside)	\$23.75	\$23.75
			NPG	Newport Grey		
14	2	OS2	PRM-PL145L	Return reversable, 48"w x24"D, grommet	\$141.56	\$283.12

Prepared For:**Ship To:**Page 3 of 4
12/20/2024
8:44:33AMOceana County Building Department
3986 North Oceana Drive
Hart MI 49420
231-873-5355Lakeshore Furniture
450 W. Hackley Ave
Muskegon MI 49444
231-343-2411

Notes:

Line #	Qty	Cat	Part Number	Part Description	Sell Price	Extended
			NPG	Newport Grey		
15	2	OS2	PRM-PL148	Mobile pedestal, 2 Box/file 22" deep	\$268.75	\$537.50
			NPG	Newport Grey		
			NICKEL	Nickel		
16	1	OS2	PRM-PL147	71"W x 36"D Bullet (no post leg)	\$163.44	\$163.44
			NPG	Newport Grey		
17	2	OS2	PRM-PL166	Full pedestal B/B/F 16"w x 28"H	\$198.13	\$396.26
			NPG	Newport Grey		
			NICKEL	Nickel		
18	1	OS2	PRM-PL105	Desk Shell, 71 x 30, Overhang 4.5"	\$205.31	\$205.31
			NPG	Newport Grey		
19	2	OS2	PRM-PLT2442	Rectangle Top 24" x 42"	\$90.00	\$180.00
			NPG	Newport Grey		
20	1	OS2	PRM-PLT2436	Rectangle Top 24" x 36"	\$89.06	\$89.06
			NPG	Newport Grey		
21	1	SAF	9211	E-Z Stor Literature Org.-24 Compartment	\$363.50	\$363.50
			GRR	Gray		

Prepared For:

Ship To:

Page 4 of 4
12/20/2024
8:44:33AM

Oceana County Building Department
3986 North Oceana Drive
Hart MI 49420
231-873-5355

Lakeshore Furniture
450 W. Hackley Ave
Muskegon MI 49444
231-343-2411

Notes:

Line #	Qty	Cat	Part Number	Part Description	Sell Price	Extended
22	1	SAF	9200BL	E-Z Stor Wall Mounting Brackets; For mounting items 9211, 9221, and 9264GR	\$62.50	\$62.50
23	1	OS2	PRM-7851NS	Stool	\$212.19	\$212.19
24	1	OS2	PRM-311AK	Adjustable Arms	\$49.06	\$49.06
25	3	OS2	PRM-7704S	Multi-Function High Back w/Seat Slider	\$297.19	\$891.57
26	1	LSF	LABOR	Labor to deliver and install per print	\$1,540.00	\$1,540.00
					Subtotal:	\$8,167.22
					Total:	\$8,167.22

It is understood that this is a custom order, this order is final. If changes and/or deletions are requested, Dealer will do its best to honor those changes. However, most manufacturers do not authorize cancellations and/or returns. Client remains liable for all charges as outlined in this quote unless changes are approved in writing from Dealer. Sales tax is not included unless noted in quotation.

Unless specifically outlined in this quote, all services will be provided during normal working hours of 8:00 AM to 5:00 PM Monday through Friday. If services are requested during other than normal hours, additional charges may be assessed.

By acceptance of this agreement, either via signature or electronic communication, Client agrees to grant Dealer a security interest in the product as described above in the amount of the unpaid balance of this order.

AUTHORIZED BY: _____ DATE: _____

Taylor Office Furniture, LLC

6747 North Point Dr
 Fruitport, MI 49415
 cell: 231-557-2540
 Contact: Mark Taylor

Quote	
Date	Number
12/12/24	24-1138

Name / Address

Oceana County - Bldg Dept
 844 S. Griswold St Ste 200
 Har, MI 49420

Contact

Brooke Sylvester
 231-873-5355

Project

New Office

<u>Qty</u>	<u>Description</u>	<u>Ea.</u>	<u>Ext.</u>
1	Inspector #1 Office - L-Shaped Corner Desk, 66" X 78", 2-36"W Overhead Shelves, Box/Box/File Pedestal File w/ Pencil Tray, 72"W X 21"H Tackboard (used-light gray)	\$1,450.00	\$1,450.00
1	Brooke's Office - Height Adjustable Corner Desk, 46" X ~60", Wire Mgmt Basket	\$1,145.00	\$1,145.00
1	Connie's Desk - Height Adjustable Desk, 30"D X 72"W, Wire Mgmt Basket	\$760.00	\$760.00
2	Connie - Overhead Shelves, 36"W, Wall-mount (same as Inspector #1)	\$220.00	\$440.00
3	Inspectors #2, 3 & 4 - Table Desk, 24"D X 66"W, Fixed Height/U-Leg Supported	\$490.00	\$1,470.00
3	Inspectors #2, 3 & 4 - Pedestal Bookcase Tower, 49.5"H X	\$510.00	\$1,530.00
3	Inspectors - Task Chair, Steelcase Leap V1, Black Frame & Fabric, Refurbished	\$429.00	\$1,287.00
1	Connie - Task Stool (drafting ht), Steelcase Leap V1, Black Frame/Fabric, Refurbished	\$469.00	\$469.00
		Product Total	\$8,551.00
		TOF-Delivery/Installation	\$640.00
		Project Total	\$9,191.00

Options:

Brooke - Printer Lateral File, 2-Drawer, 36"W, Laminate Top (match)	\$480.00
Brooke - Storage Cabinet, 67.5"H X 36"W, 4 Adjustable Shelves	\$650.00
Connie - Lateral File, 3-Drawer, 42"W, Front-to-back File Bars, Counterweight, Laminate Top	\$790.00
Outside Brooke's Office - Lateral File, 5-Drawer, 42"W, Front-to-back Bars, Counterweight	\$940.00
Desktop Power Unit, 1 Power Outlet, 1 Dual USB A+C	\$90.00
Monitor Arm - Single, Articulating, Clamp Mount	\$125.00
Monitor Arm - Dual, Articulating, Clamp Mount	\$215.00

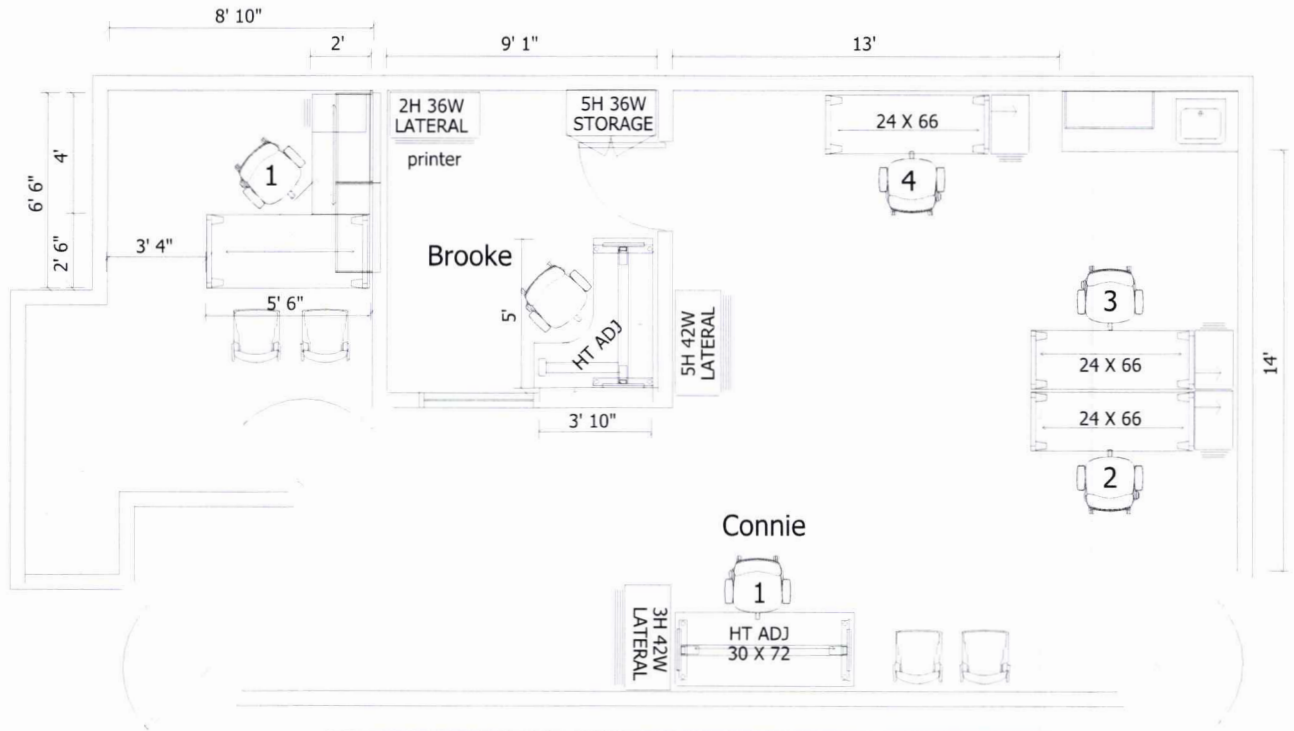
Note:

