

**Board Conference Room
July 11, 2024
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, July 11, 2024, at 11:37 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Erickson and seconded by Mr. Morse to approve the minutes from the June 27, 2024 Regular Board Meeting as amended.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker requested the addition of Motion #2024-71 Ferry Township Lease Agreement and Motion #2024-77 Kroger Opioid Settlement to be added after Motion #2024-75.

Moved by Mr. Hardy and supported by Mr. Erickson to approve the agenda as amended.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

MOTION #2024- 69– COUNTY CLERK PER DIEM REQUEST

Moved by Mr. Morse and supported by Mr. Erickson, to follow the advice of the attorney to deny the request for the County Clerk per diem for attendance of the Canvass Board meetings.

Roll call vote: Mr. Morse – yes; Mr. Erickson – yes; Mr. Hardy – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 74 – GOV OS ADDITION TO PRE-PAID LIST

Moved by Mr. Beggs and supported by Mr. Erickson, to add the GOV OS Invoices for the County Clerk and Register of Deeds to the pre-paid list for payment for the purpose of avoiding late payments.

Roll call vote: Mr. Beggs – yes; Mr. Erickson – yes; Mr. Hardy – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 75 – RESOLUTION #24-13 PARKS AND RECREATION PLAN UPDATE

Moved by Mr. Erickson and supported by Mr. Beggs, to adopt Resolution #24-13 to approve the 2024 Parks and Recreation Plan Update.

Roll call vote: Mr. Erickson – yes; Mr. Beggs – yes; Mr. Hardy – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024-71 – LEASE AGREEMENT BETWEEN FERRY TOWNSHIP AND THE COUNTY OF OCEANA

Moved by Mr. Morse and supported by Mr. Hardy to enter into a five-year lease agreement with Ferry Township for the purpose of operating the county transfer station and allow the Chair to sign with the addendum that the tenant will not sublease without prior approval of the landlord.

Roll call vote: Mr. Morse – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024-77 – OPIOID SETTLEMENT WITH KROGER

Moved by Mr. Erickson and supported by Mr. Morse to approve Oceana County’s participation in the Kroger opioid settlement and allow the chair to sign.

Roll call vote: Mr. Erickson – yes; Mr. Morse – yes; Mr. Hardy – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024- 76– PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Beggs, to adopt Motion #2024-76, approving the payment of accounts payable and release of funds for July 11, 2024.

AMBULANCE	\$-0-
GIS	-0-
FOC	-0-
PENTWATER-HART TRAIL	16,351.20
SHELBY TWP COMM PARK	-0-
BROWNFIELD	-0-
AUTOMATION R.O.D.	-0-
INDIGENT DEFENSE	9,722.29
LCOT	-0-
K9 UNIT	-0-
CJT	-0-
CDBG	-0-
ARPA	-0-
VETERANS AFFAIRS	4,948.19
TECH & INNOVATION	2,104.87
CAPITAL PROG/EQUIP REP	-0-

PUBLIC IMPROVEMENT	-0-
FORECLOSURE	-0-
BUILDING DEPARTMENT	11,560.90
GENERAL FUND	455,157.13
GRAND TOTAL	\$499,844.58

Roll call vote: Mr. Hardy – yes; Mr. Beggs – yes; Mr. Erickson – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

Commissioner’s Reports

Mr. Morse reported the West Michigan Shoreline Regional Development Commission board meeting will be held at the Sundance Saloon at Double JJ Resort on July 22, 2024. He also reported the Shelby Township Supervisor, Richard Raffaelli, is working with the township board for an indoor sports complex for Shelby Township. There are two possible locations - either at the former New Era Public School (with modifications) or at the Shelby Township Park. The complex would be 20,000 square feet. Shelby Township was awarded a \$2.4 million grant through the state. He also reported that there will be a Probate Judge candidate forum at the MSUE Research Station at 6:30 p.m. this evening.

Mr. Erickson reported that MiWorks is hosting a job fair at the Oceana County Fairgrounds today. He also mentioned plans are in progress for the Oceana County Fair next month and currently there is no 4H Coordinator in place. He also stated the Fair Board has been monitoring the “Bird Flu” outbreak. He also commented that the Oceana County Parks and Recreation Commission has been very active and is very impressed with the Marshville Dam Project. He also stated he was very appreciative of the information provided regarding the events in Walkerville. He noted the Oceana County Council on Aging has been looking to expand services in the Walkerville area as well.

Mr. Hardy mentioned that the Mason Oceana 911 meeting was cancelled last month.

