

**Board Conference Room
August 22, 2024
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, August 22, 2024, at 11:30 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Chief Deputy Clerk Coon. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator; and Ms. Coon, Oceana County Chief Deputy Clerk.

Moved by Mr. Beggs and seconded by Mr. Erickson to approve the minutes from the August 8, 2024 Regular Board Meeting as amended.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Morse and supported by Mr. Erickson to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

MOTION #2024- 78 – ELECTRICAL INSPECTOR CONTRACT

Moved by Mr. Morse and supported by Mr. Hardy, to approve a contract with Kevin Greiner for the purpose of performing electrical inspections with the County’s Building Department to begin September 1, 2024 and allow the Chair to sign.

Roll call vote: Mr. Morse – yes; Mr. Hardy –yes; Mr. Erickson – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 79 – MECHANICAL INSPECTOR CONTRACT

Moved by Mr. Erickson and supported by Mr. Beggs, to approve a contract with Lance R. Gates for the purpose of performing mechanical inspections with the County Building Department to begin September 23, 2024 and allow the Chair to sign.

Roll call vote: Mr. Erickson – yes; Mr. Beggs – yes; Mr. Morse – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 90 – HVAC UNIT COUNTY JAIL

Moved by Mr. Beggs and supported by Mr. Hardy, to approve the replacement of an HVAC Unit for the county jail in the amount of \$18,508 to be purchased from Anderson Mechanical, LLC with funds to come from ARPA.

Roll call vote: Mr. Beggs – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Morse –yes_; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 91 – COURTHOUSE WINDOW FILM ** TABLED**

Moved by Mr. Erickson and supported by _____, to allow window film to be placed on windows on the south side of the county building as requested by the Security Committee in the amount of \$3,800 with funds to be paid from the public improvement fund.

Roll call vote: Mr. Erickson – _1_; Mr. Beggs – ___; Mr. Morse – ___; Mr. Hardy – ___; and Mr. Walker – _5_.

Motion carried.

MOTION #2024 – 92 – COUNTY AIRPORT PARKING SEAL COAT ** TABLED**

Moved by Mr. Morse and supported by _____, to approve seal coating for the County Airport parking lot in the amount of \$5,500 from Brian’s Superior Sealcoating with funds to be paid from the public improvement fund.

Roll call vote: Mr. Morse – _1_; Mr. Beggs – ___; Mr. Erickson – ___; Mr. Hardy – ___; and Mr. Walker – _5_.

Motion carried.

MOTION #2024 – 93 – COUNTY PROSECUTOR EXPERT FEES

Moved by Mr. Beggs and supported by Mr. Erickson, to approve up to \$3,000 to be allocated to the County Prosecutor’s budget for the purpose of expert fees for the People v Angela Resterstoff case and allow the Administrator to make the necessary adjustments.

Roll call vote: Mr. Beggs – yes; Mr. Erickson – yes; Mr. Morse – yes; Mr. Hardy –yes; and Mr. Walker –yes.

Motion carried.

MOTION #2024- 94 – PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Morse, to adopt Motion #2024-94, approving the payment of accounts payable and release of funds for August 22, 2024.

AMBULANCE	\$105.94
GIS	-0-
FOC	11,411.31
PENTWATER-HART TRAIL	-0-
SHELBY TWP COMM PARK	-0-
BROWNFIELD	24,390.40
AUTOMATION R.O.D.	1,443.62

INDIGENT DEFENSE	46,221.14
LCOT	92.00
K9 UNIT	-0-
CJT	400.00
CDBG	-0-
ARPA	-0-
VETERANS AFFAIRS	5086.13
TECH & INNOVATION	2,232.37
CAPITAL PROG/EQUIP REP	-0-
PUBLIC IMPROVEMENT	-0-
FORECLOSURE	-0-
BUILDING DEPARTMENT	21,537.99
GENERAL FUND	419,657.33
GRAND TOTAL	\$532,578.23

Roll call vote: Mr. Hardy – yes; Mr. Morse – yes; Mr. Erickson – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

Commissioner’s Reports

Mr. Morse noted that he would like to see continued support for the animal control ordinance.

Mr. Erickson stated that the 153rd Oceana County fair is underway. He reported that The auction is tonight, tractor pull and demolition derby to follow in the upcoming nights.

Mr. Hardy stated there was a 911 meeting yesterday. The National Night out was discussed and the public greatly appreciated it.

Mr. Walker stated there are numerous things going on in the county. WMCMH was the only community health in Michigan that met their goals and no other community health achieved their goals. WMCMH and Health Department are working on the new ruling from the department of labor regarding the threshold of \$58,656.00 annual salary and overtime pay.

Ms. Coon stated the minutes are all downloaded to the website.

Public Comment

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:52 a.m.

Melanie A. Coon, Oceana County Chief Deputy Clerk

Date

Mr. Walker, Chairperson

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, August 22, 2024, at 10:37 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Mr. Joseph Bizon, Oceana County Prosecutor; Mr. Garry McKeen, Oceana County Parks & Recreation; Ms. Byard, Oceana County Administrator; and Ms. Coon, Oceana County Chief Deputy Clerk.

Moved by Mr. Beggs and supported by Mr. Erickson to approve the minutes of the August 8, 2024 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. Mr. Morse requested to include the reading of his resignation and a possible discussion regarding filling the vacancy.

Moved by Mr. Erickson and seconded by Mr. Beggs to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Mr. Joseph Bizon, County Prosecutor requested funds for the purpose of expert fees for the People v Angela Resterstoff case.

Ms. Byard did not read the claims for payment, but the following was provided:

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
215 - Friend of the Court			\$ 2,194.06	to Image Soft for monthly software expenditures
			\$ 9,217.25	to Image Soft for yearly maintenance fees
243 - Brownfield Redevelopment Authority			\$ 24,390.40	to Fishbeck for professional services rendered
256 - Automation Fund			\$ 1,443.62	to GovOS for monthly software expenditures

260 - Indigent Defense	\$ 9,735.50	to Good Law for court appointed attorney fees.
	\$ 5,833.33	to Indigent Defense Consultants for court appointed attorney fees
	\$ 1,008.00	to Law Office of Rebecca Kreisher for court appointed attorney fees
	\$ 9,233.50	to MKG Law Office, PLLC for court appointed attorney fees
	\$ 15,256.50	to Springstead Law Offices for court appointed attorney fees.
298 -Technology and Innovation	\$ 1,238.00	to Kroll for professional services rendered
General Fund		
101 - Board of Commissioners	\$ 6,750.20	to H Security & Investigations for July 2024 overtime hours and August 2024 hours
	\$ 1,167.00	to Cohl, Stoker & Toskey, P.C. for legal services.
262 -- Elections	\$ 2,030.66	to Oceana Herald Journal for primary election
283 - Circuit Court	\$ 2,038.00	to BIS for service contracts
	\$ 4,223.92	to Hayes Law Office for appropriations for September 2024
	\$ 4,082.55	to Heacock Reporting for appropriations for September 2024
	\$ 4,223.92	to Springstead Law Offices for appropriations for September 2024

301 - Sheriff	\$ 1,985.60	to Elan Financial Services for July 2024 credit card invoices
	\$ 26,157.21	to Enterprise FM Trust for fleet lease and vehicle maintenance/repairs.
	\$ 1,663.95	to Norm's Sport & Marine & Scuba Zoo for Open Water Dive Class for three
331 - Marine	\$ 1,665.28	to U-Win Motorsports for vehicle repairs and maintenance
351 - Jail	\$ 1,621.07	to Gordon Food Service for inmate board and janitorial supplies
528 - Transfer Station	\$ 2,106.00	to American Classic Dumpster Services
595 - Airport	\$ 9,926.48	to AvFuel Corporation for fuel
648 - Medical Examiner	\$ 7,761.00	to Mid Michigan Medical Examiner Group for 2nd qtr 2024 medical examiner fee
	\$ 3,642.58	to WMU Homer Stryker M.D. for autopsies
649 - Mental Health	\$ 10,647.92	to West Michigan CMH System for August 2024 local match
~ Total		\$ 171,243.50

Administrator's Report *(as provided by Ms. Byard):*

FOLLOW UP

Opioid Meeting Group

As discussed at the last Board of Commissioners meeting, an opioid meeting was held with Amy Dolinky of the Michigan Association of Counties and Brandon Hool with Michigan Department of Health and Human Services for August 7th along with Dr. Lisa Williams with Community Mental Health. Information was provided by Ms. Dolinky after that meeting and Dr. Lisa Williams and I met

on Friday, August 16, 2024, to discuss and provide information to the rest of the group about next steps.

ARPA

ARPA information has been shared with our auditors to get their opinion as it relates to the updated interim final rule relating to obligations. Information will be provided once it has been received.

Scale Bids

Scale bids for the transfer station have been sent out and have been posted on the county's website. They are scheduled to be submitted no later than September 16, 2024.

Materials Management

The Notice of Intent has been filed with the State of Michigan by WMSRDC for the Materials Management Plan. They would like the County Boards to make appointments for the creation of the Materials Management Planning Committee. Oceana County is responsible for appointing four members as follows:

- A. An elected official of a city or village.
- B. Two (2) representatives from a business that generates managed materials. (Managed materials are defined as solid waste, diverted waste or recyclable material.) This could be a grocery store, restaurant, a farm that
- C. An elected official of the county or a municipality. I do have someone that is interested in this seat and is on a township board. They will be submitting a letter of interest.

FY25 Budget

Budgets are due on Monday August 19, 2024. We have started receiving some budgets and are working through ours.

Additional Administrator's Report Items

Mr. Brian Schlaack, Maintenance Supervisor has given his two-week notice effective September 6, 2024.

Department Head Reports

Mr. Morse read his resignation letter effective August 31, 2024.

Public Comment

Mr. Garry McKeen, stated the parks and planning commission have placed ads in the Oceana County Press. He spoke a few words regarding Phil Morse.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:08 a.m.

Respectfully submitted,

Melanie A. Coon
Oceana County Chief Deputy Clerk

Properties, Environment, and Economic Development Committee

The Properties, Environment, and Economic Development Committee Meeting was called to order by Chairperson Erickson, on Thursday, August 22, 2024 at 10:03 a.m. in the Board Conference Room.

Present: Mr. Morse, Mr. Beggs, Mr. Hardy, Mr. Walker, and Mr. Erickson.

Also Present: Mr. Garry McKeen, Oceana County Planning Commission; Mr. Craig Mast, Oceana County Sheriff; Ms. Byard, Oceana County Administrator, and Ms. Coon, Oceana County Chief Deputy Clerk.

Moved by Mr. Walker and seconded by Mr. Beggs to approve the minutes of the July 25, 2024 Properties, Environment, and Economic Development Committee as presented.

Voice vote. Motion carried.

Chairperson Erickson asked if there were any changes to the agenda. No additions were mentioned.

Moved by Mr. Morse and seconded by Mr. Hardy to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Administrator Byard requested consideration to approve a contract with Kevin Greiner for Electrical Inspections for the Building Department.

Administrator Byard requested consideration to approve a contract with Lance Gates for Mechanical inspections for the Building Department.

Administrator Byard for Brian Schlaack, Maintenance Supervisor, requested approval of a new HVAC Unit information for the Jail. She stated that there were two bids submitted.

Administrator Byard for Brian Schlaack, Maintenance Supervisor, requested consideration and provided information for exterior film for windows on the south side of the courthouse.

Administrator Byard brought consideration to approve a bid for seal coating for the airport parking lot.

Department Head

Mr. Garry McKeen, Oceana County Planning Commission, talked about the upcoming Oceana County Planning Commission meeting scheduled for September 19, 2024 6:30 – 8:30 PM. with Ms. Mary Reilly, AICP, MSU Extension Educator. The topic of discussion will be Zoning Board of Appeals and Nonconformities. He informed the board that the planning commission has lost two members, Mr. John Foss and Mr. Al Blohm have both resigned for health reasons.

Sheriff Mast, gave an update on staffing. He stated that a few people have been promoted and a new person will be coming from Manistee and a trooper from the Cadillac State Police Post to be on the SSCENT team. There are currently 40 inmates in the jail.

Public Comment

There were no public comments at this time.

Chairperson Erickson asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:36 a.m.

Respectfully submitted,

Melanie A. Coon
Oceana County Chief Deputy Clerk