

Oceana County Board of Commissioners

January 25, 2024

Today's meetings
begin at 10:00 a.m.

Committees and Board Meeting Packet



Board of Commissioners

Robert Walker, Chairperson

Tim Beggs

Craig Hardy

Phil Morse

Paul Erickson

Prepared by:

Tracy Byard

Oceana County Administrator



Oceana County, Michigan

PUBLIC NOTICE

OCEANA COUNTY BOARD OF COMMISSIONERS

100 State Street, Hart, MI 49420 – (231) 873-4835

The Oceana County Board of Commissioners **will hold** the following committee meetings and its regular board meeting on **Thursday, January 25, 2024** beginning at 10:00 a.m. and 11:30 a.m. respectively. The meetings will be held in the Oceana County Board of Commissioners Room located at 100 State Street, Hart, MI 49420.

- Finance and Administration Committee
- Regular Board of Commissioners Meeting

Detailed meeting agendas are available online at:

<https://oceana.mi.us/government/board-of-commissioners/schedule-of-meetings/>

or, by contacting the County Administrator's Office at the address shown above, by

telephone (231) 873-4835, or by email countyadmin@oceana.mi.us

The Oceana County Board of Commissioners has **cancelled** the following meetings by order of the committee/board chairperson due to a lack of business:

- Properties, Environment and Economic Development Committee

All meetings are open to all members of the public. This notice is given pursuant to, and in accordance with, the provisions of the Open Meetings Act, Public Act 267 of 1976, as amended. Oceana County does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services.



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Finance and Administration Committee

There will be a committee meeting on **Thursday, January 25, 2024, beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Craig Hardy

Committee Vice-Chair: Tim Beggs

Presenter	Description	Item #
Commissioner Hardy	Call to Order Roll Call Approval of Meeting Minutes from January 11, 2024 Pages 5 - 9 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Ms. Tracy Blamer, Veterans Affairs Committee Chairperson	Veterans Affairs Annual Report Pages 10 - 12	
Ms. Tracy Blamer, Veterans Affairs Committee Chairperson	Consideration to appoint Mr. Benjamin Kaat to the Oceana County Department of Veterans Affairs Committee – Unexpired Term 12/31/2025	#2024-10
Administrator Byard	Union Wage Discussion/Letter of Understanding	#2024-11
Administrator Byard	Correction to the motion made for Mr. Bryan Broderick to the Planning Commission for 2026 not 2027	#2024-04
Commissioner Morse – Personnel Committee Chair	Consideration to adjust the Court Administrator’s Wages	#2024-12
Undersheriff Schiller	Law Enforcement Grant Services Contract Pages 13 - 17	#2024-13
Administrator Byard	Council on Aging Contract Clause Acknowledgement Pages 18 - 21	#2024-14
Administrator Byard	Materials Management Resolution Page 22	#2024-15
Administrator Byard	Two Seven Oh Reimbursement Grant Agreement for Cat Cages Pages 23 & 24	#2024-16
Administrator Byard	Two Seven Oh Reimbursement Grant Agreement for Spay/Neuter Pages 25 & 26	#2024-17

Presenter	Description	Item #
Administrator Byard	Administrator's Review of Selected Claims for Payment Pages 27 - 29 Administrator's Report Pages 30 & 31	#2024-18
	Department Head Reports	
	Public Comment (<i>state name, current address, and agenda item or topic</i>)	
	Adjournment	

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, January 11, 2024, at 10:14 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Mr. Lee Hyslop, Crystal Township Supervisor; Ms. Byard, Oceana County Administrator; Ms. Kasi Ostyn, Great Lakes Energy; Mr. James Tiffany, P.E.; Mr. John Cavanagh, Oceana’s Herald-Journal correspondent; Ms. Madison Lajewski, The Oceana Echo correspondent; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and supported by Mr. Morse to approve the minutes of the December 21, 2023 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. Additions were mentioned regarding increase / timesheet module increases.

Moved by Mr. Erickson and seconded by Mr. Beggs to approve the agenda as amended.

Voice vote. Motion carried.

Public Comment

Lee Hyslop, Crystal Township Supervisor, brought forth concern over communication regarding the special assessment on the drains.

Agenda Items

Ms. Kasi Ostyn of Great Lakes Energy brought forth an update on the Great Lakes Energy Broadband.

Mr. James Tiffany, P.E. made a request for a Change Order to the Professional Services Agreement for the Crystal Valley Dam.

Administrator Byard brought forth consideration to appoint Mr. Bryan Broderick to the Planning Commission-three-year term.

Administrator Byard brought forth consideration to approve a budget adjustment to correct current budget.

Administrator Byard brought forth a consideration to adopt Resolution #24-01 to Support Tunnel Based Solutions Project.

Ms. Byard also did not read the claims for payment, but the following was provided:

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				

238 - Pentwater Hart Trail	\$ 1,716.30	to Fleis & Vandenbrink for survey
239 - Shelby Twp Community Park	\$ 113,773.00	To Lawn Sprinklers Sales Service for irrigation installation
	\$ 37,000.00	to Single Phase Electric for labor, plans, permits and equipment.
260 - Indigent Defense	\$ 4,320.00	to Hayes Law Office, PLC for various managed counsel services
	\$ 5,833.34	to Indigent Defense Consultants for managed assigned counsel services.
	\$ 10,258.50	to Good Law for court appointed attorney fees.
286 - ARPA	\$ 8,955.00	to J.E. Tiffany and Sons, LLC for Crystal Valley Dam Engineering
293 - Veteran Affairs	\$ 2,348.90	to Mears Service Center for vehicle repairs
	\$ 1,484.66	to American First Finance for veteran expenses
298 - Technology and Innovation	\$ 1,295.00	to Envigor for 2024 website hosting and maintenance
405 - Capital Projects & Equipment Replacement	\$ 4,915.25	to X-cel chemical for a new carpet cleaner and accessories
549 - Building Department Fund	\$ 5,991.85	to Randolph D Miller, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 4,407.15	to RVN Inspections, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 1,779.62	to Sonnie Smith for permits, residential plan reviews, and commercial plan reviews

	\$ 1,200.00	to Shoreline Inspection Service LLC for permits, residential plan reviews, and commercial plan reviews.
	\$ 1,300.00	to Thomas Story for permits, residential plan reviews, and commercial plan reviews.
General Fund		
101 - Board of Commissioners	\$ 2,419.46	to Cohl, Stoker & Toskey, P.C. for legal services.
245 - Remonumentation	\$ 3,075.00	to A & A Land Surveying, Inc. for monumentation surveyor contract for 2023.
257 - Equalization	\$ 18,150.00	to V&V Assessing for equalization and assessing services.
265 - Courthouse & Grounds	\$ 1,166.33	to X-Cel Chemical for cleaning supplies and paper products.
289 - Friend of the Court	\$ 3,155.00	to Mgt of America Consulting
294 - Probate Court	\$ 1,125.00	to Barkow Law Company for County Guardian fees.
301 - Sheriff	\$ 2,316.19	to Cardmember Services for employee travel and contractual services.
	\$ 45,019.61	to Enterprise for fleet vehicle management.
	\$ 1,860.00	to LexisNexis for maintenance and support
	\$ 6,579.20	to Wex Bank for fuel.
	\$ 1,366.22	to NYE uniforms

351 - Jail	\$ 15,536.15	to Advanced Correctional Healthcare for inmate medical
	\$ 3,876.43	to Gordon Food Service for inmate boarding
	\$ 3,389.97	to City of Hart for utilities
	\$ 1,543.89	to DTE for utilities
430 - Animal Control	\$ 1,157.90	to Oceana Veterinary Clinic for animal medical expenses
528 - Transfer Station	\$ 3,652.04	to Monarch welding & Engineering for equipment repairs
648 - Medical Examiner	\$ 3,467.06	to WMU Homer Stryker for autopsies
728 - Economic & Community Development	\$ 12,705.00	To Jeffrey Donohoe for Develop workforce training
~ Total	\$ 338,139.02	

Administrator’s Report *(as provided by Ms. Byard):*

Ms. Byard asked the board for a motion to approve a software increase by BS & A Time Sheet module and the migration to iCloud from the previous amount given.

Ms. Byard stated the Health Department gave documentation to get the health department building ran through the Register of Deeds. Kevin Hughes is handling items needed to make this happen. A resolution/motion needs to be approved for a signature from Mr. Walker. Fellow board members agreed this needs to be completed adding as 2024-09.

Ms. Byard met with fellow administrators with regards to materials management. A sample copy of resolution to work as a collaborative effort was provided to the board members. She would like to bring it to the next board meeting. One bid was given and waiting on more.

Ms. Byard, the treasurer and Jessica from the Administrators office, met with the county auditors and went through some processes and asked for some changes to be done from last year. They will be on site providing that service.

Additional Administrator’s Report Items

There were no additional Administrator’s report items at this time.

Department Head Reports

There were no department head reports at this time.

Public Comment

Gary McKeen, Crystal Valley Dam exercise is going on for two years. The problem is it has to be looked at every 10 years. The money is difficult to find.

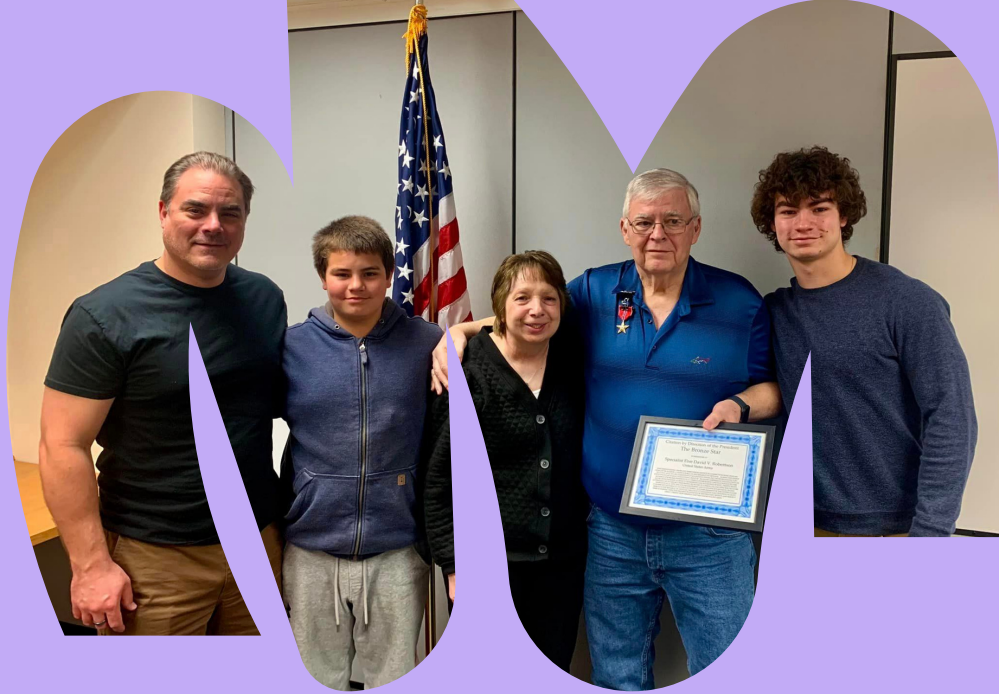
Lee Hyslop made comments regarding the crystal valley dam as well.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:37 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

2023 Impact Report



A Message from our Chair

In 2023 the committee went from 5 members to 7. The OCDVA updated our mission statement, core values, and bi-laws. As well as rebranding the OCDVA online with an updated webpage and logo. All of this was done internally by committee members or volunteers with no tax dollars being expended for these improvements. 2023 was truly a build year for the committee.

A year of putting Community First

In 2023 The VSO and Administrative Assistant to the VSO participated in over two dozen community outreach events including The Oceana County Fair where committee members as well as our AVSO and VSO manned a booth for the entire four days. Other events with high visibility include, Apple BBQ Festival, A live TV interview with "Good Day Northern Michigan", National Recognition from The Veterans of Foreign Wars Magazine, and as a regular guest speaker at area Legions and VFWs across the county.

IMPACT SNAPSHOT

28

Public Outreach Events

236

Veterans helped with support services

360

Veterans Claims opened



Veteran dollars
back in Oceana
County in 2023

\$1,853,862



FUNDING STREAM **DETAILS**

OUTCOME

**Back Pay
Compensation**

Veterans awarded
back pay for
claims to the VA
that were
previously denied

• **\$720,358**

**New or
Increased
Compensation**

new claims
opened with the
VA or refreshed
previous claims

• **\$1,105,108**

Millage

Emergent need
claims in Oceana
County spent with
local businesses

• **\$28,396**

THANK YOU! TO OUR COMMUNITY

The OCDVA relies heavily on grant funding, fundraisers, and donations to make a difference in the lives of Oceana County Veterans.

\$70,661 in grants, fundraising, and donations in 2023



THANK YOU TO ALL OUR DONORS AND VOLUNTEERS



JSlinkard@oceana.mi.us



[www.oceana.mi.us/veterans
affairs](http://www.oceana.mi.us/veterans-affairs)



844 S Griswold St Suite 100



231-873-6834

AGREEMENT FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT is entered into this 1st day of January 2024, by and between the **COUNTY OF OCEANA**, a municipal corporation and political subdivision of the State of Michigan (“County”), the **OCEANA COUNTY SHERIFF’S OFFICE** (“Sheriff”), and the **TOWNSHIP OF GRANT**, a municipal corporation with offices located at Grant Township Hall, 7134 S. Oceana Drive, Rothbury, MI 49452 (“Township”).

W I T N E S S E T H:

WHEREAS, the Township desires to secure certain law enforcement services from the Sheriff; and

WHEREAS, the County and the Sheriff agree that the Sheriff shall provide the Township with those law enforcement services as outlined below and as permitted by law.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED**, as follows:

I. Services to be Provided by the Sheriff. The Sheriff shall provide the Township with Special Law Enforcement Services under the terms and conditions of this Agreement. For purposes of this Agreement “Special Law Enforcement Services” means general road patrol, the enforcement of criminal Township ordinances, attending monthly township board meetings as available, preparing and submitting a monthly report as required under Section IX of this Agreement, and performing property checks more frequently for absent property owners when requested by those owners. “Special Law Enforcement Services,” however, shall not include general law enforcement duties provided routinely within the townships that have not entered into an Agreement for Law Enforcement Services, including, but not limited to, responses to emergency calls, responses to complaints (both criminal and civil in nature), and responses to accidents of all types. These Special Law Enforcement Services shall be performed in the discretion and direction of the Sheriff according to the following schedule:

- A. At least four (4) hours per week, sixteen (16) per month of coverage; and
- B. The schedule may be modified as needed by assigned Deputy Sheriff(s) after consultation with Sheriff Command structure and the Township.
- C. The Sheriff will strive to schedule the hours worked to be on the days of Friday, Saturday or Sunday. The Township understands that due to staffing, deputies may have to fulfill the hours during the normal workweek i.e.; Monday – Thursday.

All services provided for herein are acknowledged to involve the performance of a governmental function.

II. Cooperation and Enforcement of Township Ordinances. The Sheriff will not address ordinance complaints of blight, junk/abandoned vehicles, etc. Additional services may be provided my mutual written agreement of the parties.

III. Equipment to be Provided by the County. The County shall provide a motor vehicle to be used for police protection and patrol and any and all uniforms, weapons, insignia and general police equipment to be used by any Deputy Sheriff(s) assigned to duty in the Township.

IV. Office and Garage Space. The Township may provide and maintain office and garage space to be utilized by the Deputy Sheriff(s) assigned to the Township.

V. Telephones. If the County and the Township mutually agree, the Township may maintain telephone service to be utilized by the Deputy Sheriff(s) assigned to the Township.

VI. Gasoline. The Deputy Sheriff(s) assigned to the Township shall utilize County gasoline pumps to fuel motor vehicle(s).

VII. Insurance and Liability. The County shall provide insurance for the motor vehicle(s) used in the performance of the services described in the Section I of this Agreement, as well as general liability and workers' compensation insurance coverage for any Deputy Sheriff(s) assigned to duty in the Township. "Insurance", insofar as vehicles and the Deputy Sheriff(s) are concerned, means the coverage provided by the County as of January 1, 2023. If the terms of the County's insurance coverage are modified, or if coverage is discontinued for any reason, the County shall notify the Township immediately.

All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the County in the performance of this Agreement shall be the responsibility of the County, and not the responsibility of the Township, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the County, any subcontractor, anyone directly or indirectly employed by the County, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to the County or its employees by statutes or court decisions.

All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the Township in the performance of this Agreement shall be the responsibility of the Township and not the responsibility of the County if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any Township employee or agent, provided that nothing herein shall be construed as a waiver of any governmental immunity by the Township or its employees as provided by statute or court decisions.

In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the County and the Township in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by the County and the Township in relation to each party's responsibilities under these joint activities provided that nothing herein shall be construed as a waiver of any governmental immunity by the County, the Township or their employees, respectively, as provided by statute or court decisions.

VIII. Compensation. It is expressly understood and agreed that the Township shall pay the County for the services which it receives from the Deputy Sheriff(s) under this Agreement. The monthly total to be paid by the Township shall be \$65.00/hour for any number of hours worked, up to sixteen (16) hours per month

The sum due the County during each month covered by this Agreement shall be paid in monthly installments, with payments to be made by no later than the 15th day of the following month. All payments shall be made payable to the COUNTY OF OCEANA and submitted to the Sheriff.

IX. Reports. The Sheriff can provide to the Township a report as requested, but only as it relates to law enforcement services provided in accordance with this Agreement.

X. Status of Deputy Sheriff(s) Assigned to the Township. The Deputy Sheriff(s) assigned to the Township are and shall remain employees of the Sheriff and the County and shall be under the Sheriff's supervision, direction, and control.

XI. Sheriff Responsible for Management. The Sheriff shall be solely responsible for the management of the Deputy Sheriff(s) assigned to the Township under this Agreement. Management shall be construed to include, but not be limited to, determining priority of investigation; determining what constitutes an emergency; determining the specific personnel to be assigned to the Township; determining job duties and assignments; and determining the adequacy of motor vehicles deployed. The Sheriff will consult with the Township on routine or special matters as deemed appropriate.

XII. Removal of Deputy Sheriff(s) for Emergencies. The Sheriff reserves the right to remove any Deputy Sheriff(s) who is otherwise assigned to the Township for emergencies that might exist outside the Township.

XIII. Nondiscrimination. In carrying out the terms of this Agreement, the parties hereto shall adhere to all applicable Federal, State and local laws, regulations and policies prohibiting discrimination. The parties hereto, as required by law and/or policies of either the County or the Township shall not discriminate against persons to receive services under this Agreement or against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status or political affiliation or beliefs. Breach of this covenant shall be regarded as a material breach of this Agreement.

XIV. Agreement Does Not Affect Collective Bargaining Agreements. It is expressly understood and agreed by the parties hereto that the requirements of this Agreement shall not be construed as in any way affecting the collective bargaining agreement covering the Deputy Sheriff(s) assigned to the Township under this Agreement including, but not limited to, the adding of provisions thereto or subtracting provisions therefrom.

XV. Communication. It is agreed to by the parties that prompt and timely resolution of issues and/or concerns is vital to the success of this Agreement. Therefore, the parties agree that the following steps will be utilized:

- A. The Township Board will meet regularly with the supervisor of the Deputy Sheriff(s) assigned to the Township for purposes of resolving issues and/or concerns.
- B. If issues and/or concerns cannot be resolved in the above mentioned forum in a timely manner, then the Township Board will meet with the Undersheriff to pursue resolution.

XVI. Waivers. No failure or delay on the part of any of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege. Moreover, and without limitation, nothing herein shall be construed to limit to any party the defense of governmental immunity.

XVII. Modification of Agreement. Modifications, amendments, or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

XVIII. Assignment or Subcontracting. The parties to this Agreement may not assign, subcontract or otherwise transfer their duties and/or obligations under this Agreement.

XIX. Non-Third-Party Beneficiary Contract. This Agreement is not intended to be a third-party beneficiary contract and confers no rights on anyone other than the parties hereto.

XX. Purpose of Section Titles. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

XXI. Complete Agreement. This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto and any prior agreements shall be null and void.

XXII. Agreement Period and Termination. This Agreement shall commence on the 1st day of January 2024, and unless prematurely terminated by either party as authorized in this Agreement shall continue through the 31st day of December 2024, at which time it shall terminate.

Notwithstanding any other provisions in this Agreement to the contrary, either the County, the Sheriff, or the Township may, with or without cause, terminate this Agreement at any time upon sixty (60) calendar days prior written notice to the other party. In the event this Agreement is prematurely terminated, the Township shall pay the County, as set forth in Section VIII, the total sum due for services performed by the Deputy Sheriff(s) assigned to the Township up to the effective date of termination. In the event this Agreement is terminated, and the Township creates its own police department, it is expressly understood and agreed by the parties hereto that the Township shall give preferential consideration to the hiring of any Deputy Sheriff(s) which had been assigned to the Township under this Agreement who are discharged as a result of the termination of this Agreement.

XXIII. Invalid Provisions. If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. It shall be considered to be deleted and the remainder of this Agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was rendered invalid or unenforceable.

XXIV. Certification of Authority to Sign Agreement. The people signing on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY EXECUTED THIS AGREEMENT FOR LAW ENFORCEMENT SERVICES ON THE DAY AND YEAR FIRST ABOVE WRITTEN.

COUNTY OF OCEANA

By: _____
Robert Walker, Chairperson
County Board of Commissioners

Date: _____

OCEANA COUNTY SHERIFF

By: _____
Craig Mast, Sheriff
Oceana County

Date: _____

TOWNSHIP OF GRANT

By: _____
Roger Schmidt, Township Supervisor
Grant Township

Date: _____

By: _____
Shannon Beishuizen, Clerk
Grant Township

Date: _____

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

Name Of The Person Authorized To Sign A Contract Or Project Authorization

Stephanie Moore

Legal Organization Name

Oceana County COA

Title Of Authorized Signer

Executive Director

Signature Of Authorized Signer ** (See Below)

.....

Date

01/09/2024

Governing Board Chair Information *:**

Name*

Ron Rash

Phone* (###)###-####

231.873.5856

Email*

rashrrsr@gmail.com

* If the organization has a master agreement with MDOT, **the organization name must match the name as it appears on the master agreement.** Organizations with multiple contracts must submit multiple contract clauses certifications.

** If the organization has a master agreement with MDOT, the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove an authorized signer at any time by completing a signature resolution.

*** Chair of the governing board having supervisory powers over your agency.

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

Name Of The Person Authorized To Sign A Contract Or Project Authorization

Robert Walker

Legal Organization Name

Oceana County Board of Commissioners

Title Of Authorized Signer

Chairperson

Signature Of Authorized Signer ** (See Below)

.....

Date

01/09/2024

Governing Board Chair Information *:**

Name*

Robert Walker

Phone* (###)###-####

231.206.1633

Email*

rwalker@oceana.mi.us

* If the organization has a master agreement with MDOT, **the organization name must match the name as it appears on the master agreement.** Organizations with multiple contracts must submit multiple contract clauses certifications.

** If the organization has a master agreement with MDOT, the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove an authorized signer at any time by completing a signature resolution.

*** Chair of the governing board having supervisory powers over your agency.

If the budget and programs for which you are applying have changed by more than 15 percent of the currently approved budget, you will need to do another public notice. If a project in a prior year's public notice was not funded and is being requested again in the current application, it should be included with the current public notice.

PUBLIC NOTICE

(Applicant's Name)

PROPOSED STATE AND FEDERAL APPLICATION FOR OPERATING AND/OR CAPITAL ASSISTANCE

All citizens are advised that _____ *(Applicant's Name)* has prepared an application for State of Michigan financial assistance for fiscal year 20____ as required under Act 51 of the Public Acts of 1951, as amended, and for federal assistance as required under the federal transit laws, as amended.

_____ *(Applicant's Name)* is requesting a total of _____ *(Amount)* through the following funding program(s):

PROGRAM	DESCRIPTION	TOTAL AMOUNT

_____ ensures that the level and quality of transportation service is provided without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act of 1964. For more information regarding our Title VI obligations or to file a complaint, please contact us at the address given below.
(Applicant's Name)

The proposed application is on file at _____, _____
(Applicant's Name) *(Address)*

_____ and may be reviewed during a 30-day period _____
(From date/year to date/year)

between the hours of _____. Written comments regarding the application and/or written requests for
(Work Hours)

a public hearing to review the application must be received by _____, _____. If a hearing is requested,
(Date) *(Year)*

notice of the scheduled date, time, and location will be provided at least 10 days in advance.

Submittals should be sent to _____, _____
(Applicant's Name) *(Address)*

_____ or via e-mail to _____.
(E-mail Address)

**OCEANA COUNTY RESOLUTION #24-02
FOR APPROVAL TO PARTICIPATE IN A
REGIONAL MATERIAL MANAGEMENT PROCESS**

WHEREAS, the Michigan’s Solid Waste Program has been updated with the passage of significant amendments to Part 115; and

WHEREAS, these amendments require that existing county Solid Waste Management Plans be replaced with new Materials Management Plans (MMP) that focus on sustainable materials management approaches, such as recycling and composting, instead of just landfilling waste; and

WHEREAS, the State of Michigan is encouraging counties to prepare regional plans and is providing an incentive of an extra \$10,000.00 a year for three years to do so; and

WHEREAS, the administrators of Lake, Mason, Muskegon, Newaygo, and Oceana counties have been meeting to discuss seeking proposals for a regional plan.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Oceana approves Oceana County participating in seeking proposals for a regional plan to meet the requirements of the amendments to Part 115 to develop and implement the Materials Management Plan; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Oceana appoints County Administrator Byard to a committee of the 5 county administrators authorized to seek and review bids, and select a consultant to recommend to each Board of Commissioners for approval.

Roll call vote:

AYES:

NAYES:

ABSENT:

I HEREBY CERTIFY that the foregoing is a Resolution duly made and passed by Oceana County Board of Commissioners at their meeting held on January 25, 2024, at 11:30 a.m. in Hart, MI, with a quorum present.

Amy L. Anderson, Oceana County Clerk

Two Seven Oh Inc.

Reimbursement Grant Agreement

January 8, 2024

GRANTEE:	Oceana County Animal Control
GRANT AMOUNT:	\$7,786.85
GRANT PERIOD:	January 1, 2024 - July 1, 2024
FINAL REPORT DUE:	August 1, 2024
GRANT DESCRIPTION:	To replace their aging cat cages with rolling cat cages that will be larger and increase the capacity for the shelter.
GRANT ADMINISTRATOR:	Madison Cregar

Two Seven Oh Inc. (The Foundation) and The Grantee are entering into this agreement to establish the terms of The Foundation's grant to The Grantee.	Please initial each section
------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------

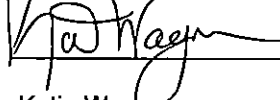
1	The Foundation will only cover expense specified in the Grant Description.	
2	Renovation and/or improvements to a facility must be completed and paid for within the Grant Period.	
3	The Foundation and The Grantee may agree in writing to modify the objectives, methods or timeline of the Grant Description. Any modifications must take place before the end of the Grant Period. Any modification request after the end of the Grant Period will not be allowed	
4	<p>The Grantee agrees to submit a Final Report no later than 28 days after the end of the Grant Period. This report must include:</p> <ul style="list-style-type: none"> - a brief summary of the outcome of your Grant - a full financial accounting of the expenditures of the grant with invoice(s)/receipt(s) for all payments used to fulfill the Grant Description you wish to have covered by this grant. <p>Invoices/receipts must have:</p> <ul style="list-style-type: none"> a. The description and quantity of products and/or services, line by line, and the cost of each of item; b. The date at which the products were purchased or when services occurred; c. The vendor's name with contact information; d. The Grantee's name somewhere on the invoice <p>(If The Grantee is unable to provide an invoice/receipt without one or more of these items, the invoice/receipt will be invalid and will be removed from final award amount.)</p>	
5	The Foundation agrees to reimburse The Grantee up to, but not exceeding, the Grant Amount to solely implement the Grant Description, for expenses The Grantee incurred during the Grant Period following the submission of a Final Report.	
6	The Grantee agrees to cover any expenses exceeding the Grant Amount.	
7	<p>The Grantee agrees to immediately notify The Foundation if any of the following occurs in the Grant Period:</p> <ul style="list-style-type: none"> - any changes in key personnel - any changes in address or phone number - any development that significantly affects the operation of the Grant Description - any additional funding for the Grant Description 	

8	The Grantee agrees to credit the participation of The Foundation as "Anonymous" in any advertisement, publicity or public comment related to the Grant Description.	
9	The Grantee will keep adequate records to document the expenditure of funds and activities supported by the grant. The Grantee agrees to make available to The Foundation the financial records related to the activities supported by the grant at any given time during the Grant Period.	
10	In the event The Foundation finds that The Grantee has failed to comply with any terms of this agreement, The Foundation may cancel its participation in the Grant Description resulting in no funds being reimbursed.	
11	The Foundation is not obligated to issue reimbursement checks before the Final Report Due Date, regardless if the grantee completes and submits the final report prior to the due date.	

On behalf of The Grantee as a **Board Member**, I understand and agree to the foregoing terms and conditions of accepting Two Seven Oh Inc.'s grant, and authorize this agreement on The Grantee's behalf.

Signature: _____
 Printed Name: _____
 Board Position/Title: _____
 Date: _____
 E-mail: _____
 Phone: _____

I authorize this grant agreement and terms listed above as a representative of The Foundation.

Signature of Director of Grants:  _____
 Printed Name of Director of Grants: Katie Wagner _____
 Date: January 8, 2024 _____

This signed agreement must be postmarked, faxed or emailed by: **February 5, 2024**

Please note that if each section is not initialed and the agreement is not signed by a **Member of the Board (or Board of Commissioners) the agreement will not be valid. If you have any questions please contact the Grant Administrator listed on your agreement.*

Two Seven Oh Inc.

Reimbursement Grant Agreement

January 8, 2024

GRANTEE:	Oceana County Animal Control
GRANT AMOUNT:	\$8,000.00
GRANT PERIOD:	January 1, 2024 - July 1, 2024
FINAL REPORT DUE:	August 1, 2024
GRANT DESCRIPTION:	To cover the spay and neuter of animals prior to adoption in the care of Oceana County Animal Control. Companion Animal Veterinary Service and Oceana Veterinary Clinic will be providing veterinary services. Costs will be covered up to \$155.00 per female dog and up to \$100.00 per male dog. Costs will be covered up to \$110.00 per female cat and up to \$60.00 per male cat. \$1,000.00 may also be used to purchase flea medication for animal in their care prior to adoption.

GRANT ADMINISTRATOR:	Madison Cregar
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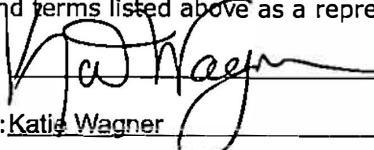
Two Seven Oh Inc. (The Foundation) and The Grantee are entering into this agreement to establish the terms of The Foundation's grant to The Grantee.		Please initial each section
1	The Foundation will only cover expense specified in the Grant Description.	
2	Services must occur within the Grant Period.	
3	The Foundation and The Grantee may agree in writing to modify the objectives, methods or timeline of the Grant Description. Any modifications must take place before the end of the Grant Period. Any modification request after the end of the Grant Period will not be allowed	
4	<p>The Grantee agrees to submit a Final Report no later than 28 days after the end of the Grant Period. This report must include:</p> <ul style="list-style-type: none"> - a brief summary of the outcome of your Grant - a full financial accounting of the expenditures of the grant with invoice(s)/receipt(s) for all payments used to fulfill the Grant Description you wish to have covered by this grant. <p>Invoices/receipts must have:</p> <ul style="list-style-type: none"> a. The description and quantity of products and/or services, line by line, and the cost of each of item; b. The date at which the products were purchased or when services occurred; c. The vendor's name with contact information; d. The Grantee's name somewhere on the invoice <p>(If The Grantee is unable to provide an invoice/receipt without one or more of these items, the invoice/receipt will be invalid and will be removed from final award amount.)</p> <ul style="list-style-type: none"> - a completed Spay Neuter Grant Summary (attached) for all surgeries included in the Grant. Each veterinarian listed in your summary under Surgery Performed By, must sign the last page of the summary, certifying that all surgeries that indicated them as the one who performed the surgery, were indeed performed. This is not be used as an invoice for procedures 	
5	The Foundation agrees to reimburse The Grantee up to, but not exceeding, the Grant Amount to solely implement the Grant Description, for expenses The Grantee incurred during the Grant Period following the submission of a Final Report.	
6	The Grantee agrees to cover any expenses exceeding the Grant Amount.	

7	The Grantee agrees to immediately notify The Foundation if any of the following occurs in the Grant Period: - any changes in key personnel - any changes in address or phone number - any development that significantly affects the operation of the Grant Description - any additional funding for the Grant Description	
8	The Grantee agrees to credit the participation of The Foundation as "Anonymous" in any advertisement, publicity or public comment related to the Grant Description.	
9	The Grantee will keep adequate records to document the expenditure of funds and activities supported by the grant. The Grantee agrees to make available to The Foundation the financial records related to the activities supported by the grant at any given time during the Grant Period.	
b	All veterinarians that will be performing any procedures must have an active license to practice veterinary medicine and had no formal complaints filed against them within the last year.	
10	In the event The Foundation finds that The Grantee has failed to comply with any terms of this agreement, The Foundation may cancel its participation in the Grant Description resulting in no funds being reimbursed.	
11	The Foundation is not obligated to issue reimbursement checks before the Final Report Due Date, regardless if the grantee completes and submits the final report prior to the due date.	

On behalf of The Grantee as a **Board Member**, I understand and agree to the foregoing terms and conditions of accepting Two Seven Oh Inc.'s grant, and authorize this agreement on The Grantee's behalf.

Signature: _____
 Printed Name: _____
 Board Position/Title: _____
 Date: _____
 E-mail: _____
 Phone: _____

I authorize this grant agreement and terms listed above as a representative of The Foundation.

Signature of Director of Grants:  _____
 Printed Name of Director of Grants: Katie Wagner _____
 Date: January 8, 2024 _____

This signed agreement must be postmarked, faxed or emailed by: **February 5, 2024**

Please note that if each section is not initialed and the agreement is not signed by a **Member of the Board (or Board of Commissioners) the agreement will not be valid. If you have any questions please contact the Grant Administrator listed on your agreement.*

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210- Ambulance			\$ 2,420.00	To Ferry Twp Fire Dept for 4th qtr MFR costs
			\$ 8,470.00	To Grant Township for 4th qtr MFR costs
			\$ 4,422.10	to MMRMA for quarter liability insurance.
			\$ 11,330.00	To Pentwater Township for 3rd qtr MRF costs.
			\$ 5,720.00	Shelby- Benona Fire Department for 4th qtr MFR costs.
			\$ 4,510.00	to Walkerville fire department for 4th qtr MFR costs
215 - Friend of the Court			\$ 2,194.06	to Image Soft for professional services and icloud storage
239 - Shelby Twp Community Park			\$ 6,200.00	to Kennari Consulting for professional services. Fully reimbursed via private donations.
			\$ 110,264.09	to Landscape Architects & Planners for project services. Fully reimbursed via private donations.
256 - Automation Fund R.O.D.			\$ 5,779.80	to GovOS, Inc for software fees.
260 - Indigent Defense			\$ 1,296.00	to Annette K. Howe for court appointed attorney fees.
			\$ 5,592.00	to Good Law for court appointed attorney fees.
			\$ 4,839.00	to Hayes Law Office, PLC for court appointed attorney fees.
			\$ 3,549.00	to MKG Law Office, PLC for court appointed attorney fees.
			\$ 11,565.00	to Springstead Law Offices for court appointed attorney fees.
286 - ARPA			\$ 15,304.52	To Hart Area Fire Department for for remaining payment for ARPA Hart Fire project.

298 - Technology and Innovation	\$ 2,041.20	to KnowBe4 for employee training.
	\$ 1,568.70	to SHI for Machinery and Equipment.
549 - Building Department Fund	\$ 3,750.95	to Randolph D Miller, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 2,926.55	to RVN Inspections, LLC for permits, residential plan reviews, and commercial plan reviews
	\$ 1,150.00	to Shoreline Inspection Service LLC for permits, residential plan reviews, and commercial plan reviews.
	\$ 1,050.00	to Thomas Story for permits, residential plan reviews, and commercial plan reviews.
General Fund		
101 - Board of Commissioners	\$ 5,681.26	to H Security & Investigation for Courthouse Security services
208 - Insurance	\$ 45,272.65	to MMRMA for quarter liability insurance.
245 - Remonumentation	\$ 1,597.48	to J Randolph Hepworth for monumentation surveyor contract for 2023.
	\$ 3,075.00	to Noah Penn, Points West Land Surveying for contracted surveyor services.
250 - Microfilming	\$ 1,066.51	to Underground Security Co
257 - Equalization	\$ 18,485.00	to V&V Assessing for equalization and assessing services.
265 - Courthouse & Grounds	\$ 2,364.18	to City of Hart for utilities
	\$ 1,378.63	to DTE Energy for utilities
	\$ 1,242.50	to Republic Services for trash removal
283 - Circuit Court	\$ 4,223.92	to Hayes Law Office for monthly appropriations.
	\$ 3,300.00	to Heacock Reporting for court contracted services.

	\$ 4,223.92	to Springstead Law Offices for monthly appropriations
301 - Sheriff	\$ 1,192.63	to AT&T mobility
	\$ 19,882.77	to Enterprise for fleet vehicle management.
	\$ 1,926.25	to Axon Enterprise for supplies
351 - Jail	\$ 1,755.12	to Correctional Recovery for medical billing services.
	\$ 2,877.61	to Gordon Food Service for inmate boarding
442 - Drain Commissioner	\$ 3,162.66	to Mike's Auto Body for vehicle repairs/maintenance
528 - Transfer Station	\$ 20,690.20	to American Classic Dumpster
595 - Airport	\$ 2,544.00	to Avsurance Corp for 2024 insurance & bonds
601 - Health Department	\$ 42,788.75	to DHD#10 for 2024 appropriation.
648 - Medical Examiner	\$ 3,467.06	WMU Homer Stryker for autopsies
649 - Mental Health	\$ 10,833.33	to West Michigan CMH for Local Match
701 - Planning	\$ 7,198.00	to West MI Shoreline for yearly membership & subscriptions
710 - MSU Extension	\$ 36,598.75	to MSUE Business Office for the 1st qtr assessment fee per agreement.
728 - Economic & Community Development	\$ 2,240.00	to Michigan State University for OCEA clerical support.
~ Total	\$ 465,011.15	

COUNTY ADMINISTRATOR'S REPORT

JANUARY 18, 2024

MAC/MACAO MEETING

The Revenue Sharing bill passed the house and is now in the Senate House Committee and it looks promising that this will be brought up.

The Veterans Property Tax Exemption is on hold right now. They understand how important this is to the counties and recouping the costs associated with this but there is no extra funding. There is support but they don't know how they would do this.

With regards to inmate medical, there are three bills in for reform, but they can't speak to this right now. Below is a link that they posted to review the presentation with regards to this.

Videos from the presentation on the Medicaid issue at policy summit in december can be seen on our youtube channel at <https://youtube.com/playlist?list=PLCI6rh1qS7thRb6240NDhoVM3xt5DAa44&si=h2lkNzSMz6qVCU2l>

They asked if anyone was going to the NACO Conference and there wasn't anyone, but MAC is attending.

The Administrator's Priorities for 2024 were discussed. MAC asked for priority items that we have reached out to our legislators for and Antrim County stated that they had reached out to see about combining their Probate and District Courts.

Ax Mi Tax is a ballot initiative that they talked about and the group fighting for it. I have attached the presentation for this initiative below.

<https://www.youtube.com/watch?v=dpMj6MxUK74&list=PLCI6rh1qS7tiw2emGGAOhDpdxIxdGRfuP&index=1>

<https://micounties.org/wp-content/uploads/Michigan-Counties-December-2023-Digital.pdf>

DEPARTMENT HEAD MEETING

The Department Head meeting was held on Wednesday, January 17, 2024. Information pertaining to the BS&A Cloud based financials and training was discussed. The Accounts Payable procedures were updated and provided. There were suggestions for some additional changes. Department Heads were reminded that annual reports are due. An update was provided by Undersheriff Schiller relating to security and Troy Maloney, Emergency Management provided an update as it relates to lighting in the building after hours. Commissioner Morse did an exercise with the group providing everyone a leadership quote. Everyone read the quote they selected, and we were asked afterward if they liked a quote that was read and why.

COUNTY ADMINISTRATOR'S REPORT

JANUARY 18, 2024

UNION MEETING

A meeting was held with the POAM Unit to discuss wages. Information will be provided during the Board of Commissioners meeting.

SECURITY MEETING

A Security meeting was held to discuss current security issues. There was also discussion pertaining to the County Campus Emergency Guide.



Oceana County Board of Commissioners

County Building
100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Regular Board Meeting

The Oceana County Board of Commissioners will hold its **Regular Meeting on Thursday, January 25, 2024 beginning at 11:30 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Board Chair: Robert Walker

Board Vice-Chair: Tim Beggs

Presenter	Description	Item #
Chair	Pledge of Allegiance Call to Order Roll Call Approval of minutes from January 11, 2024 Pages 34 - 37 Conflict of Interest Disclosure Regarding Agenda Items Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Mr. Beggs	Department of Veterans Affairs Committee Appointment Motion #2024-10, to appoint Mr. Benjamin Kaat to the Oceana County Department of Veterans Affairs Committee to an unexpired term to expire on December 31, 2025. Roll Call	#2024-10
Mr. Hardy	POAM Letter of Understanding Motion #2024-11	#2024-11
Mr. Morse	Correction to Motion #2024-04 Motion to amend #2024-04, for the meeting of January 11, 2024, to read “to expire on December 31, 2026”, rather than December 31, 2027.	#2024-04
Mr. Erickson	Court Administrator Wages Motion #2024-12, to align the Court Administrator’s wages with the pay scale set by the adoption of the FY-2024 budget. Roll Call	#2024-12
Mr. Beggs	Grant Township Law Enforcement Service Agreement Motion #2024-13, to approve the Grant Township Law Enforcement Service Agreement with Oceana County to expire on December 31, 2024, to be retroactive to January 1, 2024, and allow the Chair to sign. Roll Call	#2024-13

Presenter	Description	Item #
Mr. Hardy	<p>Council on Aging Contract Clause Acknowledgement</p> <p>Motion #2024-14, to adopt the Council on Aging FY-2025 Contract Clause Acknowledgment and allow the Chair to sign.</p> <p style="text-align: right;">Roll Call</p>	#2024-14
Mr. Morse	<p>Materials Management Resolution</p> <p>Motion #2024-15, to adopt Resolution #24-02, for approval to participate in a regional materials Management process.</p> <p style="text-align: right;">Roll Call</p>	#2024-15
Mr. Erickson	<p>Approval of Two Seven Oh Reimbursement Grant Agreement</p> <p>Motion #2024-16, to approve the Two Seven Oh Reimbursement Grant Agreement in the amount of \$7,786.85 for the purpose of rolling cat cages for increased capacity at the Oceana County Animal Shelter.</p> <p style="text-align: right;">Roll Call</p>	#2024-16
Mr. Beggs	<p>Approval of Two Seven Oh Reimbursement Grant Agreement (2)</p> <p>Motion #2024-17, to approve the Two Seven Oh Reimbursement Grant Agreement, in the amount of \$8,000, for the purpose of spay/neuter for animals prior to adoption from the Oceana County Animal Control.</p> <p style="text-align: right;">Roll Call</p>	#2024-17
Mr. Hardy	<p>Payment of Claims</p> <p style="text-align: right;">Pages 38 - 40</p>	#2024-18
REPORTS FROM COMMISSIONERS AND DEPARTMENT HEADS		
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

**Board Conference Room
January 11, 2024
Board of Commissioners Minutes**

Chairperson Walker thanked the Board members for the opportunity to serve as Chairperson of the Board of Commissioners.

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, January 11, 2024, at 11:49 p.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; Mr. Brendan Samuels, The Oceana Echo correspondent; Mr. Lee Hyslop, Crystal Township Supervisor; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Hardy and seconded by Mr. Beggs to approve the minutes from the December 21, 2023 Regular Board Meeting as amended.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda. Ms. Byard requested the following additions: 1) a motion to approve the increase for the BS&A Time Sheet module and the migration to iCloud, 2) a motion to allow the Chairperson to sign the deed to transfer the District Health Department building to the County. Mr. Walker suggested that the motions be added prior to the payment of claims.

Moved by Mr. Morse and supported by Mr. Hardy to approve the agenda as amended.

Voice vote. Motion carried.

Chairperson Walker asked for nominations for Vice-Chairperson of the Board of Commissioners.

Mr. Morse nominated Mr. Beggs for Vice-Chairperson of the Board of Commissioners. Mr. Hardy supported the nomination. No other nominations were made.

Public Comment

There were no public comments at this time.

Agenda Items

MOTION #2024-01– ELECTION OF VICE-CHAIRPERSON

Moved by Mr. Walker and supported by Mr. Erickson to close the nominations and to direct the Oceana County Clerk to cast a unanimous ballot for Mr. Beggs as the Vice-Chairperson of the Oceana County Board of Commissioners effective January 1, 2024 and expiring December 31, 2024.

Voice vote. Motion carried.

Chairman Walker presented a 20-year Service Award to Drain Commissioner Michelle Martin.

MOTION #2024-02 - LIFE EMS BASE RATES INCREASE

Moved by Mr. Beggs and supported by Mr. Hardy to adopt the increased based rates for Prehospital Care and Transportation as presented for Life EMS to be effective January 1, 2024.

Roll call vote: Mr. Beggs – yes; Mr. Hardy – yes; Mr. Morse – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

Mr. Walker stated that this is the first increase in three years.

MOTION #2024-03 - CRYSTAL VALLEY DAM CHANGE ORDER

Moved by Mr. Erickson and supported by Mr. Beggs to authorize the change order to the professional services agreement for Crystal Valley Dam with Mr. James Tiffany not to exceed \$21,00 and allow the Chairperson to sign.

Roll call vote: Mr. Erickson – yes; Mr. Beggs – yes; Mr. Hardy – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

Mr. Morse suggested that a maintenance plan be put in place for budget purposes.

MOTION #2024-04 - PLANNING COMMISSION APPOINTMENT

Moved by Mr. Morse and supported by Mr. Beggs to appoint Mr. Bryan Broderick to the Oceana County Planning Commission for a three-year term to expire on December 31, 2027.

Roll call vote: Mr. Morse – yes; Mr. Beggs – yes; Mr. Erickson – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Voice vote. Motion carried.

MOTION #2024-05 - BUDGET AMENDMENT

Moved by Mr. Hardy and supported by Mr. Beggs to approve budget amendment #01-2024 removing funding for an Administrative Sergeant position as it was not approved during the budget process.

Roll call vote: Mr. Hardy - yes; Mr. Beggs - yes; Mr. Erickson - yes; Mr. Morse - yes; and Mr. Walker - yes.

Motion carried

MOTION #2024-06 – SUPPORT FOR TUNNEL BASED SOLUTION

Moved by Mr. Beggs and supported by Mr. Erickson to adopt Resolution #24-01 in support of a tunnel-based solution project that would start in Grant Township and end in Shelby Township for the purpose of safety.

Roll call vote: Mr. Beggs - yes; Mr. Erickson - yes; Mr. Hardy - yes; Mr. Morse - yes; and Mr. Walker - yes.

Motion carried.

MOTION #2024-08- BS&A CLOUD BASED TIMESHEET SYSTEM

Moved by Mr. Hardy and supported by Mr. Morse to approve the increase to the proposed BS&A Cloud system and the timesheets by \$18,080 and allow the Chair to sign the contract.

Roll call vote: Mr. Hardy – yes; Mr. Morse – yes; Mr. Beggs – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024-09 – HEALTH DEPARTMENT BUILDING DOCUMENTS

Moved by Mr. Erickson and supported by Mr. Beggs to allow the Chair to sign the necessary documents to transfer the Health Department Building to the County of Oceana and allow for filing with the Register of Deeds.

Roll call vote: Mr. Erickson – yes; Mr. Beggs – yes; Mr. Hardy – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2024- 07 – PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Erickson, to adopt Motion #2024-07, approving the payment of accounts payable and release of funds for January 11, 2024.

AMBULANCE	\$177.20
GIS	-0-
FOC	-0-
PENTWATER-HART TRAIL	1,716.30
SHELBY TWP COMM PARK	150,773.00
BROWNFIELD	-0-
AUTOMATION R.O.D.	-0-
INDIGENT DEFENSE	24,366.87
LCOT	-0-
K9 UNIT	880.15
CJT	300.00
CDBG	-0-
ARPA	9,431.68
VETERANS AFFAIRS	12,039.36
TECH & INNOVATION	3,379.80
CAPITAL PROG/EQUIP REP	4,915.25
PUBLIC IMPROVEMENT	-0-
FORECLOSURE	-0-
BUILDING DEPARTMENT	19,936.17
GENERAL FUND	373,536.93
GRAND TOTAL	\$601,812.71

Roll call vote: Mr. Hardy – yes; Mr. Erickson – yes; Mr. Morse – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

Commissioner’s Reports

Mr. Beggs noted that he would be interested in visiting the Health Department building to assess the office space that could be utilized. He also mentioned that the Road Commission are searching for the best interest rate for the bond.

Mr. Morse stated that Ms. Conroy supplied flyers regarding TruStream for anyone that may be interested. He also pointed out that Ms. Janet Schultz has been very faithful in attending various meetings in the county and appreciates her participation.

Mr. Erickson is very satisfied with the staffing levels at Life EMS.

Mr. Walker expressed his thanks to the staff and elected for a very successful 2023. He also mentioned that the approved capitol improvement projects that have been approved need to be moved towards implementation.

Public Comment

Mr. Lee Hyslop, Crystal Township, commented thanked the board for their willingness to work on the Crystal Valley Dam project.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:10 p.m.

Amy L. Anderson, Oceana County Clerk

Date

Mr. Walker, Chairperson

Board Approval of Accounts Payable & Release of Funds

Thursday, January 25, 2024

FUND	DEPT #	DEPARTMENT	PR#	PAID	UNPAID	TOTAL
210		AMBULANCE		\$ 1,913.73	\$ -	\$ 1,913.73
		AMBULANCE FUND TOTAL		\$ 1,913.73	\$ -	\$ 1,913.73
211		GIS		\$ -	\$ -	\$ -
		GIS FUND TOTAL		\$ -	\$ -	\$ -
215		FOC		\$ -	\$ 2,194.06	\$ 2,194.06
		FOC PAYROLL	0	\$ -	\$ -	\$ -
		FOC FICA	0	\$ -	\$ -	\$ -
		FOC RETIREMENT	0	\$ -	\$ -	\$ -
		FOC FRINGE	0	\$ -	\$ -	\$ -
		WORKERS COMP	0	\$ -	\$ -	\$ -
		FOC FUND TOTAL		\$ -	\$ 2,194.06	\$ 2,194.06
238		PENTWATER-HART TRAIL		\$ -	\$ -	\$ -
		PENTWATER-HART TRAIL FUND TOTAL		\$ -	\$ -	\$ -
239		SHELBY TWP COMMUNITY PARK		\$ 116,464.09	\$ -	\$ 116,464.09
		SHELBY TWP COMMUNITY PARK FUND TOTAL		\$ 116,464.09	\$ -	\$ 116,464.09
243		BROWNFIELD REDEVELOPMENT AUTHORITY		\$ -	\$ -	\$ -
		BROWNFIELD REDEVELOP. AUTHORITY TOTAL		\$ -	\$ -	\$ -
256		AUTOMATION R.O.D.		\$ -	\$ 5,779.80	\$ 5,779.80
		AUTOMATION R.O.D. FUND TOTAL		\$ -	\$ 5,779.80	\$ 5,779.80
260		INDIGENT DEFENSE		\$ -	\$ 27,212.20	\$ 27,212.20
		INDIGENT DEFENSE PAYROLL		\$ 2,857.45	\$ -	\$ 2,857.45
		INDIGENT DEFENSE FICA	0	\$ 218.59	\$ -	\$ 218.59
		INDIGENT DEFENSE RETIREMENT	0	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FRINGE	0	\$ 2,855.95	\$ -	\$ 2,855.95
		WORKERS COMP	0	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FUND TOTAL		\$ 5,931.99	\$ 27,212.20	\$ 33,144.19
264		LCOT		\$ -	\$ -	\$ -
		LCOT PAYROLL	0	\$ -	\$ -	\$ -
		LCOT FICA	0	\$ -	\$ -	\$ -
		LCOT RETIREMENT	0	\$ -	\$ -	\$ -
		WORKERS COMP	0	\$ -	\$ -	\$ -
		RETIREMENT	0	\$ -	\$ -	\$ -
		LOCT FUND TOTAL		\$ -	\$ -	\$ -
267		K9 UNIT		\$ -	\$ 157.99	\$ 157.99
		K9 UNIT FUND		\$ -	\$ 157.99	\$ 157.99
272		CRIMINAL JUSTICE TRAINING		\$ -	\$ -	\$ -
		CRIMINAL JUSTICE TRAINING FUND TOTAL		\$ -	\$ -	\$ -
277		CDBG		\$ -	\$ -	\$ -
		CDBG FUND TOTAL		\$ -	\$ -	\$ -
286		ARPA		\$ 15,341.51	\$ -	\$ 15,341.51
		APRA FUND TOTAL		\$ 15,341.51	\$ -	\$ 15,341.51
293		DEPT OF VET AFFAIRS		\$ 2,301.72	\$ 280.16	\$ 2,581.88
		DEPT OF VET AFFAIRS PAYROLL	0	\$ 3,807.04	\$ -	\$ 3,807.04
		DEPT OF VET AFFAIRS FICA	0	\$ 288.61	\$ -	\$ 288.61
		DEPT OF VET AFFAIRS RETIREMENT	0	\$ -	\$ -	\$ -

	DEPT OF VET AFFAIRS FRINGE	0	\$	2,740.67	\$	-	\$	2,740.67	
	WORKERS COMP	0	\$	-	\$	-	\$	-	
	DEPT OF VET AFFAIRS FUND TOTAL		\$	9,138.04	\$	280.16	\$	9,418.20	
298	TECHNOLOGY & INNOVATION		\$	1,339.09	\$	4,058.17	\$	5,397.26	
	TECHNOLOGY & INNOVATION FUND TOTAL		\$	1,339.09	\$	4,058.17	\$	5,397.26	
405	CAPITAL PROJ-EQUIP REPLACE		\$	439.98	\$	-	\$	439.98	
	CAPITAL PROJ-EQUIP REPLACE FUND TOTAL		\$	439.98	\$	-	\$	439.98	
445	PUBLIC IMPROVEMENT		\$	-	\$	-	\$	-	
	PUBLIC IMPROVEMENT FUND TOTAL		\$	-	\$	-	\$	-	
549	BUILDING DEPARTMENT		\$	10,001.91	\$	110.88	\$	10,112.79	
	BUILDING DEPARTMENT PAYROLL	0	\$	2,575.94	\$	-	\$	2,575.94	
	BUILDING DEPARTMENT FICA	0	\$	192.46	\$	-	\$	192.46	
	BUILDING DEPARTMENT RETIREMENT	0	\$	-	\$	-	\$	-	
	BUILDING DEPARTMENT FRINGE	0	\$	3,460.42	\$	-	\$	3,460.42	
	WORKERS COMP	0	\$	-	\$	-	\$	-	
	BUILDING DEPARTMENT FUND TOTAL		\$	16,230.73	\$	110.88	\$	16,341.61	
101	GENERAL FUND	PR#		PAID		UNPAID		TOTAL	
	101	BOARD OF COMMISSIONERS		\$	5,740.66	\$	982.80	\$	6,723.46
	172	ADMINISTRATOR/FISCAL OFFICER		\$	307.21	\$	-	\$	307.21
	208	INSURANCE		\$	76.50	\$	45,272.65	\$	45,349.15
	209	UNEMPLOYMENT COMPENSATION		\$	-	\$	-	\$	-
	215	COUNTY CLERK		\$	-	\$	25.35	\$	25.35
	216	JURY BOARD		\$	-	\$	-	\$	-
	217	APPORTIONMENT		\$	-	\$	-	\$	-
	223	COUNTY AUDITING		\$	-	\$	-	\$	-
	228	DATA PROCESSING		\$	-	\$	-	\$	-
	229	TECHNOLOGY		\$	33.23	\$	-	\$	33.23
	244	TAX ALLOCATION		\$	-	\$	-	\$	-
	245	REMONUMENTATION		\$	-	\$	4,672.48	\$	4,672.48
	248	GENERAL SERVICES		\$	1,201.31	\$	146.97	\$	1,348.28
	249	PLAT BOARD		\$	-	\$	-	\$	-
	250	MICROFILM		\$	-	\$	1,066.51	\$	1,066.51
	253	COUNTY TREASURER		\$	(25.00)	\$	340.99	\$	315.99
	257	EQUALIZATION		\$	40.01	\$	18,485.00	\$	18,525.01
	262	ELECTIONS		\$	42.80	\$	-	\$	42.80
	265	COURTHOUSE/GROUNDS		\$	5,513.44	\$	235.39	\$	5,748.83
	283	CIRCUIT COURT		\$	130.43	\$	12,443.09	\$	12,573.52
	286	DISTRICT COURT		\$	329.85	\$	572.70	\$	902.55
	289	FRIEND OF THE COURT		\$	185.31	\$	680.06	\$	865.37
	294	PROBATE COURT		\$	425.38	\$	623.50	\$	1,048.88
	295	PROBATION/PAROLE		\$	-	\$	-	\$	-
	296	PROSECUTING ATTORNEY		\$	239.97	\$	-	\$	239.97
	298	FAMILY COUNSELING		\$	-	\$	-	\$	-
	301	SHERIFF		\$	21,424.44	\$	4,336.60	\$	25,761.04
	331	MARINE LAW		\$	-	\$	-	\$	-
	332	SNOWMOBILE ENFORCEMENT		\$	-	\$	-	\$	-
	333	ROAD PATROL		\$	-	\$	-	\$	-
	351	JAIL		\$	3,675.53	\$	2,420.60	\$	6,096.13

426	EMERGENCY MANAGEMENT		\$	-	\$	15.06	\$	15.06
430	ANIMAL CONTROL		\$	1,529.01	\$	57.98	\$	1,586.99
442	DRAIN COMMISSIONER		\$	3,220.00	\$	-	\$	3,220.00
445	DRAINS - PUBLIC BENEFIT		\$	-	\$	-	\$	-
528	TRANSFER STATION/RECYCLING CENTER		\$	21,923.02	\$	-	\$	21,923.02
568	SOIL CONSERVATION		\$	-	\$	-	\$	-
595	AIRPORT		\$	704.99	\$	3,264.00	\$	3,968.99
601	HEALTH DEPARTMENT		\$	44,179.09	\$	148.80	\$	44,327.89
605	CONTAGIOUS DISEASES		\$	187.15	\$	448.24	\$	635.39
648	MEDICAL EXAMINER		\$	-	\$	5,523.43	\$	5,523.43
649	COMMUNITY MENTAL HEALTH		\$	10,833.33	\$	-	\$	10,833.33
701	PLANNING COMMISSION		\$	-	\$	7,198.00	\$	7,198.00
710	MSU EXTENSION		\$	36,598.75	\$	-	\$	36,598.75
711	REGISTER OF DEEDS		\$	-	\$	236.40	\$	236.40
728	EDC		\$	2,240.00	\$	-	\$	2,240.00
	GENERAL PAYROLL	0	\$	249,954.20	\$	-	\$	249,954.20
	GENERAL FICA	0	\$	18,739.88	\$	-	\$	18,739.88
	GENERAL RETIREMENT	0	\$	-	\$	-	\$	-
	GENERAL FRINGE	0	\$	200,328.71	\$	-	\$	200,328.71
	WORKERS COMP	0	\$	-	\$	-	\$	-
GENERAL FUND TOTAL			\$	629,779.20	\$	109,196.60	\$	738,975.80
GRAND TOTAL			\$	796,578.36	\$	148,989.86	\$	945,568.22
GENERAL FUND WITHOUT PAYROLL			\$	160,756.41				