- 1 Pricing good for 60 days
- 2 Terms: Net 15 days
- 3 MI sales tax 6% to be added to final invoice

\$11,111 Total with the 3 added options items

Taylor Office Furniture

Furniture Consultation - Space Planning - Project Management





Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Finance and Administration Committee

There will be a committee meeting on Thursday, **January 23, 2025, immediately following the Courts and Public Safety meeting**, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Craig Hardy

Committee Vice-Chair: Tim Beggs

Presenter	Description	Item #
Commissioner Hardy	Call to Order Roll Call Approval of Meeting Minutes from January 9, 2025 Pages 28-31 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Administrator Byard	Budget Adjustment Boat Grant Page 32	2025-10
Administrator Byard	Consideration of MERS Addendum FY2021 Only Pages 33-41	2025-11
Undersheriff Schiller	Consideration to move the Marine Deputy to a Marine Sergeant Pages 42-43	2025-12
Administrator Byard	Appointments for the Opioid Steering Committee Page 44	2025-13
Administrator Byard	Administrator's Review of Selected Claims for Payment Pages 45-47 Administrator's Report Page 48	2025-14
	Department Head Reports	
	Public Comment (<i>state name, current address, and agenda item or topic</i>)	
	Adjournment	

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, January 9, 2025, at 11:14 a.m., in the Board Conference Room.

Present: Mr. Hardy, Mr. Beggs, Mr. Beggs, Mr. Erickson, and Mr. Walker.

Also Present: Garry McKeen, Parks and Recreation; Ms. Byard, Oceana County Administrator; Cristina Juska, Oceana County Herald Correspondent; and Ms. Coon, Oceana County Clerk.

Moved by Mr. Beggs and supported by Mr. McCormick to approve the minutes of the December 05, 2024 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Walker and seconded by Mr. Beggs to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Administrator Byard asked for the following Planning Commission Appointments:

Peter Roskam to fill unexpired term of John Foss through 12/31/2025
 John Stivers and Scott Rumsey reappointments for three years through 12/31/2027
 David Spittler appointments for three years through 12/31/2027

Administrator Byard brought forth Parks and Recreation Commission Pete Lundborg reappointment.

Ms. Byard also did not read the claims for payment, but the following was provided:
 REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
243 - Brownfield Redevelopment Authority			\$ 8,584.72	to Fishbeck for professional services
256 - Automation Fund R.O.D			\$ 1,176.86	to GovOS for monthly software expenditures
260 - Indigent Defense			\$ 1,181.50	to Applewood Law Wins for Indigent Defense costs
			\$ 1,000.00	to Karen Moore for Indigent Defense Costs

	\$ 17,562.50	to Springstead Law Offices for Indigent Defense costs
293 - Veterans' Affairs	\$ 1,525.00	to TH Brands for public outreach
298 - Technology & Innovation	\$ 8,666.64	to Ninjaone for yearly renewal
	\$ 2,451.67	to SHI International for hardware and supplies for the remodel at the health dept
445 - Public Improvement	\$ 7,500.00	to Mike Blackmer Construction for the remodel at the health dept
	\$ 7,239.94	to SHI International for hardware and supplies for the remodel at the health dept
549- Building Department	\$ 2,903.71	to Kevin Greiner for inspections and permits
	\$ 1,453.74	to Sonnie Smith for inspections and permits
	\$ 3,230.66	to Lance Gates for inspections and permits
	\$ 1,606.25	to Randolph D Miller, LLC for inspections and permits
General Fund		
208 - Insurance	\$ 46,189.89	to MMRMA for quarter liability insurance.
245 - Remonumentation Budget	\$ 1,958.00	to J Randolph Hepworth for monumentation surveyor contract for 2024.
257 - Equalization	\$ 18,150.00	to V & V Assessing, LLC for monthly equalization services
265 - Courthouse & Grounds	\$ 1,371.00	to Hallack Contracting for salting and plowing
	\$ 4,118.46	to Mears Service center for repairs to maintenance truck
	\$ 1,034.80	to Scheid Plumbing for repairs
286 - District Court	\$ 1,900.16	to Xerox for purchase of new equipment

289 - Friend of the court	\$ 3,069.60	to MGT of America Consulting, LLC for CRP billing
294 - Probate court	\$ 1,350.00	to Barkow Law Company, PLLC for 4th quarter 2024 county guardian fees
296 - Prosecuting Attorney	\$ 1,306.70	to integrity business solutions for office supplies
301 - Sheriff	\$ 6,902.19	to Wex Bank for fuel purchases
	\$ 1,367.18	to AT&T FirstNET for telephone services
	\$ 1,371.00	to Hallack Contracting for salting and plowing
331 - Marine Law	\$ 1,600.00	to Village of Pentwater for yearly boat slip fee
351 - Jail	\$ 1,867.58	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,473.03	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,512.32	to DTE for utilities
	\$ 1,680.73	to Gordon Food Service for inmate board and janitorial supplies
528 - Transfer Station	\$ 9,237.65	to American Classic for dumpster services
595 - Airport	\$ 3,800.00	to Hallack contracting for plowing and salting
	\$ 2,544.00	to Avsurance corporation for yearly renewal
648 - Medical Examiner	\$ 7,761.00	to Mid MI Medical Services for 4th QTR 2024 medical examiner fee
	\$ 3,322.48	to WMU Homer Stryker for autopsy
649 - Mental Health	\$ 21,295.81	to West Michigan CMH for Local Match November & December 2024
710 - MSU Extension	\$ 37,696.50	to MSUE Business Office for 1st qtr 2025 MOA work plan payment
~ Total	\$ 249,963.27	

Administrator's Report *(as provided by Ms. Byard):*

Ms. Byard stated she attended a training via Zoom with Governmental Finance Officers Association regarding state and local financing which was an update which we should see going forward.

Kitty Tunistra sent an email regarding CBG funds that are being paid back. They will be placed in the general fund.

The State of Michigan is requesting the courts upload information about our cost for running the courts.

Additional Administrator's Report Items

There were no additional Administrator's report items at this time.

Department Head Reports

Mr. Garry McKeen, Parks and Recreation, stated there will be a meeting for the Parks. There needs to be further discussion for a DNR grant. On April 24th, the planning commission will offer a program to discuss the opening meetings act.

Public Comment

There were no public comments at this time.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:24 a.m.

Respectfully submitted,

Melanie A. Coon
Oceana County Clerk

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name _____ **Municipality #:** _____

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

- All prior service from date of hire
- Prior service proportional to assets transferred; all service used for vesting
- Prior service and vesting service proportional to assets transferred
- No prior service but grant vesting credit
- No prior service or vesting credit

Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number _____), the effective date shall be the first day of ___/20__ (mm/yy). *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. If this is a **temporary benefit** (Defined Benefit division number(s) _____), select one of the following:

This is a **temporary Benefit Window** with a duration of 2-6 months. Effective dates are from ___/01/___ through the last day of ___/20__ (mm/yy). Complete provisions as applicable under Section IV of this form.

This is a **temporary Lump Sum Buyout Program** for terminated vested participants with a duration of 6-24 months. Effective dates are from ___/01/___ through the last day of ___/20__ (mm/yy). Payout will reflect ___% (1-100%) of the participant's present value of accrued benefit. For example, if 40% is used, the payout will be 40% of the present value of the benefit. This percentage cannot be changed once adopted.

Defined Benefit Plan Adoption Agreement

- D. If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.
- E. If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.
- F. If this is an amendment to close Defined Benefit division(s) # _____, with new hires, rehires, and transfers going into an **existing** Defined Benefit division # _____, the effective date shall be _____ (month/year).

Note: Closing this Defined Benefit division(s) will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation.

(The amount may be adjusted for any benefit modifications that may have taken place since then).

- G. If this is to close Defined Contribution or Hybrid division # _____ with its current and/or future active participants enrolling in existing DB division # _____ (previously closed, now re-opened), the effective date shall be the first of _____, 20____.

Please complete all subsequent sections of this Defined Benefit Adoption Agreement (including all provisions in effect) and the [Addendum for Plan Freeze, Closure and Conversions](#).

- H. If this is to close Defined Contribution or Hybrid division # _____ with its current and/or future active participants enrolling in a new Defined Benefit division, the effective date shall be the first of _____, 20____.

Please complete all subsequent sections of this Defined Benefit Adoption Agreement (including all provisions in effect) and the [Addendum for Plan Freeze, Closure and Conversions](#).

Defined Benefit Plan Adoption Agreement

III. Plan Eligibility

Division Title: _____

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS. Please describe the specific classifications that are eligible for MERS within this division:

(For example: e.g., Full-time employees, Clerical staff, Union Employees participating in XXXX union)

This Division includes **public safety employees** (this information is used for actuarial purposes only. It does not relate to the additional tax for early distribution): Yes No

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who are employed for tasks that occur at specific times of the year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	
Other 2: _____	<input type="checkbox"/>	<input type="checkbox"/>	

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service. Service will begin to accrue and contributions must be reported when the Probationary Period ends.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an *hours and days* has been previously defined (like 10 seven-hour days), stating “70 hours” will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) _____ hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer.
- For **contributory divisions**, employee contributions are required where service credit is granted and due at the time of monthly wage and contribution reporting. Employers may use the following formula to calculate employee contributions: the employee’s current hourly rate (prior to leave), multiplied by service credit qualification (hours) multiplied by employee contribution. For example, if employees’ hourly rate is \$20, the division requires 120 hours to obtain service credit, and employee contributions are 5%, the calculation will look like: \$20/hour X 120 X .05 = \$120 in employee contribution for that leave month. Employers may use another internal formula, if they choose and MERS will make note of it.

If an alternative formula is going to be used, please describe that here:

Type of Leave	Service Credit Granted	Service Credit Excluded
Short-Term Disability	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Disability	<input type="checkbox"/>	<input type="checkbox"/>
Workers’ Compensation	<input type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting for Defined Benefit as applicable.

Defined Benefit Plan Adoption Agreement

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation:

- Base Wages Box 1 Wages of W-2 Gross Wages
 Custom Definition

Click here to view details of Base, Box 1, and Gross Wages

(To customize your definition, please complete the [Custom Definition of Compensation Addendum](#).)

V. Valuation-Required Provisions

Valuation Date: _____, 20____

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

- Our MERS representative presented and explained the valuation results to the _____ on _____.
(Board, Finance Cmte, etc.) (mm/dd/yyyy)
- As an authorized representative of this municipality, I _____ (Name)
_____ (Title) waive the right for a presentation of the results.

This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.

Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

Defined Benefit Plan Adoption Agreement

2. **Benefit Multiplier** (1%-2.5%, increments of 0.05%) _____ % (max 80% for multipliers over 2.25%)

Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

Termination Final Average Compensation (calculated over the members entire wage history)

Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

3. **Final Average Compensation** (Min 3 yr, increments of 1 yr) _____ years

4. **Vesting** (5 -10 yrs, increments of 1 yr) _____ years

5. **Normal Retirement Age** will be the later of: _____ (any age from 60-70), or the vesting provision selected above (#4).

6. **Required employee contribution** (Increments of 0.01%) _____ %

7. **Unreduced Early Retirement/Service Requirements:**

Age 50 – 54 _____ Service between 25 and 30 years _____

Age 55 – 65 _____ Service between 15 and 30 years _____

Service only (must be any number from 20 – 30 years accrued service): _____

Age + Service Points (total must be from 70 – 90): _____ points

8. **Other**

Surviving Spouse will receive 50% of Straight Life benefit without a reduction to the employees' benefit (also known as an RS50)

Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)

Deferred Retirement Option Program (DROP) – If selected, complete the following:

• Credited interest rate: _____ % (please select either 0 or 3%)

• The employer, if selected, will delay a Cost of Living Adjustment (COLA) during the DROP period (skip if not applicable): Yes No

• Credited payment percentage will be: _____ % (enter a number from 1-100% in increments of 1%) throughout the duration of the DROP period.

Defined Benefit Plan Adoption Agreement

- Annuity Withdrawal Program (AWP)

Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:

- Interest rate for employee contributions as determined by the Retirement Board, or
- MERS' assumed rate of return as of the date of the distribution.

9. Cost-of-Living Adjustment

<input type="checkbox"/> All current retirees as of effective date <input type="checkbox"/> Retirees who retire between ___/01/___ and ___/01/___	<input type="checkbox"/> Future retirees who retire after effective date
Increase of ___% or \$___ per month	Increase of ___% or \$___ per month
Select one: <input type="checkbox"/> Annual automatic increase <input type="checkbox"/> One-time increase	<input type="checkbox"/> Annual automatic increase
Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding	Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding
Employees must be retired ___ months (6-12 months, increments of 1 month)	Employees must be retired ___ months (6-12 months, increments of 1 month)

- Check here if the existing COLA will be bridged for active participants as of the effective date selected on this form. Benefits accrued for service after the effective date will have no COLA increase applied.

10. Service Credit Purchase Estimates are:

- Not permitted
- Permitted

VI. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Benefit Plan Adoption Agreement, the provisions of the Plan Document control.

VII. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

Defined Benefit Plan Adoption Agreement

VIII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

IX. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by _____ on
the ____ day of _____, 20____. (Name of Approving Employer)

Authorized signature: _____

Title: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

Customized Definition of Compensation Addendum

(MERS Defined Benefit, Defined Contribution, Hybrid, or 457)



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

If you choose to customize your Definition of Compensation as part of your MERS plan provisions, you must select boxes in each section you would like to include. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation	
Regular Wages (paid time, or time as though working, within the pay period)	
<input checked="" type="checkbox"/> Salary or hourly wage X hours	<input type="checkbox"/> On-call pay
<input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)	<input type="checkbox"/> Other: _____
Other Wages apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> Shift differentials	<input type="checkbox"/> Severance issued over time (weekly/bi-weekly)
<input checked="" type="checkbox"/> Overtime	<input type="checkbox"/> Other: _____
Lump Sum Payments apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> (check all that apply)	
<input checked="" type="checkbox"/> PTO (Paid Time Off)	<input type="checkbox"/> Comp time
<input checked="" type="checkbox"/> Vacation	<input type="checkbox"/> Annual holiday pay
<input checked="" type="checkbox"/> Personal	<input type="checkbox"/> Hazard pay
<input checked="" type="checkbox"/> Longevity	<input checked="" type="checkbox"/> Job certifications
<input type="checkbox"/> Bonuses	<input type="checkbox"/> Educational degrees
<input checked="" type="checkbox"/> Merit pay	<input type="checkbox"/> Moving expenses
<input checked="" type="checkbox"/> Sick payouts	<input type="checkbox"/> Severance
	<input type="checkbox"/> Other: _____
Taxable Payments apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)	
<input type="checkbox"/> Prizes, gift cards	<input checked="" type="checkbox"/> Car allowance
<input type="checkbox"/> Personal use of a company car	<input type="checkbox"/> Other: _____
Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES <input type="checkbox"/> NO <input type="checkbox"/>	
<input type="checkbox"/> Gun, tools, equipment, uniform	<input type="checkbox"/> Mileage reimbursement
<input type="checkbox"/> Phone	<input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement)
<input type="checkbox"/> Fitness	<input type="checkbox"/> Other: _____
Types of Deferrals	
Elective Deferrals of Employee Premiums/Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> 457 employee and employer contributions	<input type="checkbox"/> IRA contributions
<input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs	<input type="checkbox"/> Other: _____
Types of Benefits	
Nontaxable Fringe Benefits of Employees apply: YES <input type="checkbox"/> NO <input type="checkbox"/>	
<input type="checkbox"/> Health plan, dental, vision benefits	
<input type="checkbox"/> Workers compensation premiums	<input type="checkbox"/> Group term or whole life insurance < \$50,000
<input type="checkbox"/> Short- or Long-term disability premiums	<input type="checkbox"/> Other: _____
Mandatory Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> Defined Benefit employee contributions	
<input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions	<input type="checkbox"/> Other: _____
Taxable Fringe Benefits apply: YES <input type="checkbox"/> NO <input type="checkbox"/>	
<input type="checkbox"/> Clothing reimbursement	<input type="checkbox"/> Group term life insurance > \$50,000
<input type="checkbox"/> Stipends for health insurance opt out payments	<input type="checkbox"/> Other: _____
Other Benefits / Lump Sum Payments apply: YES <input type="checkbox"/> NO <input type="checkbox"/>	
<input type="checkbox"/> Workers compensation settlement payments	<input type="checkbox"/> Other: _____



OCEANA COUNTY SHERIFF'S OFFICE

CRAIG MAST, SHERIFF
216 LINCOLN ST., P.O. BOX 32

HART, MI 49420

RYAN SCHILLER, UNDERSHERIFF
PHONE: (231) 873-2121
FAX: (231) 873-0154

January 9, 2025

RE: Rationale for a Marine *Sergeant* vs. Marine *Deputy*

Board of Commissioners
Oceana County
100 S. State Street
Hart, MI 49420

Ms. Byard & Board of Commissioners:

We are requesting to modify a full time equivalent position from the Deputy Sheriff wage to the Sergeant wage.

We have posted the *marine deputy* position twice now in the last twelve months. Neither posting has resulted in anyone applying. Last spring, Sergeant Bosley fulfilled this position as a request due to his skill set and leadership abilities.

Below, I have outlined a number of reasons of why we believe this is necessary.

- We are asking this individual to manage and oversee the marine division, taking on a lot of added tasks and responsibilities that others are not.
- This individual manages assets that have significant costs associated with them that no one else does. They are responsible for not only using these assets, but preventative maintenance, spring and fall tasks of making sure they are taken care of appropriately.
- This position has tremendous life safety responsibilities for Oceana County residents and the hundreds of thousands who visit here each summer. Our marine division is the number one rescue and recovery resource from the Ludington Pump Storage to Whitehall. The U.S. Coast Guard has been unable to staff Station Ludington the last two years, and they don't anticipate doing so in 2025. More often than not, the Coast Guard calls us when there is a rescue in our area.

- The marine deputy is on-call 24/7 and availability is expected during the June/July/August months. We don't compensate for this, nor can we afford to! For many years we have enjoyed the fact that David Waller and Tim Simon were 100% committed and all-in during the summer months. These two guys didn't take summer vacations and were available around the clock. Those days are behind us.
- This individual is overseeing non-certified, often unseasoned, seasonal marine officers, training them and providing daily oversight and direction.
- The county sheriff is charged with maintaining a dive team as required by the Michigan Constitution. This individual may also serve as our dive master, for rescue and recovery.
- Community education: Boater safety, hunter safety, active shooter aka ALICE, courthouse safety, dive team scheduling and training, ice rescue training.

I have laid out the financial component to this proposal, which is detailed below.

Wage Scale	2025 hourly wage	2025 annual wage
Deputy Sheriff (Top)	\$30.0584	\$64,204.7424
Sergeant	\$33.3815	\$69,433.52
Cost Difference	\$3.3231	\$5,228.78

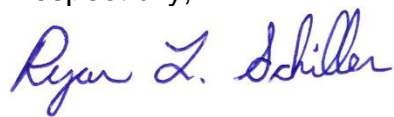
It is worth noting that detectives are paid at the same rate as sergeants. This is due to the fact that they are on call around the clock and are taking on the added responsibilities of the cases they are handling.

This position takes a patrol deputy from being compensated for overtime, holiday pay, four extra vacation days, and working 185 days throughout a calendar year vs 260 days.

We are confident that by raising the rank of this position, it would be a sought after position within our office.

Please let Sheriff Mast or I know if you have any questions.

Respectfully,



Ryan Schiller
Undersheriff

CATEGORY

Government	Tracy Byard	Oceana County
Public Health	Jen Hansen	District 10 Health Department
Health Care Providers	Jenalee Zeerip	Corewell Health
Public Safety	Craig Mast	County Sheriff
	Mark Schneider	County Jail
Criminal-Legal System	Judge Middlebrook	District Court
	Adriana Facundo	District Court
Prevention Coalition	Phil Santellin	DHD#10
Harm Reduction Providers	Gary Nienhuis	Elevate
Recovery Support Providers	Gary Nienhuis	Elevate
Schools and Universities		
Behavioral Health and Treatment Providers	Nicole Whitman	WMCMH
Medical Examiner	Lisa Kaspriak	Medical Examiner
Individuals with lived experience	Nicole Kokx	WMCMH

Oceana County Administrator

Review of Claims for Payment (>=\$1,000 and Other Noteworthy Expenditures)

SPECIAL REVENUE FUNDS

Fund # & Description	Amount	Description
210 - Ambulance	\$ 1,118.18	to Republic Services for dumpster service
	\$ 1,210.00	to Ferry Twp Fire Department for quarterly MFR costs
	\$ 21,010.00	to Grant Township for quarterly MFR costs
	\$ 7,260.00	to Hart Area Fire Department for quarterly MFR costs
	\$ 4,510.00	to Hesperia Area Fire Department for quarterly MFR costs
	\$ 10,780.00	to Shelby-Benona Fire Department for quarterly MFR costs
	\$ 4,500.00	to Walkerville Area Fire & Rescue Department for quarterly MFR costs
	\$ 4,500.00	costs
215 - Friend of the Court	\$ 8,776.24	to Image Soft for (4) months of service
260 - Indigent Defense	\$ 11,161.50	to Good Law, PLC for Indigent Defense costs
	\$ 15,450.00	to Hayes Law Office, PLC for Indigent Defense costs
	\$ 14,833.13	to Springstead Law Offices for Indigent Defense costs
293 - Department of Veterans' Affairs	\$ 4,200.00	to Real Remodeling, LLC for Indigent Veteran/Dependent expenses
298 - Technology & Innovation	\$ 5,052.55	to Shi International Corp for machinery & equipment
	\$ 1,485.00	to VC3, Inc for software
445 - Public Improvement	\$ 41,188.80	to West Michigan Carpet & Flooring for Courthouse basement flooring
549 - Building Department	\$ 2,302.62	to Kevin Greiner for permits and inspections
	\$ 3,333.69	to Lance Gates for permits and inspections
	\$ 3,244.65	to Randolph D Miller for permits and inspections