Mr. Walker stated the Maintenance Supervisor is moving forward with the renovations at the District Health Department #10 building, however, it may have to be released as a time and materials “not to exceed” a set amount in order to get a bid for the completion of this job.

Ms. Byard made special mention that she notified the elected officials and department heads that they can now start entering their budget information for 2025.

Public Comment

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:58 a.m.

Amy L. Anderson, Oceana County Clerk

Date

Mr. Walker, Chairperson

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, July 11, 2024, at 10:13 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Mr. Curtis Burdette, Executive Director, Oceana County Economic Alliance (OCEA); Mr. Vaughn White, Valley City Metals; Ms. Trudy Galla, Fishbeck; Mr. Garry McKeen, Oceana County Parks & Recreation Commission; Ms. Byard, Oceana County Administrator; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Walker and supported by Mr. Morse to approve the minutes of the June 27, 2024 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. Mr. Walker requested two additions to the agenda. The first is discussion regarding the Ferry Township Lease Agreement (#2024-71) and the second is discussion regarding an Opioid Settlement with Kroger (#2024-77).

Moved by Mr. Erickson and seconded by Mr. Beggs to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Mr. Curtis Burdette, Executive Director, OCEA brought forth an update on the Oceana County Brownfield Authority.

Mr. Vaughn White, Valley City Metals, reported on the progress with the Community Center/Farmers' Market in Rothbury and the grant application. There will be a partnership with the Ladder and County Government.

Ms. Trudy Galla, Fishbeck, provided further input on the details of the grant application requirements.

Mr. Morse asked if there were any risks involved in the grant. Mr. Walker pointed out that there may be some risk.

Mr. Burdette, reported on the OCEA, he stated Oceana County is doing better than some counties. A work force education and housing study was just completed. There is talk of doing a satellite location for West Shore Community College and Muskegon Community College.

Ms. Byard brought forth the County Clerk request for Per Diem for Board of Canvassers. Mr. Walker suggested this be addressed at budget time. We will follow the attorney's advice at this time.

Ms. Byard requested to add GOV OS invoices to the pre-paid list.

Mr. Garry McKeen, Oceana County Parks & Recreation Commission, requested to adopt Resolution #24-13 for the Parks and Recreation Plan Update.

Mr. Walker began discussion regarding the Ferry Township Lease Agreement. He stated that a result of a discussion with the township supervisor was that there would be no subleasing without the approval of Ferry Township.

Mr. Walker mentioned that there was an Opioid Settlement with Kroger in the amount of \$1.2 billion.

Ms. Byard did not read the claims for payment, but the following was provided:

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
238 - Pentwater Hart Trail Fund			\$ 16,351.20	to Fleis & Vandenbrink for Professional Services.
260 - Indigent Defense			\$ 5,833.34	to Indigent Defense Consultants for court appointed attorney fees
549 - Building Department			\$ 2,498.90	to Randolph D Miller, LLC for permits, residential plan reviews, and commercial plan reviews
			\$ 2,565.88	to RVN Inspections, LLC for permits, residential plan reviews, and commercial plan reviews
			\$ 1,700.00	to Thomas Story for permits, residential plan reviews, and commercial plan reviews
General Fund				
101- Board of Commissioners			\$ 2,040.20	to Cohl, Stoker & Toskey, P.C. for legal services.
223 - County Auditing			\$ 43,680.00	to Gabridge & Company, PLC for 2023 financial statement audit report.
228 - Data Processing			\$ 7,500.00	to Merit Network for yearly internet service

262 - Elections	\$ 1,018.45	to Spectrum Printers for election supplies
265 - Courthouse & Grounds	\$ 1,541.94	to Republic Services for trash removal
	\$ 2,652.79	to City of Hart for utilities
294 - Probate Court	\$ 1,125.00	to Barkow Law Company for county guardian fees
296 - Prosecuting Attorney	\$ 4,195.00	to PAAM for 2025 dues
301 - Sheriff	\$ 10,620.80	to Wex Bank for fuel purchases
	\$ 1,230.38	to AT&T Mobility FirstNet for telephone services
351 - Jail	\$ 1,287.27	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,728.14	to Gordon Food Service for inmate board and janitorial supplies
	\$ 3,750.47	to City of Hart for utilities
595 - Airport	\$ 10,227.17	to Avfuel Corporation for fuel
	\$ 2,274.36	to Optical Scientific for work performed by OSI field engineer
648 - Medical Examiner	\$ 7,761.00	to Mid -Michigan Medical Examiner Group for 1st qtr 2024 medical examiner fee

710 - MSU Extension	\$ 36,598.75	To MSUE Business Office for 3rd qtr 2024 MOA Work Plan payment
~ Total		
		\$ 168,181.04

Administrator’s Report *(as provided by Ms. Byard):*

COMMUNITY MENTAL HEALTH OPIOID DISCUSSION

A meeting was held with Lisa Williams with Community Mental Health regarding discussions pertaining to the use of opioid funds. Information was shared regarding possible outcomes and Chairman Walker will be provide this information during the Board of Commissioners meeting.

