

Oceana County Board of Commissioners

Thursday, August 8, 2024

Today's meetings
begin at **10:00 a.m.**

Committees and Board Meeting Packet



Board of Commissioners

Robert Walker, Chairperson
Craig Hardy
Paul Erickson

Tim Beggs, Vice-Chairperson
Phil Morse

Prepared by:

Tracy Byard
Oceana County Administrator



Oceana County, Michigan

PUBLIC NOTICE

OCEANA COUNTY BOARD OF COMMISSIONERS

100 State Street, Hart, MI 49420 – (231) 873-4835

The Oceana County Board of Commissioners **will hold** the following committee meetings and its regular board meeting on **Thursday, August 8, 2024** beginning at 10:00 a.m. and 11:30 a.m. respectively. The meetings will be held in the Oceana County Board of Commissioners Room located at 100 State Street, Hart, MI 49420.

- Courts and Public Safety Committee Court and Public Safety Committee
- Personnel and Health and Human Services Committeeman Services Committee
- Finance and Administration Committee
- Regular Board of Commissioners Meeting

Detailed meeting agendas are available online at:

<https://oceana.mi.us/government/board-of-commissioners/schedule-of-meetings/>

or, by contacting the County Administrator's Office at the address shown above, by

telephone (231) 873-4835, or by email countyadmin@oceana.mi.us

The Oceana County Board of Commissioners has **cancelled** the following meetings by order of the committee/board chairperson due to a lack of business:

All meetings are open to all members of the public. This notice is given pursuant to, and in accordance with, the provisions of the Open Meetings Act, Public Act 267 of 1976, as amended. Oceana County does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services.



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Courts and Public Safety Committee

There will be a committee meeting on **Thursday, August 8, 2024, beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Tim Beggs

Committee Vice-Chair: Craig Hardy

Presenter	Description	Item #
Chair	Call to Order Roll Call Approval of Minutes from July 11, 2024 Pages 4 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Jeff Stockhill, Director of North Operations, Life EMS	Life EMS 3 rd Quarter Report Pages 5 - 10	
Administrator Byard	Indigent Defense Managed Assigned Counsel Administrator Independent Contractor Agreement Pages 11 - 15	2024-86
	DEPARTMENT HEAD REPORT	
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

Courts and Public Safety Committee

The Courts and Public Safety Committee Meeting was called to order by Chairperson Beggs, on Thursday, July 11, 2024 at 10:00 a.m. in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Hardy, Mr. Walker, and Mr. Beggs.

Also Present: Dr. Karen Moore, Indigent Defense Consultants, P.C.; Ms. Byard, Oceana County Administrator; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Morse and seconded by Mr. Walker to approve the minutes of the June 13, 2024, Courts and Public Safety Committee Meeting.

Voice vote. Motion carried.

Chairperson Beggs asked if there were any changes to the agenda. No changes were mentioned.

Moved by Mr. Hardy and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Dr. Karen Moore, Indigent Defense Consultants, P.C., provided an indigent defense update. She reported that the FY 2025 grant has been submitted and was approved.

Department Head Report

There were no department head reports at this time.

Public Comment

There were no public comments at this time.

Chairperson Beggs asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:12 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

Life EMS Ambulance of Oceana County
Ambulance Report
April 1 through June 30, 2024

At Life EMS, we consider it a privilege to serve the residents and visitors of Oceana County. We thank you for the opportunity to provide excellent pre-hospital emergency care.

During this reporting period, Life EMS completed 784 ambulance transports and on-scene assessments in Oceana County. This represents an increase of 70 when compared to the same time period last year.

The Electric Forest Festival once again created a very busy month of challenges for both field associates and leadership. We have a significant number of hours consumed with planning, logistics, and scheduling. Our local supervisors keep on top of the day-to-day issues extremely well, allowing Jim and I to focus on coordinating the logistical aspects of our EMS transport function at the festival. In addition to our own responsibilities, we also handle oxygen supply orders and medical waste supplies and collection for National Event Services, the onsite medical service provider. It's no small feat staffing the 598-man hours required to cover the twenty-five 12 hour shifts scheduled at the event (not including shift prep and travel time). We were fortunate to have Montcalm County EMS partner with us again, covering six of the shifts. The remaining 19 shifts were covered by Life EMS associates from several operations. A total of 23 patients were transported from the event, 5 by Montcalm County and the remaining 18 by Life EMS. This was a significant decrease from last year, likely attributed to the lack of dry, dusty conditions that were present at last year's event.

On May 6th West Shore Community College held a graduation ceremony for their EMS students. Life EMS, as well as several other agencies in the region, supported the event with a large display of emergency vehicles.

National EMS week was celebrated May 19-25. It was our pleasure to recognize the efforts of our Oceana County staff, and their families, by holding a cookout for the EMS Week dinner. Jim and I fired up our smokers and prepared ribs and pulled pork, something the associates anticipate every year. Once again, we had a very good turnout of staff and their families for this event. Two of our company vice presidents, and company president Mark Meijer also attended. Our local supervisors prepared a large breakfast and bought lunches on a few days as well. Our associates expressed appreciation to the leadership team for serving them during the week. This year each associate received a Life EMS polo shirt as a small token of appreciation for their dedication.

There were 14 requests for fire standbys during this reporting period totaling over 10 hours of coverage for the health and safety of local firefighters.

Thank you for allowing us to serve the residents, visitors, and families of Oceana County.

Respectfully submitted,
Jeff Stockhill
Director of North Operations
Life EMS Ambulance



Life EMS Ambulance of Oceana County
 For the Period Beginning 04/01/2024 and Ending 06/30/2024
 Response Information

Transport Disposition	MED 1	MED 2	MED 3	Total
Cancelled Prior to Arrival	12	26	12	50
On Scene No Need	9	11	17	37
On Scene Treat No Transport	48	19	61	128
Transport Priority 1	16	2	3	21
Transport Priority 2/3	251	65	162	478
Total	329	123	253	705

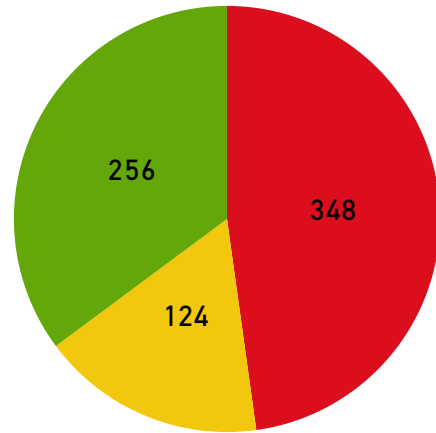
MED 1 Response Target
15 Minutes

MED 1 Compliance
89%

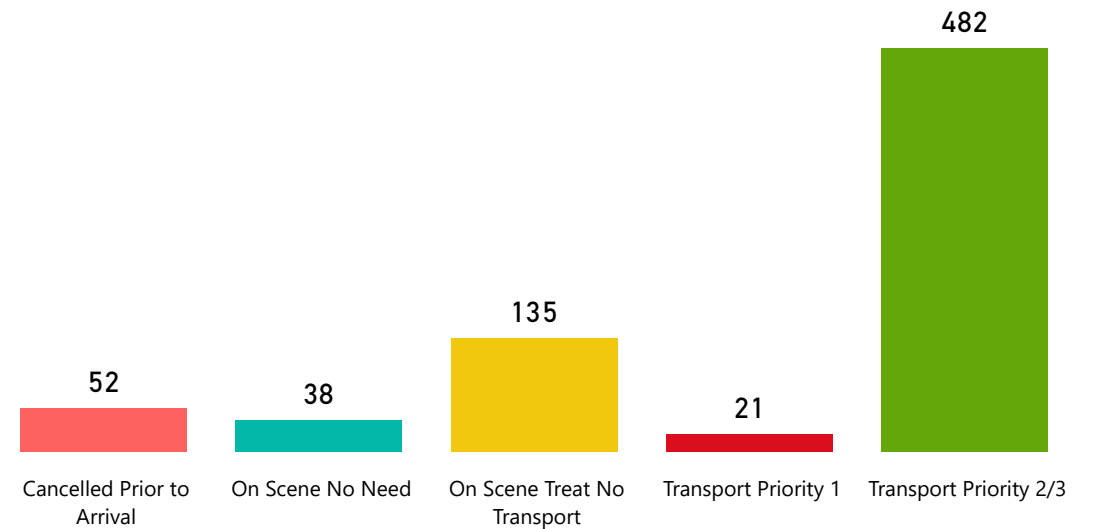
MED 1 Average
0:09:46

Emergency Response Detail

- MED 1
- MED 2
- MED 3



Transport Disposition Detail



Response Plan	0 - 2 Minutes	2 - 4 Minutes	4 - 6 Minutes	6 - 8 Minutes	8 - 10 Minutes	10 - 12 Minutes	12 - 14 Minutes	14 - 16 Minutes	16 - 18 Minutes	18 - 20 Minutes	20 - 22 Minutes	22 - 24 Minutes	24 - 26 Minutes	26 - 28 Minutes	28 - 30 Minutes	30 - 32 Minutes	32 - 34 Minutes	34+ Minutes	Exemptions	Total
MED 1	38	21	46	40	29	33	30	24	14	8	8	2							27	320
MED 2	5	5	13	11	10	12	12	10	6	6	1		5		1					97
MED 3	30	14	26	21	22	15	24	22	17	15	6	10	8	5	1	1	3	3		242



Life EMS Ambulance of Oceana County
 For the Period Beginning 04/01/2024 and Ending 06/30/2024
 Calls for Service With Response Time Falling Outside of MCA Guidelines

Id	Community	Date	Response Priority	CallTime	Response Time	Notes
4018092	Newfield Township	04/01/2024	MED 1	23:43:11	00:22:02	**Exemption Request- Distance**
4018300	Leavitt Township	04/02/2024	MED 1	01:34:06	00:20:25	**Exemption Request- Distance**
4019107	Pentwater Township	04/03/2024	MED 1	03:17:13	00:17:30	3 planned; 3 staffed; 3 available; 833 responded from Hart
4021059	Otto Township	04/05/2024	MED 1	08:24:27	00:20:13	Address put in wrong ;
4025588	Golden Township	04/08/2024	MED 1	11:15:44	00:17:36	831 enr from hart station, sup not in plan .
4025930	Otto Township	04/08/2024	MED 1	11:59:32	00:18:14	835 enr from shelby, closest unit available. distance. sup not in plan
4028541	Otto Township	04/10/2024	MED 1	20:48:48	00:21:59	
4031049	Benona Township	04/13/2024	MED 1	16:37:44	00:16:23	
4034415	Newfield Township	04/16/2024	MED 1	22:53:12	00:17:59	**Exemption Request- Distance**
4034874	Shelby Township	04/17/2024	MED 1	15:43:33	00:16:36	834 responding from Hart base, they were sent to the central post and acknowledged but did not move, 833 in Muskegon, 832 on transfer
4037278	Weare Township	04/20/2024	MED 1	03:01:11	00:19:47	responded from station ;
4038036	Newfield Township	04/21/2024	MED 1	07:43:56	00:18:09	**Exemption Request- Distance**
4043015	Newfield Township	04/26/2024	MED 1	23:08:09	00:18:07	**Exemption Request- Distance**
4043721	Greenwood Township	04/27/2024	MED 1	19:56:18	00:16:59	**Exemption Request- Distance**101 coming from fremont station - they were the closest truck 832 at shelby station - 8333 at hart and 835 on transfert
4044027	Grant Township	04/28/2024	MED 1	00:59:06	00:19:22	833 coming from hart station - 835 also there and 832 at Lakeshore
4046205	Grant Township	04/30/2024	MED 1	10:58:46	00:18:50	**Exemption Request-System Overload**COming from Lakeshore Hospital;3 staffed, planned and busy;WhiteLake unable to take
4046789	Elbridge Township	05/01/2024	MED 1	04:32:12	00:20:14	responding from station
4050108	Golden Township	05/02/2024	MED 1	17:57:47	00:16:11	
4050136	Golden Township	05/02/2024	MED 1	18:52:27	00:16:11	
4052167	Benona Township	05/04/2024	MED 1	18:40:51	00:25:47	**Exemption Request-System Overload**
4052637	Golden Township	05/05/2024	MED 1	04:25:32	00:16:33	responding from station ;
4052613	Leavitt Township	05/05/2024	MED 1	02:26:30	00:22:29	responded from hart station
4055583	Grant Township	05/07/2024	MED 1	21:44:02	00:20:47	831 enrout back from muskegon ;832 & 834 at hart
4054640	Leavitt Township	05/07/2024	MED 1	10:50:26	00:16:28	**Exemption Request- Distance**832 resp from the hart station, 835 en route to the shelby station. 831 on a transfer



Life EMS Ambulance of Oceana County
 For the Period Beginning 04/01/2024 and Ending 06/30/2024
 Calls for Service With Response Time Falling Outside of MCA Guidelines

Id	Community	Date	Response Priority	CallTime	Response Time	Notes
4058626	Grant Township	05/10/2024	MED 1	21:07:00	00:16:51	832 coming from Hart - 834 at hart station - & 831 on transfer
4062616	Grant Township	05/15/2024	MED 1	08:16:46	00:16:34	
4065217	Newfield Township	05/17/2024	MED 1	22:23:37	00:20:38	**Exemption Request- Distance**101 coming from fremont closest and easiest at address then oceana trucks
4065553	Newfield Township	05/18/2024	MED 1	03:26:25	00:17:35	**Exemption Request- Distance**101 coming from fremont;oceana trucks at staiton s
4066988	Greenwood Township	05/19/2024	MED 1	23:12:19	00:20:25	**Exemption Request- Distance**104 resp from WC station, call south of the river, 101 on call
4067705	Newfield Township	05/20/2024	MED 1	13:00:38	00:28:11	**Exemption Request- Distance**
4068163	Colfax Township	05/20/2024	MED 1	22:07:36	00:21:57	**Exemption Request- Distance**834 coming from hart station 831 at shelby station 835 in muskegon
4070164	Otto Township	05/22/2024	MED 1	23:49:42	00:21:01	
4071360	Elbridge Township	05/24/2024	MED 1	04:03:24	00:16:24	3 PLANNED; 3 STAFFED; 3 AVAILABLE; 832 RESPONDED FROM HART
4071775	Newfield Township	05/24/2024	MED 1	14:52:25	00:19:37	**Exemption Request- Distance**
4072412	Greenwood Township	05/25/2024	MED 1	07:34:36	00:21:27	**Exemption Request- Distance**104 enr from white cloud station, level 2 at time of call. had grant and white cloud truck. Sup not in plan
4073594	Leavitt Township	05/26/2024	MED 1	15:17:18	00:18:07	**Exemption Request- Distance**
4074288	Crystal Township	05/27/2024	MED 1	12:52:15	00:17:17	835 enroute from hart station, 834 at shelby station, 833 on transfer
4076681	Claybanks Township	05/30/2024	MED 1	05:08:03	00:16:10	
4076966	Leavitt Township	05/30/2024	MED 1	12:26:07	00:23:00	Delayed out of chute
4079038	Newfield Township	06/01/2024	MED 1	03:14:23	00:41:50	**Exemption Request- Distance**3 planned; 3 staffed; 2 available; 833 responded from Hart
4079480	Leavitt Township	06/01/2024	MED 1	15:53:27	00:18:30	Hart station ;1 truck responding to call in Montague (Oceana cnty) ;1 truck back in county from transfer
4081262	Ferry Township	06/03/2024	MED 1	12:55:38	00:21:40	834 resp from shelby
4081671	Ferry Township	06/03/2024	MED 1	22:29:01	00:18:21	
4084548	City of Hart	06/06/2024	MED 1	17:04:42	00:19:44	
4091912	Golden Township	06/13/2024	MED 1	20:29:28	00:16:11	835 resp from south of Oceana North post, multiple calls coming into the northern counties
4097405	Leavitt Township	06/18/2024	MED 1	21:29:23	00:21:50	**Exemption Request- Distance**832 coming from hart station - 834 at hart station and 835 at shelby station- 832 had eta of 7 in faster than 101 from fremont;
4100424	Otto Township	06/21/2024	MED 1	22:45:23	00:16:58	



Life EMS Ambulance of Oceana County
 For the Period Beginning 04/01/2024 and Ending 06/30/2024
 Calls for Service With Response Time Falling Outside of MCA Guidelines

Id	Community	Date	Response Priority	CallTime	Response Time	Notes
4103145	Golden Township	06/24/2024	MED 1	16:44:12	00:21:59	2 calls dropped in hart at once - 835 en route from shelby - 833 en route to a med 1 not breathing - medic 834 in muskegon - distance
4103331	Newfield Township	06/24/2024	MED 1	22:09:19	00:16:37	**Exemption Request- Distance**
4103687	Leavitt Township	06/25/2024	MED 1	03:54:38	00:29:11	**Exemption Request- Distance**
4103699	Newfield Township	06/25/2024	MED 1	04:31:29	00:22:02	**Exemption Request- Distance**
4104335	Leavitt Township	06/25/2024	MED 1	19:27:54	00:20:36	**Exemption Request- Distance**Truck coming from: responded from hart station;Staff trucks: 3;Busy trucks: 2;Supv in or out of plan: in;PICU/Neo: none
4104427	Elbridge Township	06/25/2024	MED 1	22:50:03	00:19:38	Reponded from call in area ;3 trucks on ;3 trucks planned ;2 trucks busy
4104431	Leavitt Township	06/25/2024	MED 1	23:00:25	00:24:12	**Exemption Request- Distance**Truck coming from: shelby station area;Staff trucks: 3;Busy trucks: 2;Supv in or out of plan: in;PICU/Neo: n/a
4106466	Leavitt Township	06/28/2024	MED 1	01:37:11	00:19:09	3 planned; 3 staffed; 3 available; 835 responded from Hart
4107682	Newfield Township	06/29/2024	MED 1	06:11:53	00:21:18	105 enroute from fremont, 101, 104 and 106 avail at stations

OCEANA COUNTY INDIGENT DEFENSE
MANAGED ASSIGNED COUNSEL ADMINISTRATOR
INDEPENDENT CONTRACTOR AGREEMENT
October 1, 2024 – September 30, 2027

Agreement made the date hereinafter set forth by and between the County of Oceana, a Municipal Corporation, hereinafter referred to as "County" and Indigent Defense Consultants, P.C., a Michigan Professional Corporation, Managed Assigned Counsel Administrator, hereinafter referred to as "Counsel Administrator." This contract replaces the current contract between the parties.

1. **Services to be Performed**: The Counsel Administrator agrees to administer the County's indigent criminal defense programs pursuant to Exhibit A from the original Agreement (Standards 1-4) and expanded to include Standards 5 - 8 implementation.

2. **Payment**

In consideration for the services to be performed by the Counsel Administrator, the County agrees to pay an annual amount of \$87,000 for FY25 (10/1/24 to 9/30/25), \$91,350 for FY26 (10/1/25 to 9/30/26), \$95,917.50 for FY27 (10/1/26 to 9/30/27), based on the State Fiscal Year ending September 30th, in equal monthly amounts during the term of the contract.

Counsel Administrator shall be paid within a reasonable time after Counsel Administrator submits a monthly invoice to the Oceana County Administration Office. The invoice must include an invoice number, dates covered by the invoice, and a summary of the work performed.

3. **Expenses**

Counsel Administrator shall be responsible for all expenses incurred while performing services under this Agreement, including but not limited to, automobile, truck or other travel expenses; vehicle maintenance and repair costs; vehicle and other license fees and permits; insurance premiums; fuel; phone; and any other compensation paid to employees or subcontractors.

4. **Vehicle and Equipment**

Counsel Administrator will furnish all vehicles, equipment, tools, and materials used to provide the services required by this Agreement. Counsel Administrator will not require the County to rent or purchase any equipment, product, or service as a condition of entering into this Agreement.

5. **Independent Contractor Status**

Counsel Administrator is an independent contractor and neither the Counsel Administrator nor the Counsel Administrator's employees or subcontractors, if any, shall be deemed County employees. In its capacity as independent contractor, the Counsel Administrator agrees as follows:

- This Agreement with the County is not exclusive and Counsel Administrator has the right to perform services for others during the term of this Agreement, provided such service does not impair or delay their ability to perform obligations to the County under this Agreement.

- Counsel Administrator has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed provided such services under this Agreement are timely.
- Counsel Administrator has the right to hire assistants as subcontractors or to use employees to provide the services required by this Agreement providing such subcontractors and employees are properly licensed and/or qualified to perform the services included under this Agreement.
- Neither the Counsel Administrator nor the Counsel Administrator's employees or subcontractors shall be required to wear any uniforms provided by the County.
- The services required by this Agreement shall be performed by the Counsel Administrator, Counsel Administrator's employees or subcontractors and the County shall not hire, supervise or pay any Counsel Administrator employees or subcontractors for services under this Agreement.
- Neither the Counsel Administrator nor the Counsel Administrator's employees or subcontractors shall receive training from the County in the professional skills necessary to perform the services required by this Agreement.
- Neither the Counsel Administrator nor the Counsel Administrator's employees or subcontractors shall be required by the County to devote full time to the performance of the services required by this Agreement. However, Counsel Administrator agrees that the services provided under this Agreement will be performed in a timely manner.

6. Business Licenses, Permits, and Certificates

Counsel Administrator represents and warrants that Counsel Administrator and Counsel Administrator's employees and subcontractors, if any, will comply with all federal, state, and local laws requiring drivers and other licenses, business permits, and certificates required to carry out the services to be performed under this Agreement. Counsel Administrator shall maintain membership at all times with the State Bar of Michigan as an active attorney and shall solely be responsible for the payment of Administrator's dues as an active attorney. In the event that the Counsel Administrator shall no longer be an active member of the State Bar of Michigan by becoming an inactive or emeritus member, or if Counsel Administrator's license to practice law is revoked or disbarred, this Agreement shall immediately terminate. In the event that the Counsel Administrator's license to practice law be suspended, for any reason other than for the failure to pay membership dues on a timely basis, any sums due and owing to the Counsel Administrator for services rendered shall be withheld until such time as confirmation of the reinstatement of the license to practice law is provided to the County Administrator.

7. State and Federal Income Taxes

The County will not:

- withhold FICA (Social Security and Medicare taxes) from Counsel Administrator payments or make FICA payments on Counsel Administrator's behalf or on behalf of Counsel Administrator's employees or subcontractors, or
- make state or federal unemployment compensation contributions on Counsel Administrator's behalf or on behalf of Counsel Administrator's employees or subcontractors, or
- withhold state or federal income tax from Counsel Administrator's payments on Counsel Administrator's behalf or on behalf of Counsel Administrator's employees or subcontractors.

Counsel Administrator shall pay all taxes incurred on its behalf or on behalf of Counsel Administrator's employees while performing services under this Agreement, including all applicable income taxes and, if Counsel Administrator is not a corporation, self-employment (Social Security) taxes. Upon demand, Counsel Administrator shall provide the County with proof that such payments have been made.

8. Fringe Benefits

Counsel Administrator understands that neither the Counsel Administrator nor Counsel Administrator's employees or subcontractors are eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan of County.

9. Unemployment Compensation

The County shall make no state or federal unemployment compensation payments on behalf of Counsel Administrator or Counsel Administrator's employees or subcontractors, if any. Neither Counsel Administrator, nor Counsel Administrator's employees or subcontractors, if any, will be entitled to these benefits in connection with work performed under this Agreement.

10. Workers' Compensation

The County shall not obtain workers' compensation insurance on behalf of Counsel Administrator or Counsel Administrator's employees or subcontractors, if any. If Counsel Administrator hires employees to perform any work under this Agreement, Counsel Administrator will be solely responsible for any workers' compensation insurance to the extent required by law and Counsel Administrator will provide the County with a certificate of workers' compensation insurance before the employees begin the work. Similarly, if Counsel Administrator hires subcontractors to perform any work under this Agreement, Counsel Administrator will ensure the subcontractors have workers' compensation insurance to the extent required by law and Counsel Administrator will provide the County with a certificate of workers' compensation insurance before any work is performed by any subcontractor.

11. Insurance

The County shall not provide insurance coverage of any kind for Counsel Administrator or Counsel Administrator's employees or subcontractors. Counsel Administrator shall obtain the following insurance coverages, which must be purchased from companies licensed to do business in the State of Michigan, and maintain same during the entire term of this Agreement:

- Automobile liability insurance for each vehicle used in the performance of this Agreement, including owned, non-owned (for example, owned by Counsel Administrator's employees), leased, or hired vehicles in the minimum amount of \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
- Comprehensive or commercial general liability insurance coverage in the minimum amount of \$1,000,000 combined single limit, including coverage for bodily injury, personal injury, broad form property damage, contractual liability, lawyers professional liability, and cross-liability.

Before commencing any work, Counsel Administrator shall provide the County with proof of this insurance and with proof that the County has been made an additional insured under the policies. Similarly, Counsel Administrator shall require that any subcontractor hired by them obtains automobile liability insurance and comprehensive or commercial general liability insurance in the same amounts stated above and that the County is made an additional insured under the policies. Before any subcontractor commences any work, Counsel Administrator shall provide the County with proof of subcontractors' insurance

12. Indemnification

Counsel Administrator shall indemnify and hold the County harmless from any loss or liability arising from performing services under this Agreement including any services performed by Counsel Administrator's employees or subcontractors.

13. Modifying the Agreement

This Agreement may not be modified except by amendment reduced to writing and signed by both County and the Counsel Administrator.

14. Term of Agreement

This agreement is contingent upon the County continuing to receive funding from the State of Michigan through the Michigan Indigent Defense Commission program. If funding is provided, this Agreement will become effective October 1, 2024 and will terminate on September 30, 2027, or sooner if the State Michigan's funding ceases.

With the signing of this Agreement, the current Agreement in place shall be terminated as this Agreement supersedes it.

15. Termination

The County shall be entitled to terminate the Agreement immediately if Counsel Administrator shall be in default under this Agreement. Said default would occur if Counsel Administrator shall fail to comply with any provision of this Agreement or commits misfeasance, malfeasance, or nonfeasance in their performance of the duties under the Agreement. Should this occur, the County shall be obligated to compensate the Counsel Administrator for services already earned under this Agreement.

Other than as provided above, both parties shall give sixty (60) days written advance notice in the event they desire to terminate this Agreement. Such written notice shall be provided to the County Administrator for the County and to the Counsel Administrator if the County so elects termination.

This Agreement does not apply to any work or job performed by the Counsel Administrator, Counsel Administrator's employees or subcontractors for any other governmental entity, corporation, partnership, business venture or self-employment opportunity and shall not be construed as any partnership or joint venture, but instead is merely a contract for services rendered to the County.

16. Binding Effect

This agreement shall become effective when signed by both parties and shall be binding on the parties, their successors and assigns.

17. Entire Agreement

This Agreement sets forth the entire understanding between the Counsel Administrator and the County with respect to the subject matter of this Agreement, and supersedes any other undertakings and agreements, whether oral or in writing, previously entered into by them with respect to Counsel Administrator’s duties. Counsel Administrator represents that, in executing this Agreement, Counsel Administrator does not rely on and has not relied upon any representation or statement not set forth in this Agreement made by the County with regard to the subject matter or effect of this Agreement or otherwise.

18. No Waiver

The County’s failure to exercise, or delay in exercising, any power or right under this Agreement shall not operate as a waiver, nor shall any single or partial exercise of any such right or power preclude any other or further exercise thereof or the exercise of remedies otherwise available in equity or at law.

19. Severability of Provisions

Each provision in this Agreement is separate. If any provisions of this Agreement are ever held by a court to be unreasonable, the parties agree that, at the County’s sole discretion, this Agreement shall be enforced to the extent it is deemed to be reasonable and in such a manner as to afford the County the fullest protection commensurate with making this Agreement, as modified, legal and enforceable under applicable laws, and the balance of this Agreement shall not be affected, the balance being construed as severable and independent.

20. No Assignment

Neither party may assign this Agreement without the prior written consent of the other party.

21. Section Headings

Section headings in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

22. Governing Law

This Agreement shall be governed by the laws of the State of Michigan.

Oceana County:

Date

Managed Assigned Counsel Administrator:

Indigent Defense Consultants, P.C.
Karen Moore, Esq., Manager

Date



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Personnel and Health and Human Services Committee

There will be a committee meeting on **Thursday, August 8, 2024 beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Phil Morse

Committee Vice-Chair: Paul Erickson

Presenter	Description	Item #
Chair	Call to Order Roll Call Approval of Minutes from June 13, 2024 Page 17 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Judge Middlebrook, District Court	Request for Full-Time District Court Room Staff and Increased Hours for Magistrate Pages 18 - 21	2024-87
Mrs. Jodi Slinkard, Veteran' Service Officer	Request for a Part-Time VSO Pages 22 - 34	2024-88
	DEPARTMENT HEAD REPORT	
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

Personnel and Health & Human Services Committee

The Personnel and Health & Human Services Committee Meeting was called to order by Chairperson Morse on Thursday, June 13, 2024 at 10:22 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Beggs, Mr. Hardy, Mr. Walker, and Mr. Morse.

Also Present: Ms. Byard, Oceana County Administrator, Mr. Craig Mast, Oceana County Sheriff; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and supported by Mr. Hardy to approve the minutes of the May 9, 2024 Personnel and Health & Human Services Committee Meeting as presented.

Voice vote. Motion carried.

Chairperson Morse asked if there were any additions to the agenda. None were presented.

Moved by Mr. Hardy and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Sheriff Mast made a request to promote a Deputy to a Sergeant. Sgt. Scott Bosley, expressed interest in becoming the Marine Officer, therefore there is a need for a night shift Sergeant. Sheriff Mast indicated the night shift crew is not as experienced as the day shift crew and needs leadership. Mr. Walker suggested a temporary appointment be made while Sgt. Bosley is acting as Marine Officer and then follow up regarding a full-time night shift sergeant at a later date.

Public Comment

There was no public comment at this time.

Chairperson Morse asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:33 a.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk

Summary:

Judge Middlebrook serves both Oceana and Mason County. Based on caseload and staffing levels in Mason County, Oceana County is understaffed. In addition, the Court Administrator & Magistrate’s hours are inconsistent with operating and employee hours.

Requested changes:

- Add a designated recorder/reporter using one of these options:
 - Full-time Court Reporter
 - Certified electronic reporter
 - Salary and benefits

Salary	\$49,974.13	
Benefits	\$27,221.07	
Breakdown	Medical	\$27,221.07
	Dental	\$1,265.30
	Vision	\$199.62
	MERS	\$2,998.45
	TOTAL	\$77,195.20

- Full-time Courtroom Clerk
 - Certified electronic operator
 - Scheduling management and clerical duties
 - Salary and benefits

Salary	\$40,771.00	
Benefits	\$26,668.88	
Breakdown	Medical	\$22,757.70
	Dental	\$1,265.30
	Vision	\$199.62
	MERS	\$2,446.26
	TOTAL	\$67,439.88

- Contracted Certified Court Reporter
 - Fourteen days a month
 - Completes transcripts
 - Salary

Salary	\$50,400.00	\$300/day
Per Page (\$2.35/pg)	\$2,820.00	
	\$53,220.00	

- Increase hours for Court Administrator-Magistrate
 - Increase from 35 to 40 hours per week
 - Cost

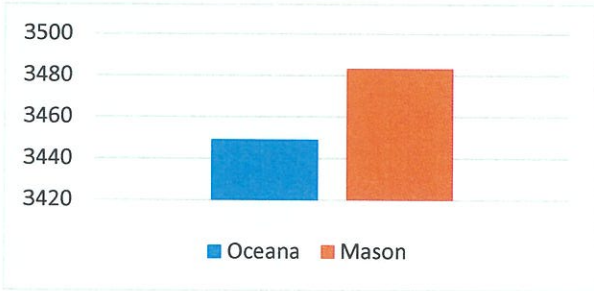
Per pay period	\$374.509	
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\$3,745/FY2024
\$9,737.23/FY2025

