

**Board Conference Room
January 25, 2024
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, January 25, 2024, at 11:30 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; Mr. Brendan Samuels, The Oceana Echo correspondent; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Hardy and seconded by Mr. Beggs to approve the minutes from the January 11, 2024 Regular Board Meeting as amended.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. 2024-13 Walker declared conflict as it directly affects a member of his family. Add Walkerville to the Law Enforcement Service Agreement.

Chairperson Walker asked if there were any additions to the agenda.

Moved by Mr. Beggs and supported by Mr. Morse to approve the agenda as amended.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

MOTION #2024-10 – DEPARTMENT OF VETERANS AFFAIRS COMMITTEE APPOINTMENT

Moved by Mr. Beggs and supported by Mr. Erickson, to appoint Mr. Benjamin Katt to the Oceana County Department of Veterans Affairs Committee to an unexpired term to expire on December 31, 2025.

Roll call vote: Mr. Beggs – Yes; Mr. Hardy – Yes; Mr. Erickson – Yes; Mr. Morse – Yes; and Mr. Walker – Yes.

Voice vote. Motion carried.

MOTION #2024-11 – POAM LETTER OF UNDERSTANDING

Moved by Mr. Hardy and supported by Mr. Beggs to adopt resolution 2024-02 the proposed wage scale increase **to aid in retaining and attracting employees to the Oceana County Sheriff's Office.**

Roll call vote: Mr. Hardy – Yes; Mr. Erickson – No; Mr. Morse – Yes; Mr. Beggs – Yes; and Mr. Walker – No.

Motion carried.

MOTION #2024-04 – CORRECTION TO MOTION #2024-04

Moved by Mr. Morse and supported by Mr. Erickson to amend #2024-04, for the meeting of January 11, 2024, to read "to expire on December 31, 2026", rather than December 31, 2027.

Roll call vote: Mr. Morse – Yes; Mr. Hardy – Yes; Mr. Erickson – Yes; Mr. Beggs – Yes; and Mr. Walker – Yes.

Voice vote. Motion carried.

MOTION #2024-12 - COURT ADMINISTRATORS WAGES

Moved by Mr. Erickson and supported by Mr. Hardy, to align the Court Administrator’s wages with the pay scale set by the adoption of the FY-2024 budget.

Roll call vote: Mr. Erickson – Yes; Mr. Beggs – Yes; Mr. Morse – Yes; Mr. Hardy – Yes; and Mr. Walker – Yes.

Motion carried.

Mr. Beggs pointed out that there was nothing personal, just budget decision

MOTION #2024-13 - GRANT TOWNSHIP/WALKERVILLE LAW ENFORCEMENT SERVICE AGREEMENT

Moved by Mr. Beggs and supported by Mr. Morse, to approve the Grant Township and Village of Walkerville Law Enforcement Service Agreement with Oceana County to expire on December 31, 2024, to be retroactive to January 1, 2024, and allow the Chair to sign.

Roll call vote: Mr. Beggs – Yes; Mr. Erickson – Yes; Mr. Morse – Yes; Mr. Hardy – Yes; and Mr. Walker – Abstain.

Motion carried

MOTION #2024-14 – COUNCIL ON AGING CONTRACT CLAUSE ACKNOWLEDGEMENT

Moved by Mr. Hardy and supported by Mr. Beggs, to adopt the Council on Aging FY 2025 Contract Clause Acknowledgment and allow the Chair to sign.

Roll call vote: Mr. Hardy – Yes; Mr. Erickson – Yes; Mr. Morse – Yes; Mr. Beggs – Yes; and Mr. Walker – Yes.

Motion carried

MOTION #2024-15 – MATERIALS MANAGEMENT PARTICIPATION APPROVAL

Moved by Mr. Morse and supported by Mr. Hardy, to adopt Resolution #24-03, for approval to participate in a regional materials management process.

Roll call vote: Mr. Morse – Yes; Mr. Erickson – Yes; Mr. Hardy – Yes; Mr. Beggs – Yes; and Mr. Walker – Yes.

