

**Oceana County
PARKS AND RECREATION COMMISSION**

County Building
100 S. State Street, Suite M-4
Hart, Michigan 49420

AGENDA

The Regular Meeting of the Oceana County Parks and Recreation Commission will be held on Thursday, September 7, 2023 at 3:00 p.m. in the Board of Commissioners Board Room, 100 S. State St., Hart, MI 49420

1. Call to Order
2. Pledge of Allegiance
3. Roll Call and recording of absences
4. Additions/Deletions to the Agenda

Suggested Motion: To approve the agenda, as presented (or amended).

5. Public Comment on Agenda items
6. Approval of the minutes from August 3, 2023

Suggested Motion: To approve the minutes of the August 3, 2023 Parks and Recreation Commission Meeting, as presented (or amended).

7. Financial Reports: Fund 208, 288 and 408
8. Approval of claims for payment

Suggested Motion: To approve the 208 Parks and Recreation Fund claims for payment in the total amount of \$_____ and in the total amount of \$_____ for the 408 Parks and Recreation Capital Projects Fund.

9. Stephen Carlson from WMSRSDC planner to discuss the Parks and Recreation 5-year Plan.

10. Correspondence

- A. Email from a concerned citizen regarding the Woolly Bully Aphids in the Beech trees at Doolittle Park. They will be gone with the first frost.
- B. Phone conversation with Rob Splaine, Hart City Manager. Regarding rec club interest.
- C. Phone conversation with Pam Blough, PM Blough is unable to attend today's meeting for personal reasons. Will be present for the October meeting.

If you are unable to attend the meeting, please notify the Oceana County Administrator's Office at 231-873-4835 no later than 5:00 p.m. on Wednesday, September 06, 2023

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- D. Letter from Michelle Martin, Oceana County Drain Commissioner, regarding Crystal Creek Dam withdrawal of monthly inspections.
- E. Received the 5-year Black Lake Campground inspection report from EGLE through District 10 Health Dept. (attached)
- F. Text messages regarding a loud truck on Sunday night at 8:30 pm. at Black Lake Campground wondering where the hosts were?

11. Chairperson's Report

- A. Attended bid opening at WMRSDC Muskegon office for the Stony Creek restoration.
- B. Attended one ORC meeting and the Benona Township meeting.
- C. Met with Blackmer Construction to review work to be done on the Gale's Pond east walkway.
- D. Reached out to both Suzie Knoll and Tammy Carey for support of the Parks 5- year plan survey.
- E. Wrote a letter of support for the Hart Pentwater Trail Committee grant application.
- F. Visited all the parks several times for cleanup.
- G. Submitted budget for 2024 budget. (see attachment)

12. Parks Reports

- A. Black Lake – Tom with Custom Tree service to submit a quote for removal of a White Pine at south campground road.
- B. Cedar Point – Welcome back Pete.
- C. Crystal Valley
- D. Doolittle
- E. Gale's Pond
- F. Mill Pond
- G. Marshville Dam
- H. Stony Lake

13. Other Old Business

- A. New shelter is finished at Cedar Point park.
- B. 5-year plan, motion to advertise in Oceana County Press and/or Echo.
- C. Remove balance of stairway at Cedar Point Park.
- D. Move tables at Cedar Point Park and assemble new tables.

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E. Updates

1. County Wide Rec. Program
2. Parks Five Year Plan
3. Stony Creek Restoration
4. Crystal Creek Dam – Interim Engineer for inspections.
5. ADA Parks Report
6. Various Grants
7. Gales Pond East Boardwalk

14. New Business

- A. Quote from Custom Tree Service to remove dead White Pine tree at Cedar Point on the road. \$700.00. (see attached quote)
- B. Quote from Custom Tree Service to remove tree debris from the east and south perimeter of the new shelter, \$800.00. (see attached quote)
- C. Quote from Jons to Go for 2024. (see attached quote)
- D. Quote from Pixel Graphix Studio, County Parks Brochures. (See attached quote)
- E. Quote from Pixel Graphix Studio, Gale's Pond Brochures. (See attached quote)
- F. Discuss part-time seasonal parks employee job description.
- G. Discuss Cedar Point walkway and grading.

15. Public Comment on non-agenda items.

16. Motion for Adjournment

Next scheduled meeting October 5, 2023 at 3:00 p.m.

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