

**Board Conference Room  
May 23, 2024  
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, May 23, 2024, at 12:41 p.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and seconded by Mr. Hardy to approve the minutes from the May 9, 2024 Regular Board Meeting as amended.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda. No additions were mentioned. There was no action taken on Motion #2024-59-Preventative Maintenance Contract.

Moved by Mr. Hardy and supported by Mr. Beggs to approve the agenda as amended.

Voice vote. Motion carried.

**Public Comment**

There were no public comments at this time.

**Agenda Items**

**MOTION #2024-59 – PREVENTATIVE MAINTENANCE CONTRACT \*\* NO ACTION TAKEN\*\***

Moved by Mr. Erickson and supported by \_\_\_\_\_, to enter into a three-year preventative maintenance contract with \_\_\_\_\_, to maintain the air conditioning, heating ventilation and refrigeration for all county buildings in the amount of \$ \_\_\_\_\_.

Roll call vote: Mr. Erickson – \_1\_; Mr. Hardy – \_\_\_; Mr. Beggs – \_\_\_; Mr. Morse – \_\_\_; and Mr. Walker – \_5\_.

Motion carried.

**MOTION #2024-60 – UNLIMITED POWER SUPPLY (UPS) REPAIR**

Moved by Mr. Beggs and supported by Mr. Erickson, approving the repair to the uninterruptible power supply (UPS) at the Sheriff's Department in the amount not to exceed \$32,000 to be awarded to Korthase & Sons, and to allow the Administrator to make the necessary adjustment.

Roll call vote: Mr. Beggs – yes; Mr. Erickson– yes; Mr. Morse – yes; Mr. Hardy – yes; and Mr. Walker – yes

Motion carried.

**MOTION #2024-61 – RESOLUTION MENTAL HEALTH AWARENESS MONTH**

Moved by Mr. Hardy and supported by Mr. Erickson, to adopt Resolution #24-11 recognizing May as Mental Health Awareness Month.

Roll call vote: Mr. Hardy – yes; Mr. Erickson –yes; Mr. Morse – no; Mr. Beggs – no; and Mr. Walker – yes.

Motion carried.

**MOTION #2024-62- EMPLOYEE PICNIC**

Moved by Mr. Morse and supported by Mr. Beggs, to give the option to have Ms. Byard check with the department heads to make July 5, 2024 a one-time only paid day off for non-union employees only in an effort to show the board’s appreciation. This would be in replacement of the employee appreciation picnic.

Roll call vote: Mr. Morse – yes; Mr. Beggs – yes; Mr. Erickson –yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

**MOTION #2024-63 – PAYMENT OF CLAIMS**

Moved by Mr. Hardy and supported by Mr. Morse, to adopt Motion #2024-63, approving the payment of accounts payable and release of funds for May 23, 2024.

<b>AMBULANCE</b>	<b>\$1,155.75</b>
<b>GIS</b>	<b>-0-</b>
<b>FOC</b>	<b>-0-</b>
<b>PENTWATER-HART TRAIL</b>	<b>-0-</b>
<b>SHELBY TWP COMM PARK</b>	<b>40,826.10</b>
<b>BROWNFIELD</b>	<b>-0-</b>
<b>AUTOMATION R.O.D.</b>	<b>-0-</b>
<b>INDIGENT DEFENSE</b>	<b>45,063.59</b>
<b>LCOT</b>	<b>-0-</b>
<b>K9 UNIT</b>	<b>100.00</b>
<b>CJT</b>	<b>-0-</b>
<b>CDBG</b>	<b>-0-</b>
<b>ARPA</b>	<b>-0-</b>
<b>VETERANS AFFAIRS</b>	<b>18,134.62</b>
<b>TECH &amp; INNOVATION</b>	<b>4,168.77</b>
<b>CAPITAL PROG/EQUIP REP</b>	<b>774.13</b>
<b>PUBLIC IMPROVEMENT</b>	<b>-0-</b>
<b>FORECLOSURE</b>	<b>-0-</b>
<b>BUILDING DEPARTMENT</b>	<b>17,185.04</b>
<b>GENERAL FUND</b>	<b>524,493.75</b>
<b>GRAND TOTAL</b>	<b>\$651,901.73</b>

Roll call vote: Mr. Hardy – yes; Mr. Morse– yes; Mr. Erickson– yes; Mr. Beggs –yes; and Mr. Walker – yes.

Motion carried.

**Commissioner’s Reports**

Mr. Morse stated it was good to see all the construction projects. Mr. Erickson, Ms. Byard and I met with Judge Middlebrooks and Ms. Facundo, we are going wait until next budget season to decide on the changes discussed. He stated that he was fully supportive of the sobriety court and court recorder. He regrets he missed the historical tour in Hart last Saturday, but sounds like it was a nice event.

Mr. Erickson attended the Newfield and Crystal Township Board meetings. He reported that both townships are doing well and have had their dump days. He also noted that “Fair” season has begun and is going well, the Oceana County Historical Society will have the Red Barn dedication in Mears and the Medical Care Facility men’s group will meet tomorrow.

Mr. Hardy stated that he attended the 911 meeting last week with the topic of the Electric Forest being brought up. Double JJ has provided a setup location which will be in the basement. A “sub-dispatch” center will be able to handle calls within the event only.

Mr. Walker stated Ms. Byard showed the preliminary drawings for the Health Department Buildings Inspector office. A copy has been given to Kevin Hughes and Brian Schlaack. The building inspector’s office is on board. He also mentioned that regarding the Transfer Station scales project, McCormick stated that the project should be between \$100,000 – \$110,000, and would be at the most a two-year payback. He felt that Mr. Morse and he should meet with Ferry Township because they own the property. He reported that American Classic is on board with the design and suggested that this should be released for bids for the scale and design build installation. He also noted that on Tuesday he had a meeting with Dr. Williams and Josh Snyder from WMCMH regarding the opiate money. He mentioned that here has been nothing done in Lake or Mason counties with the opiate money. He also reported that WMCMH will develop the programs.

Ms. Byard stated some counties are contracting with DHD#10 for uses of the opiate funds.

There will be a building tour on June 13 to Animal Control, Airport and the County Services Building on Griswold Street.

**Public Comment**

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 1:15 p.m.

\_\_\_\_\_  
Amy L. Anderson, Oceana County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. Walker, Chairperson

## Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, May 23, 2024, at 10:47 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Mr. Kevin Hughes, MA Health Officer, District Health Department #10, Ms. Byard, Oceana County Administrator; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Morse and supported by Mr. Beggs to approve the minutes of the May 9, 2024 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Erickson and seconded by Mr. Beggs to approve the agenda as presented.

Voice vote. Motion carried.

### **Public Comment**

There were no public comments at this time.

### **Agenda Items**

Mr. Kevin Hughes, MA Health Officer, District Health Department #10,(DHD) gave the annual health department report. He stated the 2023 clinical services and revenue was down. Currently, the clinical side of things have turned around and are moving forward. The regulatory side has seen no change. He reported that in Michigan there are two forms of accreditation, the state accreditation Michigan Department of Health and Human Services (MDHHS) (3 year) which is mandatory and equates to contract maintenance, the other is the PHAB (Public Health Accreditation Board National Accreditation (5 year) is voluntary. This allows the District Health Department to compare to other District Health Departments and see how we rank with others. The DHD #10 is in the process to find three additional food inspectors. The department continues to monitor the avian influenza and measles. Concerning the state-wide sanitary code, there is expected to be a fourth version bill dropped in July. He stated that the DHD #10 is not supportive of this. He shared that last August a Narcan vending machine was placed outside of the DHD building of which 248 boxes were used. He also stated that this information was for the time period of August 2023 through February 2024. There will be a free community presentation on June 4 about bed bugs, ticks and mosquitoes.

Ms. Byard brought forth the resolution recognizing May as Mental Health Awareness Month. Mr. Beggs voted no because CMH doesn't align with his world views. Mr. Morse agreed with Mr. Beggs.

Ms. Byard requested a discussion regarding the employee picnic. Mr. Walker provided the option of closing Friday, 7/5/2024 as a one-time only paid day for employee appreciation vs the picnic.

Ms. Byard also did not read the claims for payment, but the following was provided:

#### REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
<b>Special Revenue Funds</b>				

210 - Ambulance	\$ 1,127.77	to Republic Services for trash removal
		To Hart area fire department for 1st qtr MFR costs
		To Hesperia area fire department for 1st qtr MFR costs
		To Pentwater area fire department for 1st qtr MFR costs
239 - Shelby Twp Community Park	\$ 40,826.10	to Spalding DeDecker for project services
260 - Indigent Defense		to Hayes Law Office, PLC for court appointed attorney fees.
		to Indigent Defense Consultants for managed assigned counsel services.
293 - Veterans	\$ 11,200.00	To Herin Construction for indigent veteran/dependent expense
298 - Technology & Innovation	\$ 1,535.77	to Huntington National Bank for equipment and software
549 - Building Department	\$ 5,660.15	to Randolph D Miller, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 3,770.30	to RVN Inspections, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 1,000.00	to Shoreline Inspection Service LLC for permits, residential plan reviews, and commercial plan reviews.
	\$ 1,134.74	to Sonnie Smith for permits, residential plan reviews, and commercial plan reviews
		to Thomas Story for permits, residential plan reviews, and commercial plan reviews

**General Fund**

101 - BOC	\$ 6,750.20	to H Security & Investigation for courthouse security services
229 - Technology Department	\$ 1,115.66	to Huntington National Bank for employee training and conference
265 - Courthouse & Grounds		to City of Hart for utilities
301 - Sheriff	\$ 21,644.99	to Enterprise for fleet vehicle management.
		to Wex Bank for fuel purchases
		to Wex Bank for fuel purchases
		to NYE uniforms
		to Undersea Systems international for equipment
331 - Marine Law		to Charlie's Marina for fuel purchases
351 - Jail	\$ 15,536.15	to Advanced Correctional Healthcare for inmate medical
	\$ 1,456.39	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,467.94	to Gordon Food Service for inmate board and janitorial supplies