GENERAL FUND

Dept # & Description	Amount	Description
101 - Board of Commissioners	\$ 8,462.52	to H Security & Investigations for monthly security contract and overtime wages

250 - Microfilming	\$ 1,053.55	to Underground Security Co for record storage
257 - Equalization	\$ 18,150.00	to V&V Assessing, LLC for monthly Equalization services
265 - Courthouse & Grounds	\$ 2,393.54	to City of Hart for utilities
	\$ 1,363.96	to DTE Energy for utilities
	\$ 1,794.85	to Republic Services for dumpster service
283 - Circuit Court	\$ 2,031.96	to Gary D Strauss for Appellate Attorney expenditures
	\$ 4,775.13	to Hayes Law Office, PLC for monthly appropriations
	\$ 3,311.20	to Heacock Reporting for monthly appropriations and transcript costs
	\$ 1,636.10	to Jeanice Dagher-Margosian for Appellate Attorney expenditures
	\$ 1,829.58	to John W Ujlaky for Appellate Attorney expenditures
	\$ 4,775.13	to Springstead Law Offices for monthly appropriations
	\$ 1,012.31	to Susan K Walsh for Appellate Attorney expenditures
286 - District Court	\$ 1,653.81	to Business Information Systems, Inc for annual contract
289 - Friend of the Court	\$ 1,272.00	to Integrity Business Solutions for office equipment & furniture
301 - Sheriff	\$ 32,457.92	to Enterprise FM Trust for vehicle leasing, repairs, and maintenance
331 - Marine Law	\$ 104,429.50	to Asis Boats USA LLC for purchase of a new boat
351 - Jail	\$ 5,357.54	to Advanced Correctional Healthcare for inmate medical services
	\$ 1,118.49	to City of Hart for utilites
	\$ 1,805.38	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,726.99	to Gordon Food Service for inmate board and janitorial supplies
528 - Transfer Station	\$ 45,521.35	to American Classic Dumpster Service for dumpster services

601 - Health Department	\$ 42,788.08	to District Health Department #10 for quarterly appropriations
648 - Medical Examiner	\$ 3,642.58	to WMU Homer Stryker M.D. for autopsy costs
701 - Planning	\$ 7,198.00	to West Michigan Shoreline Regional Development Commission for 2025 dues
718 - Economic & Community Development	\$ 2,125.00	to MSUE Business Office for quarterly clerical costs
Total Claims \$ 465,102.83		

COUNTY ADMINISTRATOR'S REPORT

JANUARY 23, 2025

OCEA MEETING

The OCEA Board met and reviewed the financials. There was discussion regarding an annual report and other county's reports were reviewed. The report will be completed by the end of March. A survey was provided to the group for completion and that was discussed. The meeting dates and times seem to be an issue, and a poll will be taken to determine the best time to meet. Each of the committees provided a report. Curtis is working on different events for the upcoming year, and we will share those as they come up. Developer Day and the Annual Breakfast will be held as well.

DEPARTMENT HEAD MEETING

Mr. Joel McCormick, County Commissioner, led the Department Heads in their first meeting of the year. There was a short discussion about submitting supplementals during the budget period and informing the group that those can be submitted in the G: drive. The Unlawful Expenditure list was provided to the group as a refresher. Departments were asked to submit annual reports and that they be submitted within the next month for distribution to the Board of Commissioners. Undersheriff Schiller gave a brief update related to security and their new system that is being installed. He also shared the importance of gathering information when receiving SWAT calls. Ms. Amy Contreras provided an I.T. update. We ended the meeting with a department minute allowing departments to share information pertaining to their department and allowing introductions for new staff. Thank you to all that attended and participated. There was a lot of great information shared.

FOLLOW UP

Opioid Meeting

A meeting was held with Dr. Lisa Williams and Nicole Whitman, of Community Mental Health, Brandon Hool, with MDHHS, to discuss the next steps for the Opioid steering committee. The list of stakeholders has been added to the agenda for the purpose of appointing them for the steering committee. Dr. Williams will be leaving in early February, but we have a meeting scheduled with her prior to her leaving and the list of stakeholders if appointed in order to get the ball rolling with this group.



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Board Meeting

The Oceana County Board of Commissioners will hold its **Regular Meeting on Thursday, January 23, 2025, beginning at 11:30 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Board Chair: Robert Walker

Board Vice-Chair: Paul Erickson

Presenter	Description	Item #
Chair	Pledge of Allegiance Call to Order Roll Call Approval of minutes from January 9, 2025 Org. & Reg Pages 51-57 Conflict of Interest Disclosure Regarding Agenda Items Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Commissioner Erickson	Building Department Furniture Motion 2025-09 to approve the quote from _____ in the amount of _____ for the purpose of furniture for the Building Department for the new space, with funds to be paid from the Building Department fund. <div style="text-align: right;">Roll Call</div>	2025-09
Commissioner Beggs	Marine Safety Budget Adjustment Motion 2025-10 to increase revenues and expenditures in the amount of \$104,429.50 for funds received from the Community Foundation for the purpose of the Marine Safety boat. <div style="text-align: right;">Roll Call</div>	2025-10
Commissioner Hardy	MERS Addendum TBD	2025-11
Commissioner Beggs	Sheriff Marine Sergeant Request TBD	2025-12

Presenter	Description	Item #																																										
Commissioner McCormick	<p>Opioid Steering Committee</p> <p>Motion 2025-13 to adopt the following list of representatives for the Opioid Steering Committee for the purpose of creating a scope and suggested uses for the opioid funds for the Board of Commissioners:</p> <table border="0"> <tr> <td>Government</td> <td>Tracy Byard</td> <td>Oceana County</td> </tr> <tr> <td>Public Health</td> <td>Jen Hansen</td> <td>District 10 Health Department</td> </tr> <tr> <td>Health Care Providers</td> <td>Jenalee Zeerip</td> <td>Corewell Health</td> </tr> <tr> <td>Public Safety</td> <td>Craig Mast</td> <td>County Sheriff</td> </tr> <tr> <td></td> <td>Mark Schneider</td> <td>County Jail</td> </tr> <tr> <td>Criminal-Legal System</td> <td>Judge Middlebrook</td> <td>District Court</td> </tr> <tr> <td></td> <td>Adriana Facundo</td> <td>District Court</td> </tr> <tr> <td>Prevention Coalition</td> <td>Phil Santellin</td> <td>DHD#10</td> </tr> <tr> <td>Harm Reduction Providers</td> <td>Gary Nienhuis</td> <td>Elevate</td> </tr> <tr> <td>Recovery Support Providers</td> <td></td> <td>Elevate</td> </tr> <tr> <td>Schools and Universities</td> <td></td> <td></td> </tr> <tr> <td>Behavioral Health and Treatment Providers</td> <td>Nicole Whitman</td> <td>WMCMH</td> </tr> <tr> <td>Medical Examiner</td> <td>Lisa Kaspriak</td> <td>Medical Examiner</td> </tr> <tr> <td>Individuals with lived experience</td> <td>Nicole Kokx</td> <td>WMCMH</td> </tr> </table>	Government	Tracy Byard	Oceana County	Public Health	Jen Hansen	District 10 Health Department	Health Care Providers	Jenalee Zeerip	Corewell Health	Public Safety	Craig Mast	County Sheriff		Mark Schneider	County Jail	Criminal-Legal System	Judge Middlebrook	District Court		Adriana Facundo	District Court	Prevention Coalition	Phil Santellin	DHD#10	Harm Reduction Providers	Gary Nienhuis	Elevate	Recovery Support Providers		Elevate	Schools and Universities			Behavioral Health and Treatment Providers	Nicole Whitman	WMCMH	Medical Examiner	Lisa Kaspriak	Medical Examiner	Individuals with lived experience	Nicole Kokx	WMCMH	2025-13
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Commissioner Hardy	Payment of Claims Pages 58-60	2025-14																																										
REPORTS FROM COMMISSIONERS AND DEPARTMENT HEADS																																												
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)																																											
	Adjournment																																											

