

Oceana County Board of Commissioners

Tuesday, April 9, 2024

Today's meetings
begin at 10:00 a.m.

Committees and Board Meeting Packet



Board of Commissioners

Robert Walker, Chairperson

Tim Beggs, Vice Chair

Craig Hardy

Phil Morse

Paul Erickson

Prepared by:

Tracy Byard

Oceana County Administrator



Oceana County, Michigan

PUBLIC NOTICE

OCEANA COUNTY BOARD OF COMMISSIONERS

100 State Street, Hart, MI 49420 – (231) 873-4835

The Oceana County Board of Commissioners **will hold** the following committee meetings and its regular board meeting on **Tuesday, April 9, 2024** beginning at 10:00 a.m. and 11:30 a.m. respectively. The meetings will be held in the Oceana County Board of Commissioners Room located at 100 State Street, Hart, MI 49420.

- Courts and Public Safety Committee
- Personnel and Health and Human Services Committee
- Finance and Administration Committee
- Regular Board of Commissioners Meeting

Detailed meeting agendas are available online at:

<https://oceana.mi.us/government/board-of-commissioners/schedule-of-meetings/>

or, by contacting the County Administrator's Office at the address shown above, by

telephone (231) 873-4835, or by email countyadmin@oceana.mi.us

The Oceana County Board of Commissioners has **cancelled** the following meetings by order of the committee/board chairperson due to a lack of business:

All meetings are open to all members of the public. This notice is given pursuant to, and in accordance with, the provisions of the Open Meetings Act, Public Act 267 of 1976, as amended. Oceana County does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services.



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Courts and Public Safety Committee

There will be a committee meeting on **Tuesday, April 9, 2024, beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Tim Beggs

Committee Vice-Chair: Craig Hardy

Presenter	Description	Item #
Chair	Call to Order Roll Call Approval of Minutes from March 14, 2024 Pages 4 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Sheriff Mast	Consideration to approve a Letter of Understanding, Seasonal Part-Time Pay Pages 5	2024-43
	DEPARTMENT HEAD REPORT	
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

Courts and Public Safety Committee

The Courts and Public Safety Committee Meeting was called to order by Chairperson Beggs, on Thursday, March 14, 2024 at 10:01 a.m. in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Hardy, Mr. Walker, and Mr. Beggs.

Also Present: Mr. Garry McKeen, Oceana County Planning Commission; Mr. Troy Maloney, Oceana County Emergency Manager; Ms. Byard, Oceana County Administrator; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Morse and supported by Mr. Hardy to approve the minutes of the February 8, 2024, Courts and Public Safety Committee Meeting.

Voice vote. Motion carried.

Chairperson Beggs asked if there were any changes to the agenda. No changes were mentioned.

Moved by Mr. Walker and seconded by Mr. Morse to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Administrator Byard brought forth consideration to approve the Mason-Oceana 911 Board recommended surcharge at \$2.09.

Department Head Report

Mr. Garry McKeen, Oceana County Planning Commission, reported that the steps for the five-year plan have been completed and will be made available at the March 28, 2024 board meeting. He stated that after due diligence from the MSU Extension the Planning Commission has come up with a program to foster cooperation to the townships to offer advice and opportunity for education. He indicated that there will be a program with Mary Riley, AICP, MSU Extension Educator from MSU Extension on May 16, 2024 at the county services building. He also noted there will be another program scheduled in the fall. The program covers defensible planning and zoning decisions.

Mr. Troy Maloney, Oceana County Emergency Manager, reported the Hazardous Mitigation Plan has been approved with FEMA coming up on the March 28 board meeting agenda. Once completed he will be reaching out to the local municipalities to fill out the form for adoption.

Public Comment

There were no public comments at this time.

Chairperson Beggs asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:11 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

LETTER OF UNDERSTANDING BETWEEN
OCEANA COUNTY BOARD OF COMMISSIONERS AND
THE OCEANA COUNTY SHERIFF
and
POLICE OFFICERS ASSOCIATION OF MICHIGAN AND
OCEANA COUNTY SHERIFF DEPARTMENT DIVISION

WHEREAS, the Employer and Union are party to a collective bargaining agreement with a term running from March 31, 2021, through December 31, 2025; and

WHEREAS, the parties have agreed to amend the CBA, Article XXVII, 27.0 “Personal Leave Days.”

WHEREAS, the current CBA reads.

ARTICLE XXVII

Personal Leave Days

Section 27.0. All permanent full-time employees will be eligible for paid personal leave days per year according to the following schedule:

- 12 hour shift = 4 personal leave days
- 10 hours shift = 4 personal leave days
- 8 hour shift = 5 personal leave days

During a new employee’s first year of employment, paid personal leave days shall be prorated based on the quarter in which the employee begins employment (first day of work):

- 1st quarter – 4 or 5 days based on the applicable work shift stated above
- 2nd quarter – 3 or 4 days based on the applicable work shift stated above
- 3rd quarter – 2 or 3 days based on the applicable work shift stated above
- 4th quarter – 1 or 2 days based on the applicable work shift stated above

A seasonal part-time employee will be eligible to receive two (2) personal leave days per year, one sick day per month of service, medical coverage if required by law, and the hourly rate of pay will be the starting Road Deputy wage.

WHEREAS, the Parties have met and agreed to amend the CBA to define a seasonal part-time employee and how much they should be compensated.

NOW, HEREOF, IT IS HEREBY AGREED as follows:

ARTICLE XXVII

Personal Leave Days

Section 27.0. All permanent full-time employees will be eligible for paid personal leave days per year according to the following schedule:

- 12 hour shift = 4 personal leave days
- 10 hours shift = 4 personal leave days

- 8 hour shift = 5 personal leave days

During a new employee's first year of employment, paid personal leave days shall be prorated based on the quarter in which the employee begins employment (first day of work):

- 1st quarter – 4 or 5 days based on the applicable work shift stated above
- 2nd quarter – 3 or 4 days based on the applicable work shift stated above
- 3rd quarter – 2 or 3 days based on the applicable work shift stated above
- 4th quarter – 1 or 2 days based on the applicable work shift stated above

A seasonal part-time employee shall be defined as MCOLES certified and non-certified. A seasonal part-time employee will be eligible to receive two (2) personal leave days per year, one sick day per month of service, medical coverage if required by law. An MCOLES certified seasonal part-time employee shall be compensated at the starting Road Deputy wage. A non-certified part-time seasonal employee pay shall be set by the Sheriff and the agreed upon range of pay shall be at least \$18.00 per hour and not more than the starting wage for a Road Patrol Deputy.

FOR THE UNION

FOR THE COUNTY

FOR THE SHERIFF

Date: _____



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Personnel and Health and Human Services Committee

There will be a committee meeting on **Tuesday, April 9, 2024 beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Phil Morse

Committee Vice-Chair: Paul Erickson

Presenter	Description	Item #
Chair	Call to Order Roll Call Approval of Minutes from March 14, 2024 Pages 8 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
County Treasurer Mary Lou Phillips	Quarterly Report relating to the 40-hour workweek and request to extend Pages 9 - 16	2024-44
	DEPARTMENT HEAD REPORT	
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

Personnel and Health & Human Services Committee

The Personnel and Health & Human Services Committee Meeting was called to order by Chairperson Morse on Thursday, March 14, 2024 at 10:12 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Beggs, Mr. Hardy, Mr. Walker, and Mr. Morse.

Also Present: Ms. Byard, Oceana County Administrator, Mr. John Cavanagh, Oceana’s Herald-Journal correspondent; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and supported by Mr. Hardy to approve the minutes of the November 9, 2023 Personnel and Health & Human Services Committee Meeting as presented.

Voice vote. Motion carried.

Chairperson Morse asked if there were any additions to the agenda. None were presented.

Moved by Mr. Beggs and supported by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Ms. Byard requested consideration of an appointment to the Veterans Affairs Committee. There were two applications for the position, Mr. Dale Hansen and Mr. Samuel Stitt. The Veterans Affairs Committee has recommended Mr. Samuel Stitt.

Ms. Byard brought forth consideration of an appointment to the West Michigan Community Health Board. Ms. Kay Seng’s appointment has expired and she has requested reappointment to the position.

Public Comment

There was no public comment at this time.

Chairperson Morse asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:16 a.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk

Treasurer's Office Responsibilities –

5 major functions:

- 1) Cash management
- 2) Investments
- 3) Property Taxation: Current Tax Collection & Delinquent Tax Collection
- 4) Deed Certification & Tax Certifications
- 5) Sale of Dog Licenses

Cash Management and Investments -

Treasurer's office is the banker of the County. We are responsible for

- 1) Recording County Revenues – Delinquent taxes, Current Tax (County Operating, Stated Education Tax, Ambulance, 911, OCCOA, Veterans, MCF Operating), State & Federal Grants, charges for services, fines, recording fees for some examples.
- 2) Manage County bank accounts and assure funds are available to cover checks prepared by the Accounts Payable Clerk and approved by the County's Board of Commissioners
- 3) Invest funds that are not needed immediately for the County's cash flow needs according to the Michigan Investment Surplus Act or Public Act 20. ***Eight years ago, the only investment was one Certificate of Deposit in the amount of \$500,000. All other funds were in the checking account attempting to offset service charges. A change in banking was necessary. We are investing everything we can and not paying service charges. We are actually earning interest on the checking account funds. This is new to the County and is a time investment.***
- 4) Treasurer's office is balanced daily in regards to Delinquent tax payments, revenues receipted in for the day and dog licenses sold. Weekly transmittals from each department are processed, balanced and bank deposits are completed for each department.
- 5) Treasurer's office is responsible for reviewing the monthly bank reconciliements for Sheriff's Inmate Trust & Commissary accounts, Friend of the Court's account, Road Commission's accounts, Medical Care Facility accounts. We also balance monthly the County's Payroll, the General Pooled checking (can be very time consuming), and the Land Bank. Any investment accounts are also reconciled monthly.

Property Taxation: Current Tax Collection & Delinquent Tax Collection -

Treasurer's office collects delinquent property taxes according to Michigan's General Property Tax Act. We are also involved in current property tax collection beginning in June of each year and ending March 1. On March 1, the townships deliver their current tax databases to the County Treasurer and a Settlement process is performed.

We are more involved with the overall current tax collection season than we have ever been disclosed below.

Villages begin tax collection on July 1 and taxes are delinquent after September 14th of each year. At that time, the village stops collecting the tax and turns the taxes over to the County Treasurer to collect with the exception of one Village, Village of Pentwater. They collect until the end of February, and we purchase their delinquent taxes at that time. For those Villages that settle in September, we disburse the tax collections to them at the beginning of each month until they are considered delinquent on March 1. We add value to the Villages and the assessors by reviewing their databases prior to tax bills being mailed out. We are their second set of eyes in reviewing the millage and assuring that their database is setup correctly for the tax collection season. Prior to settlement, we review their databases to assure that all assessor adjustments throughout the tax collection season are processed. These processes assure a smooth Village Settlement. ***Reviewing databases is a new implementation and worth the time invested.***

The Townships and the City of Hart tax collection begins on July 1 for State Education Tax, County Operating and Qualified Forest and again on December 1 for all other taxing units. The County Treasurer's office reviews each tax database to assure the databases are prepared accurately prior to tax collection. We request their tax database backups for each disbursement to assure the disbursements are disbursed accurately and that all property tax classifications are disbursed as they should be. We review their database to assure all tax adjustments are processed. We balance their database to our county-wide database to assure that the taxes to collect are accurate. The taxes become delinquent as of March 1st. At the time of delinquency, their delinquent tax rolls are turned over to the County Treasurer's office during a process called Settlement. During settlement, the County Treasurer's office does a final verification that the amount of taxes that were to be collected for the County were in fact collected. We request a final disbursement to the County. We verify the amount of unpaid or delinquent taxes, payoff the taxing units, and assume the responsibility for collecting the remaining delinquent taxes. After settlement, the Treasurer's office is responsible to continue to process any changes to the tax rolls, such as any Township or Ciyy Board of Review changes involving taxable values, Michigan Tax Tribunals, Assessor Changes such as principal residence exemptions or uncapping for taxable values, and State Tax Commission. We, then, are responsible to collect those taxes or reimburse the tax to the taxpayer depending on the type of adjustment. ***Balancing to a County-wide Tax Database is new and requires time. This is necessary to assure that all adjustments are processed and the County agrees that the Taxes to Collect is accurate. This is a new implementation along with reviewing the tax databases for each prior to bills being mailed. Prior to implementation, errors were found at Settlement and it would be too late to correct. Our settlement time decreased from two to three months down to two weeks this past year.***

One of my goals upon entering the office was to not borrow money to pay off the taxing units on the delinquent taxes. By not borrowing, we saved the county attorney fees and interest. This was accomplished within my 2nd year.

If property owners do not pay their taxes within three years, they will lose their property during the foreclosure process at the end of March each year. ***We do our best to prevent foreclosure by calling taxpayers and allowing them to get an extension on their property taxes. We processed 46 payment agreements in 2024 for the 2021 taxes.*** The unpaid property taxes and fees incurred are the minimum bid at the tax foreclosure auction held in August or September of each year.

Between April 1 and July 1, a taxpayer can complete a claim to request the remaining proceeds after the auction. Each claim is presented in Circuit Court the following year after the auction. The claim process is new. Tax Cycle is attached and has changed with the new implementation of MCL 211.78t allowing claims to be made.

The Treasurer's Office also books taxes receivable for all County taxes to assure all taxes that are due to us are collected. ***This is new and implemented to account for all current taxes due to County Operating, Ambulance, 911, OCCOA, Veterans & MCF Operating. Taxes receivable is adjusted monthly as taxes are collected and transferred to Tax Revenue.***

Deed Certifications & Tax Certifications -

We certify deeds to assure property taxes are paid for the 5 years preceding the date of the deed. Equalization is assisting with verifying legal descriptions.

New law requires that the County Treasurer's office certify taxes for the past five years prior to a taxpayer applying for a split on their property. Some assessors also required the tax certification on combinations and lot line adjustments. The treasurer's office prefers to have it completed on all three as it has a direct correlation to collection of delinquent taxes. If not certified, there are issues as to who is responsible for delinquent taxes.

Sale of Dog Licenses -

We also oversee the sale of dog licenses. Dog licenses are enforced by the County's Animal Control Officer. We send out notices just prior to expiration of a one- or three-year license. We do not have the time or the staffing in place to follow up on unlicensed animals by calling to remind dog owners after the license renewal was mailed.

Procedures & Ticklers for all other functions of the office too numerous to name –

For the past two years, we have been updating procedures and our tickler reminders. This will aid the current employees and the new replacements down the road. These items could happen monthly, quarterly or annually. This is very time consuming but necessary to assure smooth transitions.

Other Projects and Goals this Year –

While we still have Betty Poort, my current Chief Deputy, we will be updating the local treasurer training manual and local treasurer calendar. Local treasurers may not be trained by the exiting local treasurer, and if they are not trained, it will affect Settlement and current tax collection.

We will also be creating a County Treasurer's calendar to assist future employees of the Treasurer's Office.

With the Settlement of Foreclosure Claims, we are required to separate the balances for each of the older foreclosure tax years in the Foreclosure Fund with the corresponding interest/dividends earned separated by year as well. The balances have been calculated but now we have to calculate the interest & dividends for each year in preparation of disbursements.

The new Chart of Accounts was implemented by Bob Sobie prior to his retirement. The Chart requires a review as we are finding changes that need to be made. This will take some time this year. We started a couple of years ago and have not had time to get back to the project.

Customer Service (Internal & External) –

We assist all departments with their accounting functions. We assist the courts with their disbursements to the State are accurate and assisted the Admin office to verify their accounting systems balance to our General Ledger to assure their disbursements are accurate. We assisted the Admin office in their transition in training the new hires (mainly payroll) and we continue to assist with proper journal entries that are required to be processed.

We have assisted the Drain office with the accounting of their special assessments

Any external customer that requires assistance, we walk them to the appropriate department and explain what they are looking for. No one wants to be sent from one department to another without assistance.

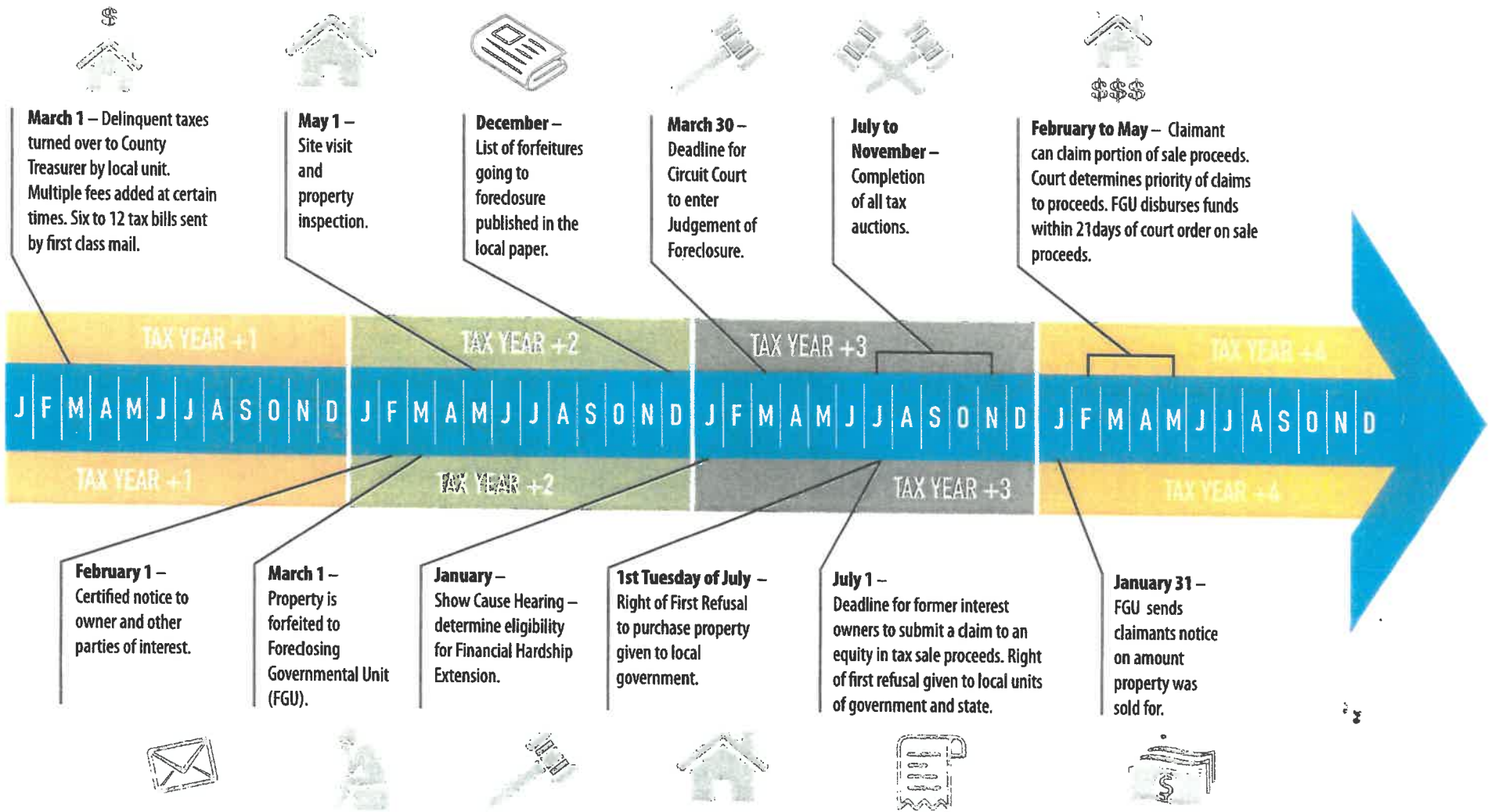
Other Duties of the Treasurer –

Oceana County Land Bank Authority Chairperson
Oceana County Brownfield Authority Board Member & Treasurer
Member of the Election Commission
Other Boards/Commissions do not require a time commitment

In Conclusion –

With all duties described above and training of two new employees, I respectfully request that we continue at 40 hours a week. I also request that the Board consider keeping the office at 40 hours a week going forward. With the new Statutes, blight elimination grant funding for the Land Bank, the Brownfield Authority, and the taxation functions implemented, it is impossible to complete with a 35-hour work week. As County Treasurer, my salary is based on a 35-hour work week. I consistently give 50 hours plus, and lately, 55 hours plus. I understand that my salary cannot be increased to keep the elected officials equal. My hope is that if the Treasurer's office employees continue to be paid for 40 hours, then my work week will be more reasonable as the new employees are trained and become more productive.