Motion carried.

MOTION #2024-16 – APPROVAL OF TWO SEVEN OH REIMBURSEMENT GRANT AGREEMENT

Moved by Mr. Erickson and supported by Mr. Morse, to approve the Two Seven Oh Reimbursement Grant Agreement in the amount of \$7,786.85 for the purpose of rolling cat cages for increased capacity at the Oceana County Animal Shelter.

Roll call vote: Mr. Erickson – Yes; Mr. Morse – Yes; Mr. Hardy – Yes; Mr. Beggs – Yes; and Mr. Walker – Yes.

Motion carried.

MOTION #2024-17 – APPROVAL OF TWO SEVEN OH REIMBURSEMENT GRANT AGREEMENT (2)

Moved by Mr. Beggs and supported by Mr. Hardy, to approve the Two Seven Oh Reimbursement Grant Agreement in the amount of \$8,000 for the purpose of spay/neuter for the animals prior to adoption from the Oceana County Animal Control.

Roll call vote: Mr. Beggs – Yes; Mr. Morse – Yes; Mr. Hardy – Yes; Mr. Erickson – Yes; and Mr. Walker – Yes.

Motion carried.

MOTION #2024- 18 – PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Erickson, to adopt Motion #2024-18, approving the payment of accounts payable and release of funds for January 25, 2024.

AMBULANCE	\$1,913.73
GIS	-0-
FOC	2,194.06
PENTWATER-HART TRAIL	-0-
SHELBY TWP COMM PARK	116,464.09
BROWNFIELD	-0-
AUTOMATION R.O.D.	5,779.80
INDIGENT DEFENSE	33,144.19
LCOT	-0-
K9 UNIT	157.99
CJT	-0-
CDBG	-0-
ARPA	15,341.51
VETERANS AFFAIRS	9,418.20
TECH & INNOVATION	5,397.26
CAPITAL PROG/EQUIP REP	439.98
PUBLIC IMPROVEMENT	-0-
FORECLOSURE	-0-
BUILDING DEPARTMENT	16,341.61
GENERAL FUND	738,221.50

GRAND TOTAL \$944,813.92

Roll call vote: Mr. Hardy – Yes; Mr. Erickson – Yes; Mr. Morse – Yes; Mr. Beggs – Yes; and Mr. Walker – Yes.

Motion carried.

Department Heads

Sheriff Mast indicated there are 47 inmates in the jail at this time. He reported that there have been numerous slide offs and break-ins that are being worked on. There are two individuals that are currently enrolled in the academy are doing very well.

Commissioner's Reports

Mr. Morse stated there is an article on MLive indicating the Shelby Village Administrator may be going to Spring Lake, but it is not final. He inquired about the tax revenues in the budget report that was provided in the Commissioners' packet and noted that it appears the tax revenues are down. Ms. Byard indicated revenues are still coming in.

Mr. Beggs stated the Road Commissions bonding issue is underway. They have secured a competitive rate from Shelby State Bank. He noted that he approved that this money is local and it is staying local.

Mr. Hardy stated there is a possibility of a millage for Mason Oceana 911, but is just in the preliminary stages of discussion.

Public Comment

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:50a.m.

Amy L. Anderson, Oceana County Clerk

Date

Mr. Walker, Chairperson

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, January 25, 2024, at 10:09 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Ms. Byard, Oceana County Administrator; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; Ms. Anderson, Oceana County Clerk; Ms. Tracy Blamer, Veterans Affairs Committee Chairperson; Undersheriff Schiller.

Moved by Mr. Morse and supported by Mr. Beggs to approve the minutes of the January 11, 2024 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Erickson and seconded by Mr. Morse to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Ms. Tracy Blamer, Veterans Affairs Committee Chairperson gave the Veterans Affairs Annual Report. She reported that a grant was received for the purchase a van to assist with transportation.

Ms. Tracy Blamer, Veterans Affairs Committee Chairperson brought forth consideration to appoint Mr. Benjamin Kaat to the Oceana County Department of Veterans Affairs Committee to fill the unexpired term of 12/31/2025.

Administrator Byard brought forth the Union wage discussion/letter of understanding. During the discussion, Mr. Tim Lewis, POAM representative, was present to answer any questions that the Board had.

Administrator Byard brought forth a correction to the motion made for the appointment of Mr. Bryan Broderick to the Planning Commission to expire on 12/31/2026 not 12/31/2027.

Commissioner Morse brought forth consideration to adjust the Court Administrator's wages.

Undersheriff Schiller brought forth Law Enforcement Grant Services Contract information.

Administrator Byard brought forth council on aging contract clause acknowledgement.

Administrator Byard brought forth a materials management resolution.

Administrator Byard brought forth Two Seven Oh reimbursement grant agreement for cat cages.

Administrator Byard brought forth Two Seven Oh reimbursement grant agreement for spay/neuter.

Ms. Byard also did not read the claims for payment, but the following was provided:

Administrator's Report (as provided by Ms. Byard):

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210- Ambulance			\$ 2,420.00	To Ferry Twp Fire Dept for 4th qtr MFR costs
			\$ 8,470.00	To Grant Township for 4th qtr MFR costs
			\$ 4,422.10	to MMRMA for quarter liability insurance.
			\$ 11,330.00	To Pentwater Township for 3rd qtr MRF costs.
			\$ 5,720.00	Shelby- Benona Fire Department for 4th qtr MFR costs.
			\$ 4,510.00	to Walkerville fire department for 4th qtr MFR costs
215 - Friend of the Court			\$ 2,194.06	to Image Soft for professional services and icloud storage
239 - Shelby Twp Community Park			\$ 6,200.00	to Kennari Consulting for professional services. Fully reimbursed via private donations.
			\$ 110,264.09	to Landscape Architects & Planners for project services. Fully reimbursed via private donations.
256 - Automation Fund R.O.D.			\$ 5,779.80	to GovOS, Inc for software fees.
260 - Indigent Defense			\$ 1,296.00	to Annette K. Howe for court appointed attorney fees.

	\$ 5,592.00	to Good Law for court appointed attorney fees.
	\$ 4,839.00	to Hayes Law Office, PLC for court appointed attorney fees.
	\$ 3,549.00	to MKG Law Office, PLC for court appointed attorney fees.
	\$ 11,565.00	to Springstead Law Offices for court appointed attorney fees.
286 - ARPA	\$ 15,304.52	To Hart Area Fire Department for remaining payment for ARPA Hart Fire project.
298 - Technology and Innovation	\$ 2,041.20	to KnowBe4 for employee training.
	\$ 1,568.70	to SHI for Machinery and Equipment.
549 - Building Department Fund	\$ 3,750.95	to Randolph D Miller, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 2,926.55	to RVN Inspections, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 1,150.00	to Shoreline Inspection Service LLC for permits, residential plan reviews, and commercial plan reviews.
	\$ 1,050.00	to Thomas Story for permits, residential plan reviews, and commercial plan reviews.
General Fund		
101 - Board of Commissioners	\$ 5,681.26	to H Security & Investigation for Courthouse Security services
208 - Insurance	\$ 45,272.65	to MMRMA for quarter liability insurance.

245 - Remonumentation	\$ 1,597.48	to J Randolph Hepworth for monumentation surveyor contract for 2023.
	\$ 3,075.00	to Noah Penn, Points West Land Surveying for contracted surveyor services.
250 - Microfilming	\$ 1,066.51	to Underground Security Co
257 - Equalization	\$ 18,485.00	to V&V Assessing for equalization and assessing services.
265 - Courthouse & Grounds	\$ 2,364.18	to City of Hart for utilities
	\$ 1,378.63	to DTE Energy for utilities
	\$ 1,242.50	to Republic Services for trash removal
283 - Circuit Court	\$ 4,223.92	to Hayes Law Office for monthly appropriations.
	\$ 3,300.00	to Heacock Reporting for court contracted services.
	\$ 4,223.92	to Springstead Law Offices for monthly appropriations
301 - Sheriff	\$ 1,192.63	to AT&T mobility
	\$ 19,882.77	to Enterprise for fleet vehicle management.
	\$ 1,926.25	to Axon Enterprise for supplies
351 - Jail	\$ 1,755.12	to Correctional Recovery for medical billing services.
	\$ 2,877.61	to Gordon Food Service for inmate boarding
442 - Drain Commissioner	\$ 3,162.66	to Mike's Auto Body for vehicle repairs/maintenance

528 - Transfer Station	\$ 20,690.20	to American Classic Dumpster
595 - Airport	\$ 2,544.00	to Avsurance Corp for 2024 insurance & bonds
601 - Health Department	\$ 42,788.75	to DHD#10 for 2024 appropriation.
648 - Medical Examiner	\$ 3,467.06	WMU Homer Stryker for autopsies
649 - Mental Health	\$ 10,833.33	to West Michigan CMH for Local Match
701 - Planning	\$ 7,198.00	to West MI Shoreline for yearly membership & subscriptions
710 - MSU Extension	\$ 36,598.75	to MSUE Business Office for the 1st qtr assessment fee per agreement.
728 - Economic & Community Development	\$ 2,240.00	to Michigan State University for OCEA clerical support.
~ Total \$ 465,011.15		

Administrator's Report Items (as written by Ms. Byard)

MAC/MACAO MEETING

The Revenue Sharing bill passed the house and is now in the Senate House Committee and it looks promising that this will be brought up.

The Veterans Property Tax Exemption is on hold right now. They understand how important this is to the counties and recouping the costs associated with this but there is no extra funding. There is support, but they don't know how they would do this.

With regards to inmate medical, there are three bills in for reform, but they can't speak to this right now. Below is a link that they posted to review the presentation with regards to this.

Videos from the presentation on the Medicaid issue at policy summit in December can be seen on our youtube channel at <https://youtube.com/playlist?list=PLCI6rh1qS7thRb6240NDhoVM3xt5DAa44&si=h2lkNzSMz6qVCU2l>

They asked if anyone was going to the NACO Conference and there wasn't anyone, but MAC is attending.

The Administrator's Priorities for 2024 were discussed. MAC asked for priority items that we have reached out to our legislators for and Antrim County stated that they had reached out to see about combining their Probate and District Courts.

Ax Mi Tax is a ballot initiative that they talked about and the group fighting for it. I have attached the presentation for this initiative below.

<https://www.youtube.com/watch?v=dpMj6MxUK74&list=PLCI6rh1qS7tiw2emGGAOhDpdXlxdGRfuP&index=1>

<https://micounties.org/wp-content/uploads/Michigan-Counties-December-2023-Digital.pdf>

DEPARTMENT HEAD MEETING

The Department Head meeting was held on Wednesday, January 17, 2024. Information pertaining to the BS&A Cloud based financials and training was discussed. The Accounts Payable procedures were updated and provided. There were suggestions for some additional changes. Department Heads were reminded that annual reports are due. An update was provided by Undersheriff Schiller relating to security and Troy Maloney, Emergency Management provided an update as it relates to lighting in the building after hours. Commissioner Morse did an exercise with the group providing everyone a leadership quote. Everyone read the quote they selected, and we were asked afterward if they liked a quote that was read and why.

UNION MEETING

A meeting was held with the POAM Unit to discuss wages. Information will be provided during the Board of Commissioners meeting.

SECURITY MEETING

A Security meeting was held to discuss current security issues. There was also discussion pertaining to the County Campus Emergency Guide.

Department Head Reports

There were no department head reports at this time.

Public Comment

Lisa Nagel, Pentwater Resident, spoke in support of an increase to Sheriff Department employees

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:21 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk