

The Oceana County Parks & Recreation Commission meeting was called to order by Chairperson McKeen on Thursday, January 4, 2024, at 3:00 pm.

Present: Chairperson McKeen, Mr. Spitler, Mr. Hiddema, Mr. Wilson, Mr. Warner, Mr. LundBorg, Mr. Wyns and Mr. Mikkelsen. Absent: Mr. Erickson and Mr. Chandler.

Also present: Ms. Brittany Bostrom, Accounts Payable Clerk.

### **Approval of the January 4, 2024 Agenda**

*Moved by Mr. Warner and supported by Mr. Wilson to approve the January 4, 2024, meeting agenda as presented. Voice vote - all ayes. Motion carried. Absent: Mr. Erickson and Mr. Chandler.*

### **Approval of the December 7, 2023, Minutes of the Regular Meeting**

*Moved by Mr. Hiddema and supported by Mr. Mikkelsen to approve the December 7, 2023, minutes as presented. Voice vote - all ayes. Motion Carried. Absent: Mr. Erickson and Mr. Chandler.*

### **Public Comment**

There were no public comments at this time.

### **Financial Report**

- **Fund 408 Revenues & Expenditures** – as of November 30, 2023, Revenues were \$26.43; Expenditures were \$302.78, with a Fund Balance of \$24,277.87.
- **Fund 288 Revenues & Expenditures** – as of November 30, 2023, Revenues were \$121.31; Expenditures were \$0.00, with a Fund Balance of \$26,861.45.
- **Fund 208 Revenues & Expenditures** – as of November 30, 2023, Revenues were \$886.83; Expenditures were \$4,995.87, with a Fund Balance of \$27,002.31.

*Motion made by Mr. Wilson and supported by Mr. Warner to accept the Financial Report Revenues & Expenditures as presented. Voice vote - all ayes. Motion carried. Absent: Mr. Erickson and Mr. Chandler.*

### **Claims for Payment**

#### **Fund 208 – Parks & Recreation Commission for December 2023**

Prepaid Claims - \$1,234.98

To Be Paid Claims - \$0.00

*Moved by Mr. Mikkelsen and supported by Mr. Warner to approve the Fund 208 Claims for Payment in the amount of \$1,234.98.*

*Roll call vote: Mr. Hiddema – yes; Mr. Warner – yes; Mr. Mikkelsen – yes; Mr. LundBorg – yes; Mr. Spitler – yes; Mr. Wyns – yes; Mr. Wilson – yes; and Chairman McKeen – yes. Absent: Mr. Erikson and Mr. Chandler. Motion carried.*

#### **Fund 408 – Parks & Recreation Capital Projects Fund for December 2023**

Prepaid Claims - \$342.23

To Be Paid Claims - \$0.00

*Moved by Mr. Hiddema and supported by Mr. Warner to approve the Fund 408 Claims for Payment in the amount of \$342.23.*

*Roll call vote: Mr. Hiddema – yes; Mr. Warner – yes; Mr. Mikkelsen – yes; Mr. LundBorg – yes; Mr. Spitler – yes; Mr. Wyns – yes; Mr. Wilson – yes; and Chairman McKeen – yes. Absent: Mr. Erikson and Mr. Chandler. Motion carried.*

### **Introduce Jenny and Joel Hosko**

- Jenny and Joel Hosko are going on their 5th year of seasonal camping at Black Lake Campground and are interested in being the campground hosts for the 2024 camping season.
- Jenny and Joel stated they are willing to help with the spring cleanup at the campground and help open it up for the 2024 camping season. Discussion ensued.

### **Correspondence**

- An email from Dixie Berudez, Rent Fun Kayak Rentals, was received, and a Zoom meeting has been set for January 19, 2024, at 2:00 pm. Chairperson McKeen, Mr. Wilson, and Mr. Hiddema will attend the Zoom meeting.
- Email from Curtis Burdette, Oceana County Economic Alliance, to discuss the new planned Rothbury Community Center.

### **Chairperson's Report**

- Attended both of the December County Board meetings and one Oceana County Road Commission meeting. Oceana County Road Commission voted to bond 3.5 million dollars for 25 miles of county roads.
- Tracy Byard, County Administrator, signed the Landowner agreement with CRA on the Marshville Dam projects. Additional Landowner Agreements with neighboring property owners are expected to be signed in mid-January.
- Toured the former 77-acre Rothbury Foundry with Vaughn White on December 29, 2023. David Beckman, owner, would like to make a Recreation area on the site on the south end of one of the buildings. The recreation area would include things such as basketball courts and pickleball courts. Mr. Beckman is looking for support when applying for Grants.
- Replaced a DeWalt battery under warranty.
- Set up the Winter Solstice program at Gale's Pond on December 21, 2023, with Kari Wilson from Oceana Conservation District. Over 70 people attended. There will be another walk in January and February 2024.
- Ordered and received 6 "Warning Slippery When Wet" signs from F and J Signs Silver Lake; \$138.00 was the completed cost.

### **Parks Reports**

- Black Lake – Mr. Wyns presented financials for operating and running costs for the campground in 2022 vs 2023. Discussion ensued on rates for the 2024 camping year. Discussion ensued about P.M. Blough's Master Plan for Black Lake Campground and what portion of the plan should be implemented. Chairman McKeen discussed ARPA funds to build a shelter and trail, which must be used by 2026. He will discuss if ARPA funds can be used as a matching fund for the Passport Grant. Discussion ensued about Black Lake not being a good swimming lake due to the dark water. Mr. Warner will discuss making adjustments to the beach with EGLE on what can be done to the beach, if anything.

*Moved by Mr. Mikkelsen and seconded by Mr. Warner to keep Black Lake Campground open for the 2024 camping season, with the following rate increases: Seasonal Camping Rates will be increased by \$300.00 from \$1200.00 a season to \$1500.00 a season.*

*Roll call vote: Mr. Hiddema – yes; Mr. Warner – yes; Mr. Mikkelsen – yes; Mr. LundBorg – yes; Mr. Spitler – yes; Mr. Wyns – yes; Mr. Wilson – yes; and Chairman McKeen – yes. Absent: Mr. Erikson and Mr. Chandler. Motion carried.*

- Cedar Point Park – Mr. LundBorg put in two "slippery when wet" signs. The walkway is almost complete, and the observation deck is nearly wrapped up. The next step will be getting the shelter wrapped up.

*Moved by Mr. Wyns and seconded by Mr. Wilson to approve the quote from Custom Tree Service to not exceed \$2,000.00 for clean up at Cedar Point Park.*

*Roll call vote: Mr. Hiddema – yes; Mr. Warner – yes; Mr. Mikkelsen – yes; Mr. LundBorg – yes; Mr. Spitler – yes; Mr. Wyns – yes; Mr. Wilson – yes; and Chairman McKeen – yes. Absent: Mr. Erikson and Mr. Chandler. Motion carried.*

- Crystal Valley Park – None presented
- Doolittle – None presented.
- Gales Pond – a quote from Blackmer's was obtained for a walkway from Gale's Pond to Doolittle to get an idea of the cost. The quote from Blackmer's came back for \$12,989.00.
- Mill Pond – None presented.
- Marshville Dam – Currently in the middle of the archaeological dig. They were waiting to hear back from SHPO (State Historic Preservation Office) to get back to WMSRDQ. The bridge contractor would like to start in February 2024. Oceana County Road Commission is in charge and stated they will begin in April 2024. The bridge contractor will be starting a new job and might not be available in April 2024. The Landowner agreements were sent out, and discussion ensued.
- Stony Lake – None presented.

### Old Business

- Requote from Jons to Go with adjustments suggested at the December 7, 2023, meeting is \$6,790 for the 2024 – 2025 season.

*Motion made by Mr. Mikkelsen and seconded by Mr. Wyns to accept the quote from Jons to Go for \$6,790.00.*

*Roll call vote: Mr. Hiddema – yes; Mr. Warner – yes; Mr. Mikkelsen – yes; Mr. LundBorg – yes; Mr. Spitler – yes; Mr. Wyns – yes; Mr. Wilson – yes; and Chairman McKeen – yes. Absent: Mr. Erikson and Mr. Chandler. Motion carried.*

- Joel Mikkelsen, John Wyns, and John Wilson were reappointed for a three-year term by the County Commissioners.
- The Porter sign at Stony Lake is still in the process of getting the sign made.

*Motion made by Mr. Mikkelsen and seconded by Mr. Hiddema to order a sign for the Porter's not to exceed \$150.00 from F and J Signs Silver Lake.*

*Roll call vote: Mr. Hiddema – yes; Mr. Warner – yes; Mr. Mikkelsen – yes; Mr. LundBorg – yes; Mr. Wynn – yes; Mr. Wilson – yes; and Chairman McKeen – yes. Absent: Mr. Erikson, Mr. Spitler, and Mr. Chandler.  
Motion carried.*

### **New Business**

- Surface material for the path at Gale's Pond. Mr. McKeen will reach out to Beckman's to discuss what they can get to use on the surface of the path.
- Discussion ensued on which park should be considered for a new park plan. It was decided to contact P.M. Blough for a quote for Gale's Pond and Doolittle.

### **Public Comment**

There were no public comments at this time.

There being no further business, Chairperson McKeen adjourned the meeting of the Parks & Recreation Commission at 4:45 pm.

The next meeting will be held on February 1, 2024, at 3:00 pm.

Respectfully submitted,



Brittany Bostrom  
On behalf of Pete LundBorg, Secretary  
Oceana County Parks & Recreation Commission