FORECLOSURE TIMELINE



March 1 – Delinquent taxes turned over to County Treasurer by local unit. Multiple fees added at certain times. Six to 12 tax bills sent by first class mail.

May 1 – Site visit and property inspection.

December – List of forfeitures going to foreclosure published in the local paper.

March 30 – Deadline for Circuit Court to enter Judgement of Foreclosure.

July to November – Completion of all tax auctions.

February to May – Claimant can claim portion of sale proceeds. Court determines priority of claims to proceeds. FGU disburses funds within 21 days of court order on sale proceeds.

February 1 – Certified notice to owner and other parties of interest.

March 1 – Property is forfeited to Foreclosing Governmental Unit (FGU).

January – Show Cause Hearing – determine eligibility for Financial Hardship Extension.

1st Tuesday of July – Right of First Refusal to purchase property given to local government.

July 1 – Deadline for former interest owners to submit a claim to an equity in tax sale proceeds. Right of first refusal given to local units of government and state.

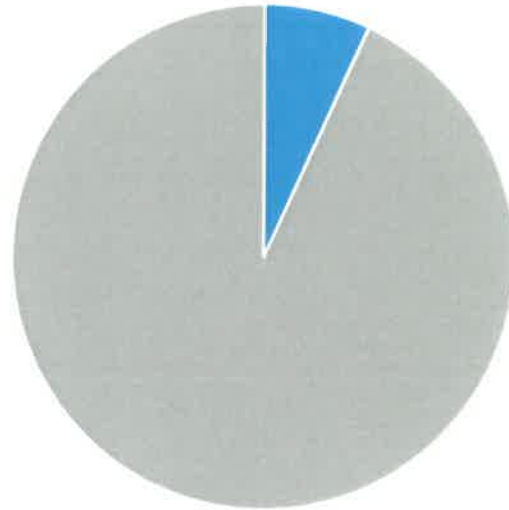
January 31 – FGU sends claimants notice on amount property was sold for.



CASH AND INVESTMENTS

Huntington	\$ 2,114,812.74	CASH
West Shore Bank	\$ 9,042.90	CASH
Michigan Class	\$ 28,958,923.74	INVESTMENT
Multibank Securities	\$ -	INVESTMENT
	\$ 31,082,779.38	

CASH AND INVESTMENTS



■ Huntington ■ West Shore Bank ■ Michigan Class ■ Multibank Securities

INTEREST, DIVIDENDS AND GAINS & LOSSES January-December 2023

	Year Ending <u>1/1/2023-12/31/2023</u>
Fifth Third	0.00
Huntington	13,840.08
Michigan Class	1,530,712.73
Shelby State Bank	
West Shore Bank	
MultiBank Securities	25,478.22
Grand Total	1,570,031.03

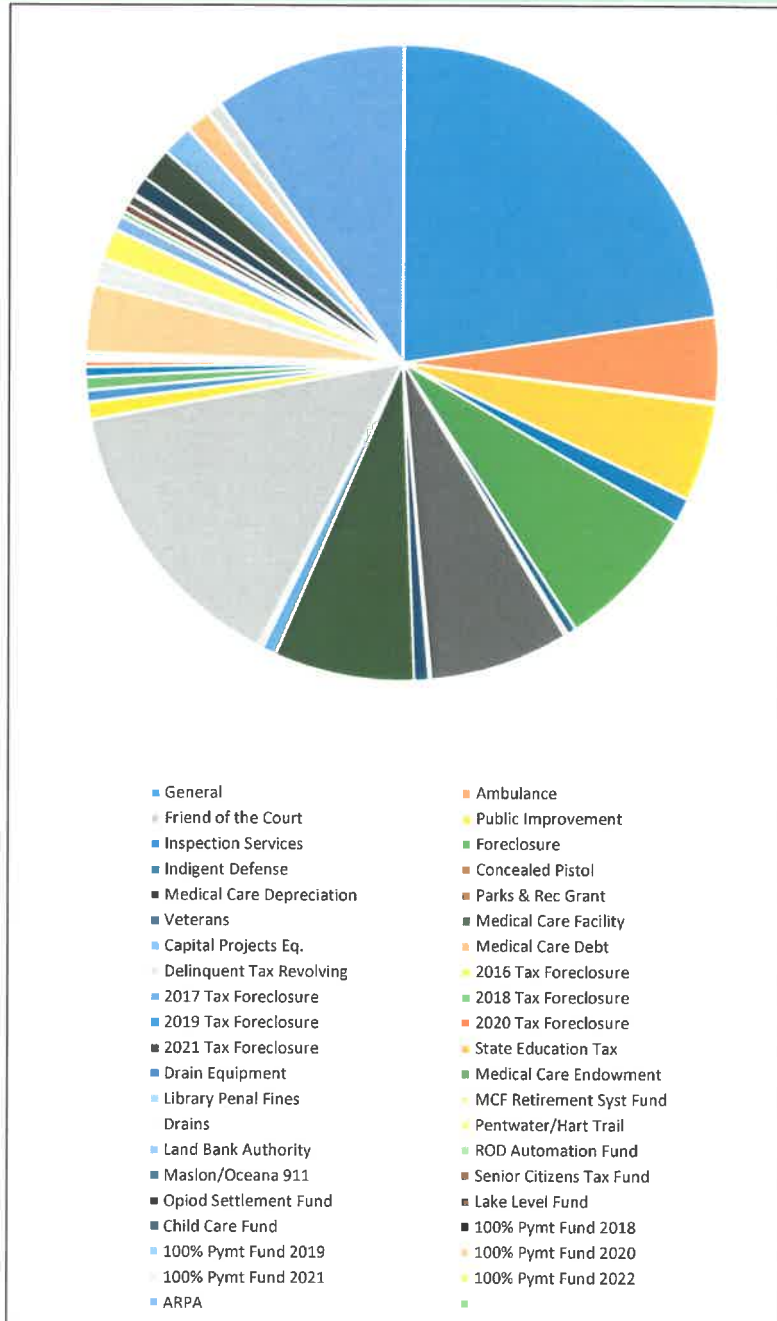
GENERAL FUND EARNINGS

	<u>YTD 2023</u>
General Fund Interest & Dividends Earned	283,409.93
ARPA Interest, Dividends, & Gains	
Transferred to General Fund	0.00
ARPA Interest Transferred to General Fund	<u>0.00</u>
General Fund Investment Earnings for 2023	283,409.93

OCEANA COUNTY TREASURER
4th Quarter Report 2023

INVESTMENTS BY FUND

General	6,548,730.73
Ambulance	1,247,029.92
Friend of the Court	37,415.11
Public Improvement	1,436,607.20
Inspection Services	370,973.70
Foreclosure	2,148,201.32
Indigent Defense	136,733.22
Concealed Pistol	48,213.92
Medical Care Depreciation	2,081,954.44
Parks & Rec Grant	26,735.83
Veterans	219,067.98
Medical Care Facility	2,068,598.35
Capital Projects Eq.	212,277.74
Medical Care Debt	60,168.03
Delinquent Tax Revolving	4,228,941.21
2016 Tax Foreclosure	251,788.81
2017 Tax Foreclosure	178,350.46
2018 Tax Foreclosure	193,855.88
2019 Tax Foreclosure	146,641.69
2020 Tax Foreclosure	85,228.98
2021 Tax Foreclosure	23,852.26
State Education Tax	34,900.00
Drain Equipment	8,804.52
Medical Care Endowment	341.73
Library Penal Fines	55,032.73
MCF Retirement Syst Fund	1,017,073.15
Drains	369,222.36
Pentwater/Hart Trail	461,300.11
Land Bank Authority	210,972.37
ROD Automation Fund	80,133.88
Masion/Oceana 911	29.06
Senior Citizens Tax Fund	121,301.76
Opiod Settlement Fund	149,338.03
Lake Level Fund	27,630.84
Child Care Fund	276,050.82
100% Pymt Fund 2018	490,923.41
100% Pymt Fund 2019	462,583.16
100% Pymt Fund 2020	374,672.93
100% Pymt Fund 2021	211,714.85
100% Pymt Fund 2022	66.69
ARPA	<u>2,855,484.56</u>
Total Invested	28,958,923.74





Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Finance and Administration Committee

There will be a committee meeting on **Tuesday, April 9, 2024, beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Craig Hardy

Committee Vice-Chair: Tim Beggs

Presenter	Description	Item #
Commissioner Hardy	Call to Order Roll Call Approval of Meeting Minutes from March 28, 2024 Pages 18 - 22 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Administrator Byard	Request for approval of Resolution #24-08 to maintain the operational budget for the Michigan Conservation Districts Pages 23 & 24	2024-45
Mr. Edward VanderVries	Consideration to approve the 2024 Equalization Report and approval to sign the L4024 and L4037 Pages 25 - 46	2024-46
Administrator Byard	Administrator's Review of Selected Claims for Payment Pages 47 & 48 Administrator's Report Pages 49 & 50	#2024-47
	Department Head Reports	
	Public Comment (<i>state name, current address, and agenda item or topic</i>)	
	Adjournment	

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, March 28, 2024, at 10:49 a.m., in the Board Conference Room.

Present: Mr. Hardy, Mr. Beggs, Mr. Morse, Mr. Erickson, and Mr. Walker.

Also Present: Mr. Stephen Carlson, WMSRDC; Mr. Troy Maloney, Emergency Mgt. Director; Sheriff Craig Mast; Lieutenant Mark Schneider; Ms. Byard, Oceana County Administrator; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; and Ms. Coon, Oceana County Chief Deputy Clerk.

Moved by Mr. Beggs and supported by Mr. Morse to approve the minutes of the March 14, 2024, Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any changes to the agenda. No changes were mentioned.

Moved by Mr. Walker and seconded by Mr. Erickson to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Ms. Byard brought forth the Medical Care Facility Millage Renewal Proposal which was reviewed by the county attorney and includes the requested changes from the previous board meeting.

Mr. Carlson, WMSRDC, and Mr. Maloney, Emergency Mgt. Director, asked for consideration of Resolution 24-07 to adopt the Hazard Mitigation Plan.

Mr. Walker reiterated that some of the maps of the Village of Rothbury in the Hazard Mitigation Plan do not include Double JJ Resort, as they should. He also noted the plan states that Double JJ Resort is in Grant Township, but does not indicate it is in the Village of Rothbury. The New Era and Rothbury police departments were also not listed as emergency responders in the plan.

Mr. Maloney indicated that cover letters requesting the jurisdictions consider adopting the Hazard Mitigation Plan and sample resolutions have been prepared to be sent out once the County Board approves the plan. He and Mr. Carlson will be available for any questions the jurisdictions have.

Mr. Carlson noted the plan was intentionally created as a multijurisdictional plan to allow local jurisdictions to adopt the plan and be eligible to apply for mitigation funding either before or after a disaster declaration.

Ms. Byard brought forth consideration to dispose of a county car and transfer to the Airport for the purpose of a courtesy car.

Ms. Byard also brought forth consideration for approval of Budget Adjustment for Elections/Interim Elderly/Shelby Twp. Comm. Park.

Sheriff Mast asked for consideration to apply for a Michigan Municipal Risk Management Authority (MMRMA) Rap Grant for the purchase of a Body Scanner. He explained the opportunity to acquire a

great piece of equipment that can ensure safety for both the inmates and the staff. There is a stable funding mechanism to pay for the equipment. The Rap Grant will be used, and the remaining cost will be covered by the Inmate Commissary balance.

Mr. Walker asked if there would be a maintenance agreement that would need to be funded for this equipment. He suggested that the Opioid Settlement funds be considered to pay for the maintenance agreement on the new equipment.

Ms. Byard did not read the claims for payment, but the following was provided:

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
260 - Indigent Defense			\$ 9,886.50	to MKG Law Office, PLLC for court appointed attorney fees
298 - Technology and Innovation			\$ 11,382.00	to VC3, Inc for technology
549 - Building Department Fund			\$ 8,358.35	to RVN Inspections, LLC for permits, residential plan reviews, and commercial plan reviews
			\$ 1,150.00	to Shoreline Inspection Service LLC for permits, residential plan reviews, and commercial plan reviews.
			\$ 1,915.60	to Randolph D Miller, LLC for permits, residential plan reviews, and commercial plan reviews
			\$ 1,150.00	to Thomas Story for permits, residential plan reviews, and commercial plan reviews
			\$ 1,359.42	to Sonnie Smith for permits, residential plan reviews, and commercial plan reviews
General Fund				
101 - Board of Commissioners			\$ 8,184.83	to H Security & Investigation for courthouse security services

257 - Equalization	\$ 18,150.00	to V&V Assessing for contractualized Equalization Director services
262 - Elections	\$ 9,135.00	to Election Source for Public Accuracy Testing
	\$ 7,199.86	to Spectrum Printers for February 2024 Presidential Primary Ballots
289 - Friend of the Court	\$ 3,155.00	to MGT of America Consulting, Inc for child support billing
301 - Sheriff	\$ 19,956.02	to Enterprise FM Trust for vehicle repairs, maintenance, and vehicle leases
	\$ 1,819.92	to Elan Financial Services for various expenditures
	\$ 1,625.49	to Engineered Protections Systems, Inc for security purposes
	\$ 7,017.86	to Mears Service Center for vehicle repairs and maintenance
331 - Marine	\$ 1,500.00	to the Village of Pentwater for 2024 Marine Slip
351 - Jail	\$ 1,643.33	to Gordon Food Service for inmate board and janitorial supplies
	\$ 1,255.26	to Gordon Food Service for inmate board and janitorial supplies
430 - Animal Control	\$ 1,486.73	to Affordable Auto Sales & Services for vehicle repairs and maintenance
	\$ 8,589.22	to MWI Animal Health for cat cages and dog tags
528 - Transfer Station	\$ 26,352.40	to American Classic Dumpster Services

648 - Medical Examiner	\$ 6,876.22	to WMU Homer Stryker M.D. for autopsies

Administrator’s Report *(as provided by Ms. Byard):*

TRANSFER STATION SCALE QUOTES

We recently received updated quotes for the scales for the Transfer Station. Copies of those quotes have been included. GR Metrology provided a quote for a 50’ X 11” totaling \$98,729.44. West Michigan Scales provided two quotes. The first was for a 70’ X 11’ totaling \$73,215 with an option of adding guard rails for \$6,510. The second quote was for a 50’ X 11’ totaling \$62,305 with an option of adding guard rails for \$4,650. Please let me know when you would like to discuss.

HEALTH DEPARTMENT QUIT CLAIM/LEASE AGREEMENT

The Quit Claim Deed and the release from the Lease Agreement relating to the Health Department have been processed with the County Register of Deeds after review from Commissioner Erickson. The Health Department building is now Oceana County property.

MATERIALS MANAGEMENT

The Materials Management group met on Friday, March 14th to discuss next steps relating to the Materials Management Plans for each of our counties as well as discussion relating to who the DPA would be after EGLE had determined that the DPA must be a governmental agency. We then met with Erin Kuhn of WMSRDC to relay several questions and ask if these items be placed in the agreement that would be signed by the counties. The following is the list of items that were discussed:

1. WMSRDC will take the lead in gathering information and reaching out to haulers, recyclers, etc.
2. WMSRDC will provide letters for counties to send to adjacent counties and document efforts to collaborate.
3. WMSRDC will provide an intergovernmental agreement for execution by the counties and a resolution template that approves the agreement and establishes each county’s NOI.
4. WMSRDC will be responsible for all public meeting and hearing postings and notices to local units of governments for the DPA and MMPC
5. WMSRDC will take the lead in ensuring that the local units are notified of the approval of the plan and their opportunity for approval.
6. WMSRDC as DPA recognizes their ongoing responsibilities to maintain and amend the plan as needed.

WMSRDC will be following up with an updated agreement. The agreement will be provided to each of the boards for approval once it is complete. We are still waiting for some finalization of items through EGLE, which is slowing the process.

REQUEST FOR LETTER OF OPPOSITION

The Michigan Association of Counties sent information stating that a group of senators introduced a Congressional Review Act resolution of disapproval relating to the Interim Final Rule pertaining to ARPA funds. Currently, the final rule states that ARPA funds must be obligated by December 31, 2024, with the expenditure deadline through December 31, 2026. The disapproval resolution if passed would limit the counties’ ability to use funds for payroll for compliance and reporting personnel and ability to (re)obligate funds in the case that a contract is unable to fulfill their obligation. It would require the

obligation of funds by December 31, 2024. Without the flexibility counties would have difficulty coming into compliance with the ARPA statute. MAC is asking that counties submit a letter of opposition to allow the Interim Final Rule to remain as is. (Please see attached)

OTHER ADMINISTRATIVE ITEMS

As stated previously, we are gathering information for the County Auditors to allow them to complete the County Audit. They are scheduled to be in house May 6 – 10.

Jessica and I have been working through changes to the Personnel Manual as presented by the County Attorney. We are hoping to have this completed soon to allow for review by the County Board.

Ms. Byard reported that the county newsletter has been created and was reviewed by Mr. Morse. She asked for input on how to distribute the newsletter. The cost to mail them would be approximately \$3,000.

Mr. Hardy suggested publishing a QR code for those that would like to read it. He also suggested putting some printed copies at some locations.

Mr. Byard asked the Board how she should proceed with the Transfer Station Scale Quotes provided in her administrator’s report.

Mr. Walker indicated that he would like to take the quotes to some of the local businesses that work with scales to see what their opinions are on the types of scales and the quote amounts.

Ms. Byard conveyed that Mr. Randy Neuman, Oceana County Electrical Inspector, will be retiring on August 31, 2024. The Inspection Department has started to gather applications.

Department Head Reports

There were no department head reports at this time.

Public Comment

There were no public comments at this time.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:26 a.m.

Respectfully submitted,

Melanie A. Coon
Oceana County Chief Deputy Clerk

OCEANA COUNTY RESOLUTION 24-08 IN OPPOSITION TO THE FY 2025 GOVERNOR'S RECOMMENDED BUDGET FOR THE REDUCTION OF OPERATIONAL FUNDING TO THE MICHIGAN CONSERVATION DISTRICTS AND THE ELIMINATION OF LOCAL ADMINISTRATION OF THE MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP)

WHEREAS, on February 7, 2024, Governor Whitmer released her Executive Budget Recommendation for fiscal year 2025 which included under the Michigan Department of Agriculture and Rural Development (MDARD) recommended budget a \$1,000,000.00 cut to Michigan Conservation District's operating budget.

WHEREAS, the fiscal year 2025 budget recommendation for MDARD also recommended the termination of local Conservation District Technicians who administer the Michigan Agriculture Environmental Assurance Program and replace them with 24 State employees.

WHEREAS, this recommendation undermines the local conservation delivery system led by local Conservation Districts covering all 83 Michigan counties using the voluntary, non-regulatory, educational approach used all across the country to address natural resources concerns at the local level.

WHEREAS, Michigan passed Public Act 297 of 1937 to establish Conservation District's as local units of State Government to work with landowners in every county to address natural resource concerns driven by a five member publicly elected Board of Directors. These Boards establish conservation priorities based on their local needs and voluntarily work with landowners to address critical natural resource concerns, the only organization that can do this on private land with the trust of the landowner.

WHEREAS, Michigan Conservation Districts have been critically underfunded for decades. This has left many Conservation Districts without staff to implement programs or provide assistance. Because of this, Michigan Conservation Districts experience high employee turnover which undermines the success of programs and the ability to administer assistance to the public.

WHEREAS, Michigan cannot effectively allocate federal funds from the Inflation Reduction Act and Title II of the Farm Bill due to the lack of funding provided by the State of Michigan. This leaves critical federal dollars on the table that is reallocated to other States that can deliver Farm Bill dollars more effectively.

NOW THEREFORE BE IT RESOLVED, that the County of Oceana requests that the FY 2025 budget maintain the operational budget for Michigan Conservation District's at \$3,000,000.00 and maintain the Michigan Agriculture Environmental Assurance Program (MAEAP) at its current capacity with local technicians employed by Conservation Districts.

BE IT FURTHER RESOLVED, that the county of Oceana implores the legislature to properly fund Michigan Conservation Districts and work with MDARD and the Michigan Association of

Conservation Districts (MACD) to find or develop a restricted funding source to provide Conservation District's with a yearly allocation of \$13,000,000.00.

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Governor Gretchen Whitmer, Senators Jon Bumstead and Joseph Fox, Representative Curtis VanderWall as well as the Michigan Department of Agriculture and Rural Development Director Tim Boring and Deputy Director Kathy Angerer and the Michigan Association of Counties.

Signed By: Robert Walker
Oceana County Board Chair

Signature: _____

Date: _____

Personal and Real Property - TOTALS

Oceana COUNTY

The instructions for completing this form are on the reverse side of page 3.

03/31/2024 11:54AM

Statement of acreage and valuation in the year 2024 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed	Total Real Property Valuations (Totals from pages 2 and 3)		Personal Property Valuations		Total Real Plus Personal Property	
	(Col. 1) Acres Hundredths	(Col. 2) Assessed Valuations	(Col. 3) Equalized Valuations	(Col. 4) Assessed Valuations	(Col. 5) Equalized Valuations	(Col. 6) Assessed Valuations	(Col. 7) Equalized Valuations
Benona Township	22,130.00	336,655,500	336,655,500	4,392,500	4,392,500	341,048,000	341,048,000
Claybanks Township	4,492.00	143,478,859	143,478,859	2,001,800	2,001,800	145,480,659	145,480,659
Colfax Township	3,681.00	59,619,000	59,619,000	4,877,100	4,877,100	64,496,100	64,496,100
Crystal Township	4,160.00	44,148,700	44,148,700	1,905,400	1,905,400	46,054,100	46,054,100
Elbridge Township	5,149.00	61,674,000	61,674,000	2,182,500	2,182,500	63,856,500	63,856,500
Ferry Township	3,611.00	62,115,000	62,115,000	1,661,500	1,661,500	63,776,500	63,776,500
Golden Township	3,435.00	415,124,200	415,124,200	5,940,100	5,940,100	421,064,300	421,064,300
Grant Township	3,105.00	141,959,600	141,959,600	9,126,573	9,126,573	151,086,173	151,086,173
Greenwood Township	3,643.00	65,935,800	65,935,800	1,839,800	1,839,800	67,775,600	67,775,600
Hart City	485.00	78,310,100	78,310,100	2,816,500	2,816,500	81,126,600	81,126,600
Hart Township	19,220.00	136,901,100	136,901,100	12,360,100	12,360,100	149,261,200	149,261,200
Leavitt Township	3,114.00	50,822,600	50,822,600	2,405,100	2,405,100	53,227,700	53,227,700
Newfield Township	3,285.00	129,719,700	129,719,700	3,591,200	3,591,200	133,310,900	133,310,900
Otto Township	2,020.00	46,186,700	46,186,700	3,779,600	3,779,600	49,966,300	49,966,300
Pentwater Township	146.00	468,756,600	468,756,600	4,105,600	4,105,600	472,862,200	472,862,200
Shelby Township	6,908.00	173,543,600	173,543,600	11,234,300	11,234,300	184,777,900	184,777,900
Weare Township	6,234.00	94,553,700	94,553,700	5,217,700	5,217,700	99,771,400	99,771,400
Totals for County	94,818.00	2,509,504,759	2,509,504,759	79,437,373	79,437,373	2,588,942,132	2,588,942,132

Equalized Valuations - REAL

Oceana **COUNTY**

The instructions for completing this form are on the reverse side of page 3.

Statement of acreage and valuation in the year 2024 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Real Property Equalized by County Board of Commissioners						
	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Benona Township	23,095,700	3,709,700	29,600	309,820,500			336,655,500
Claybanks Township	28,164,300	535,400	41,500	114,737,659			143,478,859
Colfax Township	12,055,100	462,900	8,338,200	38,762,800			59,619,000
Crystal Township	14,773,100	156,600	325,100	28,893,900			44,148,700
Elbridge Township	25,845,200	169,800	287,400	35,371,600			61,674,000
Ferry Township	9,407,900	856,900	604,600	51,245,600			62,115,000
Golden Township	12,830,600	28,623,100	51,700	373,618,800			415,124,200
Grant Township	11,709,700	13,033,400	3,292,700	113,923,800			141,959,600
Greenwood Township	8,719,700	1,080,700	675,800	55,459,600			65,935,800
Hart City		23,884,600	9,580,400	44,845,100			78,310,100
Hart Township	29,442,500	3,181,800	13,958,400	90,318,400			136,901,100
Leavitt Township	16,240,900	2,020,200	366,200	32,195,300			50,822,600
Newfield Township	9,117,200	6,464,700	480,800	113,657,000			129,719,700
Otto Township	4,447,400	93,800	38,000	41,607,500			46,186,700
Pentwater Township		17,515,600	284,000	450,957,000			468,756,600
Shelby Township	20,720,800	28,450,300	6,515,800	117,856,700			173,543,600
Weare Township	22,268,100	6,191,700	567,500	65,526,400			94,553,700
Totals for County	248,838,200	136,431,200	45,437,700	2,078,797,659	0	0	2,509,504,759

Assessed Valuations - REAL

Oceana **COUNTY**

The instructions for completing this form are on the reverse side of page 3.

Statement of acreage and valuation in the year 2024 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Real Property Assessed Valuations Approved by Boards of Review						
	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Benona Township	23,095,700	3,709,700	29,600	309,820,500			336,655,500
Claybanks Township	28,164,300	535,400	41,500	114,737,659			143,478,859
Colfax Township	12,055,100	462,900	8,338,200	38,762,800			59,619,000
Crystal Township	14,773,100	156,600	325,100	28,893,900			44,148,700
Elbridge Township	25,845,200	169,800	287,400	35,371,600			61,674,000
Ferry Township	9,407,900	856,900	604,600	51,245,600			62,115,000
Golden Township	12,830,600	28,623,100	51,700	373,618,800			415,124,200
Grant Township	11,709,700	13,033,400	3,292,700	113,923,800			141,959,600
Greenwood Township	8,719,700	1,080,700	675,800	55,459,600			65,935,800
Hart City		23,884,600	9,580,400	44,845,100			78,310,100
Hart Township	29,442,500	3,181,800	13,958,400	90,318,400			136,901,100
Leavitt Township	16,240,900	2,020,200	366,200	32,195,300			50,822,600
Newfield Township	9,117,200	6,464,700	480,800	113,657,000			129,719,700
Otto Township	4,447,400	93,800	38,000	41,607,500			46,186,700
Pentwater Township		17,515,600	284,000	450,957,000			468,756,600
Shelby Township	20,720,800	28,450,300	6,515,800	117,856,700			173,543,600
Weare Township	22,268,100	6,191,700	567,500	65,526,400			94,553,700
Totals for County	248,838,200	136,431,200	45,437,700	2,078,797,659	0	0	2,509,504,759

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF _____ COUNTY

WE HEREBY CERTIFY that section one column one is a true statement of the number of acres of land in each township and city in _____ County.

WE FURTHER CERTIFY that section one is a true statement of the value of real property and of the personal property in each township and city in _____ County in the year _____ as assessed and of the valuation of the real property and personal property in each township and city in said county as equalized by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section two is a true statement of the equalized valuations of real property classifications in each township and city in _____ County in the year _____ as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section three is a true statement of the assessed valuations, approved by the Board of Review, of real property classifications in each township and city in _____ County in the year _____ as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State of Michigan.

These certifications are made on the _____ day of April _____, at a meeting of said board held pursuant to the provisions of MCL 209.1 - 209.8.

Signed this _____ day of _____, _____.

Chairperson of Board of Commissioners Equalization Director Clerk of Board of Commissioners

INSTRUCTIONS FOR COMPLETING THE 608 (L-4024) ASSESSED AND EQUALIZED VALUATIONS WORKSHEET

This form is due on or before the first Monday in May to the State Tax Commission (STC) (MCL 209.5 (2)) by attaching a signed L-4024 into the Michigan Equalization Gateway (MEG) filing cabinet and submitting the L-4024 form in the MEG county portal by following the instructions below.

The MEG system will autogenerate the L-4023 following the successful save and submission of all local uni L-4018 and L-4022AV forms by the county and the acceptance of those forms by Property Services Divisions (PSD) staff. MEG will auto-generate the L-4024 form upon the successful save and submission of the L-4023 form by the county and the acceptance of the L-4023 form by PSD staff. All data on the L-4024 is populated from the previously submitted L-4023, except for the number of acres. Counties must manually enter the assessable acreage for each local unit.

The county must review, in the MEG county portal the L-4024 valuation data for each local unit as well as the county totals. The county shall verify the valuation and acreage data in the MEG county portal then save the L-4024 in the L-4024 form module thereby creating an L-4024 PDF rendering. The county shall print this PDF rendering and present it to your County Board of Commissioners for signing during their equalization session.

MCL 209.5 requires the Equalization Director and the Chairperson and Clerk of the County Board of Commissioners to sign the L-4024. After signing, scan and upload the signed form to the filing cabinet in the MEG county portal. After the paper copy of the L-4024 has been signed, scanned and uploaded to the filing cabinet in MEG, submit the L-4024 in the MEG county portal. Once submitted, the L-4024 report will be locked in MEG. To make subsequent changes please contact the Property Services Division at equalization@michigan.gov.

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name BARBIE EATON	Certification Number R-9278	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name PENTWATER TOWNSHIP STC 14	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	0
	0		Real Commercial	17,515,600
	0		Real Industrial	284,000
	0		Real Residential	450,957,000
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	468,756,600
			TOTAL PERSONAL PROPERTY	4,105,600
			TOTAL REAL & PERSONAL PROPERTY	472,862,200

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad-Valorem and Special Act property to be accurate.

Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name BARBIE EATON	Certification Number R-9278	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name WEARE TOWNSHIP STC 16	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	22,268,100
	0		Real Commercial	6,191,700
	0		Real Industrial	567,500
	0		Real Residential	65,526,400
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	94,553,700
			TOTAL PERSONAL PROPERTY	5,217,700
			TOTAL REAL & PERSONAL PROPERTY	99,771,400

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad-Valorem and Special Act property to be accurate.

Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name NANCY VANDERVEST	Certification Number R-6253	Certification Level (MCAO, MAAO, MMAO) MCAO - Michigan Certified Assessing Officer	Tax Year 2024
Local Unit of Government Name WEARE TOWNSHIP STC 16	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	22,268,100
	0		Real Commercial	6,191,700
	0		Real Industrial	567,500
	0		Real Residential	65,526,400
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	94,553,700
			TOTAL PERSONAL PROPERTY	5,217,700
			TOTAL REAL & PERSONAL PROPERTY	99,771,400

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad-Valorem and Special Act property to be accurate.

Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name JARED LITWILLER	Certification Number R-9446	Certification Level (MCAO, MAAO, MMAO) MCAO - Michigan Certified Assessing Officer	Tax Year 2024
Local Unit of Government Name CRYSTAL TOWNSHIP STC 4	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	14,773,100
	0		Real Commercial	156,600
	0		Real Industrial	325,100
	0		Real Residential	28,893,900
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	44,148,700
			TOTAL PERSONAL PROPERTY	1,905,400
			TOTAL REAL & PERSONAL PROPERTY	46,054,100

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad-Valorem and Special Act property to be accurate.

Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name BARBARA C. EATON	Certification Number R-9278	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name COLFAX TOWNSHIP STC 3	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	12,055,100
	0		Real Commercial	462,900
	0		Real Industrial	8,338,200
	0		Real Residential	38,762,800
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	59,619,000
			TOTAL PERSONAL PROPERTY	4,877,100
			TOTAL REAL & PERSONAL PROPERTY	64,496,100

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad-Valorem and Special Act property to be accurate.

Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name BARBIE EATON	Certification Number R-9278	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name GOLDEN TOWNSHIP STC 7	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	12,830,600
	0		Real Commercial	28,623,100
	0		Real Industrial	51,700
	0		Real Residential	373,618,800
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	415,124,200
			TOTAL PERSONAL PROPERTY	5,940,100
			TOTAL REAL & PERSONAL PROPERTY	421,064,300

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad-Valorem and Special Act property to be accurate.

Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name DANIEL KIRWIN	Certification Number R-5067	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name HART TOWNSHIP STC 10	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	29,442,500
	0		Real Commercial	3,181,800
	0		Real Industrial	13,958,400
	0		Real Residential	90,318,400
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	136,901,100
			TOTAL PERSONAL PROPERTY	12,360,100
			TOTAL REAL & PERSONAL PROPERTY	149,261,200

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Chairperson of the County Board of Commissioners Signature	Date
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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
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Assessing Officer Name AMANDA TOOMEY	Certification Number R-9553	Certification Level (MCAO, MAAO, MMAO) MCAO - Michigan Certified Assessing Officer	Tax Year 2024
Local Unit of Government Name ELBRIDGE TOWNSHIP STC 5	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	25,845,200
	0		Real Commercial	169,800
	0		Real Industrial	287,400
	0		Real Residential	35,371,600
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	61,674,000
			TOTAL PERSONAL PROPERTY	2,182,500
			TOTAL REAL & PERSONAL PROPERTY	63,856,500

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Chairperson of the County Board of Commissioners Signature	Date
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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name DANIEL KIRWIN	Certification Number R-5067	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name LEAVITT TOWNSHIP STC 11	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	16,240,900
	0		Real Commercial	2,020,200
	0		Real Industrial	366,200
	0		Real Residential	32,195,300
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	50,822,600
			TOTAL PERSONAL PROPERTY	2,405,100
			TOTAL REAL & PERSONAL PROPERTY	53,227,700

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Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name MICHAEL BEACH	Certification Number R-8385	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name BENONA TOWNSHIP STC 1	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	23,095,700
	0		Real Commercial	3,709,700
	0		Real Industrial	29,600
	0		Real Residential	309,820,500
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	336,655,500
			TOTAL PERSONAL PROPERTY	4,392,500
			TOTAL REAL & PERSONAL PROPERTY	341,048,000

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Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name BARBARA EATON	Certification Number R-9278	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name SHELBY TOWNSHIP STC 15	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	20,720,800
	0		Real Commercial	28,450,300
	0		Real Industrial	6,515,800
	0		Real Residential	117,856,700
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	173,543,600
			TOTAL PERSONAL PROPERTY	11,234,300
			TOTAL REAL & PERSONAL PROPERTY	184,777,900

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

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Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
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Assessing Officer Name MICHAEL BEACH	Certification Number R-8385	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name FERRY TOWNSHIP STC 6	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	9,407,900
	0		Real Commercial	856,900
	0		Real Industrial	604,600
	0		Real Residential	51,245,600
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	62,115,000
			TOTAL PERSONAL PROPERTY	1,661,500
			TOTAL REAL & PERSONAL PROPERTY	63,776,500

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Clerk of the County Board of Commissioners Signature	Date

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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
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Assessing Officer Name BARBARA C EATON	Certification Number R-9278	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name NEWFIELD TOWNSHIP STC 12	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	9,117,200
	0		Real Commercial	6,464,700
	0		Real Industrial	480,800
	0		Real Residential	113,657,000
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	129,719,700
			TOTAL PERSONAL PROPERTY	3,591,200
			TOTAL REAL & PERSONAL PROPERTY	133,310,900

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

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Chairperson of the County Board of Commissioners Signature	Date
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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name SARA BIZON	Certification Number R-9678	Certification Level (MCAO, MAAO, MMAO) MCAO - Michigan Certified Assessing Officer	Tax Year 2024
Local Unit of Government Name CLAYBANKS TOWNSHIP STC 2	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	28,164,300
	0		Real Commercial	535,400
	0		Real Industrial	41,500
	0		Real Residential	114,737,659
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	143,478,859
			TOTAL PERSONAL PROPERTY	2,001,800
			TOTAL REAL & PERSONAL PROPERTY	145,480,659

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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
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Assessing Officer Name ROGER SCHMIDT	Certification Number R-9225	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name GRANT TOWNSHIP STC 8	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	11,709,700
	0		Real Commercial	13,033,400
	0		Real Industrial	3,292,700
	0		Real Residential	113,923,800
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	141,959,600
			TOTAL PERSONAL PROPERTY	9,126,573
			TOTAL REAL & PERSONAL PROPERTY	151,086,173

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

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Chairperson of the County Board of Commissioners Signature	Date
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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(When complete, this form is to be filed with the local unit of government)

Assessing Officer Name DANIEL KIRWIN	Certification Number R-5067	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name OTTO TOWNSHIP STC 13	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	4,447,400
	0		Real Commercial	93,800
	0		Real Industrial	38,000
	0		Real Residential	41,607,500
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	46,186,700
			TOTAL PERSONAL PROPERTY	3,779,600
			TOTAL REAL & PERSONAL PROPERTY	49,966,300

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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
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Assessing Officer Name MARILYN BOWMAN	Certification Number R-5984	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name GREENWOOD TOWNSHIP STC 9	City or Township Township	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	8,719,700
	0		Real Commercial	1,080,700
	0		Real Industrial	675,800
	0		Real Residential	55,459,600
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	65,935,800
			TOTAL PERSONAL PROPERTY	1,839,800
			TOTAL REAL & PERSONAL PROPERTY	67,775,600

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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
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Assessing Officer Name EDWARD VANDERVRIES	Certification Number R-7530	Certification Level (MCAO, MAAO, MMAO) MMAO - Michigan Master Assessing Officer	Tax Year 2024
Local Unit of Government Name CITY OF HART STC 51	City or Township City	County Name OCEANA	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	0
	0		Real Commercial	23,884,600
	0		Real Industrial	9,580,400
	0		Real Residential	44,845,100
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	78,310,100
			TOTAL PERSONAL PROPERTY	2,816,500
			TOTAL REAL & PERSONAL PROPERTY	81,126,600

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

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Chairperson of the County Board of Commissioners Signature	Date
Clerk of the County Board of Commissioners Signature	Date

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance			\$ 4,422.10	to MMRMA for quarter liability insurance.
			\$ 4,840.00	to Walkerville fire department for 1st qtr MFR costs
238 - Pentwater Hart Trail			\$ 1,292.20	to Fleis & Vandenbrink for survey
239 - Shelby Twp Community Park			\$ 16,030.00	to FAST Fiberglass for equipment. Fully Reimbursed by private donations.
260 - Indigent Defense			\$ 9,506.50	to Good Law for court appointed attorney fees.
			\$ 7,170.00	to Hayes Law Office, PLC for court appointed attorney fees.
			\$ 5,833.34	to Indigent Defense Consultants for managed assigned counsel services.
286 - ARPA			\$ 17,450.00	to J.E. Tiffany and Sons for work at Crystal Valley Dam
293 - Veterans			\$ 1,345.87	to Crystal Flash for indigent verteran expense
549 - Building Department Fund			\$ 2,971.30	to RVN Inspections, LLC for permits, residential plan reviews, and commercial plan reviews
			\$ 1,000.00	to Shoreline Inspection Service LLC for permits, residential plan reviews, and commercial plan reviews.
			\$ 6,233.60	to Randolph D Miller, LLC for permits, residential plan reviews, and commercial plan reviews
			\$ 1,239.99	to Sonnie Smith for permits, residential plan reviews, and commercial plan reviews
General Fund				
101 - Board of Commissioners			\$ 1,720.40	to Cohl, Stoker & Toskey, P.C. for legal services.
208 - Insurance			\$ 45,272.65	to MMRMA for quarter liability insurance.

245 - Remonumentation	\$ 1,862.05	to Harrison Marker Co. for contracted surveyor services.
	\$ 2,176.00	to J Randolph Hepworth for monumentation surveyor contract for 2024.
265 - Courthouse & Grounds	\$ 2,340.29	to City of Hart for utilities
	\$ 1,074.27	to DTE Energy for utilities
	\$ 1,606.74	to Republic Services for trash removal
283 - Circuit Court	\$ 4,223.92	to Hayes Law Office for monthly appropriations.
	\$ 3,300.00	to Heacock Reporting for court contracted services.
	\$ 4,223.92	to Springstead Law Offices for monthly appropriations
294 - Probate Court	\$ 1,125.00	to Barkow Law for County Guardian fees.
301 - Sheriff	\$ 1,200.51	to AT&T mobility
351 - Jail	\$ 1,287.26	to Gordon Food Serice for inmate board and janitorial supplies
	\$ 1,140.64	to DTE for utilities
	\$ 3,091.66	to City of Hart for utilities
	\$ 1,397.06	to Gordon Food Serice for inmate board and janitorial supplies
	\$ 14,432.15	to Advanced Correctional Healthcare for inmate medical
430 - Animal Control	\$ 1,095.85	to Oceana Veterinary Clinic for professional services
528 - Transfer Station	\$ 9,406.15	to American Classic Dumpster Services
710 - MSU Extension	\$ 36,598.75	to MSUE Business Office for the 2nd qtr assessment fee per agreement.
~ Total	\$ 217,910.17	

COUNTY ADMINISTRATOR'S REPORT

APRIL 9, 2024

COUNTY NEWSLETTER

Jana has been working diligently to gather information for the County Newsletter. She has reached out to the papers to obtain the cost for inserts. Once the information is received, it will be provided to the Board.

MID MICHIGAN COMMUNITY ACTION AGENCY

A meeting of the MMCAA was held on March 28th. There was a presentation regarding local food procurement discussing food that is obtained from local farmers for local units to be provided at food pantries. Several reports were provided relating to the planning and finance committees. Resolutions were passed for the Early Head Start Application, Head Start Change of Scope, and a resolution in recognition. This was the first meeting with MMCAA but I look forward to learning more about the programs that are offered in Oceana County and what needs to be shared with our community.

BROADBAND

Curtis Burdette reached out to our Broadband Task Force to discuss the possibility of a community update meeting with speakers from the different vendors relating to broadband and where they are now and what plans there are for high-speed internet development throughout the county. Information will be provided once a date and time has been decided on.

WORKFORCE AND ECONOMIC DIVERSITY STUDY PRESENTATION

A big thank you to the OCEA for providing the Workforce and Economic Diversity Study presentation. The data from the study showed that even though blue collar jobs are in high demand, the training facilities needed to provide the necessary education are scarce. However, the meeting was set up to allow breakout groups to brainstorm ways in which to change this along with helping existing and new businesses to succeed with training and job openings. The OCEA will compile the data gathered during this meeting and work to keep it moving forward.

COUNTY ADMINISTRATOR'S REPORT

APRIL 9, 2024

FOLLOW UP

The Board of Commissioners requested that a letter be sent to Sandy Griffith for her years of service with the Road Commission. The letter has been prepared and will be sent once signed by the Board Chair at the board meeting.

An update was provided at the previous meeting regarding space at the Health Department. The Board requested that a tour be provided to the Building Department. That tour has been scheduled. Maintenance is also working to gather bids for the cost of the window. Once those have been obtained, they will be provided to the board.



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Regular Board Meeting

The Oceana County Board of Commissioners will hold its **Regular Meeting on Tuesday, April 9, 2024, beginning at 11:30 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Board Chair: Robert Walker

Board Vice-Chair: Tim Beggs

Presenter	Description	Item #
Chair	Pledge of Allegiance Call to Order Roll Call Approval of minutes from March 28, 2024 Pages 53 - 57 Conflict of Interest Disclosure Regarding Agenda Items Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Mr. Beggs	Letter of Understanding – Seasonal Part Time Motion #2024-44, to adopt the proposed letter of understanding with changes to allow the Sheriff to set the range of pay for Seasonal Part Time not to exceed what is currently in the contract. Roll Call	2024-43
Mr. Morse	County Treasurers Request to Extend the 40 Hour Workweek Motion 2024-45, to allow the County Treasurer’s office to continue working the 40-workweek through_____. Roll Call	2024-44
Mr. Erickson	Resolution 24-08 to Request the Maintaining Budget for Conservation District Motion 2024-45, to approve Resolution 24-08 ,to request maintaining the operational budget for the Michigan Conservation Districts. Roll Call	2024-45
Mr. Beggs	Equalization Report and Approval of L4037 and L4024 Motion 2024-46, to approve the 2024 Oceana County equalized valuation as presented by the Equalization Director, the L4037 and L4024 as reflected in the equalization report and authorize the County Clerk and the Chairman to sign. Roll Call	2024-46

Presenter	Description	Item #
Mr. Hardy	Payment of Claims Pages 58 - 60	2024-47
REPORTS FROM COMMISSIONERS AND DEPARTMENT HEADS		
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

**Board Conference Room
March 28, 2024
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, March 28, 2024, at 11:33 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Chief Deputy Clerk Coon. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Linda East, Golden Township Resident; Mr. Donald Muckel, Benona Township Resident; Ms. Nancy Klepper, Golden Township Resident; Ms. Janet Schultz, Benona Township Resident; Ms. Byard, Oceana County Administrator; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; and Ms. Coon, Oceana County Chief Deputy Clerk.

Moved by Mr. Morse and seconded by Mr. Beggs to approve the minutes from the March 14, 2024 Regular Board Meeting as amended.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Beggs and supported by Mr. Erickson to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

Mr. Muckel expressed concerns about an arrest and subsequent charge that was made against him in the last year regarding flying a drone.

Ms. East has been attending the DHS/OCMCF board meetings and one item that has been discussed over the last year is the HVAC system and that it is not being controlled appropriately. The air conditioning is so cold in the Alzheimer's Unit that residents wear their coats or use blankets during the day and sometimes wear coats at night while sleeping. The maintenance supervisor was supposed to attend the last meeting to discuss these concerns and did not attend.

Mr. Walker asked Mr. Erickson to mention this at the next DHS/OCMCF meeting and report back to the Board.

Agenda Items

MOTION #2024 -37 – MEDICAL CARE FACILITY BALLOT LANGUAGE

Moved by Mr. Erickson and supported by Mr. Morse, Motion 2024-37 to adopt Resolution 24-05 approving the ballot language proposition for the August election for the provision of an operating millage for the Oceana County Medical Care Facility.

Roll call vote: Mr. Erickson – yes; Mr. Morse – yes; Mr. Beggs – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 38 – OCEANA COUNTY MASTER PLAN

Moved by Mr. Morse and supported by Mr. Hardy, Motion 2024-38 to approve Resolution 24-06 to adopt the 2024 Oceana County Master Plan and allow for distribution to the notice group with the changes provided to WMSRDC by Mr. Walker pertaining to the boundaries of Village of Rothbury.

Roll call vote: Mr. Morse – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 39 -OCEANA COUNTY HAZARD MITIGATION PLAN

Moved by Mr. Beggs and supported by Mr. Erickson, Motion 2024-39 to approve Resolution 24-07 to adopt the 2024 Oceana County Hazard Mitigation Plan with edits to be made to correct boundary maps of the Village of Rothbury and to correct the list of emergency responders.

Roll call vote: Mr. Beggs – yes; Mr. Erickson – yes; Mr. Morse – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 40- AIRPORT COURTESY CAR

Moved by Mr. Hardy and supported by Mr. Beggs, Motion 2024-40 to allow for the disposal of a 2013 Ford, VIN #1FAHP2M86DG113447 and transfer to the Oceana County Airport Association for \$1.00 for the purpose of a courtesy car.

Roll call vote: Mr. Hardy – yes; Mr. Beggs – yes; Mr. Erickson – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 41- ELECTIONS/INTERIM ELDERLY/SHELBY TWP. COMM PARK BUDGET ADJUSTMENT

Moved by Mr. Erickson and supported by Mr. Hardy, Motion 2024-41 to adopt budget amendment 04-2024 totaling \$1,159,189 to adjust lines in the Election, Interim Elderly and Shelby Twp. Comm Park budgets.

Roll call vote: Mr. Erickson – yes; Mr. Hardy – yes; Mr. Beggs – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024 – 42- MMRMA Rap Grant/Body Scanner

Moved by Mr. Beggs and supported by Mr. Morse, Motion 2024-42 to allow the submission of the application for a Rap Grant through the Michigan Municipal Risk Management Authority for \$50,000 toward the purchase of a full body scanner for the jail and the remaining \$92,500 to be paid from the Jail Commissary Fund. Opioid Settlement funds will be used to purchase an additional 3 years of maintenance at a cost of \$26,700.

Roll call vote: Mr. Beggs – yes; Mr. Morse – yes; Mr. Erickson – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024- 43 – PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Erickson, to adopt Motion #2024-43, approving the payment of accounts payable and release of funds for March 28, 2024.

AMBULANCE	\$58.60
GIS	-0-
FOC	-0-
PENTWATER-HART TRAIL	-0-
SHELBY TWP COMM PARK	-0-
BROWNFIELD	-0-
AUTOMATION R.O.D.	-0-
INDIGENT DEFENSE	13,093.08
LCOT	-0-
K9 UNIT	-0-
CJT	-0-
CDBG	-0-
ARPA	-0-
VETERANS AFFAIRS	6,074.70
TECH & INNOVATION	12,701.12
CAPITAL PROG/EQUIP REP	-0-
PUBLIC IMPROVEMENT	-0-
FORECLOSURE	-0-
BUILDING DEPARTMENT	17,432.44
GENERAL FUND	380,884.84
GRAND TOTAL	\$430,244.78

Roll call vote: Mr. Hardy – yes; Mr. Erickson – yes; Mr. Morse – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

Commissioner's Reports

Mr. Morse reminded the Board of the Action Planning meeting to be held April 4, 2024, from 12:00 p.m. to 2:00 p.m. at the County Services Building on Griswold Street, to wrap up the Donahoe Workforce Diversity Study. He also informed the Board they would be receiving an email from Jessica LaPointe in the Admin office to start the process of Ms. Byard's annual evaluation.

Mr. Erickson provided an update on the Crystal Valley Dam. He expects to report back with a remediation plan to prevent seepage. He reported that the previous Gale's IGA building is currently being considered for a satellite location for West Shore Community College. He attended the Oceana County Chapter of the Michigan Township Association (MTA) meeting hosted by Leavitt Township. He conveyed that Ms. Connie Cargill, the Golden Township Treasurer, will be taking the role of MTA President as of April 25, 2024. He addressed the comment regarding the HVAC system at the OCMCF by saying that he is a liaison on the board and does not have a vote. He can comment on the issue at the next meeting.

Mr. Walker asked Mr. Erickson to provide an update on the project to move the Building Inspection Department to District Health Department #10. There was a walk-through completed and it has been determined that a counter can be installed through the conference room wall to allow building permits to be issued. The conference room would then be fitted with cubicles for the inspection staff. The Building Inspection staff should do a walk-through now to determine if the space will work for them.

Mr. Beggs provided an update from the Oceana County Road Commission meeting. There are a couple large road work projects going on, one being Shelby Road from 64th Avenue to US 31. Mr. Timmer, the managing director, had a goal of seal coating 100 miles of local roads this summer, but that won't be possible because there are only about 65 miles left to be seal coated in the county. He thanked Mr. Carlson, Mr. Maloney, and the Planning Commission for their hard work in creating the Master Plan and Hazard Mitigation Plan.

Mr. Hardy expressed support for the WSCC project utilizing the previous Gale's IGA building as well.

Mr. Walker conveyed the Land Bank approved the grant application to be submitted to the State Land Bank for the partial demolition of the Barber Steel property in Rothbury. The grant is a reimbursement grant so the County will cover the cost and then submit the claim to the State Land Bank. The Land Bank should know by August 21, 2024, if the grant has been approved. He also reported that he signed an extension with Life EMS to continue to utilize the County Services Building as an educational facility accepted by the Michigan Department of Education. Normally he would have waited to bring it to the Board, however it was presented to him two days before the deadline to submit it.

Sheriff Mast shared that the jail population is up slightly, and road patrol has been busy. A new deputy has also been hired to alleviate the void in Golden Township.

Public Comment

Ms. Klepper related the Oceana County Medical Care Facility is hosting an Art Walk on April 1, 2024. Art has been donated to the Alzheimer's Unit. It is open to everyone and starts at 10:30 a.m. with refreshments served at 11:50 a.m.

Ms. Schultz reported that she attended a meeting at the Manistee Education Center, a satellite location of West Shore Community College, and she wanted to express how beautiful the location is. She hopes that those involved in the project on State Street in Hart coordinate with those who created the Manistee Center.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:16 p.m.

Melanie A. Coon, Oceana County Chief Deputy Clerk

Date

Mr. Walker, Chairperson

Board Approval of Accounts Payable & Release of Funds

FUND	DEPT #	DEPARTMENT	PR#	PAID	UNPAID	TOTAL
210		AMBULANCE	7	\$ 1,833.27	\$ 9,431.10	\$ 11,264.37
		AMBULANCE FUND TOTAL		\$ 1,833.27	\$ 9,431.10	\$ 11,264.37
211		GIS		\$ -	\$ -	\$ -
		GIS FUND TOTAL		\$ -	\$ -	\$ -
215		FOC		\$ -	\$ -	\$ -
		FOC PAYROLL	7	\$ -	\$ -	\$ -
		FOC FICA	7	\$ -	\$ -	\$ -
		FOC RETIREMENT	7	\$ -	\$ -	\$ -
		FOC FRINGE	7	\$ -	\$ -	\$ -
		WORKERS COMP	7	\$ -	\$ -	\$ -
		FOC FUND TOTAL		\$ -	\$ -	\$ -
238		PENTWATER-HART TRAIL		\$ 1,292.20	\$ -	\$ 1,292.20
		PENTWATER-HART TRAIL FUND TOTAL		\$ 1,292.20	\$ -	\$ 1,292.20
239		SHELBY TWP COMMUNITY PARK		\$ 16,030.00	\$ -	\$ 16,030.00
		SHELBY TWP COMMUNITY PARK FUND TOTAL		\$ 16,030.00	\$ -	\$ 16,030.00
243		BROWNFIELD REDEVELOPMENT AUTHORITY		\$ -	\$ -	\$ -
		BROWNFIELD REDEVELOP. AUTHORITY TOTAL		\$ -	\$ -	\$ -
256		AUTOMATION R.O.D.		\$ -	\$ -	\$ -
		AUTOMATION R.O.D. FUND TOTAL		\$ -	\$ -	\$ -
260		INDIGENT DEFENSE		\$ -	\$ 23,829.84	\$ 23,829.84
		INDIGENT DEFENSE PAYROLL		\$ 2,611.27	\$ -	\$ 2,611.27
		INDIGENT DEFENSE FICA	7	\$ 199.76	\$ -	\$ 199.76
		INDIGENT DEFENSE RETIREMENT	7	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FRINGE	7	\$ 2,236.12	\$ -	\$ 2,236.12
		WORKERS COMP	7	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FUND TOTAL		\$ 5,047.15	\$ 23,829.84	\$ 28,876.99
264		LCOT		\$ -	\$ -	\$ -
		LCOT PAYROLL	7	\$ -	\$ -	\$ -
		LCOT FICA	7	\$ -	\$ -	\$ -
		LCOT RETIREMENT	7	\$ -	\$ -	\$ -
		WORKERS COMP	7	\$ -	\$ -	\$ -
		RETIREMENT	7	\$ -	\$ -	\$ -
		LOCT FUND TOTAL		\$ -	\$ -	\$ -
267		K9 UNIT		\$ -	\$ -	\$ -
		K9 UNIT FUND		\$ -	\$ -	\$ -
272		CRIMINAL JUSTICE TRAINING		\$ -	\$ -	\$ -
		CRIMINAL JUSTICE TRAINING FUND TOTAL		\$ -	\$ -	\$ -
277		CDBG		\$ -	\$ -	\$ -
		CDBG FUND TOTAL		\$ -	\$ -	\$ -
286		ARPA		\$ 17,450.00	\$ -	\$ 17,450.00
		APRA FUND TOTAL		\$ 17,450.00	\$ -	\$ 17,450.00
293		DEPT OF VET AFFAIRS		\$ 2,089.86	\$ 187.60	\$ 2,277.46
		DEPT OF VET AFFAIRS PAYROLL	7	\$ 4,354.05	\$ -	\$ 4,354.05
		DEPT OF VET AFFAIRS FICA	7	\$ 329.90	\$ -	\$ 329.90
		DEPT OF VET AFFAIRS RETIREMENT	7	\$ -	\$ -	\$ -

	DEPT OF VET AFFAIRS FRINGE	7	\$	2,030.30	\$	-	\$	2,030.30
	WORKERS COMP	7	\$	-	\$	-	\$	-
	DEPT OF VET AFFAIRS FUND TOTAL		\$	8,804.11	\$	187.60	\$	8,991.71
298	TECHNOLOGY & INNOVATION		\$	967.70	\$	839.13	\$	1,806.83
	TECHNOLOGY & INNOVATION FUND TOTAL		\$	967.70	\$	839.13	\$	1,806.83
405	CAPITAL PROJ-EQUIP REPLACE		\$	-	\$	-	\$	-
	CAPITAL PROJ-EQUIP REPLACE FUND TOTAL		\$	-	\$	-	\$	-
445	PUBLIC IMPROVEMENT		\$	-	\$	-	\$	-
	PUBLIC IMPROVEMENT FUND TOTAL		\$	-	\$	-	\$	-
549	BUILDING DEPARTMENT		\$	12,364.96	\$	-	\$	12,364.96
	BUILDING DEPARTMENT PAYROLL	7	\$	2,480.26	\$	-	\$	2,480.26
	BUILDING DEPARTMENT FICA	7	\$	185.14	\$	-	\$	185.14
	BUILDING DEPARTMENT RETIREMENT	7	\$	-	\$	-	\$	-
	BUILDING DEPARTMENT FRINGE	7	\$	2,767.12	\$	-	\$	2,767.12
	WORKERS COMP	7	\$	-	\$	-	\$	-
	BUILDING DEPARTMENT FUND TOTAL		\$	17,797.48	\$	-	\$	17,797.48
101	GENERAL FUND	PR#		PAID		UNPAID		TOTAL
101	BOARD OF COMMISSIONERS		\$	-	\$	1,746.30	\$	1,746.30
172	ADMINISTRATOR/FISCAL OFFICER		\$	-	\$	60.18	\$	60.18
208	INSURANCE		\$	250.65	\$	45,272.65	\$	45,523.30
209	UNEMPLOYMENT COMPENSATION		\$	-	\$	-	\$	-
215	COUNTY CLERK		\$	-	\$	-	\$	-
216	JURY BOARD		\$	-	\$	-	\$	-
217	APPORTIONMENT		\$	-	\$	-	\$	-
223	COUNTY AUDITING		\$	-	\$	-	\$	-
228	DATA PROCESSING		\$	-	\$	571.56	\$	571.56
229	TECHNOLOGY		\$	-	\$	-	\$	-
244	TAX ALLOCATION		\$	-	\$	-	\$	-
245	REMONUMENTATION		\$	-	\$	4,038.05	\$	4,038.05
248	GENERAL SERVICES		\$	682.23	\$	48.99	\$	731.22
249	PLAT BOARD		\$	-	\$	-	\$	-
250	MICROFILM		\$	-	\$	-	\$	-
253	COUNTY TREASURER		\$	-	\$	10.50	\$	10.50
257	EQUALIZATION		\$	-	\$	-	\$	-
262	ELECTIONS		\$	-	\$	-	\$	-
265	COURTHOUSE/GROUNDS		\$	5,021.30	\$	714.71	\$	5,736.01
283	CIRCUIT COURT		\$	-	\$	11,747.84	\$	11,747.84
286	DISTRICT COURT		\$	-	\$	69.01	\$	69.01
289	FRIEND OF THE COURT		\$	1.53	\$	310.02	\$	311.55
294	PROBATE COURT		\$	-	\$	2,600.37	\$	2,600.37
295	PROBATION/PAROLE		\$	413.35	\$	15.95	\$	429.30
296	PROSECUTING ATTORNEY		\$	-	\$	-	\$	-
298	FAMILY COUNSELING		\$	-	\$	-	\$	-
301	SHERIFF		\$	2,263.36	\$	964.14	\$	3,227.50
331	MARINE LAW		\$	-	\$	-	\$	-
332	SNOWMOBILE ENFORCEMENT		\$	-	\$	-	\$	-
333	ROAD PATROL		\$	-	\$	-	\$	-
351	JAIL		\$	22,047.37	\$	795.42	\$	22,842.79

426	EMERGENCY MANAGEMENT		\$	165.97	\$	337.65	\$	503.62
430	ANIMAL CONTROL		\$	212.37	\$	3,039.28	\$	3,251.65
442	DRAIN COMMISSIONER		\$	15.42	\$	-	\$	15.42
445	DRAINS - PUBLIC BENEFIT		\$	-	\$	-	\$	-
528	TRANSFER STATION/RECYCLING CENTER		\$	150.60	\$	9,504.35	\$	9,654.95
568	SOIL CONSERVATION		\$	-	\$	-	\$	-
595	AIRPORT		\$	489.79	\$	372.05	\$	861.84
601	HEALTH DEPARTMENT		\$	1,573.09	\$	125.00	\$	1,698.09
605	CONTAGIOUS DISEASES		\$	-	\$	158.98	\$	158.98
648	MEDICAL EXAMINER		\$	-	\$	-	\$	-
649	COMMUNITY MENTAL HEALTH		\$	-	\$	-	\$	-
701	PLANNING COMMISSION		\$	-	\$	-	\$	-
710	MSU EXTENSION		\$	36,598.75	\$	-	\$	36,598.75
711	REGISTER OF DEEDS		\$	-	\$	-	\$	-
728	EDC		\$	-	\$	-	\$	-
	GENERAL PAYROLL	7	\$	218,811.99	\$	-	\$	218,811.99
	GENERAL FICA	7	\$	16,332.44	\$	-	\$	16,332.44
	GENERAL RETIREMENT	7	\$	-	\$	-	\$	-
	GENERAL FRINGE	7	\$	153,525.38	\$	-	\$	153,525.38
	WORKERS COMP	7	\$	-	\$	-	\$	-
GENERAL FUND TOTAL			\$	458,555.59	\$	82,503.00	\$	541,058.59
GRAND TOTAL			\$	527,777.50	\$	116,790.67	\$	644,568.17
GENERAL FUND WITHOUT PAYROLL			\$	69,885.78				