528 - Transfer Station		to BS&A for software maintenance contract.
649 - Mental Health	\$ 9,349.98	to West Michigan CMH for Local May 2024 Match
~ Total		\$ 123,576.14

**Administrator’s Report** *(as provided by Ms. Byard):*

**MAC HEALTH AND HUMAN SERVICES (ZOOM)**

Trial Court Funding has been extended until December 31, 2026, which will allow the State Court Administrators Office to collect data to determine how to proceed in the future. It is on the Governor’s desk to sign. The Trial Court recommendations should be released May 1, 2026. Senator Jeff Irwin introduced a bipartisan package, SB 861-864, that will establish Productivity Credits. Productivity Credits are designed to make Michigan safer and to invest our tax dollars more effectively in proven strategies that reduce crime, address the needs of current victims, and reduce the number of victims in the future. They claim that the Productivity Credits would incentivize prisoners to rehabilitate and allow them to lead meaningful lives after time is served. MAC and the County Prosecutors are against this package. HB 4523 and 24 has been introduced regarding a Mental Health Court. The Committee discussed the issues with Mental Health pertaining to those being arrested and the jails having to make a determination about calling in Mental Health for a review.

**OCEANA COUNTY ECONOMIC ALLIANCE (ZOOM)**

The Oceana County Economic Alliance met with an update from Mr. Curtis Burdette regarding ongoing projects. The committee also discussed fund raising and updating their process. The updates will be discussed at the next meeting.

**BROADBAND TASKFORCE MEETING (ZOOM)**

A meeting of the Broadband Taskforce was held to discuss where we are with broadband throughout the county and where we need to go. Todd Kruse, Frontier Communications was on the meeting and reviewed their locations throughout the county and plans for the future.

**FOLLOW UP**

At a previous meeting Chairman Walker asked Commissioners to provide some dates for the tour at Animal Control, Airport, and the Griswold Building. I have not received any dates and would like to get this scheduled if possible.

The surplus divisions for MERS have been created and the payment is being submitted.

The documents that were distributed at the previous meeting by Mr. Walker pertaining to the Transfer Station have been distributed to American Classic.

**Additional Administrator’s Report Items**

The drain commission has moved down with equalization department.

**Department Head Reports**

There were no comments at this time.

**Administrator’s Annual Performance Review**

Moved by Mr. Walker and seconded by Mr. Beggs to enter in to closed session for the discussion regarding the Administrator’s annual performance review.

Roll call vote: Mr. Walker –yes; Mr. Beggs –yes; Mr. Morse – yes; Mr. Erickson – yes;  
and Mr. Hardy – yes.

Motion carried.

The Finance and Administration Committee meeting recessed at 11:17 a.m.

The Finance and Administration Committee meeting reconvened at 12:40 p.m.

**Public Comment**

There were no public comments at this time.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:41 p.m.

Respectfully submitted,

Amy L. Anderson  
Oceana County Clerk

## **Properties, Environment, and Economic Development Committee**

The Properties, Environment, and Economic Development Committee Meeting was called to order by Chairperson Erickson, on Thursday, May 23, 2024 at 10:00 a.m. in the Board Conference Room.

Present: Mr. Morse, Mr. Beggs, Mr. Hardy, Mr. Walker, and Mr. Erickson.

Also Present: Undersheriff Ryan Schiller, Mr. Dale Danes, Oceana County Medical Care Facility Board member; Ms. Byard, Oceana County Administrator, and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and seconded by Mr. Walker to approve the minutes of the April 25, 2024 Properties, Environment, and Economic Development Committee as presented.

Voice vote. Motion carried.

Chairperson Erickson asked if there were any changes to the agenda. No additions were mentioned.

Moved by Mr. Morse and seconded by Mr. Hardy to approve the agenda as presented.

Voice vote. Motion carried.

### **Public Comment**

There were no public comments at this time.

### **Agenda Items**

Administrator Byard presented information on the three-year preventative maintenance for air conditioning, heating, ventilation and refrigerator systems. Two bids were received. Anderson Mechanical gave a bid of \$19,476 for the time period of 6/1/2024 to 5/3/2027. Boardwell Mechanical gave an annual bid of \$19,225. Mr. Walker requested clarification of the time period for each contract. Mr. Schlaack was contacted and will report this information back to the board at a later date.

Undersheriff Ryan Shiller presented information regarding the unlimited power supply (UPS) repair. He has received two bids one from Korthase & Sons for \$24,388 which includes labor, removal testing and installation. Shoreline Power gave a bid of \$12,000 for only labor and installation which does not include hardware.

### **Public Comment**

Mr. Dale Danes who is on the Medical Care Facility Board expressed concerns that the changes going on are not for the better. He felt that the facility is going down rapidly. He also has concerns that the new administrator is not for the better. He is concerned that the residents are not receiving good care. He felt there is no accountability from the administrator and the department heads regarding the hours they work. He concluded by asking for suggestions to solve issues and make changes.

Chairperson Erickson asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:40 a.m.

Respectfully submitted,

Amy L. Anderson  
Oceana County Clerk