2023 Total Data

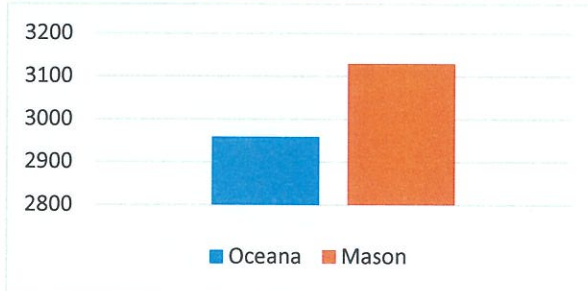
Dispositions

Oceana	Mason	Difference
3449	3483	-1%



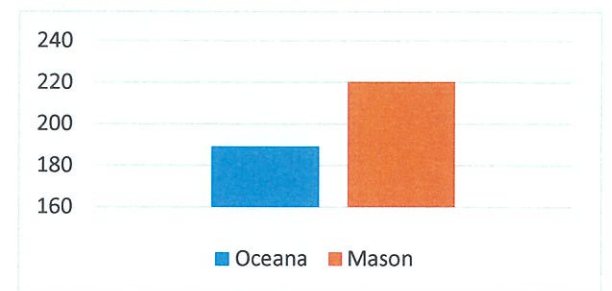
New Filings

Oceana	Mason	Difference
2958	3128	-5%



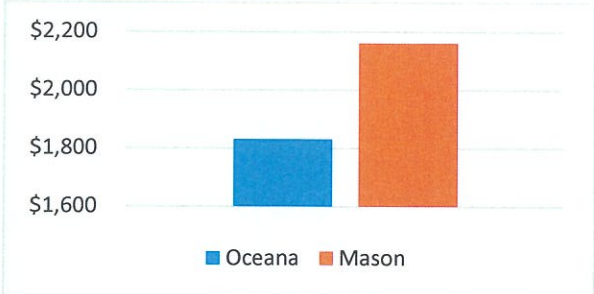
Motions

Oceana	Mason	Difference
189	220	-14%



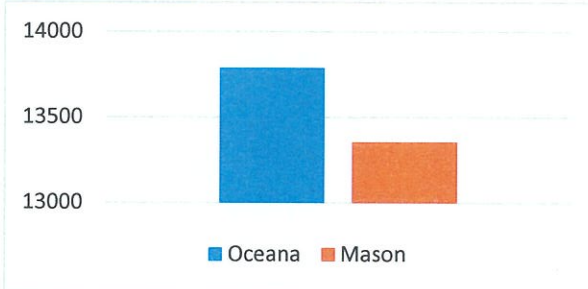
Motion Fees

Oceana	Mason	Difference
\$ 1,830	\$ 2,160	-15%



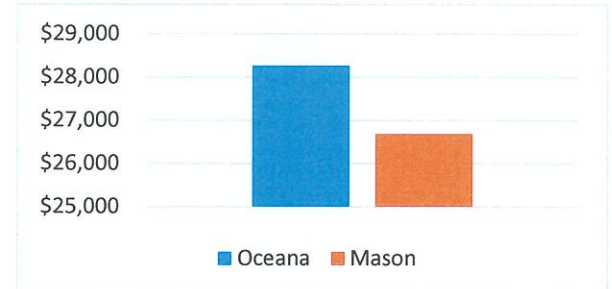
Total Payment Transactions

Oceana	Mason	Difference
13786	13352	3%



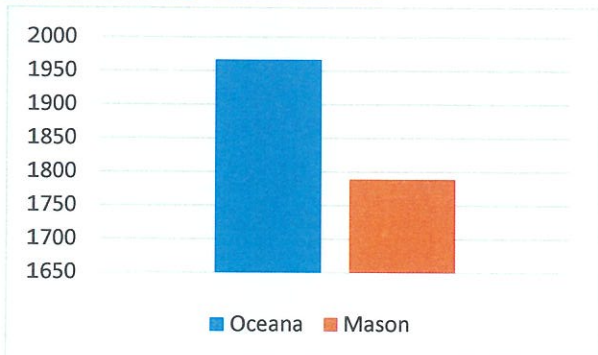
Writ/Garnishment Fees

Oceana	Mason	Difference
\$ 28,260	\$ 26,670	6%



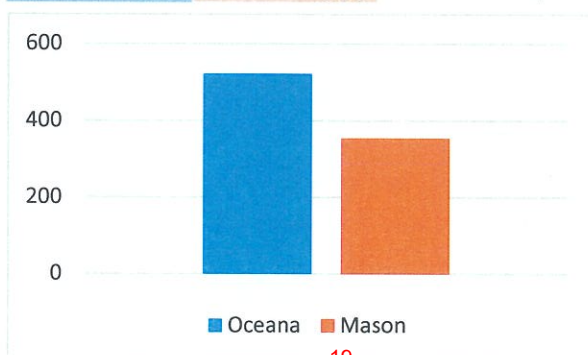
Writs/Garnishments

Oceana	Mason	Difference
1966	1788	10%



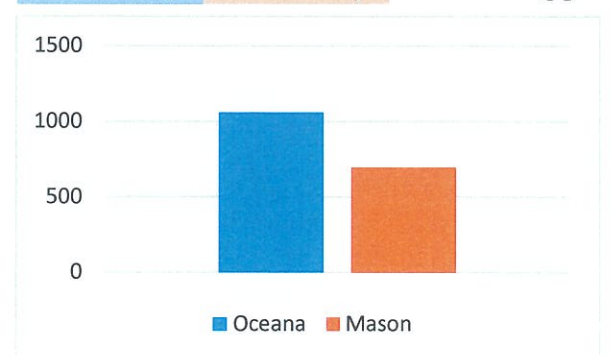
Reopened cases

Oceana	Mason	Difference
521	353	48%



Arraignments

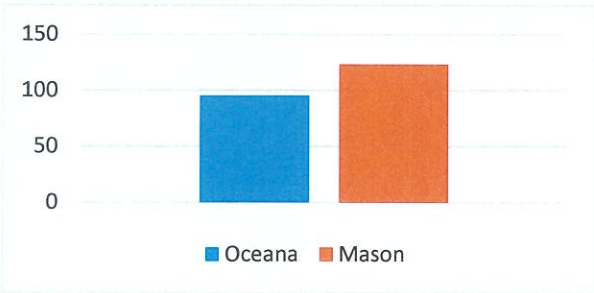
Oceana	Mason	Difference
1058	691	53%



2024 Total Data January through June

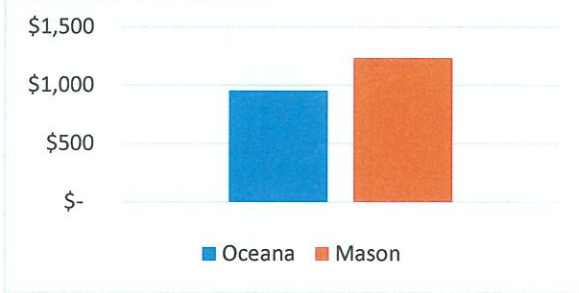
Motions

Oceana	Mason	Difference
95	123	-23%



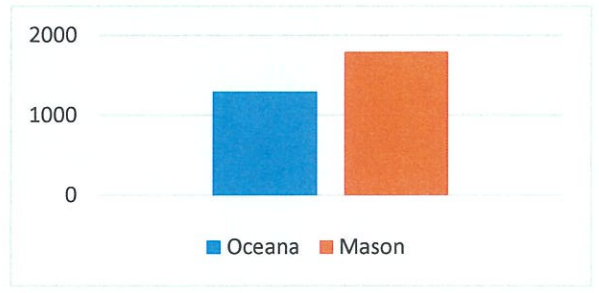
Motion Fees

Oceana	Mason	Difference
\$ 950	\$ 1,230	-23%



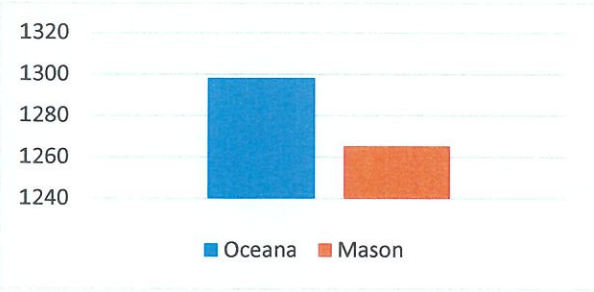
New Filings

Oceana	Mason	Difference
1289	1789	-28%



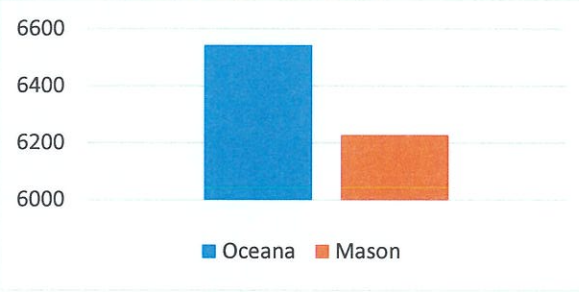
Dispositions

Oceana	Mason	Difference
1298	1265	3%



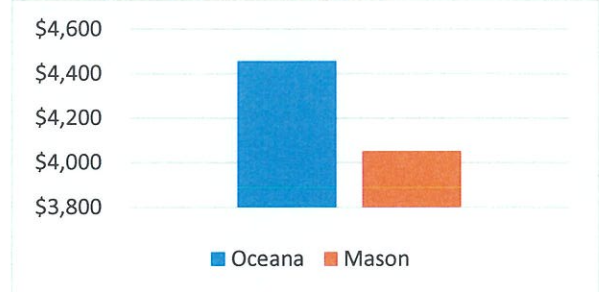
Total Payment Transactions

Oceana	Mason	Difference
6541	6226	5%



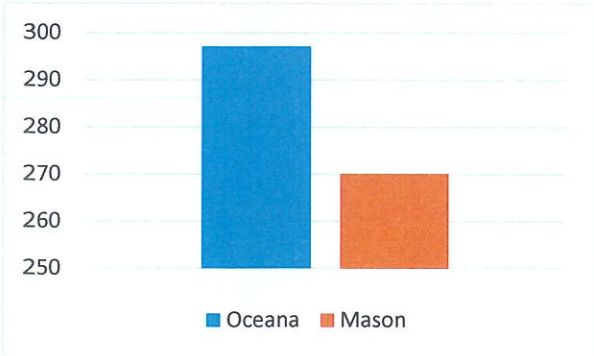
Writ/Garnishment Fees

Oceana	Mason	Difference
\$ 4,455	\$ 4,050	10%



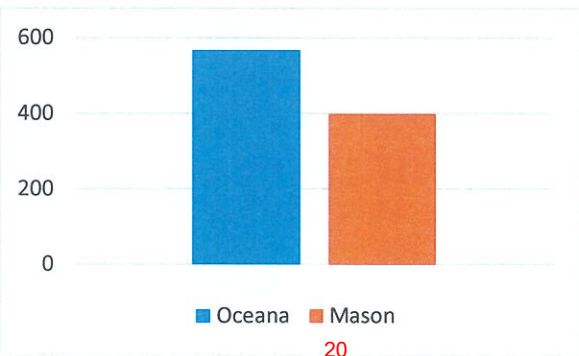
Writs/Garnishments

Oceana	Mason	Difference
297	270	10%



Arraignments

Oceana	Mason	Difference
566	397	43%



Oceana County Positions

Judge	2 days
Magistrate & Administrator	35
Chief Clerk	40
Traffic Clerk	40
Civil Clerk	40
Probation Officer and Collections	40
Total - Judge for 2 days	195

Mason County Positions

Judge*	3 days
Attorney Magistrate & Administrator	40
Court Reporter	40
Criminal Clerk	40
Traffic Clerk	40
Civil Clerk / Jury Clerk	40
Window Clerk **	20
Total - Judge holds probation	220

* No probation or collections division; everyone assists

** Assists with circuit court questions

2023 Caseload Difference

	Oceana	Mason	Difference
Criminal Clerk	1131	811	28%
Civil Clerk	661	733	-11%
Traffic Clerk	1166	1584	-36%

Title: Proposal for hiring a part-time VSO at the Oceana County Department of Veterans Affairs office

Introduction: We propose to hire a part-time VSO to provide critical support and resources to the Veterans of the community and their families. At this time, the office is booking four to six weeks out and this has been typical for the last two years. This position will play a vital role in connecting Veterans with essential benefits, services, and resources.

Objective: The objective of this position is to provide expert guidance and support to Oceana County Veterans, ensuring they receive the benefits and services they need in a timely manner.

Qualifications: please see attached job description

The Benefits of this position:

1. Would allow enhanced support for local Veterans and their families
2. Would increase access to resources and benefits in a timely manner, as some of these cases can have time constraints.
3. Would allow improved quality of life for Veterans and increase community partnerships with networking, also allowing the office more coverage during events and community outreach

We recommend hiring a part-time VSO and providing the necessary training and resources, along with establishing partnerships with other VSO's from the county and state.

Budget: Starting at a level 6 in the step 1 to step 4 range, depending on experience. This range would be an annual rate of 21,000 to 23, 000.

Our training budget would not increase drastically. A part-time VSO, working 20 hours per week, would allow for accreditation with the Federal VA. At 20 hours per week, this gives the 1000 hours per year needed for that accreditation. No fringe benefits would need to be paid to the VSO by the county.

Conclusion: Hiring a part-time VSO will demonstrate our commitment to supporting local Veterans and their families. I believe this position would be good use of mileage monies and make a meaningful difference in our Veteran community.

Thank you for considering this proposal

A handwritten signature in black ink, consisting of a stylized, cursive letter 'A' followed by a long, sweeping horizontal stroke that curves slightly upwards at the end.

Oceana County

JOB DESCRIPTION

Bargaining Unit: General, Non-Union

FLSA: Non-Exempt

Job Title: Veteran's Service Officer

Salary Range: PALSS

Department: Department of Veterans' Affairs

Hours: 20 hours/week
1040 hours/year
Part-time

General Summary:

Under the direct supervision of the Veteran Service Officer Director and Veterans Affairs Committee this position will conduct interviews, counsels and assist Veterans and/or their dependents in obtaining assistance to which they may be entitled from the U.S. Department of Veterans Affairs or the County Veteran's Relief Fund. Further, the Veteran Service Officer (VSO) will review medical statements regarding physical and mental diseases and disabilities that are presented for initial claims and/or appeal action to the U.S. Department of Veterans Affairs on behalf of the veterans and/or their dependents. Finally, the VSO is responsible for development of presentations, informational speeches, benefits awareness fairs, programs, and problem-solving sessions to increase awareness of Veteran's benefits and programs and will craft responds to Veteran's, dependents, legislators, and veteran service organizations regarding benefit questions.

Essential Duties and Responsibilities:

These examples may not include all of the duties which the employee is expected to perform. Other duties may be added at the discretion of the VSO Director and/or supervising committee. To perform this job successfully, an individual must be able to perform essential functions satisfactorily. Duties and responsibilities may be added, deleted, or otherwise modified at any time.

- Advises Veterans, their dependents, and survivors regarding the benefits available to them through the U.S. Department of Veterans Affairs (VA) as well as various State resources and Oceana County Service Organizations.
- Interviews, counsels, and provides technical assistance to Veterans, dependents, and survivors in filing their applications for VA, State, and County benefits or other veteran service related services.
- Gathers evidence and supporting documentation necessary to process applications.

Oceana County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Revised: 2017

- Investigates, researches, interprets, and applies Federal, State, and local laws and regulations related to Veteran's benefits. Determines the effects of laws and regulations on benefits which veterans, dependents, and survivors may be entitled.
- Monitors change in Federal, State, and local laws and regulations as well as Regional VA decisions, U.S. Court of Veteran's Appeals decisions, Attorney General, and Prosecuting Attorney Opinions to ensure accurate and timely advice when handling claimant's requests for benefits and services.
- Assists veterans with obtaining appropriate medical, psychological and/or hospitalization for medical, psychological, alcohol/drug problems, and assists the claimant regarding admission, transportation, and custody in emergency situations. Assists aging Veterans by finding appropriate housing, in-home care, or a nursing home.
- Researches, develops, and writes appeals from the decision of the VA to be presented to the Board of Veteran's Appeals (BVA) or the U.S. Court of Appeal for Veterans Claims (CAVC).
- Provides information on eligibility requirements and precedents for various benefits. Acts as an intake officer for Oceana County Veteran's Relief Fund.
- Reviews and evaluates documentation such as military service records, medical reports, income, an estate values to determine individual and family qualifications for claims and benefits.
- Represents claimants as an advocate at local, District, and Regional VA hearings, determines the status of claims, clarification of requests, and further development of claims.
- Confers with appropriate agencies within the Federal, State, local governments, charitable, educational, and social services agencies, as well as veteran's service organizations to facilitate service to clients, maintain cooperative working relationships, and be familiar with new programs and services that become available.
- Represents the department at a variety of meetings, events, and conferences involving Veteran's services.
- Maintains client and Department records and completes various reports as required by various the Department, Federal, State, and local agencies.
- Maintains currency on changes in programs or new legislation affecting Veterans.
- Conducts studies, analyzes information, and evaluates alternatives when making recommendations or appealing VA adjudications and prepares narrative report of findings.

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Revised: 2017

- Recommends additions to or changes to current Standard Operating Procedure and ensures that those policies are properly implemented.
- Reports all instance of fraud, or perjury to the Committee Chair and preserves all documents and evidence related to the offense. Works with the County Sheriff and Prosecutor in investigating and/or prosecuting the alleged offender.
- Maintains the Department website and information with data postings.
- Assists with the preparation of reports, plans, and policies, as needed.

Knowledge, Skills, & Abilities:

- Knowledge of applicable laws such as County Department of Veteran's Affairs Act 192, etc.
- Able to use standard office equipment including computers, printers, scanners, and projectors skillfully.
- Self-starter, detail oriented, self-managing, and able to work with diverse people in various friendly and adversarial environments.
- Able to consistently handle the mental stressors in a highly emotional setting appropriately.
- Ability to communicate orally with distressed and non-distressed individuals and make timely decisions.
- Ability to communicate orally with individuals such as co-workers, government officials, vendors, and the general public to obtain and provide information.
- Knowledge of basic Anatomy, Physiology, and pharmaceuticals. Able to effectively use reference books related to Anatomy, Physiology, PDR, Merck Manual, Medical and Psychological Diagnostic Manuals and codes.
- Ability to read and comprehend documents including financial reports and other correspondence.
- Ability to accurately file documents and records.
- Ability to establish and maintain effective working relationships with coworkers and the general public.
- Ability to operate a cash register and/or computer and software such as database, spreadsheets and word processing as needed to compile and analyze data (Microsoft Office "365")
- Ability to meet required deadlines.
- Ability to file documents and records in accordance with VA, state, and county requirements.
- Ability to perform all functions and meet deadlines when faced with constant interruptions, and must interact with others on a regular basis.

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Revised: 2017

Minimum Qualifications:

Education:

- High School diploma is required.
- Possesses an Associate's Degree or high in Social Work, Medical Science, or Health Sciences. May substitute education with 2 years of progressively responsible related work as a Veteran's Service Officer or medical administration experience.
- Must attend National Association of County Veterans Services Officer's school and pass the written examination with a score of 75% or greater to qualify for an accreditation letter from the VA.
- Valid Michigan driver's license, insurance, and a good driving record.

Experience:

- One to two years of related experience in an office administrative capacity including case management and working with the public if in possession of an associates degree or higher, four to five years relevant experience if no degree.
- Veteran of the U.S. Armed Forces preferred.
- Knowledge of VETERASPEC and/or VBMS (Veteran's Benefit Management System) required.

Physical and Mental Abilities Required for Performing Essential Job Functions:

- Requires the ability to operate a variety of office equipment such as computer terminal, typewriter, telephone, fax machine, calculator/adding machine, computer printer and photocopier; sitting for prolonged periods of time.
- Requires the ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.
- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose.
- Requires the ability to provide guidance, assistance and/or interpretation to others, such as to veterans, county employees, volunteers, and the public, on how to apply policies, procedures and standards to specific situations.

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Revised: 2017

- Requires the ability to utilize a variety of advisory data and information such as reports, computer software operating manuals, procedures, guidelines and non-routine correspondence.
- Requires the ability to communicate orally and in writing.
- Requires the ability to perform addition, subtraction, multiplication and division; calculate percentages, and decimals; and may require the ability to utilize principles of fractions and/or interpret graphs.
- Requires the ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against measurable or verifiable criteria, such as from citizen complaints.
- Ability to operate a motor vehicle.

Working Conditions:

- Works in a comfortable office environment provided by the county with occasional travel to meetings and training classes inside and outside of the county.

Other Requirements (if applicable):

- None.

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Revised: 2017

OCDVA Veteran Tracking Awards 2023

Date	Veteran	P. Disability	C. Disability	\$ Difference	Back Pay \$	x 12 months	A/A & DIC \$	Total Yearly
1/3/2023	Christine V (1)	70%	100%	\$2,019.52	\$7,670.27	\$24,234.24		\$24,234.24
1/17/2023	Jesse D (0)	0%	20%	\$327.99	\$2,141.74	\$3,935.88		\$3,935.88
1/18/2022	Bridgett L					\$22,728.00	\$1,894.00	\$22,728.00
1/23/2023	Bridgett L				\$3,517.00			
1/30/2023	Dan L	0%	10%	\$165.92	\$629.00	\$1,991.04		\$1,991.04
1/31/2023	Robert L (1)	0%	70%	\$1,804.37	\$24,000.00	\$21,652.44		\$21,652.44
2/6/2023	Wayne K (1)	30%	80%	\$1,526.19	\$47,671.00	\$18,314.28		\$18,314.28
2/7/2023	Fred C. (1)	0%	100%	\$3,823.89		\$51,072.00	\$432.11	\$51,072.00
2/16/2023	Mike S. (1)	90%	100%	\$1,600.00	\$2,342.86	\$19,200.00		\$19,200.00
2/27/2023	Dale P. (1)	0%	10%	\$165.92		\$1,991.04		\$1,991.04
3/1/2023	Robert A (1)	100%	100%	Spouse added	\$476.00			
3/1/2023	Jason C. (4)	100%	100%	Dependent Pay	\$1,897.00			
3/1/2023	Ray R.	0%	20%	\$327.99	\$983.00	\$3,935.88		\$3,935.88
		70%	80%	\$270.09	\$2,392.57	\$3,241.08		\$3,241.08
3/14/2023	Vance S (1)	20%	40%	\$484.30	\$906.00	\$5,811.60	Dep Back Pay	\$5,811.60
3/14/2023	Dale P. (1)				\$958.00			
3/15/2023	Peter K. (1)	50%	60%	\$298.48	\$823.77	\$3,581.76		\$3,581.76
3/16/2023	Gladys P				\$11,000.00	\$22,728.00	\$1,894.00	\$22,728.00
3/17/2023	Russell P. (1)	60%	70%	\$364.05	\$1,720.26	\$4,368.60		\$4,368.60
3/17/2023	Tom J. (1)	70%	70%	Travel Pay Reim	\$900.00			
3/17/2023	Regina T.			County Burial	\$300.00			
3/23/2023	Sharon S.			Burial Allow.	\$2,000.00			
3/28/2023	Bill G. (1)	0%	10%	\$164.00	\$331.84	\$1,968.00		\$1,968.00
4/10/2023	Kade S	0%	90%	\$2,535.00	\$28,674.76	\$30,420.00		\$30,420.00
4/18/2023	Lynn T (1)	0%	20%	\$327.99	\$1,915.44	\$3,935.88		\$3,935.88
5/1/2023	Jamie H (1)	70%	100%	\$2,019.52	\$75,423.91	\$24,234.24		\$24,234.24
5/3/2023	Larry H	60%	100%	\$2,302.30	\$3,382.48	\$27,627.60		\$27,627.60
5/8/2023	Tom S. (1)	60%	100%	\$2,383.58	\$7,149.72	\$28,602.96	\$128.62	\$30,146.40
5/17/2023	Marlin C (1)	0%	100%	\$3,914.00	\$15,002.28	\$46,968.00	k award	\$46,968.00
5/22/2023	Lynn T (1)	20%	30%	\$408.00	\$2,111.36	\$4,896.00	k award	\$4,896.00

5/23/2023	Mike S.	0%	50%	\$1,041.82	\$1,041.82	\$12,501.84		\$12,501.84
5/24/2023	Justin S (2)	70%	70%	\$228.00	\$44,237.00	\$2,736.00	Dep Back Pay	\$2,736.00
5/25/2023	Raymond H	0%	20%	\$327.99	\$4,355.61	\$3,935.88		\$3,935.88
5/30/2023	Lynn T (1)	20%	30%	\$64.00	\$470.00	\$768.00		\$768.00
6/2/2023	Phil S (1)	60%	100%	\$2,815.75	\$7,610.68	\$33,789.00		\$33,789.00
6/2/2023	Rich T (5)			\$584.00	\$4,860.00	\$7,008.00		\$7,008.00
6/2/2023	Roger J (1)	0%	10%	\$165.92		\$1,991.04		\$1,991.04
6/2/2023	William T	100%	100%	\$762.73	\$1,728.68	\$9,152.76		\$9,152.76
6/20/2023	Ryan L (3)	60%	80%	\$723.84	\$1,407.00	\$8,686.08		\$8,686.08
6/20/2023	Albert N (1)	10%	100%	\$3,656.89	\$32,042.41	\$43,882.68		\$43,882.68
6/20/2023	Mark H (1)	60%	100%	\$2,815.75	\$13,505.45	\$33,789.00		\$33,789.00
6/30/2023	Dave B (1)	0%	90%	\$2,353.92	\$13,034.34	\$28,247.04		\$28,247.04
7/11/2023	Jeremiah H (3)	0%	30%	\$596.61	\$4,491.33	\$7,159.32		\$7,159.32
7/18/2023	Kim T (1)	0%	10%	\$165.97	\$1,619.00	\$1,991.64		\$1,991.64
7/20/2023	Matt O	0%	10%	\$165.97	\$497.00	\$1,991.64		\$1,991.64
7/24/2023	Dave B (1)	80%	100%		\$8,697.95			
7/25/2023	Chris T (1)	0%	10%	\$165.97	\$1,619.00	\$1,991.64		\$1,991.64
7/27/2023	Brian G (1)	0%	70%	\$1,804.37	\$7,596.72	\$21,652.44		\$21,652.44
8/1/2023	Ed C (1)	0%	30%	\$568.02	\$5,589.00	\$6,816.24		\$6,816.24
8/4/2023	Mike P (1)	50%	100%	\$2,682.06	\$9,532.96	\$32,184.72		\$32,184.72
8/9/2023	Gerald S				\$1,107.00		Burial Back Pay	
8/21/2023	Bill A (1)	0%	100%	\$3,621.95	\$45,635.90	\$43,463.40		\$43,463.40
8/25/2023	Richard G (1)	30%	100%	\$3,256.05		\$39,072.60		\$39,072.60
8/28/2023	Brian G (1)	70%	90%	\$509.33	\$7,600.25	\$6,111.96		\$6,111.96
8/30/2023	Ron P	0%	10%	\$165.92	\$869.29	\$1,991.04		\$1,991.04
9/1/2023	Jim R (1)	60%	100%	\$2,388.69	\$9,029.00	\$28,664.28		\$28,664.28
9/13/2023	Curtis T (1)	0%	20%	\$357.00	\$3,857.13	\$4,284.00		\$4,284.00
9/22/2023	George H	0%	10%	\$167.92	\$1,951.00	\$2,015.04		\$2,015.04
10/2/2023	Gary S (1)	20%	40%	\$604.30	\$1,935.48	\$7,251.60	SMC	\$7,251.60
10/4/2023	Ray R (1)	0%	20%	\$327.00		\$3,924.00		\$3,924.00
10/4/2023	Bill A (1)				\$2,746.36		Dep Back Pay	
10/5/2023	John R	0%	40%	\$731.86	\$3,083.08	\$8,782.32		\$8,782.83
10/9/2023	Jim N (1)	0%	100%	\$3,950.81	\$21,467.87	\$47,409.72		\$47,409.72
10/11/2023	Ray R	0%	20%	\$327.00	\$0.00	\$3,924.00		\$3,924.00

OCDVA Veteran Tracking Awards 2024

<u>Date</u>	<u>Veteran</u>	<u>P. Disability</u>	<u>C. Disability</u>	<u>\$ Difference</u>	<u>Back Pay \$</u>	<u>x 12 months</u>	<u>A/A & DIC \$</u>	<u>Total Yearly</u>
1/4/2024	David R	50%	90%	\$1,250.33	\$7,950.15	\$15,003.96		\$15,003.93
1/21/2024	Michael N	0%	10%	\$200.00	\$668.99	\$2,400.00		\$2,400.00
1/25/2024	John G (3)	40%	70%	\$1,033.24	\$14,998.00	\$12,398.88		\$12,398.88
2/1/2024	Jim N (1)	0%	100%	\$0.00	\$3,918.00	Add Dependent		
2/1/2024	Peter B (1)	0%	30%	\$586.23	\$1,032.36	\$7,034.76		\$7,034.76
2/9/2024	Norm H (1)	0%	100%	\$3,946.25	\$14,719.00	\$47,355.00		\$47,355.00
2/9/2024	Ron P (1)	0%	10%	\$171.23	\$829.50	\$2,054.76		\$2,054.76
2/12/2024	Gary A	0%	20%	\$338.49	\$0.00	\$4,061.88		\$4,061.88
2/20/2024	Michael N	0%	50%	\$1,075.16	\$4,435.56	\$12,901.92		\$12,901.92
2/26/2024	Mark C (1)	10%	100%	\$3,775.02	\$29,692.81	\$45,300.24		\$45,300.24
3/6/2024	Doug H	0%	30%	\$524.31	\$4,621.23	\$6,291.72		\$6,291.72
3/7/2024	Stan M (1)	0%	70%	\$1,716.28	\$5,461.00	\$20,595.36		\$20,595.36
3/7/2024	Norm H (1)				\$826.00	Add Dependent		
3/22/2024	Jim H (1)	80%	100%	\$2,177.84	\$38,603.61	\$26,134.08		\$26,134.08
3/22/2024	Wayne T (1)	0%	100%	\$3,939.00	\$11,611.77	\$47,268.00		\$47,268.00
3/27/2024	Tim M (1)	0%	60%	\$1,486.75	\$10,531.25	\$17,841.00		\$17,841.00
4/8/2024	Francisco R (1)				\$3,960.00	Spouse back pay		
4/8/2024	Darrell B (1)	0%	40%	\$838.38	\$14,155.28	\$10,060.56		\$10,060.56
4/10/2024	Brian G	90%	100%	\$1,530.81	\$29,625.52	\$18,369.72		\$18,369.72
4/25/2024	Kim T (1)	30%	50%	\$550.85	\$12,401.92	\$6,610.20		\$6,610.20
4/25/2024	Rick D (1)				\$2,253.64			
4/25/2024	Rick D (1)	0%	100%	\$4,078.99	\$37,985.78	\$48,947.88		\$48,947.88
5/6/2024	Heather D	40%	90%	\$1,486.63	\$10,801.21	\$17,839.56		\$17,839.56
5/6/2024	Curtis T (1)	100%	100%	\$405.79	\$4,022.62	Add Dependent		\$4,869.48
5/13/2024	Dave R (1)	50%	100%	\$2,492.26	\$19,797.30	\$29,907.12		\$29,907.12
5/13/2024	Darrell H	80%	100%	\$1,742.84	\$10,944.20	\$20,914.08		\$20,914.08
5/13/2024	Stan M (1)				\$580.00	Add Dependent		
5/16/2024	Tristan J (1)	0%	40%	\$837.84	\$9,631.28	\$10,054.08		\$10,054.08
5/21/2024	Sam P	50%	60%	\$286.72	\$5,083.00	\$3,440.64		\$3,440.64
5/22/2024	Cecil S	0%	10%	\$171.00	\$1,187.89	\$2,052.00		\$2,052.00

Yearly 2024 Veteran Tracking by Quarter

County: Oceana	Oceana	Oceana	Oceana	Oceana	Forms directly sent to VA	Forms sent to VSO - AL, VFW, DAV, VVA
Claims Activity	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec		
Federal Burial Allowance	3	6				
Clothing Allowance	0	0				
Survivors Pension	12	10				
Death Indemnity Compensation	2	9				
Educational Claims	3	1				
Non-Service Connected Pension	0	1				
Special Adapted Automobile	0	1				
Special Adapted Housing	3	4				
Service Connected Compensation	31	49				
TOTAL Claims	54	81	0	0		360
Appeals Process						
Supplemental Claims	16	24				
Higher-Level Reviews	7	4				
Board of Veterans Appeals	3	7				
TOTAL Appeal Process	26	35	0	0		
Support Services						
Michigan Veteran Trust Fund Applications	5	4				
Soldiers/Sailors Relief Fund Applications	7	3				
County Burial Allowance Application	5	3				
Home Loan Guarantee Certificate of Eligibility	0	0				
CHAMPVA application	12	6				
Healthcare Enrollment Apps	19	20				
Total Support Services	48	36	0	0		84
Other Activities						
Personal Interviews	161	227			388	
File Reviews	202	241			443	
Claim Status Checks	113	143			256	
Demographics						
Aging and Elderly Veterans (70+)	259	310				
Female Veterans	27	36				
If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both categories they should be counted under each category						

388
 443
 256
 1087 total vets
 this for

FY23 County Quarterly Activity Report

FY23 County Quarterly Activity Report						
County: Oceana	Oceana	Oceana	Oceana	Oceana	Forms directly sent to VA	Forms sent to VSO - AL, VFW, DAV, VVA
Claims Activity	Jan - Mar	Apr - Jun	Jun - Sep	Oct - Dec		
Federal Burial Allowance	5	10	6	9	18	20
Clothing Allowance	0	0	0	1	1	1
Survivors Pension	0	1	2	2	5	3
Death Indemnity Compensation	11	2	1	7	14	13
Educational Claims	1	2	4	3	6	5
Non-Service Connected Pension	8	4	9	10	27	19
Special Adapted Automobile	1	0	1	3	2	3
Special Adapted Housing	1	2	2	1	2	4
Service Connected Compensation	72	29	65	85	178	172
TOTAL Claims	99	50	90	121		360
Appeals Process						
Supplemental Claims	36	21	18	22	61	62
Higher-Level Reviews	4	2	18	8	17	16
Board of Veterans Appeals	11	7	4	7	17	18
TOTAL Appeal Process	51	30	40	37		
Support Services						
Michigan Veteran Trust Fund Applications	10	17	7	9		
Soldiers/Sailors Relief Fund Applications	13	9	13	14		
County Burial Allowance Application	2	6	4	7		
Home Loan Guarantee Certificate of Eligibility	0	1	1	1		
CHAMPVA application	2	6	7	10		
Healthcare Enrollment Apps	16	24	32	25		
Total Support Services	43	63	64	66		236
Other Activities						
Personal Interviews	104	132	122	167	505 694 498 ----- 1717 total Vets	
File Reviews	152	143	197	202		
Claim Status Checks	82	138	165	113		
Demographics						
Aging and Elderly Veterans (70+)	201	224	259	297		
Female Veterans	14	19	51	30		
If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both categories they should be counted under each category						



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Finance and Administration Committee

There will be a committee meeting on Thursday, **August 8, 2024, beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Craig Hardy

Committee Vice-Chair: Tim Beggs

Presenter	Description	Item #
Commissioner Hardy	Call to Order Roll Call Approval of Meeting Minutes from July 25, 2024 Pages 36 - 41 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Dr. Lisa Williams, Community Mental Health	Community Mental Health Annual Report	
Administrator Byard	Administrator’s Review of Selected Claims for Payment Pages 42 & 43 Administrator’s Report Pages 44 - 61	2024-89
	Department Head Reports	
	Public Comment (<i>state name, current address, and agenda item or topic</i>)	
	Adjournment	

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, July 25, 2024, at 11:26 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, and Mr. Hardy. Absent: Mr. Walker

Also Present: Mr. Garry McKeen, Oceana County Planning Commission; Ms. Byard, Oceana County Administrator; Ms. Kendra Gilchrist, Oceana’s Herald-Journal intern; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and supported by Mr. Morse to approve the minutes of the July 11, 2024 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. Mr. Hardy requested to add discussion regarding Motion #2024-85 (Silver Lake Rescue Boat).

Moved by Mr. Erickson and supported by Mr. Morse to approve the agenda as amended.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Administrator Byard brought consideration to approve the Child Care Fund budget for submission to the state.

Administrator Byard brought consideration to approve a three-year agreement with Ottawa County Juvenile Detention Center for the purpose of bed rental.

Administrator Byard brought consideration of a new vendor and W-9 policy for the purpose of monitoring compliance with applicable IRS 1099 rules.

Ms. Byard did not read the claims for payment, but the following was provided:

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance			\$ 1,870.00	To Ferry Twp Fire Dept for 2nd qtr MFR costs
			\$ 13,640.00	To Grant Township for 2nd qtr MFR costs
			\$ 3,300.00	to Hesperia Township for 2nd qtr MFR costs

	\$ 4,422.10	to MMRMA for quarter liability insurance.
	\$ 5,390.00	Shelby- Benona Fire Department for 2nd qtr MFR costs.
	\$ 6,160.00	to Walkerville fire department for 2nd qtr MFR costs
215 - Friend of the Court	\$ 2,194.06	to Image Soft for monthly software expenditures
256 - Automation	\$ 1,460.96	to GovOS for monthly software expenditures
260 - Indigent Defense	\$ 7,281.00	to Good Law for court appointed attorney fees.
	\$ 4,902.00	to MKG Law Office, PLLC for court appointed attorney fees
	\$ 9,183.00	to Springstead Law Offices for court appointed attorney fees.
293 - Veterans Affairs	\$ 1,039.75	to Mears Service Center for oil change and repairs
298 -Technology and Innovation	\$ 11,781.67	to SHI International for software and support fees
549 - Building Department	\$ 4,527.00	to Randolph D Miller, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 2,611.60	to RVN Inspections, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 1,239.82	to Sonnie Smith for inspections
	\$ 1,500.00	to Thomas Story for inspections

General Fund		
101- Board of Commissioners	\$ 6,004.76	to H Security & Investigation for contractual security services
	\$ 2,370.54	to Cohl, Stoker & Toskey, P.C. for legal services.
	\$ 8,522.22	to MAC for Dues.
208 - Insurance	\$ 45,272.65	to MMRMA for quarter liability insurance.
245 - Remonumentation Budget	\$ 8,389.50	to A & A Land Surveying, Inc. for 30% monumentation surveyor agreement for 2024.
248 - General Services	\$ 4,143.12	to TASC for carryover to 2024 healthcare FSA
253 - County Treasurer	\$ 1,908.00	to Greenstone Insurance Co for policy period payment
257 - Equalization	\$ 18,150.00	to V&V Assessing for equalization and assessing services.
283 - Circuit court	\$ 4,223.92	to Hayes Law Office for monthly appropriations.
	\$ 3,300.00	to Heacock Reporting for court contracted services.
	\$ 9,512.09	to Mason County Treasurer for judge fringe benefits
	\$ 4,223.92	to Springstead Law Offices for monthly appropriations

286 - District Court	\$ 8,654.78	to Mason County Treasurer for judge fringe benefits
294 - Probate Court	\$ 2,539.51	to BIS for 2024-2025 service contract
301 - Sheriff	\$ 25,356.98	to Enterprise FM Trust for fleet vehicle lease and vehicle repairs
	\$ 1,874.50	to Arms Unlimited, INC for equipment
351 - Jail	\$ 15,536.15	to Advanced Correctional Healthcare for inmate healthcare
	\$ 1,960.10	to Gordon Food Service for inmate board and janitorial supplies
	\$ 3,656.91	to EPS for service contracts
430 - Animal Control	\$ 1,170.60	to Oceana Veterinary Clinic for spays and neuters
528 - Transfer Station	\$ 24,345.70	to American Classic Dumpster Services
568 - Conservation District	\$ 6,000.00	to Mason-Lake Conservation District for household hazardous waste program
595 - Airport	\$ 3,260.41	to Huntington National Bank for equipment repairs

	\$ 3,079.87	to Curtiss Lohman for travel and reimbursement for parts
	\$ 1,675.00	to Qtpod Petroleum on Demand for yearly plan
649 - Mental Health	\$ 10,647.92	to West Michigan CMH for quarterly appropriations
728 - Economic & Community Development	\$ 2,125.00	To MSUE for 2nd qtr clerical support
~ Total	\$ 310,407.11	

Administrator’s Report (as provided by Ms. Byard):
 BROADBAND MEETING

The Broadband committee met on July 11, 2024. The group discussed setting a purpose and goals for the committee. We will continue to meet with the hybrid option to allow those unable to attend to meet via zoom. There was discussion relating to information being dispersed to the townships. It was suggested that information be shared at the MTA meeting. Their next meeting is scheduled for September. It was noted that if someone would like to speak at that meeting that they get in touch with them to ask to be added to the agenda for that meeting or one in the future. There was also discussion about a public event to share information about coverage throughout the county and what is upcoming and setting that meeting around the ISP’s.

DEPARTMENT HEAD MEETING

The Department Heads met last week. Information was provided about the budget scheduled and the email that was sent out letting them know that they can start inputting their budgets. Budgets are due on August 19th. Discussion was held regarding the New Vendor and W-9 policy that will be going before the board for approval. The policy was reviewed informing them that all new vendors will be required to have a W-9 on file before a check will be released to them. Commissioner Morse has started a leadership dialogue with the group where a short video relating to leadership in some way is shown and discussion is held following. We also started a department minute allowing departments to share information about their department whether it be a new employee or something happening within the department. It is voluntary and it was great to hear from several of the departments.

ANIMAL CONTROL/CIVIL INFRACTION ORDINANCE

At a previous meeting there was discussion about an ordinance pertaining to civil infractions for dog at large. As advised by the Board of Commissioners, the request was sent on to our County Counsel requesting an ordinance. They asked if there was an ordinance we follow created by the board that established the shelter and the position of Animal Control Officer. I searched through files in our office and was unsuccessful but reached out to the County Clerk for any files she might have. I was able to locate a resolution creating the Dog Warden in that file along with an act pertaining to the creation of an animal shelter through the Department of Agriculture and shared that with them. We do not have an ordinance pertaining to Animal Control and we follow the State Dog Law of 1919. Since we follow the state law, we cannot change the misdemeanor to a civil infraction. Therefore, County Counsel suggested that the Board adopt an Animal Control Ordinance that would allow us to set a civil infraction

but would also cover Animal Control as a whole. A copy of the suggested ordinance will be shared with the Board of Commissioners. A copy has been forwarded to the Animal Control Director, Prosecutor and the Sheriff for review.

CHANGE TO THE FAIR LABOR STANDARDS ACT

Effective January 1, 2025, the State is increasing the amount that allows us to exempt an employee from overtime. Jessica LaPointe, Human Resources, has reviewed the wages and established that there is one position that will be affected by this change.

FOLLOW UP

Chairman Walker and I worked through the bid for scales for the Transfer Station. A request for bids has been created.

An opioid meeting is being scheduled for the first part of August with Amy Dolinky of the Michigan Association of Counties and Michigan Department of Health and Human Services.

Mr. Hardy brought for consideration to use ARPA funds to cover the shortfall in the purchase of Silver Lake Rescue Boat.

Department Head Reports

Mr. Garry McKeen, Oceana County Planning Commission, stated that on September 19, 2024, from 6:30 – 8:30 p.m. the second program for the Oceana County Planning Commission training for townships at the County Services Building provided by Ms. Mary Reilly, MSU educator, the focus will be on Zoning Board of Appeals and the Open Meetings Act.

Public Comment

There were no public comments at this time.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:34 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance			\$ 1,075.36	to Consumers Energy for utilities
			\$ 10,890.00	to Hart Area Fire Department for 2nd quarter 2024 MFR costs
			\$ 246,620.56	to Life EMS for 3rd quarter 2024 subsidy
			\$ 8,800.00	to Pentwater Fire Department for 2nd Qtr 2024 MFR Costs
239 - Shelby Twp Community Park			\$ 260,953.70	to Hallack Contracting, Inc. for various expenditures
			\$ 125,272.00	to Lawn Sprinklers, Sales, Service for various expenditures
260 - Indigent Defense			\$ 7,534.50	to Hayes Law Office, PLC for court appointed attorney fees.
293 - Veterans Affairs			\$ 1,183.00	to Integrity Business Solutions for Office Equipment/Furniture
298 -Technology and Innovation			\$ 1,797.97	to Integrity Business Solutions for Office Equipment/Furniture
			\$ 1,916.75	to SHI International Corp. for software and support fees
General Fund				
265 - Maintenance & Grounds			\$ 3,615.25	to City of Hart for utilities
			\$ 1,541.94	to Republic Services for garbage removal
301 - Sheriff			\$ 1,264.21	to AT&T FirstNET for telephone services
			\$ 42,517.36	to Wex Bank for fuel

	\$ 4,720.00	to Kiesler's Police Supply for ammunition
	\$ 1,199.94	to Integrity Business Solutions for Office Equipment/Furniture
351 - Jail	\$ 4,130.19	to City of Hart for utilities
	\$ 1,342.69	to Gordon Food Serice for inmate board and janitorial supplies
	\$ 1,871.21	to Gordon Food Serice for inmate board and janitorial supplies
	\$ 4,993.00	to ID Networks for LiveScan annual maintenance fee
	\$ 2,443.00	to Muskegon Fire Equipment Co., Inc. for fire alarm replacement
528 - Transfer Station	\$ 25,400.60	to American Classic Dumpster Services
	\$ 3,332.00	to West Michigan Shoreline Regional Development Commission
601 - Health Department	\$ 1,234.98	to Consumers Energy for utilities
~ Total	\$ 734,650.21	

COUNTY ADMINISTRATOR'S REPORT

AUGUST 1, 2024

BROWN AND BROWN – SHIFTING THE NARRATIVE

Brown and Brown held virtual shifting the narrative sessions. The first session was cultivating culture and transforming as a leader, which discussed authenticity and supporting our employee's mental health. Session two was retention and recruitment, which focused on creating positive changes with accessible solutions for sustainable employee lifestyle, recognizing healthcare narrative rethinking benefits and employee benefits that vary by generation. Last was the future of healthcare and how to prepare and forecast.

WAGE STUDY

Montcalm County had reached out to request figures for a wage study that they are conducting. The study included all positions within county government. The study will be shared once it is complete.

COUNTY ADMINISTRATORS MEETING

A meeting was held with six local county administrators to discuss county government, what is happening in each of our counties and how we are handling the challenges we are facing. We did discuss the Opioid Funds and many stated that they were putting a committee together to determine the best ways to spend these funds. We also discussed ARPA and the requirements we are facing related to obligation of funds.

ARPA FUNDS

Treasury recently sent information pertaining to obligations related to remaining ARPA funds. They are requiring that funds be obligated by December 31, 2024. They do not consider revenue replacement as an obligation. I have included some of the slides from the presentation and will share the entire presentation if requested. We will need to discuss this further as we need to meet this requirement.

FOLLOW UP

At a previous board meeting, there was discussion pertaining to a grant that will be applied for regarding a community center in Rothbury. I was contacted to provide information related to previous grants that the county has had. That information was compiled and sent on to be submitted with the grant.

An opioid meeting has been scheduled with Amy Dolinky of the Michigan Association of Counties and Brandon Hool with Michigan Department of Health and Human Services for August 7th along with Dr. Lisa Williams with Community Mental Health.

COUNTY ADMINISTRATOR'S REPORT

AUGUST 1, 2024

A meeting was held with the IRS pertaining to a short list of vendors. Brittany compiled the information they had requested along with the most recently adopted policy. They will work through the documentation to complete their audit.

PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - GENERAL						
101-000-540.000	AIRPORT - MDOT GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST	0.00	0.00	0.00	0.00	0.00
101-000-671.000	CAPITAL LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00
101-000-675.000	911 LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00
101-000-682.000	REVENUES	0.00	0.00	0.00	0.00	0.00
101-000-691.000	OTHER FINANCING SOURCE - LEASE	0.00	0.00	0.00	0.00	0.00
101-000-699.000	INTERFUND TRANSFERS IN	20,000.00	0.00	0.00	20,000.00	0.00
101-000-699.286	INTERFUND TRANSFERS IN	780,416.00	228,082.99	0.00	552,333.01	29.23
Total Dept 000 - GENERAL		800,416.00	228,082.99	0.00	572,333.01	28.50
Dept 172 - COUNTY ADMINISTRATION						
101-172-682.040	MISCELLANEOUS REVENUE - PAYROLL	0.00	35.00	0.00	(35.00)	100.00
Total Dept 172 - COUNTY ADMINISTRATION		0.00	35.00	0.00	(35.00)	100.00
Dept 215 - COUNTY CLERK						
101-215-478.000	MARRIAGE LICENSES	3,000.00	1,610.00	240.00	1,390.00	53.67
101-215-479.011	OTHER SERVICES - LAMINATION	0.00	0.00	0.00	0.00	0.00
101-215-614.000	CERTIFIED COPIES	16,000.00	10,028.00	1,426.00	5,972.00	62.68
101-215-615.000	ASSUMED NAMES & CO-PARTNERSHIP	1,300.00	833.00	100.00	467.00	64.08
101-215-617.000	NOTARY	200.00	192.00	8.00	8.00	96.00
101-215-619.000	RECORD COPYING	50.00	0.00	0.00	50.00	0.00
101-215-630.000	OTHER CLERK'S SERVICES	500.00	426.00	50.00	74.00	85.20
101-215-630.100	OTHER CLERKS SERVICES - PHOTO	0.00	0.00	0.00	0.00	0.00
101-215-642.000	COUNTY FLAG SALES	212.00	0.00	0.00	212.00	0.00
101-215-665.040	OTHER REVENUE-ELECTION PROGRAMMING	0.00	0.00	0.00	0.00	0.00
101-215-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-215-676.020	REIMBURSEMENT-FOC VEHICLE MILEAGE	0.00	0.00	0.00	0.00	0.00
101-215-676.022	ELECTION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-215-679.000	CREMATION INCOME	6,500.00	4,350.00	500.00	2,150.00	66.92
101-215-687.000	REFUNDS	0.00	0.00	0.00	0.00	0.00
101-215-687.010	INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
101-215-689.000	CASH OVER/SHORT	0.00	0.00	0.00	0.00	0.00
101-215-693.001	SALE OF COUNTY LAND	0.00	0.00	0.00	0.00	0.00
101-215-693.002	SALE OF VEHICLES	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - COUNTY CLERK		27,762.00	17,439.00	2,324.00	10,323.00	62.82
Dept 221 - HEALTH DEPARTMENT						
101-221-691.000	OTHER FINANCING SOURCE - LEASE	0.00	0.00	0.00	0.00	0.00
Total Dept 221 - HEALTH DEPARTMENT		0.00	0.00	0.00	0.00	0.00
Dept 253 - COUNTY TREASURER						
101-253-402.000	CURRENT REAL PROPERTY TAX	8,000,000.00	65,845.03	0.00	7,934,154.97	0.82
101-253-411.000	DELINQUENT REAL PROPERTY TAXES	315,000.00	319,373.81	0.00	(4,373.81)	101.39
101-253-412.000	DELINQUENT PERSONAL PROPERTY TAXES	1,000.00	476.08	0.00	523.92	47.61
101-253-414.000	ALLOWANCE FOR REFUNDS (BOR, MTT)	1,000.00	(1,068.39)	0.00	2,068.39	(106.84)
101-253-415.000	ALLOWANCE FOR CHARGEBACKS	100.00	0.00	0.00	100.00	0.00
101-253-422.100	RECONVEYANCES	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-253-422.101	PAYMENT-IN-LIEU - RECONVEYANCE	0.00	0.00	0.00	0.00	0.00
101-253-424.000	TAX REVERTED LAND	0.00	0.00	0.00	0.00	0.00
101-253-426.000	TRAILER PARK FEES	1,800.00	661.00	15.00	1,139.00	36.72
101-253-429.000	COMMERCIAL FOREST	2,000.00	308.51	308.51	1,691.49	15.43
101-253-432.000	STATE PAYMENTS-IN-LIEU OF TAX	9,800.00	0.00	0.00	9,800.00	0.00
101-253-432.020	PILOT PROGRAM REVENUE	3,900.00	1,042.07	0.00	2,857.93	26.72
101-253-433.000	COMMERCIAL FACILITIES TAX	0.00	0.00	0.00	0.00	0.00
101-253-437.000	INDUSTRIAL FACILITIES TAX	3,100.00	0.00	0.00	3,100.00	0.00
101-253-439.000	MARIJUANA TAX	500.00	0.00	0.00	500.00	0.00
101-253-441.000	SINGLE BUSINESS TAX	0.00	0.00	0.00	0.00	0.00
101-253-445.000	PENALTIES & INTEREST ON TAXES	28,000.00	26,155.81	0.00	1,844.19	93.41
101-253-447.000	PROPERTY TAX ADMINISTRATION FEE	2,000.00	575.41	0.00	1,424.59	28.77
101-253-451.000	CURRENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-253-476.000	TAX HISTORIES	4,000.00	3,634.85	1,676.40	365.15	90.87
101-253-479.000	DOG LICENSES	17,000.00	10,233.00	1,492.00	6,767.00	60.19
101-253-479.001	FOIA FEES	500.00	540.75	174.51	(40.75)	108.15
101-253-479.030	PRISONER MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-253-501.000	USDA RURAL DEVELOPMENT GRANT	0.00	0.00	0.00	0.00	0.00
101-253-503.010	FED. PAYMENTS-IN-LIEU OF TAXES	94,000.00	104,738.00	0.00	(10,738.00)	111.42
101-253-504.000	OPERATION SPOTLIGHT FEDERAL GRANT	0.00	0.00	0.00	0.00	0.00
101-253-505.000	PSIC INTEROPERABLE GRANT	0.00	0.00	0.00	0.00	0.00
101-253-506.000	HURON-MANISTEE FOREST PATROL	4,000.00	0.00	0.00	4,000.00	0.00
101-253-507.000	CLICK IT OR TICKET/SAFE COMMUNITIES	0.00	0.00	0.00	0.00	0.00
101-253-508.000	REIMB. - EMERG MANAGEMENT	22,000.00	0.00	0.00	22,000.00	0.00
101-253-508.100	HAZARD MITIGATION GRANT	0.00	0.00	0.00	0.00	0.00
101-253-508.200	COMM WILDFIRE PROTECTION GRANT	0.00	0.00	0.00	0.00	0.00
101-253-508.300	HOMELAND SECURITY GRANT	0.00	0.00	0.00	0.00	0.00
101-253-509.000	FEDERAL CRP - FOC (66%)	390,000.00	(3,376.82)	0.00	393,376.82	(0.87)
101-253-510.000	MARINE SAFETY - FEDERAL	0.00	0.00	0.00	0.00	0.00
101-253-512.000	OHSP-MOBILE DATA TERMINAL GRANT	0.00	0.00	0.00	0.00	0.00
101-253-513.000	FEDERAL CRP-PA (66%)	0.00	0.00	0.00	0.00	0.00
101-253-514.000	FEDERAL CRP FOC - PA COMBINED	52,000.00	33,406.37	32,239.20	18,593.63	64.24
101-253-517.000	BULLET PROOF VEST (BVP) PARTNERSHIP	0.00	0.00	0.00	0.00	0.00
101-253-518.000	HAZ MAT EMER PREP FED GRANT MONIES	0.00	0.00	0.00	0.00	0.00
101-253-528.000	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
101-253-528.001	FEDERAL GRANTS - AIRPORT	0.00	0.00	0.00	0.00	0.00
101-253-528.002	FEDERAL GRANT - OTHER (LATCF)	0.00	0.00	0.00	0.00	0.00
101-253-539.009	RADIO COMMUNICATIONS GRANT	0.00	0.00	0.00	0.00	0.00
101-253-539.010	CGAP GRANT	0.00	0.00	0.00	0.00	0.00
101-253-541.000	STATE GRANTS - AIRPORT	0.00	0.00	0.00	0.00	0.00
101-253-541.010	STATE GRANT- LARA	0.00	0.00	0.00	0.00	0.00
101-253-543.000	CRIMINAL JUSTICE TRAINING FUND	0.00	0.00	0.00	0.00	0.00
101-253-543.020	PROBATE JUDGE SALARY REIMBURSE	134,000.00	63,205.30	0.00	70,794.70	47.17
101-253-543.021	OTHER REVENUE - PSIC LOCAL MATCH	0.00	0.00	0.00	0.00	0.00
101-253-543.025	JUDICIAL SALARY STANDARDIZATIO	45,724.00	22,862.00	0.00	22,862.00	50.00
101-253-543.030	MARINE SAFETY - STATE GRANT	27,900.00	27,900.00	0.00	0.00	100.00
101-253-543.035	SNOWMOBILE SAFETY	8,500.00	8,500.00	8,500.00	0.00	100.00
101-253-543.045	EMERG PREPAREDNESS RADIO COMM GRANT	0.00	0.00	0.00	0.00	0.00
101-253-543.046	2002 STATE DOMESTIC PREP PRGRM	0.00	0.00	0.00	0.00	0.00
101-253-543.047	2003 STATE DOMESTIC PREP PRGRM	0.00	0.00	0.00	0.00	0.00
101-253-543.048	2002 SUPPL PLANNING GRANT	0.00	0.00	0.00	0.00	0.00
101-253-543.049	2003 SHSGP EXERCISE GRANT	0.00	0.00	0.00	0.00	0.00
101-253-543.050	2003 SHSGP PART II PLANNER GRANT	0.00	0.00	0.00	0.00	0.00
101-253-543.051	2003 SHSGP PART II TRAINING	0.00	0.00	0.00	0.00	0.00
101-253-543.052	2003 HOMELAND SEC ASSMNT & STRATEGY	0.00	0.00	0.00	0.00	0.00
101-253-543.053	2004 MICH HOMELAND SECURITY GRANT	0.00	0.00	0.00	0.00	0.00

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Fund 101 - GENERAL FUND						
Revenues						
101-253-543.054	2005 MICH HOMELAND SECURITY	0.00	0.00	0.00	0.00	0.00
101-253-543.060	CONVEYING CONVICTS	2,000.00	884.60	165.45	1,115.40	44.23
101-253-543.070	TOWNSHIP LIQUOR LICENSE	10,000.00	5,709.55	0.00	4,290.45	57.10
101-253-543.080	P.A. 106 LIQUOR TAX	85,000.00	73,233.00	39,628.00	11,767.00	86.16
101-253-543.090	STATE CORR DIVERTED FELONS	90,000.00	43,030.00	7,260.00	46,970.00	47.81
101-253-543.095	MDOC DETAINER	10,000.00	6,095.15	1,330.00	3,904.85	60.95
101-253-543.100	PUBLIC SERVICE OFFICER GRANT	48,000.00	48,000.00	0.00	0.00	100.00
101-253-543.110	ACT 374 STATE CJO PAYMENT	20,400.00	0.00	0.00	20,400.00	0.00
101-253-543.120	ORV LAW ENFORCMENT GRANT AGREEMENT	34,000.00	0.00	0.00	34,000.00	0.00
101-253-546.000	SECONDARY ROAD PATROL	50,000.00	46,216.00	23,246.00	3,784.00	92.43
101-253-546.100	TRAFFIC SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-253-546.200	BYRNE MEMORIAL GRANT	0.00	0.00	0.00	0.00	0.00
101-253-547.000	COURT EQUITY FUNDS	103,000.00	56,380.00	29,418.00	46,620.00	54.74
101-253-555.000	P.A. 264 HEALTH & SAFETY FUND	0.00	0.00	0.00	0.00	0.00
101-253-561.000	FR. OF. CT. INCENTIVE PMT-ADC	50,000.00	5,272.00	0.00	44,728.00	10.54
101-253-561.020	DEPT OF AG - ANIMAL WELFARE GRANT	0.00	0.00	0.00	0.00	0.00
101-253-561.200	FED INTERSTATE/MEDICAL INCENTIVES	0.00	0.00	0.00	0.00	0.00
101-253-561.300	FOC MEDICAL SUPPORT ENFORCEMENT	0.00	0.00	0.00	0.00	0.00
101-253-562.000	STATE CRP - FOC (34%)	0.00	0.00	0.00	0.00	0.00
101-253-573.001	LOCAL COMMUNITY STABILIZATION SHARE TAX	80,000.00	75,895.65	0.00	4,104.35	94.87
101-253-574.000	CO REV SHARING/CO INCENTIVE PMT	641,671.00	291,006.00	0.00	350,665.00	45.35
101-253-575.000	REMONUMENTATION	40,727.00	15,212.16	0.00	25,514.84	37.35
101-253-581.001	CONTRIBUTIONS-LOCAL-AERIAL P	0.00	0.00	0.00	0.00	0.00
101-253-607.021	TAX CERTIFICATIONS	6,500.00	3,090.00	515.00	3,410.00	47.54
101-253-607.022	INHERITANCE TAX COLLECTION FEE	0.00	0.00	0.00	0.00	0.00
101-253-607.200	AIRPORT BUILDING DOCUMENT FEES	0.00	0.00	0.00	0.00	0.00
101-253-609.000	RECORDING FEES	0.00	0.00	0.00	0.00	0.00
101-253-611.000	RECORD COPYING	3,500.00	3,508.50	141.00	(8.50)	100.24
101-253-612.000	CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
101-253-613.000	SALE OF TIMBER	0.00	0.00	0.00	0.00	0.00
101-253-630.000	GIS-MAPSINDEED	0.00	0.00	0.00	0.00	0.00
101-253-631.000	WEIGHMASTER	20,000.00	10,000.00	0.00	10,000.00	50.00
101-253-642.000	SALES	0.00	0.00	0.00	0.00	0.00
101-253-642.100	SALE OF FUEL - AIRPORT	32,000.00	16,375.88	9,042.29	15,624.12	51.17
101-253-665.000	INTEREST	300.00	409.17	14.94	(109.17)	136.39
101-253-665.010	CD INTEREST	0.00	0.00	0.00	0.00	0.00
101-253-665.020	INSURANCE DIVIDENDS	50,000.00	0.00	0.00	50,000.00	0.00
101-253-665.025	INSURANCE PAYMENT	0.00	0.00	0.00	0.00	0.00
101-253-665.030	RETURNED CHECK FEE	455.00	458.00	70.00	(3.00)	100.66
101-253-666.000	DIVIDENDS	160,000.00	123,573.16	0.00	36,426.84	77.23
101-253-667.000	BUILDING RENTAL	50.00	0.00	0.00	50.00	0.00
101-253-667.001	BLDG RENTAL - CMHS LAWSUIT	0.00	0.00	0.00	0.00	0.00
101-253-668.000	OIL & GAS LEASE MONEY	0.00	0.00	0.00	0.00	0.00
101-253-668.002	PARKING FEES - AIRPORT	0.00	0.00	0.00	0.00	0.00
101-253-669.000	INVESTMENT GAINS & LOSSES	0.00	0.00	0.00	0.00	0.00
101-253-670.000	MISCELLANEOUS INTEREST	0.00	0.00	0.00	0.00	0.00
101-253-671.000	AIRPORT LEASE	19,000.00	19,493.41	13,193.41	(493.41)	102.60
101-253-671.100	OTHER LEASES	0.00	0.00	0.00	0.00	0.00
101-253-674.000	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
101-253-674.001	DONATIONS-K9 UNIT	0.00	0.00	0.00	0.00	0.00
101-253-675.001	RAP GRANT - MMRMA	0.00	0.00	0.00	0.00	0.00
101-253-676.000	REIMBURSEMENTS - GENERAL	364,238.00	101,336.09	1,452.00	262,901.91	27.82
101-253-676.001	REIMBURSEMENTS - TAX BOND	4,000.00	985.53	985.53	3,014.47	24.64
101-253-676.002	REIMBURSEMENTS-SSCENT (LOCAL)	0.00	0.00	0.00	0.00	0.00
101-253-676.003	REIMBURSEMENT-RETIREE HEALTH PREMIUM	21,300.00	15,499.32	1,910.99	5,800.68	72.77
101-253-676.004	REIMBURSEMENTS - CAT TEAM	0.00	(1,911.50)	0.00	1,911.50	100.00

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Fund 101 - GENERAL FUND						
Revenues						
101-253-676.005	REIMBURSEMENTS - JUROR COMPENSATION	2,500.00	2,428.00	0.00	72.00	97.12
101-253-676.006	REIMBURSEMENTS - EDC STAFF ASST	0.00	0.00	0.00	0.00	0.00
101-253-676.007	REIMBURSEMENTS - PROS ATTY	0.00	0.00	0.00	0.00	0.00
101-253-676.008	REIMBURSEMENTS-REGION6 HOMELAND SECURITY	15,000.00	0.00	0.00	15,000.00	0.00
101-253-676.009	REIMBURSEMENTS-TREASURER CARETAKER FEE	0.00	0.00	0.00	0.00	0.00
101-253-676.010	REIMBUREMENTS - MSU 4H PROGRAM SALARY	0.00	0.00	0.00	0.00	0.00
101-253-676.011	REIMBURSEMENTS - ELECTIONS	0.00	0.00	0.00	0.00	0.00
101-253-676.012	REIMBURSEMENTS - PRISONER MEDICAL	0.00	0.00	0.00	0.00	0.00
101-253-676.013	REIMBURSEMENTS - VOTER REGISTRATION	0.00	0.00	0.00	0.00	0.00
101-253-676.015	REIMBURSEMENTS - LAKE BOARD ADMIN	0.00	0.00	0.00	0.00	0.00
101-253-676.016	REIMBURSEMENTS - SSCENT FORFEITURE	0.00	0.00	0.00	0.00	0.00
101-253-676.017	REIMBURSEMENTS - BANK FEES	0.00	0.00	0.00	0.00	0.00
101-253-676.040	REIMBURSEMENTS- PROS ATTY VICTIMS RIGHTS	59,000.00	29,565.50	4,349.97	29,434.50	50.11
101-253-676.041	REIMBURSEMENTS-JUV CRIME VICTIMS RIGHTS	3,000.00	0.00	0.00	3,000.00	0.00
101-253-676.042	REIMBURSEMENTS - STOP GRANT	0.00	0.00	0.00	0.00	0.00
101-253-676.050	REIMBURSEMENTS - SSCENT OFFICER	0.00	0.00	0.00	0.00	0.00
101-253-676.051	REIMBURSEMENTS - SSCENT/HEMP PROGRAM	2,000.00	0.00	0.00	2,000.00	0.00
101-253-676.400	REIMBURSEMENT - COBRA	3,442.00	3,441.26	0.00	0.74	99.98
101-253-687.000	REFUNDS - GENERAL	16,304.00	20,078.33	2,067.33	(3,774.33)	123.15
101-253-687.001	CREDIT CARD REBATES	200.00	180.00	17.00	20.00	90.00
101-253-687.003	REFUNDS/REBATES - GAS TAX GENERAL	0.00	0.00	0.00	0.00	0.00
101-253-689.000	CASH OVER/SHORT	10.00	0.09	0.00	9.91	0.90
101-253-692.000	YEAR-END FROM PREVIOUS YEAR	0.00	0.00	0.00	0.00	0.00
101-253-693.000	SALE OF ASSETS	354.00	353.32	0.00	0.68	99.81
101-253-697.000	NOTE/LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
101-253-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
101-253-699.254	TRANSFERS IN - FORECLOSURE FUND	0.00	0.00	0.00	0.00	0.00
101-253-699.255	TRANSFERS IN-HMSTD DENIAL INT	0.00	2,329.49	2,329.49	(2,329.49)	100.00
Total Dept 253 - COUNTY TREASURER		11,215,775.00	1,703,140.44	181,542.02	9,512,634.56	15.19
Dept 257 - EQUALIZATION						
101-257-476.000	CHARGES FOR SERVICES	55,000.00	27,300.00	0.00	27,700.00	49.64
101-257-609.000	CHARGES TO TAXING UNITS	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - EQUALIZATION		55,000.00	27,300.00	0.00	27,700.00	49.64
Dept 262 - ELECTIONS						
101-262-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-262-676.021	OTHER REVENUE - ELECTION PROGRAMMING	20,000.00	7,400.00	0.00	12,600.00	37.00
101-262-676.022	ELECTION REIMBURSEMENT	87,700.00	6,828.89	0.00	80,871.11	7.79
101-262-678.000	ELECTION FILING FEE	1,100.00	1,100.00	200.00	0.00	100.00
Total Dept 262 - ELECTIONS		108,800.00	15,328.89	200.00	93,471.11	14.09
Dept 283 - CIRCUIT COURT						
101-283-545.000	DRUG CASE INFO MNGMNT ACCT	250.00	0.00	0.00	250.00	0.00
101-283-607.111	CRIME VICTIMS	1,000.00	748.33	105.45	251.67	74.83
101-283-608.000	COURT FILING FEES	4,841.00	2,759.00	217.00	2,082.00	56.99
101-283-608.010	FORENSIC ASSESSMENT	0.00	0.00	0.00	0.00	0.00
101-283-609.000	JURY DEMAND FEES	700.00	480.00	0.00	220.00	68.57
101-283-610.000	WRIT OF GRNSHMNT/RESTIT/ATTACH	500.00	465.00	315.00	35.00	93.00
101-283-611.100	APPELLATE CT APPT ATTORNEY FEE	0.00	0.00	0.00	0.00	0.00

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Fund 101 - GENERAL FUND						
Revenues						
101-283-612.000	APPEAL FEES	50.00	0.00	0.00	50.00	0.00
101-283-613.000	MOTION FEES	2,800.00	1,330.00	180.00	1,470.00	47.50
101-283-614.000	CERTIFIED COPIES	1,400.00	762.00	181.00	638.00	54.43
101-283-615.000	SUBPOENA	0.00	0.00	0.00	0.00	0.00
101-283-616.000	CHILD CARE COLLECTION FEE	5,500.00	170.00	22.50	5,330.00	3.09
101-283-617.000	CHILD CARE COLLECTION FEES	0.00	0.00	0.00	0.00	0.00
101-283-618.000	DNA-CIRCUIT	250.00	210.00	30.10	40.00	84.00
101-283-619.000	RECORD COPIES	1,700.00	1,388.00	492.00	312.00	81.65
101-283-621.000	CONTEMPT FEES	200.00	50.00	0.00	150.00	25.00
101-283-630.000	MISC. COURT COSTS AND FEES	25.00	25.00	0.00	0.00	100.00
101-283-630.010	FILIATION ORDERS	75.00	18.00	0.00	57.00	24.00
101-283-656.000	BOND FORFEITURES & BOND COSTS	11,000.00	1,820.00	860.00	9,180.00	16.55
101-283-657.000	ORDINANCE FINES AND COSTS	134.00	134.00	0.00	0.00	100.00
101-283-660.000	STATUTE COSTS	11,000.00	8,013.34	1,422.00	2,986.66	72.85
101-283-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-283-676.300	ATTORNEY FEE REIMBURSEMENT	1,500.00	359.00	192.00	1,141.00	23.93
101-283-687.000	RECORD SEARCHES	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 283 - CIRCUIT COURT		44,725.00	18,731.67	4,017.05	25,993.33	41.88
Dept 286 - DISTRICT COURT						
101-286-476.000	DISCOVERY SUBPOENA	0.00	0.00	0.00	0.00	0.00
101-286-479.030	BENCH WARRANT FEES	14,000.00	6,739.00	984.00	7,261.00	48.14
101-286-544.000	DRUNK DRIVING CASE FLOW ASSIST	6,500.00	4,001.93	0.00	2,498.07	61.57
101-286-545.000	DRUG CASE INFO MNGMNT ACCT	0.00	0.00	0.00	0.00	0.00
101-286-600.000	COURT COSTS	179,804.00	93,282.25	21,483.65	86,521.75	51.88
101-286-601.000	COURT FILING FEES	20,000.00	9,794.00	1,320.00	10,206.00	48.97
101-286-602.000	GARNISHMENT FEES	30,000.00	0.00	0.00	30,000.00	0.00
101-286-603.000	MARRIAGE FEES	300.00	10.00	0.00	290.00	3.33
101-286-604.000	10% BOND COSTS	2,000.00	207.00	62.00	1,793.00	10.35
101-286-605.000	CERTIFIED COPIES	2,000.00	243.00	28.00	1,757.00	12.15
101-286-606.001	CERTIFIED MAIL	721.00	364.00	78.00	357.00	50.49
101-286-607.111	CRIME VICTIMS	5,500.00	2,570.78	354.68	2,929.22	46.74
101-286-609.000	FORMS	200.00	112.00	23.00	88.00	56.00
101-286-610.001	WRIT OF EXECUTION	3,000.00	2,805.00	885.00	195.00	93.50
101-286-610.002	COURT RESTITUTION COLLECTIONS	0.00	0.00	0.00	0.00	0.00
101-286-611.000	JURY DEMAND FEES	100.00	40.00	0.00	60.00	40.00
101-286-615.000	FORENSIC LAB FEE	0.00	0.00	0.00	0.00	0.00
101-286-618.000	DNA-DISTRICT COURT	0.00	0.00	0.00	0.00	0.00
101-286-620.000	PROBATION OVERSIGHT	15,000.00	6,086.00	1,050.00	8,914.00	40.57
101-286-623.000	PUBLIC DEFENDER ASSESSMENT	0.00	0.00	0.00	0.00	0.00
101-286-626.000	MISC COURT COSTS & FEES	2,500.00	780.00	230.00	1,720.00	31.20
101-286-656.000	SOS	1,500.00	191.80	21.80	1,308.20	12.79
101-286-656.001	NO PROOF OF INSURANCE FEE	5,000.00	1,639.00	180.00	3,361.00	32.78
101-286-657.000	ORDINANCE FINES AND COSTS	2,000.00	650.25	167.50	1,349.75	32.51
101-286-663.000	BOND FORFEITURE & BOND COSTS	20,500.00	9,100.00	1,770.00	11,400.00	44.39
101-286-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-286-676.300	ATTORNEY FEE REIMBURSEMENT	8,500.00	4,096.00	699.00	4,404.00	48.19
101-286-687.000	RECORD SEARCH	0.00	0.00	0.00	0.00	0.00
Total Dept 286 - DISTRICT COURT		319,125.00	142,712.01	29,336.63	176,412.99	44.72
Dept 289 - FRIEND OF THE COURT						
101-289-476.000	STATUTORY FEES	24,959.00	15,601.42	4,678.06	9,357.58	62.51

PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-289-476.100	PROCESSING FEE	0.00	0.00	0.00	0.00	0.00
101-289-608.200	JUDGEMENT FEES	0.00	0.00	0.00	0.00	0.00
101-289-609.020	NON-ADC COLLECTIONS	0.00	0.00	0.00	0.00	0.00
101-289-609.030	CONFINEMENT COLLECTIONS	0.00	0.00	0.00	0.00	0.00
101-289-611.000	RECORD COPYING	0.00	0.00	0.00	0.00	0.00
101-289-639.010	TITLE SEARCH FEE	0.00	0.00	0.00	0.00	0.00
101-289-676.000	REIMBURSEMENTS - GENERAL	41.00	40.42	0.00	0.58	98.59
Total Dept 289 - FRIEND OF THE COURT		25,000.00	15,641.84	4,678.06	9,358.16	62.57
Dept 294 - PROBATE COURT						
101-294-479.000	SECRET MARRIAGE LICENSE	0.00	0.00	0.00	0.00	0.00
101-294-479.030	PHOTOCOPIES	350.00	287.00	4.00	63.00	82.00
101-294-601.000	COURT FILING FEE	0.00	0.00	0.00	0.00	0.00
101-294-607.031	COLLECTION FEE-VICTIMS RIGHTS	0.00	0.00	0.00	0.00	0.00
101-294-607.300	WILLS FOR SAFEKEEPING	400.00	175.00	75.00	225.00	43.75
101-294-612.000	GUARDIAN AD LITEM REIMB.	0.00	0.00	0.00	0.00	0.00
101-294-613.000	CERTIFIED COPIES	1,000.00	989.00	94.00	11.00	98.90
101-294-614.000	ESTATE INVENTORY FEE	12,500.00	10,330.93	3,909.77	2,169.07	82.65
101-294-615.000	CHILD CARE COLLECTION FEE	0.00	0.00	0.00	0.00	0.00
101-294-616.000	MOTION FEES	1,250.00	890.50	120.00	359.50	71.24
101-294-617.000	JURY DEMAND FEES	0.00	0.00	0.00	0.00	0.00
101-294-620.000	APPEAL FEE	0.00	0.00	0.00	0.00	0.00
101-294-621.000	OPEN SAFE DEPOSIT BOX	0.00	0.00	0.00	0.00	0.00
101-294-626.000	MISC. COURT COSTS & FEES	0.00	0.00	0.00	0.00	0.00
101-294-629.000	LETTERS OF AUTHORITY	100.00	0.00	0.00	100.00	0.00
101-294-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-294-699.000	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 294 - PROBATE COURT		15,600.00	12,672.43	4,202.77	2,927.57	81.23
Dept 296 - PROSECUTING ATTORNEY						
101-296-671.000	CAPITAL LEASE PROCEED	0.00	0.00	0.00	0.00	0.00
101-296-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 296 - PROSECUTING ATTORNEY		0.00	0.00	0.00	0.00	0.00
Dept 301 - SHERIFF						
101-301-439.000	MARIJUANA TAX	0.00	0.00	0.00	0.00	0.00
101-301-570.002	VICTIM'S SERVICES GRANT-MSAES	0.00	0.00	0.00	0.00	0.00
101-301-607.001	PROCESSING FEE	0.00	0.00	0.00	0.00	0.00
101-301-607.002	STATUTORY FEES FOR CIVIL PROCE	9,000.00	3,538.00	484.00	5,462.00	39.31
101-301-607.003	MILEAGE FEES FOR CIVIL PROCESS	3,900.00	1,807.86	232.50	2,092.14	46.36
101-301-607.004	VEHICLE INSPECTION FEES	4,500.00	2,500.00	100.00	2,000.00	55.56
101-301-607.005	REPORT COPY FEES	4,000.00	2,423.35	427.40	1,576.65	60.58
101-301-607.006	PHOTOGRAPH REPRODUCTION FEES	25.00	20.00	0.00	5.00	80.00
101-301-607.007	CHARGES FOR SERVICES	80,000.00	50,424.12	7,792.50	29,575.88	63.03
101-301-607.010	FINES AND COSTS	0.00	0.00	0.00	0.00	0.00
101-301-607.011	INMATE TELEPHONE COMMISSION	6,000.00	4,905.20	615.27	1,094.80	81.75
101-301-607.013	BOAT LIVERY INSPECTION FEES	0.00	0.00	0.00	0.00	0.00
101-301-607.014	REWARD - SOCIAL SECURITY	3,000.00	1,000.00	0.00	2,000.00	33.33
101-301-607.015	RESTITUTION FOR DRUNK DRIVING	5,000.00	3,430.00	50.00	1,570.00	68.60
101-301-607.016	FINGERPRINT - LIVE SCAN	2,800.00	1,386.00	162.00	1,414.00	49.50

PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-301-607.017	SEX OFFENDER REGISTRATION	1,500.00	480.00	20.00	1,020.00	32.00
101-301-618.000	DNA-SHERIFF`	800.00	570.00	75.25	230.00	71.25
101-301-626.002	TETHER DAILY FEE	2,800.00	1,680.00	255.00	1,120.00	60.00
101-301-626.003	TETHER HOOKUP FEE	75.00	0.00	0.00	75.00	0.00
101-301-626.004	ROOM/BOARD FOR JAIL INMATES	32,000.00	16,032.07	2,322.46	15,967.93	50.10
101-301-674.000	CONTRIBUTIONS & DONATIONS	18,000.00	0.00	0.00	18,000.00	0.00
101-301-675.001	RAP GRANT - MMRMA	0.00	0.00	0.00	0.00	0.00
101-301-676.000	REIMBURSEMENTS - GENERAL	17,000.00	16,079.22	9,856.95	920.78	94.58
101-301-676.100	REIMBURSEMENTS FROM EMPLOYEES	1,000.00	250.00	0.00	750.00	25.00
101-301-676.200	REIMBURSED INMATE MEDICAL EXPENSE	5,500.00	3,876.98	431.67	1,623.02	70.49
101-301-693.000	SALE OF SURPLUS PROPERTY	2,000.00	1,428.30	0.00	571.70	71.42
101-301-693.101	SALE OF RECOV/ABANDONED/FORFEITED PROP	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - SHERIFF		198,900.00	111,831.10	22,825.00	87,068.90	56.22
Dept 302 - STUDENT RESOURCE OFFICER						
101-302-676.000	REIMBURSEMENTS - GENERAL	81,787.00	81,787.11	81,787.11	(0.11)	100.00
Total Dept 302 - STUDENT RESOURCE OFFICER		81,787.00	81,787.11	81,787.11	(0.11)	100.00
Dept 327 - JAG - LIVESCAN PALM READER						
101-327-512.000	LIVE SCAN PALM READER GRANT	0.00	0.00	0.00	0.00	0.00
Total Dept 327 - JAG - LIVESCAN PALM READER		0.00	0.00	0.00	0.00	0.00
Dept 334 - CLICK IT OR TICKET						
101-334-512.000	JAG - MOBILE DATA WIRELESS GRANT	0.00	0.00	0.00	0.00	0.00
Total Dept 334 - CLICK IT OR TICKET		0.00	0.00	0.00	0.00	0.00
Dept 351 - JAIL						
101-351-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 351 - JAIL		0.00	0.00	0.00	0.00	0.00
Dept 430 - ANIMAL CONTROL						
101-430-479.000	DOG LICENSE FEES	2,392.00	795.00	122.00	1,597.00	33.24
101-430-479.010	KENNEL LICENSE FEES	155.00	105.00	30.00	50.00	67.74
101-430-479.012	POUND FEES	1,800.00	973.00	180.00	827.00	54.06
101-430-479.015	SURRENDER FEE	400.00	350.00	45.00	50.00	87.50
101-430-479.020	DISPOSAL FEES	600.00	510.00	50.00	90.00	85.00
101-430-479.021	EUTHANASIA FEES	300.00	220.00	50.00	80.00	73.33
101-430-479.030	COPY FEES	0.00	0.00	0.00	0.00	0.00
101-430-479.040	KENNEL INSPECTION FEES	315.00	315.00	105.00	0.00	100.00
101-430-480.000	SALE OF DOGS	2,200.00	1,310.00	315.00	890.00	59.55
101-430-635.000	RESTITUTION	0.00	0.00	0.00	0.00	0.00
101-430-674.000	DONATIONS	8.00	8.00	0.00	0.00	100.00
101-430-675.010	TWO SEVEN OH GRANT REVENUE	7,500.00	0.00	0.00	7,500.00	0.00
101-430-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
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PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Total Dept 430 - ANIMAL CONTROL		15,670.00	4,586.00	897.00	11,084.00	29.27
Dept 442 - DRAIN COMMISSIONER						
101-442-422.010	SOIL EROSION PERMITS	0.00	0.00	0.00	0.00	0.00
101-442-476.000	PLAT REVIEW	0.00	0.00	0.00	0.00	0.00
101-442-476.020	COPIES & MAPS	0.00	0.00	0.00	0.00	0.00
101-442-476.030	ENGINEERING REVIEW DEPOSITS	0.00	0.00	0.00	0.00	0.00
101-442-491.000	SOIL & EROSION PERMITS	22,500.00	22,525.00	4,800.00	(25.00)	100.11
101-442-676.000	REIMBURSEMENTS - GENERAL	0.00	0.00	0.00	0.00	0.00
101-442-676.001	REIMBURSEMENTS - TAX BOND	0.00	0.00	0.00	0.00	0.00
101-442-687.000	REFUNDS - GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 442 - DRAIN COMMISSIONER		22,500.00	22,525.00	4,800.00	(25.00)	100.11
Dept 528 - TRANSFER STATION/RECYCLING CEN						
101-528-492.000	TRANSFER FEES	250,000.00	152,148.00	29,992.00	97,852.00	60.86
101-528-492.010	RECYCLING	9,000.00	4,109.00	1,017.00	4,891.00	45.66
101-528-676.000	REIMBURSEMENTS - GENERAL	9,000.00	7,447.00	0.00	1,553.00	82.74
Total Dept 528 - TRANSFER STATION/RECYCLING CEN		268,000.00	163,704.00	31,009.00	104,296.00	61.08
Dept 595 - AIRPORT						
101-595-671.000	LEASE INTEREST REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 595 - AIRPORT		0.00	0.00	0.00	0.00	0.00
Dept 605 - CONTAGIOUS DISEASES						
101-605-528.131	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
101-605-528.267	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
101-605-528.301	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
Total Dept 605 - CONTAGIOUS DISEASES		0.00	0.00	0.00	0.00	0.00
Dept 711 - REGISTER OF DEEDS						
101-711-422.010	TRANSFER TAX	150,000.00	89,435.50	12,893.10	60,564.50	59.62
101-711-476.000	CHARGES FOR SERVICES	170,000.00	96,503.78	14,112.82	73,496.22	56.77
101-711-618.002	PASSPORTS	0.00	0.00	0.00	0.00	0.00
Total Dept 711 - REGISTER OF DEEDS		320,000.00	185,939.28	27,005.92	134,060.72	58.11
Dept 728 - ECONOMIC & COMMUNITY DEVELOPMENT						
101-728-674.000	DONATIONS	0.00	0.00	0.00	0.00	0.00
Total Dept 728 - ECONOMIC & COMMUNITY DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		13,519,060.00	2,751,456.76	394,624.56	10,767,603.24	20.35

REVENUE REPORT FOR OCEANA COUNTY
PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		13,519,060.00	2,751,456.76	394,624.56	10,767,603.24	20.35

EXPENDITURE REPORT FOR OCEANA COUNTY
 PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 07/31/2024	BUDGET AMENDMENT ACTIVITY	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
000 - GENERAL		1,016,746.00	486,746.00	0.00	530,000.00	47.87
101 - BOARD OF COMMISSIONERS		221,433.00	131,999.79	2,205.00	89,433.21	59.61
172 - COUNTY ADMINISTRATION		367,164.00	205,002.46	16.00	162,161.54	55.83
208 - INSURANCE		185,574.00	139,604.83	0.00	45,969.17	75.23
209 - UNEMPLOYMENT		3,000.00	0.00	0.00	3,000.00	0.00
215 - COUNTY CLERK		242,815.00	135,618.22	0.00	107,196.78	55.85
216 - JURY BOARD		2,585.00	1,556.99	0.00	1,028.01	60.23
217 - APPORTIONMENT		0.00	0.00	0.00	0.00	0.00
221 - HEALTH DEPARTMENT		0.00	0.00	0.00	0.00	0.00
223 - COUNTY AUDITING		45,280.00	45,280.00	1,530.00	0.00	100.00
228 - DATA PROCESSING		53,162.00	52,800.61	6,157.00	361.39	99.32
229 - TECHNOLOGY DEPARTMENT		153,372.00	74,332.96	0.00	79,039.04	48.47
244 - TAX ALLOCATION BOARD		0.00	0.00	0.00	0.00	0.00
245 - REMONUMENTATION BUDGET		40,727.00	12,427.55	0.00	28,299.45	30.51
248 - GENERAL SERVICES ADMIN.		748,523.00	542,267.62	0.00	206,255.38	72.45
249 - PLAT BOARD		582.00	0.00	0.00	582.00	0.00
250 - MICROFILMING		1,500.00	1,231.30	0.00	268.70	82.09
251 - RECORD COPYING		0.00	0.00	0.00	0.00	0.00
252 - TELEPHONE COMMUNICATIONS		0.00	0.00	0.00	0.00	0.00
253 - COUNTY TREASURER		304,039.00	187,022.76	0.00	117,016.24	61.51
255 - TAX TRIBUNAL REFUNDS ORDERED		5,000.00	0.00	0.00	5,000.00	0.00
256 - CONTINGENCY		50,000.00	0.00	0.00	50,000.00	0.00
257 - EQUALIZATION		224,080.00	160,428.16	560.00	63,651.84	71.59
262 - ELECTIONS		140,376.00	59,465.56	1,500.00	80,910.44	42.36
265 - COURTHOUSE AND GROUNDS		296,566.00	159,165.13	0.00	137,400.87	53.67

EXPENDITURE REPORT FOR OCEANA COUNTY
 PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 07/31/2024	BUDGET AMENDMENT ACTIVITY	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
283 - CIRCUIT COURT		717,878.00	368,178.24	0.00	349,699.76	51.29
286 - DISTRICT COURT		385,505.00	206,178.83	0.00	179,326.17	53.48
289 - FRIEND OF THE COURT		595,905.00	333,834.23	0.00	262,070.77	56.02
292 - LAW LIBRARY		0.00	0.00	0.00	0.00	0.00
294 - PROBATE COURT		317,641.00	171,529.76	0.00	146,111.24	54.00
295 - CIRCUIT COURT PROBATION/PAROLE		6,000.00	1,368.63	0.00	4,631.37	22.81
296 - PROSECUTING ATTORNEY		416,649.00	246,645.44	0.00	170,003.56	59.20
298 - FAMILY COUNSELING		2,500.00	0.00	0.00	2,500.00	0.00
301 - SHERIFF		3,192,178.00	1,901,474.14	500.00	1,290,703.86	59.57
302 - STUDENT RESOURCE OFFICER		74,930.00	37,585.86	0.00	37,344.14	50.16
316 - CLICK IT OR TICKET		0.00	0.00	0.00	0.00	0.00
326 - OHSP-MOBILE DATA TERMINAL		0.00	0.00	0.00	0.00	0.00
327 - JAG - LIVESCAN PALM READER		0.00	0.00	0.00	0.00	0.00
331 - MARINE LAW		123,938.00	32,780.01	0.00	91,157.99	26.45
332 - SNOWMOBILE ENFORCEMENT		37,130.00	26,800.01	0.00	10,329.99	72.18
333 - SECONDARY ROAD PATROL		100,875.00	46,215.96	0.00	54,659.04	45.82
334 - CLICK IT OR TICKET		0.00	0.00	0.00	0.00	0.00
341 - COMMUNITY WILDFIRE PROTECTION		0.00	0.00	0.00	0.00	0.00
351 - JAIL		1,523,739.73	933,333.48	0.00	590,406.25	61.25
422 - PSIC INTEROPERABLE COMM		0.00	0.00	0.00	0.00	0.00
423 - 2002 SUPPL PLANNING GRANT		0.00	0.00	0.00	0.00	0.00
426 - EMERGENCY MANAGEMENT		114,098.00	53,379.21	0.00	60,718.79	46.78
430 - ANIMAL CONTROL		203,470.00	112,017.96	0.00	91,452.04	55.05
442 - DRAIN COMMISSIONER		175,884.00	101,400.63	0.00	74,483.37	57.65
445 - DRAINS - PUBLIC BENEFIT		3,100.00	2,941.31	0.00	158.69	94.88

EXPENDITURE REPORT FOR OCEANA COUNTY
 PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 07/31/2024	BUDGET AMENDMENT ACTIVITY	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
528	- TRANSFER STATION/RECYCLING CEN	327,804.00	252,040.06	6,665.00	75,763.94	76.89
568	- SOIL CONSERVATION DISTRICT	20,000.00	20,000.00	0.00	0.00	100.00
595	- AIRPORT	130,167.00	62,913.72	0.00	67,253.28	48.33
601	- HEALTH DEPARTMENT	220,655.00	145,504.94	0.00	75,150.06	65.94
605	- CONTAGIOUS DISEASES	2,000.00	180.53	0.00	1,819.47	9.03
648	- MEDICAL EXAMINER	66,007.00	38,659.28	0.00	27,347.72	58.57
649	- MENTAL HEALTH	130,000.00	73,979.14	0.00	56,020.86	56.91
662	- CHILD CARE	0.00	0.00	0.00	0.00	0.00
670	- BOARD OF SOCIAL SERVICES - DSS	0.00	0.00	0.00	0.00	0.00
689	- VETERANS RELIEF	0.00	0.00	0.00	0.00	0.00
690	- HOUSING COMMISSION	0.00	0.00	0.00	0.00	0.00
701	- PLANNING	22,600.00	9,809.26	0.00	12,790.74	43.40
710	- MSU EXTENSION	146,495.00	109,796.25	0.00	36,698.75	74.95
711	- REGISTER OF DEEDS	231,278.00	139,972.82	0.00	91,305.18	60.52
728	- ECONOMIC & COMMUNITY DEVELOPMENT	86,460.00	81,987.65	6,375.00	4,472.35	94.83
751	- PARKS & RECREATION COMMISSION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		13,477,410.73	7,905,457.29	25,508.00	5,571,953.44	58.66
Fund 101 - GENERAL FUND:						
TOTAL EXPENDITURES		13,477,410.73	7,905,457.29	25,508.00	5,571,953.44	58.66

Timeline for Use of SLFRF Funds

Funds may be used for costs incurred:

1. from **March 3, 2021** onward for the eligible uses described in the **2022 Final Rule**; and
2. from **December 29, 2022** onward for the eligible uses described in the **2023 Interim Final Rule**

Funds for all other eligible uses must be **expended by December 31, 2026**



Funds must be **obligated by December 31, 2024**

Funds for Title I projects and Surface Transportation projects must be **expended by September 30, 2026**

What is an obligation?

- Treasury implemented the statutory requirement that SLFRF funds may only be used to cover costs incurred by December 31, 2024, by providing that a cost is considered incurred if a recipient has incurred an **obligation** by December 31, 2024.
- Treasury defined “obligation” as “an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment.”
- The Obligation IFR amended the definition of “obligation” and provided additional guidance.
- In section 17 of the SLFRF FAQs, Treasury has provided further guidance and clarification about what constitutes an obligation.
 - Similar transactions that require payment include certain interagency agreements (17.6) and payroll expenses (17.7)



What is an obligation?

An obligation is:

1. **An order placed for property and services and entry into contracts, subawards, and similar transactions that require payment, which may include:**
 - An order placed for property or services
 - Contract
 - Subaward
 - Similar transactions that require payment, which may include:
 - Certain interagency agreements (including MOUs) (see **FAQ 17.6**)
 - Under certain circumstances, payroll expenses for recipients' employees (see **FAQ 17.7**)
2. **A requirement under federal law or regulation or a provision of the SLFRF award terms and conditions to which the recipient becomes subject as a result of receiving or expending SLFRF funds.**



An obligation is NOT:

- An adopted budget or budget amendment
- An appropriation of SLFRF funds
- An executive order
- A resolution
- A written or oral intention to enter into a contract
- A grant of legal authority to enter into a contract
- Claiming funds under the revenue loss category
- Moving SLFRF funds to a general fund as revenue loss but not further establishing an obligation with those funds by 12/31/24





Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Regular Board Meeting

The Oceana County Board of Commissioners will hold its **Regular Meeting on Thursday, August 8, 2024, beginning at 11:30 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Board Chair: Robert Walker

Board Vice-Chair: Tim Beggs

Presenter	Description	Item #
Chair	Pledge of Allegiance Call to Order Roll Call Approval of minutes from July 25, 2024 Pages 63 - 66 Conflict of Interest Disclosure Regarding Agenda Items Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Commissioner Morse	MIDC Individual Contract Agreement Motion 2024-88, to approve the Oceana County Indigent Defense Managed Assigned Counsel Administrator Independent Contractor Agreement for three years from October 1, 2024 through September 30, 2027 and allow the Chair to sign. Roll Call	2024-86
Commissioner Erickson	District Court Request Roll Call	2024-87
Commissioner Beggs	Part Time VSO Motion 2024-87, to approve the addition of a part time Veterans Service Office in the Veterans Affairs office for 20 hours per week with funds to come from the Veterans Millage Fund. Roll Call	2024-88
Commissioner Hardy	Payment of Claims Pages 67 - 69	2024-89
REPORTS FROM COMMISSIONERS AND DEPARTMENT HEADS		
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

**Board Conference Room
July 25, 2024
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Vice-Chairperson Beggs, on Thursday, July 25, 2024, at 11:44 a.m.

Vice-Chairperson Beggs led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, and Mr. Hardy. Absent: Mr. Walker.

Also Present: Mr. John Wade, Oceana County Resident; Mr. Gary Becker, Oceana County Resident; Mr. Ryan Good, Oceana County Probate Judge Candidate; Ms. Judy Shatney, Oceana County Resident; Mr. James Kelly, MSU Director; Ms. Byard, Oceana County Administrator and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Hardy and supported by Mr. Morse to approve the minutes from the July 11, 2024 Regular Board Meeting as amended.

Voice vote. Motion carried.

Vice-Chairperson Beggs asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Vice-Chairperson Beggs asked if there were any additions to the agenda. Mr. Hardy requested to add #2024-85 (Silver Lake Rescue Boat) after Motion #2024-83(New Vendor W-9 Policy). It was also noted that Motion #2024-78 & Motion #2024-79 (Electrical and Mechanical Inspector contracts) were to be placed on hold until the August 8, 2024 Board meeting.

Moved by Mr. Erickson and supported by Mr. Hardy to approve the agenda as amended.

Voice vote. Motion carried.

Public Comment

Mr. John Wade, W. Orchard Drive resident, voiced concerns regarding the abandonment of W. Orchard Drive by the Oceana County Road Commission.

Mr. Gary Becker, W. Orchard Drive resident, also voiced concerns regarding the abandonment of W. Orchard Drive by the Oceana County Road Commission.

Mr. Ryan Good, candidate for Oceana County Probate Judge. He gave a background on his qualifications.

Ms. Judy Shatney, W. Orchard Drive resident, as a concerned resident voiced concern with the abandonment of W. Orchard Drive by the Oceana County Road Commission, due to the accessibility for fire and ambulance services to be provided to the residents.

Agenda Items

MOTION #2024-78– ELECTRICAL INSPECTOR CONTRACT - NO ACTION

Moved by Mr. Erickson and supported by _____, to approve a contract with Kevin Greiner for the purpose of performing electrical inspections with the County’s Building Department to begin September 1, 2024 and allow the Chair to sign.

Roll call vote: Mr. Erickson – _1_; Mr. Hardy – ___; Mr. Morse– ___; and Mr. Beggs – ___.

Absent: Mr. Walker.

Motion carried.

MOTION #2024-79 – MECHANICAL INSPECTOR CONTRACT -NO ACTION

Moved by Mr. Morse and supported by _____, to approve a contract with Lance R. Gates for the purpose of performing mechanical inspections with the County Building Department to begin September 23, 2024 and allow the Chair to sign.

Roll call vote: Mr. Morse – 1; Mr. Hardy – ____; Mr. Erickson – ____; and Mr. Beggs – ____.
Absent: Mr. Walker.

Motion carried.

MOTION #2024-80 – STORM DRAIN SEALANT

Moved by Mr. Erickson and supported by Mr. Hardy, to approve the bid with West Michigan Drain Solutions in the amount of \$4,493.12 for the purpose of sealing 25’ of storm drain with funds to come from public improvement fund.

Roll call vote: Mr. Erickson – yes; Mr. Hardy – yes; Mr. Morse – yes; and Mr. Beggs – yes.
Absent: Mr. Walker.

Motion carried.

MOTION #2024-81 – CHILD CARE FUND BUDGET

Moved by Mr. Hardy and supported by Mr. Morse, to approve the fiscal Year 2024-2025 Oceana County Child Care Budget in the amount of \$539,602.48 and authorize the Chairperson of the Board and County Administrator to sign the budget summary.

Roll call vote: Mr. Hardy – yes; Mr. – Morse yes; Mr. Erickson– yes; and Mr. Beggs – yes.
Absent: Mr. Walker.

Motion carried.

MOTION #2024-82 – CONTRACT BETWEEN OTTAWA COUNTY JUVENILE DETENTION CENTER AND OCEANA COUNTY

Moved by Mr. Morse and supported by Mr. Hardy, to adopt a three-year agreement between Oceana county and Ottawa County Juvenile Detention Center to be retro active to October 1, 2023 for the purpose of bed rental and allow the chair to sign.

Roll call vote: Mr. Morse – yes; Mr. – Hardy yes; Mr. Erickson – yes; and Mr. Beggs – yes.
Absent: Mr. Walker.

Motion carried.

MOTION #2024-83 – NEW VENDOR W-9 POLICY

Moved by Mr. Hardy and supported by Mr. Morse, to adopt the proposed New Vendor and W-9 Policy for the purpose of monitoring compliance with applicable IRS 1099 rules.

Roll call vote: Mr. Hardy – yes; Mr. Morse – yes; Mr. Erickson – yes; and Mr. Beggs – yes;
Absent: Mr. Walker.

Motion carried.

MOTION #2024-85 – SILVER LAKE RESCUE BOAT

Moved by Mr. Hardy and supported by Mr. Erickson, to allow the use of ARPA Funds in the amount of \$24,859.00 to cover the shortfall in the purchase of the Silver Lake Rescue Boat with \$50,000 to be covered by the USDA Funds and the remainder from donations.

Roll call vote: Mr. Hardy – yes; Mr. Erickson – yes; Mr. Morse – yes; and Mr. Beggs – yes;
Absent: Mr. Walker.

Motion carried.

MOTION #2024-84 – PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Erickson, to adopt Motion #2024-84, approving the payment of accounts payable and release of funds for July 25, 2024

AMBULANCE	\$35,778.27
GIS	-0-
FOC	2,194.06
PENTWATER-HART TRAIL	-0-
SHELBY TWP COMM PARK	-0-
BROWNFIELD	-0-
AUTOMATION R.O.D.	1,460.96
INDIGENT DEFENSE	26,884.66
LCOT	-0-
K9 UNIT	-0-
CJT	-0-
CDBG	-0-
ARPA	-0-
VETERANS AFFAIRS	7,214.55
TECH & INNOVATION	14,114.32
CAPITAL PROG/EQUIP REP	-0-
PUBLIC IMPROVEMENT	404.14
FORECLOSURE	-0-
BUILDING DEPARTMENT	14,636.44
GENERAL FUND	542,388.39
GRAND TOTAL	\$645,075.79

Roll call vote: Mr. Hardy – yes; Mr. Erickson – yes; Mr. Morse – yes; and Mr. Beggs – yes;
Absent: Mr. Walker.

Motion carried.

Commissioner’s Reports

Mr. Hardy reported there was a 911 board meeting last week where the auditors report was handed out and went well.

Mr. Morse stated the WMSRDC meeting was last week. He announced he has earned and offered the position with the Village of Shelby Administrator.

Mr. Erickson talked about three days of harness racing during the fair. The micro wrestlers will be at the fair this year as well.

Mr. Beggs reported a good WMSRDC meeting.

Public Comment

Mr. John Wade, W. Orchard Drive resident inquired if the Silver Lake Rescue boats would be able to launch on Stony Lake? Sheriff Mast replied that they have the ability to launch from a private launch on the North side of Stony Lake. He also inquired as to why the public launch is in such poor condition? He felt that it needs to be improved.

Mr. James Kelly, MSU director, thanked Administrator Byard for forwarding the quarterly report to the commissioners and stated that the effect of the climate this year has brought a perfect asparagus season, cherries were affected by the storm damage and the apple season should be good. The 4-H program has a new coordinator - Jenny Payne. There is a new Ag water use educator who will be hired in Mason county and serving the area.

Vice-Chairperson Beggs asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:10 p.m.

Amy L. Anderson, Oceana County Clerk

Date

Mr. Beggs, Vice-Chairperson

Board Approval of Accounts Payable & Release of Funds

Thursday, August 8, 2024

FUND	DEPT #	DEPARTMENT	PR#	PAID	UNPAID	TOTAL
210		AMBULANCE		\$ 258,710.09	\$ 9,738.58	\$ 268,448.67
		AMBULANCE FUND TOTAL		\$ 258,710.09	\$ 9,738.58	\$ 268,448.67
211		GIS		\$ -	\$ -	\$ -
		GIS FUND TOTAL		\$ -	\$ -	\$ -
215		FOC		\$ -	\$ -	\$ -
		FOC PAYROLL	15	\$ -	\$ -	\$ -
		FOC FICA	15	\$ -	\$ -	\$ -
		FOC RETIREMENT	15	\$ -	\$ -	\$ -
		FOC FRINGE	15	\$ -	\$ -	\$ -
		WORKERS COMP	15	\$ -	\$ -	\$ -
		FOC FUND TOTAL		\$ -	\$ -	\$ -
238		PENTWATER-HART TRAIL		\$ -	\$ -	\$ -
		PENTWATER-HART TRAIL FUND TOTAL		\$ -	\$ -	\$ -
239		SHELBY TWP COMMUNITY PARK		\$ 386,225.70	\$ -	\$ 386,225.70
		SHELBY TWP COMMUNITY PARK FUND TOTAL		\$ 386,225.70	\$ -	\$ 386,225.70
243		BROWNFIELD REDEVELOPMENT AUTHORITY		\$ -	\$ -	\$ -
		BROWNFIELD REDEVELOP. AUTHORITY TOTAL		\$ -	\$ -	\$ -
256		AUTOMATION R.O.D.		\$ -	\$ -	\$ -
		AUTOMATION R.O.D. FUND TOTAL		\$ -	\$ -	\$ -
260		INDIGENT DEFENSE		\$ -	\$ 9,444.86	\$ 9,444.86
		INDIGENT DEFENSE PAYROLL		\$ 2,141.95	\$ -	\$ 2,141.95
		INDIGENT DEFENSE FICA	15	\$ 163.85	\$ -	\$ 163.85
		INDIGENT DEFENSE RETIREMENT	15	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FRINGE	15	\$ 89.50	\$ -	\$ 89.50
		WORKERS COMP	15	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FUND TOTAL		\$ 2,395.30	\$ 9,444.86	\$ 11,840.16
264		LCOT		\$ -	\$ -	\$ -
		LCOT PAYROLL	15	\$ -	\$ -	\$ -
		LCOT FICA	15	\$ -	\$ -	\$ -
		LCOT RETIREMENT	15	\$ -	\$ -	\$ -
		WORKERS COMP	15	\$ -	\$ -	\$ -
		RETIREMENT	15	\$ -	\$ -	\$ -
		LOCT FUND TOTAL		\$ -	\$ -	\$ -
267		K9 UNIT		\$ -	\$ -	\$ -
		K9 UNIT FUND		\$ -	\$ -	\$ -
272		CRIMINAL JUSTICE TRAINING		\$ -	\$ -	\$ -
		CRIMINAL JUSTICE TRAINING FUND TOTAL		\$ -	\$ -	\$ -
277		CDBG		\$ -	\$ -	\$ -
		CDBG FUND TOTAL		\$ -	\$ -	\$ -
286		ARPA		\$ -	\$ -	\$ -
		APRA FUND TOTAL		\$ -	\$ -	\$ -
293		DEPT OF VET AFFAIRS		\$ 123.34	\$ 1,183.00	\$ 1,306.34
		DEPT OF VET AFFAIRS PAYROLL	15	\$ 3,849.07	\$ -	\$ 3,849.07
		DEPT OF VET AFFAIRS FICA	15	\$ 185.15	\$ -	\$ 185.15
		DEPT OF VET AFFAIRS RETIREMENT	15	\$ -	\$ -	\$ -

	DEPT OF VET AFFAIRS FRINGE	15	\$	165.03	\$	-	\$	165.03	
	WORKERS COMP	15	\$	-	\$	-	\$	-	
	DEPT OF VET AFFAIRS FUND TOTAL		\$	4,322.59	\$	1,183.00	\$	5,505.59	
298	TECHNOLOGY & INNOVATION		\$	1,084.26	\$	3,882.34	\$	4,966.60	
	TECHNOLOGY & INNOVATION FUND TOTAL		\$	1,084.26	\$	3,882.34	\$	4,966.60	
405	CAPITAL PROJ-EQUIP REPLACE		\$	-	\$	-	\$	-	
	CAPITAL PROJ-EQUIP REPLACE FUND TOTAL		\$	-	\$	-	\$	-	
445	PUBLIC IMPROVEMENT		\$	-	\$	-	\$	-	
	PUBLIC IMPROVEMENT FUND TOTAL		\$	-	\$	-	\$	-	
549	BUILDING DEPARTMENT		\$	-	\$	19.99	\$	19.99	
	BUILDING DEPARTMENT PAYROLL	15	\$	2,480.26	\$	-	\$	2,480.26	
	BUILDING DEPARTMENT FICA	15	\$	185.15	\$	-	\$	185.15	
	BUILDING DEPARTMENT RETIREMENT	15	\$	-	\$	-	\$	-	
	BUILDING DEPARTMENT FRINGE	15	\$	152.61	\$	-	\$	152.61	
	WORKERS COMP	15	\$	-	\$	-	\$	-	
	BUILDING DEPARTMENT FUND TOTAL		\$	2,818.02	\$	19.99	\$	2,838.01	
101	GENERAL FUND	PR#		PAID		UNPAID		TOTAL	
	101	BOARD OF COMMISSIONERS		\$	72.70	\$	25.20	\$	97.90
	172	ADMINISTRATOR/FISCAL OFFICER		\$	-	\$	74.00	\$	74.00
	208	INSURANCE		\$	-	\$	-	\$	-
	209	UNEMPLOYMENT COMPENSATION		\$	-	\$	-	\$	-
	215	COUNTY CLERK		\$	-	\$	146.00	\$	146.00
	216	JURY BOARD		\$	-	\$	-	\$	-
	217	APPORTIONMENT		\$	-	\$	-	\$	-
	223	COUNTY AUDITING		\$	-	\$	-	\$	-
	228	DATA PROCESSING		\$	-	\$	-	\$	-
	229	TECHNOLOGY		\$	-	\$	-	\$	-
	244	TAX ALLOCATION		\$	-	\$	-	\$	-
	245	REMONUMENTATION		\$	-	\$	-	\$	-
	248	GENERAL SERVICES		\$	610.61	\$	816.41	\$	1,427.02
	249	PLAT BOARD		\$	-	\$	-	\$	-
	250	MICROFILM		\$	-	\$	-	\$	-
	253	COUNTY TREASURER		\$	-	\$	351.99	\$	351.99
	257	EQUALIZATION		\$	-	\$	50.00	\$	50.00
	262	ELECTIONS		\$	-	\$	-	\$	-
	265	COURTHOUSE/GROUNDS		\$	5,399.82	\$	730.74	\$	6,130.56
	283	CIRCUIT COURT		\$	183.25	\$	500.00	\$	683.25
	286	DISTRICT COURT		\$	-	\$	505.00	\$	505.00
	289	FRIEND OF THE COURT		\$	40.36	\$	41.97	\$	82.33
	294	PROBATE COURT		\$	-	\$	775.49	\$	775.49
	295	PROBATION/PAROLE		\$	-	\$	-	\$	-
	296	PROSECUTING ATTORNEY		\$	-	\$	672.40	\$	672.40
	298	FAMILY COUNSELING		\$	-	\$	-	\$	-
	301	SHERIFF		\$	12,943.78	\$	8,635.78	\$	21,579.56
	331	MARINE LAW		\$	-	\$	1,549.40	\$	1,549.40
	332	SNOWMOBILE ENFORCEMENT		\$	-	\$	-	\$	-
	333	ROAD PATROL		\$	-	\$	-	\$	-
	351	JAIL		\$	8,077.79	\$	8,534.94	\$	16,612.73

426	EMERGENCY MANAGEMENT		\$	165.96	\$	-	\$	165.96
430	ANIMAL CONTROL		\$	644.68	\$	1,066.91	\$	1,711.59
442	DRAIN COMMISSIONER		\$	91.02	\$	-	\$	91.02
445	DRAINS - PUBLIC BENEFIT		\$	-	\$	-	\$	-
528	TRANSFER STATION/RECYCLING CENTER		\$	139.37	\$	28,732.60	\$	28,871.97
568	SOIL CONSERVATION		\$	-	\$	-	\$	-
595	AIRPORT		\$	526.90	\$	85.98	\$	612.88
601	HEALTH DEPARTMENT		\$	1,644.82	\$	-	\$	1,644.82
605	CONTAGIOUS DISEASES		\$	-	\$	-	\$	-
648	MEDICAL EXAMINER		\$	-	\$	-	\$	-
649	COMMUNITY MENTAL HEALTH		\$	-	\$	-	\$	-
701	PLANNING COMMISSION		\$	-	\$	-	\$	-
710	MSU EXTENSION		\$	-	\$	-	\$	-
711	REGISTER OF DEEDS		\$	-	\$	-	\$	-
728	EDC		\$	-	\$	-	\$	-
	GENERAL PAYROLL	15	\$	212,107.21	\$	-	\$	212,107.21
	GENERAL FICA	15	\$	15,679.44	\$	-	\$	15,679.44
	GENERAL RETIREMENT	15	\$	-	\$	-	\$	-
	GENERAL FRINGE	15	\$	9,655.11	\$	-	\$	9,655.11
	WORKERS COMP	15	\$	-	\$	-	\$	-
GENERAL FUND TOTAL			\$	267,982.82	\$	53,294.81	\$	321,277.63
GRAND TOTAL			\$	923,538.78	\$	77,563.58	\$	1,001,102.36
GENERAL FUND WITHOUT PAYROLL			\$	30,541.06				