**Organizational Meeting
January 9, 2025
Board of Commissioners Minutes**

The Organizational Meeting of the Oceana County Board of Commissioners was called to order by Melanie A. Coon, Oceana County Clerk, on Thursday, January 9, 2025, at 10:02 a.m.

Clerk Coon led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Coon. Present: Mr. Beggs, Mr. McCormick, Mr. Hardy, Mr. Erickson, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator; Cristina Juska, Oceana's Herald-Journal correspondent; and Ms. Coon, Oceana County Clerk.

Agenda Items

Clerk Coon noted that according to statute (MCL 46.3a), the election of the chairperson of the County Board is the only time commissioners are allowed to vote a secret ballot; however, in order to do so, a motion must be passed prior to the vote.

Clerk Coon asked if there was any discussion or if anyone wished to make such a motion. No motion was made therefore, Clerk Coon opened the floor for nominations for chairperson of the Board of Commissioners.

Mr. Erickson nominated Mr. Walker for chairperson of the Board of Commissioners. Mr. McCormick supported the nomination. Clerk Coon asked if there were any other nominations. There were no other nominations made.

MOTION #2025- 01– ELECTION OF THE CHAIRPERSON OF THE COUNTY BOARD

Moved by Mr. Hardy and supported by Mr. Beggs, to close the nominations and direct the County Clerk to proceed with a vote for the Board Chairperson.

Roll call vote: Mr. Beggs – yes; Mr. McCormick – yes; Mr. Hardy – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

Clerk Coon declared Mr. Walker was elected as Chairperson of the Board of Commissioners and turned the 2025 Organizational meeting over to Chairperson Walker.

Chairperson Walker thanked his fellow commissioners for electing him.

Chairperson Walker asked for nominations for Vice-Chairperson of the Board of Commissioners.

Mr. McCormick nominated Mr. Erickson for Vice-Chairperson of the Board of Commissioners. Mr. Hardy supported the nomination.

Chairperson Walker asked if there were any other nominations. There were no other nominations made.

MOTION #2025 – 02 – ELECTION OF THE VICE-CHAIRPERSON OF THE COUNTY BOARD

Moved by Mr. McCormick and supported by Mr. Erickson, to close the nominations and to direct the Oceana County Clerk to cast a unanimous vote for Mr. Erickson as the Vice-Chairperson of the Oceana County Board of Commissioners effective January 1, 2025 and expiring December 31, 2025.

Mr. Walker asked if there were any objections to that. Mr. Beggs objected.

Roll call vote: Mr. Beggs – no; Mr. McCormick – yes; Mr. Hardy – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

Mr. Erickson was elected Vice-Chairperson of the Oceana County Board of Commissioners.

MOTION #2025 – 03 – DISCUSSION REGARDING CHAIRPERSON’S TERM- ONE OR TWO YEARS

Mr. Beggs expressed an interest in changing the election of the chairperson to an annual election rather than the current method of electing a chairperson every two years. He thought the change would provide options for the commissioners.

Mr. Walker expressed the intricacy of knowledge needed to effectively serve on some of the boards the commissioners sit on. It can take over a year to develop the knowledge base to beneficially serve on some boards.

Mr. Erickson echoed that it takes years to gain the institutional knowledge that it takes for the county board. He felt it could take up to 4 years to get a fully rounded perspective of all the different facets the Board attends to. He felt it would be very premature to change the term of the Board chairperson because it could restrict the capacity of a serving chairperson to gain the necessary knowledge in a one-year period.

Mr. Beggs noted that changing the timeframe for the election of the chairperson had nothing to do with knowledge base or any past or current situation. It would provide an opportunity for the commissioners to have a voice once a year instead of every two years regardless of the specifics or names or roles or careers of the candidates.

Mr. McCormick appreciated Mr. Beggs’ thought process on the subject and was glad he brought it up. He thought an annual election of the chairperson would be disruptive to the Board, however.

Mr. Hardy asked Mr. Beggs if he had a list of other counties that had switched to an annual election. He did not. Mr. Hardy conveyed that it wouldn’t mean the chairperson would change annually, but it would give an opportunity for commissioners to review the position.

Mr. Walker indicated that the current Board of Commissioners' "Rules of Procedure" stated the Board cannot change the chairperson's election from one year to two years after the chairperson has been elected. He questioned if the motion could be passed.

Mr. McCormick reported the Board of Commissioners' "Rules of Procedure" stated the resolution to change the election term could be passed but would not affect the already elected chairperson. The resolution would take effect in 2027 after the elected chairperson served his two-year term.

Moved by Mr. Beggs and supported by Mr. Hardy, to adopt the resolution to change the election of the chairperson to a one-year term to take effect in 2027.

Roll call vote: Mr. Beggs – yes; Mr. Hardy – yes; Mr. McCormick – no; Mr. Erickson – no; and Mr. Walker– no.

Motion denied.

MOTION #2025 – 04 – DISCUSSION AND ADOPTION OF THE BOARD OF COMMISSIONERS' "RULES OF PROCEDURE"

Moved by Mr. Walker and supported by Mr. Beggs, to adopt the Board of Commissioners' "Rules of Procedures" as presented and to apply the rules to Fiscal Years 2025 – 2028 unless the rules are otherwise amended by the Board of Commissioners, striking #2, Section 2.2, second bullet "In April of each year per Department of Treasury, the first meeting shall be held on the "first Tuesday following the second Monday" in the month" on page 8.

Roll call vote: Mr. Walker – yes; Mr. Beggs – yes; Mr. Hardy – yes; Mr. McCormick – yes; and Mr. Erickson – yes.

Motion carried.

APPOINTMENTS of STANDING COMMITTEES

Mr. Walker pointed out that over the last several years the right commissioners have been on the right committees. He didn't see a need to change any committees the current commissioners are on unless a commissioner wanted to be removed from a specific assignment.

No commissioners expressed a desire to be assigned to different committees.

Moved by Mr. Walker and supported by Mr. Hardy, to maintain the same standing committees for the Oceana County Board of Commissioners they currently serve on for the next two years.

Roll call vote: Mr. Walker – yes; Mr. Erickson – yes; Mr. Hardy – yes; Mr. Beggs; and Mr. McCormick – yes.

Motioned carried.

APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES

Mr. Walker asked the commissioners if anyone felt they should be moved to any different boards, commissions or committees. No commissioner indicated a change should be made.

Moved by Mr. Walker and supported by Mr. Erickson to maintain the current commissioners on the boards, commissions and committees they currently serve.

Roll call vote: Mr. Walker – yes; Mr. Erickson – yes; Mr. Erickson – yes; Mr. McCormick – yes; and Mr. Walker – yes.

Motion carried.

Public Comment

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:42 a.m.

Melanie A. Coon, Oceana County Clerk

Date

Mr. Walker, Chairperson

**Board Conference Room
January 9, 2025
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, January 9, 2025, at 11:31 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Coon. Present: Mr. Beggs, Mr. McCormick, Mr. Hardy, Mr. McCormick, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator; Mr. Garry McKeen, Parks and Recreation Commission; Ms. Cristina Juska, Oceana's Herald-Journal correspondent; and Ms. Coon, Oceana County Clerk.

Moved by Mr. Beggs and supported by Mr. Hardy to approve the minutes from December 19, 2024 Regular Board Meeting as amended.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Erickson and supported by Mr. McCormick to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

MOTION #2025- 05– ANIMAL CONTROL-DOG RUNNING AT LARGE FEE SCHEDULE

Moved by Mr. Beggs and supported by Mr. Hardy, to adopt the fee schedule for dogs running at large as follows:

- \$50 plus court costs for the first offense
- \$100 plus court costs for the second offense
- Officer discretion on the use of misdemeanor at anytime

Roll call vote: Mr. Beggs – yes; Mr. Hardy – yes; Mr. McCormick – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2025 – 06 – PLANNING COMMISSION APPOINTMENTS

Moved by Mr. Erickson and supported by Mr. McCormick, for the following appointments to the Planning Commission:

- Peter Roskam to fill the unexpired term of John Foss through December 31, 2025
- Reappoint John Stivers and Scott Rumsey to the three-year term through December 31, 2027
- Appoint David Spitler to the three-year term through December 31, 2027

Voice vote. Motion carried.

MOTION #2025 – 07 – PARKS and RECREATION COMMISSION APPOINTMENT

Moved by Mr. McCormick and supported by Mr. Hardy, to reappoint Pete Lundborg to the Parks and Recreation Commission for a three-year term to expire on December 31, 2027.

Voice Vote. Motion carried.

MOTION #2025- 08 – PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Beggs, to adopt Motion #2025-08, approving the payment of accounts payable and release of funds for January 9, 2025.

AMBULANCE	\$5,951.02
GIS	-0-
FOC	-0-
PENTWATER-HART TRAIL	-0-
SHELBY TWP COMM PARK	-0-
BROWNFIELD	8,584.72
AUTOMATION R.O.D.	1,176.86
INDIGENT DEFENSE	29,262.73
LCOT	-0-
K9 UNIT	-0-
CJT	-0-
CDBG	-0-
ARPA	-0-
VETERANS AFFAIRS	9,699.47
TECH & INNOVATION	14,240.73
CAPITAL PROG/EQUIP REP	-0-
PUBLIC IMPROVEMENT	14,739.94
FORECLOSURE	-0-
BUILDING DEPARTMENT	21,038.88
GENERAL FUND	798,994.03
GRAND TOTAL	\$902,511.52

Roll call vote: Mr. Hardy – yes; Mr. Beggs – yes; Mr. McCormick – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

Commissioner's Reports

Mr. Beggs did not have anything to report.

Mr. Hardy did not have anything to report.

Mr. McCormick attended the Shelby Township board meeting. He asked what the township needed from the commissioners. It was unanimous to find some way to reduce property taxes.

There was discussion on the current county-wide millages. Ms. Byard offered to provide Mr. McCormick with a copy of the L-4029.

Mr. Beggs noted that the Oceana County Board of Commissioners does not collect any millages that are not approved by the voters of Oceana County.

Mr. Erickson reported that a group of people from Pentwater and Weare Townships have been meeting to save the historical Charles Mears Red Barn located on Monroe Road in Pentwater. The group had asked Mr. Erickson to inform the Board of these efforts so they might be able to provide some input or guidance on the project. It was suggested that the Parks and Recreation Commission could take over the project.

Mr. McKeen attended the last meeting of the group. He indicated the project is in the very early stages, but there are possible opportunities for a land exchange with the Department of Natural Resources, who owns the property, and Oceana County. He also said there is probably a lot of money that will need to be raised for the project. He felt it would be difficult at this point to see it in Parks and Recreation, but there is a lot of investigation that needs to be done to see where the project will go.

Mr. Walker thanked his fellow commissioners. He stated he recently found a list of non-allowable expenses that was previously shared with everyone. He asked the administrator to check to see if there had been any changes and he recommended it be shared with commissioners and department heads. He noticed the Building Inspection Department fund had a sizable balance and wondered if some of those funds could be used to furnish the new office for that department. My Byard indicated that it was allowable. The issue would have to be brought to the Board formally if that were something the Board wanted to do.

Ms. Byard handed out quotes for the office furniture to Mr. Erickson and Mr. McCormick to review for the next board meeting.

Public Comment

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:56 a.m.

Melanie A. Coon, Oceana County Clerk

Date

Mr. Walker, Chairperson

Board Approval of Accounts Payable & Release of Funds

Thursday, January 23, 2025

FUND	DEPT #	DEPARTMENT	PR#	PAID	UNPAID	TOTAL
210		AMBULANCE		\$ 1,398.90	\$ 49,638.00	\$ 51,036.90
		AMBULANCE FUND TOTAL		\$ 1,398.90	\$ 49,638.00	\$ 51,036.90
211		GIS		\$ -	\$ -	\$ -
		GIS FUND TOTAL		\$ -	\$ -	\$ -
215		FOC		\$ -	\$ 8,776.24	\$ 8,776.24
		FOC PAYROLL	28, 01	\$ -	\$ -	\$ -
		FOC FICA	28, 01	\$ -	\$ -	\$ -
		FOC RETIREMENT	28, 01	\$ -	\$ -	\$ -
		FOC FRINGE	28, 01	\$ -	\$ -	\$ -
		WORKERS COMP	28, 01	\$ -	\$ -	\$ -
		FOC FUND TOTAL		\$ -	\$ 8,776.24	\$ 8,776.24
238		PENTWATER-HART TRAIL		\$ 300.00	\$ -	\$ 300.00
		PENTWATER-HART TRAIL FUND TOTAL		\$ 300.00	\$ -	\$ 300.00
239		SHELBY TWP COMMUNITY PARK		\$ -	\$ -	\$ -
		SHELBY TWP COMMUNITY PARK FUND TOTAL		\$ -	\$ -	\$ -
243		BROWNFIELD REDEVELOPMENT AUTHORITY		\$ -	\$ -	\$ -
		BROWNFIELD REDEVELOP. AUTHORITY TOTAL		\$ -	\$ -	\$ -
256		AUTOMATION R.O.D.		\$ -	\$ 546.40	\$ 546.40
		AUTOMATION R.O.D. FUND TOTAL		\$ -	\$ 546.40	\$ 546.40
260		INDIGENT DEFENSE		\$ 26,611.50	\$ 15,279.93	\$ 41,891.43
		INDIGENT DEFENSE PAYROLL		\$ 4,357.08	\$ -	\$ 4,357.08
		INDIGENT DEFENSE FICA	28, 01	\$ 332.10	\$ -	\$ 332.10
		INDIGENT DEFENSE RETIREMENT	28, 01	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FRINGE	28, 01	\$ 1,262.62	\$ -	\$ 1,262.62
		WORKERS COMP	28, 01	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FUND TOTAL		\$ 32,563.30	\$ 15,279.93	\$ 47,843.23
264		LCOT		\$ -	\$ -	\$ -
		LCOT PAYROLL	28, 01	\$ -	\$ -	\$ -
		LCOT FICA	28, 01	\$ -	\$ -	\$ -
		LCOT RETIREMENT	28, 01	\$ -	\$ -	\$ -
		WORKERS COMP	28, 01	\$ -	\$ -	\$ -
		RETIREMENT	28, 01	\$ -	\$ -	\$ -
		LOCT FUND TOTAL		\$ -	\$ -	\$ -
267		K9 UNIT		\$ -	\$ 247.50	\$ 247.50
		K9 UNIT FUND		\$ -	\$ 247.50	\$ 247.50
272		CRIMINAL JUSTICE TRAINING		\$ -	\$ 400.00	\$ 400.00
		CRIMINAL JUSTICE TRAINING FUND TOTAL		\$ -	\$ 400.00	\$ 400.00
277		CDBG		\$ -	\$ -	\$ -
		CDBG FUND TOTAL		\$ -	\$ -	\$ -
286		ARPA		\$ -	\$ -	\$ -
		APRA FUND TOTAL		\$ -	\$ -	\$ -
293		DEPT OF VET AFFAIRS		\$ 4,891.04	\$ 452.60	\$ 5,343.64
		DEPT OF VET AFFAIRS PAYROLL	28, 01	\$ 4,312.74	\$ -	\$ 4,312.74
		DEPT OF VET AFFAIRS FICA	28, 01	\$ 325.21	\$ -	\$ 325.21
		DEPT OF VET AFFAIRS RETIREMENT	28, 01	\$ -	\$ -	\$ -

	DEPT OF VET AFFAIRS FRINGE	28, 01	\$	750.02	\$	-	\$	750.02
	WORKERS COMP	28, 01	\$	301.00	\$	-	\$	301.00
	DEPT OF VET AFFAIRS FUND TOTAL		\$	10,580.01	\$	452.60	\$	11,032.61
298	TECHNOLOGY & INNOVATION		\$	911.90	\$	7,721.10	\$	8,633.00
	TECHNOLOGY & INNOVATION FUND TOTAL		\$	911.90	\$	7,721.10	\$	8,633.00
405	CAPITAL PROJ-EQUIP REPLACE		\$	-	\$	-	\$	-
	CAPITAL PROJ-EQUIP REPLACE FUND TOTAL		\$	-	\$	-	\$	-
445	PUBLIC IMPROVEMENT		\$	41,188.80	\$	-	\$	41,188.80
	PUBLIC IMPROVEMENT FUND TOTAL		\$	41,188.80	\$	-	\$	41,188.80
549	BUILDING DEPARTMENT		\$	9,863.92	\$	370.90	\$	10,234.82
	BUILDING DEPARTMENT PAYROLL	28, 01	\$	2,822.67	\$	-	\$	2,822.67
	BUILDING DEPARTMENT FICA	28, 01	\$	211.33	\$	-	\$	211.33
	BUILDING DEPARTMENT RETIREMENT	28, 01	\$	-	\$	-	\$	-
	BUILDING DEPARTMENT FRINGE	28, 01	\$	1,318.04	\$	-	\$	1,318.04
	WORKERS COMP	28, 01	\$	138.00	\$	-	\$	138.00
	BUILDING DEPARTMENT FUND TOTAL		\$	14,353.96	\$	370.90	\$	14,724.86
101	GENERAL FUND	PR#		PAID		UNPAID		TOTAL
101	BOARD OF COMMISSIONERS		\$	8,581.11	\$	-	\$	8,581.11
172	ADMINISTRATOR/FISCAL OFFICER		\$	243.91	\$	231.83	\$	475.74
208	INSURANCE		\$	465.91	\$	-	\$	465.91
209	UNEMPLOYMENT COMPENSATION		\$	-	\$	-	\$	-
215	COUNTY CLERK		\$	10.17	\$	475.00	\$	485.17
216	JURY BOARD		\$	-	\$	-	\$	-
217	APPORTIONMENT		\$	-	\$	-	\$	-
223	COUNTY AUDITING		\$	-	\$	-	\$	-
228	DATA PROCESSING		\$	-	\$	136.64	\$	136.64
229	TECHNOLOGY		\$	-	\$	154.26	\$	154.26
244	TAX ALLOCATION		\$	-	\$	-	\$	-
245	REMONUMENTATION		\$	-	\$	-	\$	-
248	GENERAL SERVICES		\$	1,688.40	\$	-	\$	1,688.40
249	PLAT BOARD		\$	-	\$	-	\$	-
250	MICROFILM		\$	-	\$	1,053.55	\$	1,053.55
253	COUNTY TREASURER		\$	126.03	\$	421.19	\$	547.22
257	EQUALIZATION		\$	-	\$	18,265.97	\$	18,265.97
262	ELECTIONS		\$	-	\$	-	\$	-
265	COURTHOUSE/GROUNDS		\$	6,087.11	\$	363.73	\$	6,450.84
283	CIRCUIT COURT		\$	1,514.95	\$	21,353.36	\$	22,868.31
286	DISTRICT COURT		\$	1.79	\$	2,344.28	\$	2,346.07
289	FRIEND OF THE COURT		\$	59.89	\$	1,557.00	\$	1,616.89
294	PROBATE COURT		\$	-	\$	208.80	\$	208.80
295	PROBATION/PAROLE		\$	66.13	\$	-	\$	66.13
296	PROSECUTING ATTORNEY		\$	48.91	\$	298.31	\$	347.22
298	FAMILY COUNSELING		\$	-	\$	-	\$	-
301	SHERIFF		\$	32,619.75	\$	1,080.27	\$	33,700.02
331	MARINE LAW		\$	-	\$	104,429.50	\$	104,429.50
332	SNOWMOBILE ENFORCEMENT		\$	-	\$	-	\$	-
333	ROAD PATROL		\$	-	\$	-	\$	-
351	JAIL		\$	11,604.19	\$	953.98	\$	12,558.17

426	EMERGENCY MANAGEMENT		\$	-	\$	220.04	\$	220.04
430	ANIMAL CONTROL		\$	190.18	\$	997.96	\$	1,188.14
442	DRAIN COMMISSIONER		\$	23.75	\$	940.07	\$	963.82
445	DRAINS - PUBLIC BENEFIT		\$	-	\$	-	\$	-
528	TRANSFER STATION/RECYCLING CENTER		\$	-	\$	45,758.79	\$	45,758.79
568	SOIL CONSERVATION		\$	-	\$	-	\$	-
595	AIRPORT		\$	411.41	\$	429.95	\$	841.36
601	HEALTH DEPARTMENT		\$	707.34	\$	42,788.75	\$	43,496.09
605	CONTAGIOUS DISEASES		\$	-	\$	22.04	\$	22.04
648	MEDICAL EXAMINER		\$	-	\$	4,864.64	\$	4,864.64
649	COMMUNITY MENTAL HEALTH		\$	-	\$	-	\$	-
701	PLANNING COMMISSION		\$	-	\$	7,198.00	\$	7,198.00
710	MSU EXTENSION		\$	-	\$	-	\$	-
711	REGISTER OF DEEDS		\$	-	\$	146.83	\$	146.83
728	EDC		\$	3.08	\$	2,125.00	\$	2,128.08
	GENERAL PAYROLL	28,01	\$	266,347.07	\$	-	\$	266,347.07
	GENERAL FICA	28,01	\$	19,942.73	\$	-	\$	19,942.73
	GENERAL RETIREMENT	28,01	\$	-	\$	-	\$	-
	GENERAL FRINGE	28,01	\$	90,033.92	\$	-	\$	90,033.92
	WORKERS COMP	28,01	\$	20,893.40	\$	-	\$	20,893.40
GENERAL FUND TOTAL			\$	461,671.13	\$	258,819.74	\$	720,490.87
GRAND TOTAL			\$	563,328.00	\$	342,252.41	\$	905,220.41
GENERAL FUND WITHOUT PAYROLL			\$	64,454.01				