

The Oceana County Parks & Recreation Commission meeting was called to order by Chairperson McKeen on Thursday, May 2, 2024, at 3:02 pm.

Present: Chairperson McKeen, Mr. Erickson, Mr. Wyns, Mr. Bengston, Mr. Mikkelsen, Mr. Warner, and Mr. Hiddema.

Absent: Mr. John Wilson, Mr. David Spitler and Mr. Pete LundBorg

Also Present: Ms. Brittany Bostrom, Accounts Payable Clerk.

Approval of the May 2, 2024 Agenda

Moved by Mr. Erickson and supported by Mr. Bengston to approve the May 2, 2024, meeting agenda as amended. Voice vote - all ayes. Motion carried. Absent: Mr. Wilson, Mr. Spitler and Mr. LundBorg.

Approval of the April 4, 2024, Minutes of the Regular Meeting

Moved by Mr. Warner and supported by Mr. Mikkelsen to approve the April 4, 2024, minutes as presented. Voice vote - all ayes. Motion Carried. Absent: Mr. Wilson, Mr. Spitler and Mr. LundBorg.

Public Comment

There were no public comments at this time.

Financial Report

- **Fund 408 Revenues & Expenditures** – as of March 31, 2024, Revenues were \$34.05; Expenditures were \$835.78, with a Fund Balance of \$23,171.20.
- **Fund 288 Revenues & Expenditures** – as of March 31, 2024, Revenues were \$138.59; Expenditures were \$0.00, with a Fund Balance of \$37,398.75.
- **Fund 208 Revenues & Expenditures** – as of March 31, 2024, Revenues were \$20.09; Expenditures were \$2,486.72, with a Fund Balance of \$24,796.25.

Motion made by Mr. Hiddema and supported by Mr. Warner to accept the Financial Report Revenues & Expenditures as presented. Voice vote - all ayes. Motion carried. Absent: Mr. Wilson, Mr. Spitler and Mr. LundBorg.

Claims for Payment

Fund 208 – Parks & Recreation Commission for April 2024

Prepaid Claims - \$117.30

To Be Paid Claims - \$523.00

Moved by Mr. Erickson and supported by Mr. Warner to approve the Fund 208 Claims for Payment in the amount of \$640.30.

Roll call vote: Mr. Erickson – yes; Mr. Bengston – yes; Mr. Mikkelsen – yes; Mr. Wyns – yes; Mr. Warner – yes; Mr. Hiddema – yes; Chairman McKeen – yes. Absent: Mr. Wilson, Mr. Spitler and Mr. LundBorg. Motion carried.

Fund 408 – Parks & Recreation Capital Projects Fund for April 2024

Prepaid Claims - \$89.72

To Be Paid Claims - \$0.00

Moved by Mr. Erickson and supported by Mr. Warner to approve the Fund 408 Claims for Payment in the amount of \$89.72.

Roll call vote: Mr. Erickson – yes; Mr. Bengston – yes; Mr. Mikkelsen – yes; Mr. Wyns – yes; Mr. Warner – yes; Mr. Hiddema – yes; Chairman McKeen – yes. Absent: Mr. Wilson, Mr. Spitler and Mr. LundBorg. Motion carried.

Correspondence

- Text message from Mike Poole inquiring about putting a gate on the North side of the Poole property in the turn around. Explained to Mr. Poole that he should contact the ORC as to road right of way.
- NOAA letter for final approval from SHPO to proceed with Stoney Creek project.
- Phone interview with Steve Gunn with the Echo regarding Marshville project and county parks rules.

Chairperson's Report

- Presented parks annual report to the county commissioners.
- Attended two ORC meetings.
- Attended Benona Township meeting.
- Attended two-day conference of the Michigan Lakes and Streams Association.
- Attended the Mason-Oceana 911 board meeting.
- Attended the quarterly county department head meeting.
- Attended the Work Force Development meeting and the Economic Alliance meeting.
- Spoke with Pam Blough to discuss dates and times to meet to discuss parks layout of Gale's Pond and Doolittle Park.
- Multiple Zoom meetings with the Stony Creek team.

Parks Reports

- Black Lake – Mr. Bengston stated that the campground host, Stacia Erickson is all set up on site number one and is ready for reservations he also discussed the campground rules. Ms. Bostrom stated that garbage service was reinstated with the first lift beginning on May 9th, 2024. Ms. Bostrom also explained the google doc reservation system that has been implemented.

Motion made by Mr. Erickson to purchase 20 yards of dune sand for Black Lake beach area for \$300.00, supported by Mr. Mikkelsen.

Roll call vote: Mr. Erickson – yes; Mr. Bengston – yes; Mr. Mikkelsen – yes; Mr. Wyns – yes; Mr. Warner – yes; Mr. Hiddema – yes; Chairman McKeen – yes. Absent: Mr. Wilson, Mr. Spitler and Mr. LundBorg. Motion carried.

- Cedar Point Park – Garbage pick-up has been reinstated at the park. Mr. McKeen put a new life ring with cord out.
- Crystal Valley Park – Mr. Hyslop has started cleaning up the baseball diamond. Mr. Hyslop reported to Mr. McKeen that the life ring was stolen, and Mr. McKeen stated that he has placed a new one out there to replace the stolen one.

Motion made by Mr. Erickson to pay Howard's Lawn Care for Spring clean-up and storm damage clean-up for \$200.00, supported by Mr. Warner.

Roll call vote: Mr. Erickson – yes; Mr. Bengston – yes; Mr. Mikkelsen – yes; Mr. Wyns – yes; Mr. Warner – yes; Chairman McKeen – yes. Absent: Mr. Wilson, Mr. Spitler, Mr. Hiddema (left at 3:59 PM.) and Mr. LundBorg. Motion carried.

- Doolittle – None to present
- Gales Pond – Mr. McKeen reported that there looks to be a homeless encampment at the far back side of the park that needs to be cleaned up. Mr. McKeen also would like to do another 200 feet onto the boardwalk. Mr. Mikkelsen stated he will not be able to do the project this year due to personal reasons. Mr. McKeen will reach out and try to get a few estimates to continue fixing the boardwalk and straightening it out.

Motion made by Mr. Hiddema to approve the purchase of three 6ft benches for the boardwalk at Gale's Pond not to exceed \$3,000.00, supported by Mr. Warner.

Roll call vote: Mr. Erickson – yes; Mr. Bengston – yes; Mr. Mikkelsen – yes; Mr. Wyns – yes; Mr. Warner – yes; Mr. Hiddema – yes; Chairman McKeen – yes. Absent: Mr. Wilson, Mr. Spitler and Mr. LundBorg. Motion carried.

- Mill Pond – Mr. Hiddema stated that Mr. Kreigh will start mowing soon.
- Marshville Dam – Nothing new to present.
- Stony Lake – Mr. Mikkelsen stated that the Porter sign has been put up. He would also like to start the process of making the park ADA accessible. The commission members agreed, and Mr. Mikkelsen will work on getting some quotes to bring back to the next board meeting for discussion.

Old Business

- The County Commissioners approved the Parks Rules and Regulations with one modification. After consulting with Prosecuting Attorney Joe Bizon, Mr. Walker proposed the following change, which Mr. Bizon recommended: “Any violation of these regulations shall, upon conviction, be a civil infraction.” This infraction will be enforceable by the Sheriff’s Office, and individuals convicted will be subject to a \$100.00 fine.
- Recreation Five-Year plan draft will start the 30-day public viewing period May 2nd, 2024, to June 5th, 2024. The Recreation plan can be viewed during this time in the Oceana County Clerk’s Office. The Oceana Parks and Recreation Commission will hold a public hearing during its regular meeting at 3:00 PM on June 6th, 2024. At this time comments regarding the content of the proposed plan will be discussed. The meeting will be held in the Board of Commissions room located at 100 S. State St. Hart, MI 49420.

Mr. Hiddema left at 3:59 PM.

- Updates
 - Crystal Creek Dam – Mr. Tiffany is done with the boring and are currently waiting for the results back. At this time, we do not know what the extent of the work that needs to be done.
 - The work at Cedar Point Park to be performed by Custom Tree Service has not been completed yet.

New Business

- Ms. Byard, the County Administrator, informed Mr. McKeen that the boardroom will be unavailable for the meeting on August 1st, 2024. Mr. McKeen suggested two options: either cancel the August meeting or reschedule it to August 9th, 2024. He advised the members to consider these options, with a final decision to be made on June 6th, 2024.
- Mr. McKeen announced Mr. Warner's retirement scheduled for the end of 2024. He expressed his gratitude for Mr. Warner's dedication and contributions to the Parks and Recreation Commission over the years.

Public Comment

There were no public comments at this time.

There being no further business, Chairperson McKeen adjourned the meeting of the Parks & Recreation Commission at 4:05 pm.

The next meeting will be held on June 6, 2024, at 3:00 pm.

Respectfully submitted,



Brittany Bostrom
On behalf of Pete LundBorg, Secretary
Oceana County Parks & Recreation Commission