AUDIT

The audit has been finalized and submitted to the State. The submission to the Municipal Securities Rulemaking Board has also been completed. Bound copies are being sent by the auditors for Commissioners. Copies will also be emailed.

FY2025 BUDGET SCHEDULE

The budget schedule for the FY2025 budget has been distributed to the Department Heads and Elected Officials along with notification that the rollover is complete, and departments can begin entering their budget(s) for the new year.

LEGISLATIVE UPDATE

The FY 2025 State Budget includes an 11.5 percent increase to the revenue sharing totaling \$291 million. It doesn’t equate to an 11.5 percent increase for every county but rather the payments would be calculated based on an inverse relationship to the taxable value of each county compared to the rest of the state. Treasury is preparing that information. Once that is complete, MAC will forward on to the counties but overall, a win for all of us as there will be an increase that continues each year. There was an increase for prosecutors included in that budget as well for staff retention crisis but that is only going to the 15 counties with the highest rate of violent crime per 1,000 residents. There is \$74.5 million in the transportation budget for 30 critical infrastructure projects. There was a huge increase to tipping fees proposed by the Governor, however, it was not adopted in the budget.

FOLLOW UP

During the FY2024 budget process, there was discussion to do a six-month review of the Ambulance fund contract activity. There is \$110,000 budgeted for that line item and there has been \$41,800 spent as of June 30, 2024. If a list of the payouts is desired, one will be provided.

Additional Administrator’s Report Items

Ms. Byard said she will be asking for a change to the process of obtaining W-9’s. She stated that collection of the W-9 will take place prior to any payment.

Department Head Reports

Mr. Walker talked with Dr. Williams and Josh Snyder, West Michigan Community Mental Health (WCMCH), Dr. Williams indicated that there needs to be an assessment. Michigan Association of Counties (MAC) & Michigan Department of Health and Human Services (MDHHS) do provide the assessment and will ask them for assistance. Sheriff Mast attended this meeting as well and felt that he would like to see this implemented. We should move forward with MAC to get this implemented.

Mr. Garry McKeen, Oceana County Parks & Recreation Commission, to provide an update of the projects in the various parks in the county. He stated the Forest Camp at Doolittle Park has ended for the season. He also reported that the Marshville Dam project is doing very well and is 98% complete. he also reported that in September, the board walk at Marshville Dam will be installed. Mr. McKeen noted that Crystal Valley Park is being used often. Finally, he reported that Cedar Point Park has received final approval for the project and is completed. However, there may be a need to start thinking about additional parking at Cedar Point.

Public Comment

Mr. McKeen, Benona Township resident, mentioned that Ms. Suzie Knoll, Oceana Conservation District, has accepted a new position with Conservation Resource Alliance and there will be an open house celebration for her on August 8, from 5-7pm at the Oceana Conservation District office. The interview process is in place and down to three candidates for her replacement. He also noted that the Legislature has approved the revenue for the district through the state (MEAEP) program.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:26 p.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

Courts and Public Safety Committee

The Courts and Public Safety Committee Meeting was called to order by Chairperson Beggs, on Thursday, July 11, 2024 at 10:00 a.m. in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Hardy, Mr. Walker, and Mr. Beggs.

Also Present: Dr. Karen Moore, Indigent Defense Consultants, P.C.; Ms. Byard, Oceana County Administrator; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Morse and seconded by Mr. Walker to approve the minutes of the June 13, 2024, Courts and Public Safety Committee Meeting.

Voice vote. Motion carried.

Chairperson Beggs asked if there were any changes to the agenda. No changes were mentioned.

Moved by Mr. Hardy and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Dr. Karen Moore, Indigent Defense Consultants, P.C., provided an indigent defense update. She reported that the FY 2025 grant has been submitted and was approved.

Department Head Report

There were no department head reports at this time.

Public Comment

There were no public comments at this time.

Chairperson Beggs asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:12 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk