

# Oceana County Board of Commissioners

October 26, 2023

Today's meetings  
begin at 10:00 a.m.

## Committees and Board Meeting Packet



### Board of Commissioners

Robert Walker, Chairperson

Craig Hardy

Paul Erickson

Tim Beggs, Vice-Chairperson

Phil Morse

### Prepared by:

Tracy Byard

Oceana County Administrator



Oceana County, Michigan

# PUBLIC NOTICE

## OCEANA COUNTY BOARD OF COMMISSIONERS

100 State Street, Hart, MI 49420 – (231) 873-4835

The Oceana County Board of Commissioners **will hold** the following committee meetings and its regular board meeting on **Thursday, October 26, 2023** beginning at 10:00 a.m. and 11:30 a.m. respectively. The meetings will be held in the Oceana County Board of Commissioners Room located at 100 State Street, Hart, MI 49420.

- Properties, Environment and Economic Development Committee
- Finance and Administration Committee
- Regular Board of Commissioners Meeting

Detailed meeting agendas are available online at:

<https://oceana.mi.us/government/board-of-commissioners/schedule-of-meetings/>

or, by contacting the County Administrator's Office at the address shown above, by

telephone (231) 873-4835, or by email [countyadmin@oceana.mi.us](mailto:countyadmin@oceana.mi.us)

The Oceana County Board of Commissioners has **cancelled** the following meetings by order of the committee/board chairperson due to a lack of business: None

*All meetings are open to all members of the public. This notice is given pursuant to, and in accordance with, the provisions of the Open Meetings Act, Public Act 267 of 1976, as amended. Oceana County does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services.*



## Oceana County Board of Commissioners

County Building

100 State Street, Suite M-4, Hart, MI 49420

# AGENDA

### Properties, Environment and Economic Development Committee

There will be a committee meeting on **Thursday, October 26, 2023 beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

**Committee Chair: Paul Erickson**

**Committee Vice-Chair: Phil Morse**

Presenter	Description	Item #
Mr. Erickson	Call to Order Roll Call Approval of Minutes from September 28, 2023 <b>Pages 4 &amp; 5</b> Changes to the Agenda Approval of the Agenda Public Comment ( <i>state your name, current address, and agenda item or topic</i> )	
Mr. Garry McKeen	Consideration to authorize funds,\$2,175, for the Crystal Valley County Park Master Plan <b>Page 6</b>	2023-109
Administrator Byard	Consideration to reappoint Mr. Bill Adams and Mr. Mike Blackmer to the Construction Code Board of Appeals through July 31, 2025	2023-110
Administrator Byard	Consideration to adopt Resolution #23-11 opposing the pre-emption of local control in solar and wind siting and zoning <b>Page 7</b>	2023-111
	<b>DEPARTMENT HEAD REPORT</b>	
	Public Comment ( <i>state name, current address, and agenda item or topic</i> )	
	Adjournment	

## **Properties, Environment, and Economic Development Committee**

The Properties, Environment, and Economic Development Committee Meeting was called to order by Chairperson Erickson, on Thursday, September 28, 2023, at 9:01 a.m. in the Board Conference Room.

Present: Mr. Morse, Mr. Beggs, Mr. Hardy, Mr. Walker, and Mr. Erickson.

Also Present: Ms. Byard, Oceana County Administrator, Ms. Suzie Knoll, Oceana County Soil Conservation District Executive Director; Ms. Sky Harsh, Oceana County Soil Conservation District Stewardship Coordinator; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Walker and seconded by Mr. Hardy to approve the minutes of the August 24, 2023 Properties, Environment, and Economic Development Committee as presented.

Voice vote. Motion carried.

Chairperson Erickson asked if there were any changes to the agenda. Resolution # 23-10 additions were mentioned.

Moved by Mr. Beggs and seconded by Mr. Morse to approve the agenda as presented.

Voice vote. Motion carried.

### **Public Comment**

There were no public comments at this time.

### **Agenda Items**

Ms. Knoll, Oceana County Soil Conservation Director was present to provide the annual report for the district. Ms. Knoll highlighted some of the successes and explained what will be coming this year. She also provided a brief overview of some services that are provided. Ms. Knoll stated that every five years it is a requirement of Oceana County Soil Conservation District (OCSCD) to survey the residents to determine what are the top concerns of the residents. She mentioned that water quality is consistently the highest concern that was reported.

Ms. Knoll announced that a new stewardship coordinator was hired and introduced Ms. Sky Harsh.

Ms. Harsh provided a brief overview of what her focus will be in the coming year. Ms. Harsh stated that one area that she will focus on is invasive species management. She noted that there are two targeted species in the county - they are Japanese Knotweed and Phragmites. Assistance was made available to the land owners and county entities to treat properties. She stated that they will also be working with Mason-Lake Conservation District, and Muskegon Conservation District to get more treatment in this area to protect our coastline and the Hemlocks. Another item she will be working on is the nature preserves.

Ms. Knoll closed with a budget request of \$25,000 which is an increase, however, she stated that the funds would be used to leverage and secure more funds through grants.

Ms. Byard requested consideration of Resolution #23-10 opposing the changes to the Statewide Septic Code, HB 4479/4480 and SB 299/300. Discussion continued.

### **Public Comment**

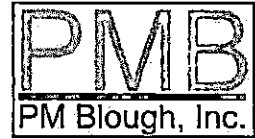
There were no public comments at this time.

Chairperson Erickson asked if there was any further business to come before the Board. There being none, the meeting adjourned at 9:33 a.m.

Respectfully submitted,

Amy L. Anderson  
Oceana County Clerk

# Invoice



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From: P.M. Blough, Inc.  
PO Box 102  
Grand Haven, MI 49417  
Telephone: (616) 402-2398

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Invoice Number: 101623-2

Date: October 16, 2023

To: Oceana County Parks and Recreation Commission  
c/o County Administrator's Office  
100 South State Street  
Suite M-4  
Hart, MI 49420  
*ATTN: Mr. Garry McKeen*

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RE: Professional Services for Master Planning of Crystal Valley County Park

Services From: June 1, 2023 thru June 30, 2023

**Services Per Request:** Prepare base plan information, Meet with Township representatives to tour park and discuss programming for park improvements, Prepare a preliminary park master plan and meet to discuss plan with Township, Prepare final master plan highlighting all park elements to be included in SPARKS Grant request, Prepare boundary and location maps per grant requirements, Prepare initial cost estimate for use in grant request, Provide all materials in electronic format to the Township for use with the SPARKS Grant application.

Contract Amount:	\$ 4,350.00
Previously Invoiced:	\$ 0.00
Current Invoice: <b>(50% of Contract Fee)</b>	<u>\$ 2,175.00</u>
Amount Remaining:	\$ 0.00

**TOTAL DUE FOR THIS INVOICE: \$2,175.00**

Thank you for allowing PMB to provide these services. Please make checks payable to PM Blough, Inc. All invoices due within thirty days of receipt. If you have any questions regarding this invoice, please contact Pamela Blough @ 616.402.2398.

**Resolution #23-11 on Solar/Wind Siting**  
**OCEANA COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION # 23-11**

**OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS**

**Whereas** Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

**Whereas** industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**Whereas** efforts to expand renewable energy projects will continue to increase in this state; and

**Whereas** the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**Whereas** by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**Whereas** should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**Whereas** should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**Whereas** if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**Whereas** all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**Whereas** this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**Whereas** the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

**THEREFORE, BE IT RESOLVED that OCEANA COUNTY** opposes the pre-emption of local control in solar and wind siting and zoning.

**Adopted this 26th day of October, 2023**



# Oceana County Board of Commissioners

County Building

100 State Street, Suite M-4, Hart, MI 49420

# AGENDA

## Finance and Administration Committee

There will be a committee meeting on **Thursday, October 12, 2023 beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

**Committee Chair: Craig Hardy**

**Committee Vice-Chair: Tim Beggs**

Presenter	Description	Item #
Commissioner Hardy	Call to Order Roll Call Approval of Meeting Minutes from <b>October 12<sup>th</sup></b> <b>Pages 9 - 12</b> Changes to the Agenda Approval of the Agenda Public Comment ( <i>state your name, current address, and agenda item or topic</i> )	
Administrator Byard	Consideration to adopt revision to the Annexation Resolution #23-09 <b>Pages 13 - 18</b>	#2023-104
Administrator Byard	Consideration of a motion to revise the public hearing motion for the proposed Fiscal Year 2024 budget and property tax millage rate to be levied from October 26 <sup>th</sup> to November 9 <sup>th</sup> . <b>Page 19</b>	#2023-105
Administrator Byard	Consideration to move appropriated funds from the general fund to the public building and improvement fund	#2023-112
Administrator Byard	Consideration to reappoint Rudy Ochs, DO as the Medical Examiner for a four-year term to expire on October 1, 2027	#2023-113
Administrator Byard	Consideration to appoint Jennifer White as the Chief/Clerk/Deputy Magistrate	#2023-114
Administrator Byard	Authorization to move appropriated funds to the Public Improvement Fund	#2023-115
Administrator Byard	Administrator's Review of Selected Claims for Payment <b>Pages 20 &amp; 21</b> Administrator's Report <b>Page 22</b>	#2023-116
	<b>Department Head Reports</b>	
	Public Comment ( <i>state name, current address, and agenda item or topic</i> )	
	Adjournment	



## Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, October 12, 2023, at 10:49 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Ms. Byard, Oceana County Administrator; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Morse and supported by Mr. Walker to approve the minutes of the September 28, 2023 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Beggs and seconded by Mr. Morse to approve the agenda as presented.

Voice vote. Motion carried.

### **Public Comment**

There were no public comments at this time.

### **Agenda Items**

Administrator Byard brought forth consideration to adopt a revision to the Annexation Resolution #23-09. After some discussion, Mr. Walker suggested that no action be taken.

Administrator Byard requested consideration of a motion to set the public hearing for the proposed Fiscal Year 2024 budget and property tax millage rate to be levied.

Mr. Edward VanderVries requested consideration of adoption of Resolution #23-11 approving the 2023 Apportionment Report of millage rates as presented by the Equalization Director.

Ms. Byard did not read the claims for payment, but the following was provided:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT ( $\geq$ \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
<b>Special Revenue Funds</b>				
210 - Ambulance			\$ 3,410.00	to Ferry Township Fire Department
			\$ 7,590.00	to Pentwater Fire Department
			\$ 6,820.00	to Shelby/Benona Fire Department
			\$ 4,356.10	to MMRMA for quarter liability insurance.
256 - Automation Fund R.O.D.			\$ 2,094.30	to GovOS, Inc for software fees.
260 - Indigent Defense			\$ 5,588.00	to Good Law for court appointed attorney fees.
			\$ 7,495.00	to Hayes Law Office, PLC for court appointed attorney fees.

	\$ 7,112.00	to Springstead Law Offices for court appointed attorney fees.
286 ARPA	\$ 3,353.56	to River's Ace for Grant Twp Fire Dept.
298 - Technology and Innovation	\$ 3,080.00	to ESRI for annual software maintenance contract.
	\$ 1,513.00	to Trace3 for Dell BOM.
549 - Building Department Fund	\$ 4,785.55	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
	\$ 1,736.90	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
	\$ 1,050.00	to Shoreline Inspection Service LLC for permits, residential plan reviews, and commercial plan reviews.
<b>General Fund</b>		
208 - Insurance	\$ 44,588.90	to MMRMA for quarter liability insurance.
228 - Data Processing	\$ 1,900.00	to GovOS, Inc for software fees.
283 - Circuit Court	\$ 3,129.60	To Jurors for Juror Fees.
	\$ 3,300.00	to Heacock Reporting for court contracted services.
	\$ 4,223.92	to Hayes Law Office for appropriations for November 2023.
	\$ 4,223.92	to Springstead Law Offices for appropriations for October 2023.
301 - Sheriff	\$ 1,192.25	to AT&T mobility
	\$ 8,596.16	to Wex Bank for fuel.
351 - Jail	\$ 1,297.68	to Gordon Food Service.
	\$ 13,854.48	to Advanced Correctional Healthcare for on-site medical services per contract.
	\$ 4,198.82	to City of Hart for utilities
	\$ 1,994.06	to Charm-Tex for clothing and bedding.
601 - Health Department	\$ 42,788.75	to DHD#10 for 2023 appropriation.
649 - Mental Health	\$ 10,833.33	to West Michigan Community Mental Health.
710 - MSU Extension	\$ 35,532.25	to MSUE Business Office for the 4th qtr assessment fee per agreement.
728 - Economic & Community Dev.	\$ 4,480.00	to Michigan State University for OCEA clerical support.
<b>~ Total \$ 246,118.53</b>		

## **Administrator's Report (as provided by Ms. Byard):**

### **BUDGET**

We have been finalizing items that were discussed during the budget meeting. Information will be forwarded to provide answers to questions raised.

### **MAC CONFERENCE**

The MAC Conference provided a wealth of information.

A workplace strategist presented about the multi-generational workplace discussing the motivations, difference and communication styles for the different generations and how to get them to work collaboratively.

A legislative update was provided by Deena Bosworth. There are continued discussions relating to a revenue sharing trust fund that would allow our revenue sharing to continue for years to come. Currently there is an increase of 7% with some ongoing funding and some one-time allocations. The trust fund would carve out a portion of the State sales tax for statutory revenue sharing and secure dedication of that revenue for revenue sharing only. House Bills 4605-06 has been presented for the purpose of a public safety trust fund. There is more to come on these bills. There is still discussion relating to the Veterans Tax Exemption. The bills would replace the funds that were taken from counties when the tax exemption was implemented. They aren't in favor of the way that it was presented and are looking for other avenues to get those funds back in the hands of the counties. There was a task force that worked on Juvenile Justice Reform completing and assessment in July 2022 with 32 recommendations coming from that assessment. As a result, the Child Care reimbursement was increased to 75% for community-based services to allow counties to implement research and evidence-based practices. They will continue to work to ensure funding for current and future MIDC standard to maintain a grant disbursement model.

There was continued discussion on the Materials Management Planning. Our local Administrators discussed these changes and we will be meeting again in November for further planning discussions.

A session was held on Reimagining Local Government: How AI Technology is Transforming the County Operations Landscape. When I read this intro, I thought this session had more to do with AI in general. However, this information was presented by NACO and had more to do with one specific AI tool that governments are starting to utilize. There is a program called ChatGPT and it is being utilized by many for writing just about anything. You type in a question and it can be as broad as you want it to be and it will respond back with all of that information. If you ask for a list, that is what it provides. Counties are starting to utilize this tool for job descriptions, reports and anything else you might think of. NACO is putting together an exploratory committee to put together a toolkit and guide for utilizing this program.

### **Additional Administrator's Report Items**

West Central Michigan County Alliance Meeting is being held on October 30. As of November 1 all bonds should be paid in full. Staff is reviewing the RFP for county auditors. A decision needs to be made regarding any wage increases to employees and elected officials. A workshop for Thursday, October 19 at 9:00 will be held to discuss the wages.

### **Department Head Reports**

There were no department head reports at this time.

### **Public Comment**

James Kelly brought forth a response to audio from the Special Finance and Administrative meeting that was held on September 26, 2023.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:15 a.m.

Respectfully submitted,

Amy L. Anderson  
Oceana County Clerk

ORDER AND DETERMINATION BY THE OCEANA COUNTY

BOARD OF COMMISSIONERS

TO ANNEX CERTAIN LANDS TO THE

VILLAGE OF SHELBY, MICHIGAN

#23-09

WHEREAS, the Village Council of the Village of Shelby has, by resolution, petitioned the Board of Commissioners of Oceana County to annex certain lands as described on Exhibits A and B and also as described in said petition and resolution to the Village of Shelby, and

WHEREAS, the petition and resolution give as reason for said proposed annexation that it is necessary to encourage housing development which is necessary for the promotion of the business economy and development of the Village of Shelby and County of Oceana, and

WHEREAS, the resolution as presented was duly signed by the President and the Clerk of the Village of Shelby, and

WHEREAS, notice of hearing to be held by the Oceana County Board of Commissioners on the question of such proposed annexation was published or posted as required by the statute, as appears by the affidavit of Crystal Budde, Village Clerk, in the files of this matter, and

WHEREAS, the notice also contained a description of the premises to be annexed, and

WHEREAS, all persons interested have been given an opportunity to be heard at a public meeting of the Oceana County Board of Commissioners, and

WHEREAS, all proceedings pursuant to Section 6, Chapter 14, of Act 3 of the Public Acts of 1895 of the State of Michigan (MCL 74.6) have been complied with,

NOW, THEREFORE, it is ordered and determined that the following described lands in the Township of Shelby, Oceana County, Michigan:

As shown on Exhibit A and legally described as Exhibit B.

are hereby annexed to the Village of Shelby, Oceana County, Michigan, and the lands shall be considered to be included within the corporate limits of said Village.

IT IS FURTHER ORDERED that a copy of this Order and Determination to annex territory to the Village of Shelby, Michigan, shall be entered on the records of the Oceana County Board of Commissioners and that a certified copy of this Order and Determination shall be transmitted by the Clerk of the Oceana County Board of Commissioners to the Clerk of the Village of Shelby and to the Secretary of State, State of Michigan. This Order and Determination shall be prima facie evidence of the change of boundaries of the Village of Shelby and of the regularity to such proceedings.

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

I hereby certify that the above is a true copy of the Order and Determination by the Oceana County Board of Commissioners to Annex Certain Lands to the Village of Shelby, Michigan at a meeting of the County Board of Commissioners of Oceana County, held in the City of Hart, Oceana County, Michigan on October 12, 2023.

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Amy Anderson, Clerk of the Oceana County  
Board of Commissioners

## LAND DIVISION SKETCH

## LEGAL DESCRIPTION PROVIDED:

PART OF THE WEST 1/2 OF SECTION 9, TOWN 14 NORTH, RANGE 17 WEST, SHELBY TOWNSHIP,  
OCEANA COUNTY, MICHIGAN.  
(DETAILED LEGAL DESCRIPTIONS ON PAGE 2)

N 1/4 CORNER  
OF SEC. 9,  
T14N, R17W,  
LCRC 101363

EDGE OF MAPLE TREE TAP  
LINE ENCROACHMENT

WOOD SHED  
SAP STORAGE  
BUILDING

N LINE OF THE S 25 RODS  
(412.5') OF THE NW 1/4

PARCEL 1  
15.01 ACRES

PARCEL 3  
3.65 ACRES

PARCEL 4  
1.36 ACRES

C 1/4 CORNER  
OF SEC. 9,  
T14N, R17W,  
FOUND 1/2"  
IRON #26457

EAST AND WEST 1/4 LINE

PARCEL 2  
37.20 ACRES  
REMAINDER PARCEL  
(COMBINED PARCELS 1, 2,  
3, 4 AND PART OF 5)  
58.12 ACRES

SEE SHEET 2  
FOR DETAIL

PARCEL 7

PARCEL 6

PARCEL 5

TREE LINE

## LEGEND

- = SET CAPPED IRON #65158
- = FOUND CAPPED IRON #26457
- = FOUND CAPPED IRON #17634
- = FOUND CAPPED IRON #65158
- = SET WOOD STAKE
- = FOUND CONC. MONUMENT
- = MEASURED DATA
- = RECORDED DATA
- || = NOT TO SCALE
- BEARING BASIS:  
MSPC (SOUTH ZONE)

SW CORNER OF  
SEC. 9, T14N,  
R17W, LCRC  
101796

S 1/4 CORNER  
OF SEC. 9,  
T14N, R17W,  
LCRC 101799

**A&A**  
Land Surveying, Inc.  
aalandsurveying@gmail.com  
P.O. Box 186  
1525 Industrial Park Dr.  
Hart, MI 49420  
(231) 301-8147

## CLIENT:

PF LAND HOLDINGS, LLC  
2999 S TIMBER DUNES ROAD  
SHELBY, MICHIGAN 49455

## JOB NO:

23023

## DATE:

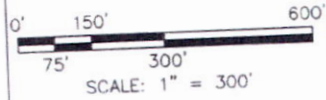
03-27-23

## DRAWN BY:

BDK

## SCALE:

1" = 300'



SCALE: 1" = 300'

STATE OF MICHIGAN  
ALEX SWYERS  
ALTMAYER  
PROFESSIONAL  
SURVEYOR  
No. 43386  
ALEX S. ALTMAYER, PS 65158



**A&A**  
Land Surveying, Inc.  
aalandsurveying@gmail.com  
P.O. Box 186  
1525 Industrial Park Dr.  
Hart, MI 49420  
(231) 301-8147

## CLIENT:

PF LAND HOLDINGS, LLC  
2999 S TIMBER DUNES ROAD  
SHELBY, MICHIGAN 49455

## JOB NO:

23023

## DATE:

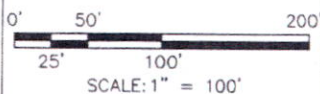
03-27-23

## DRAWN BY:

BDK

## SCALE:

1" = 100'



STATE OF MICHIGAN  
ALEX SWYERS  
ALTMAYER  
PROFESSIONAL  
SURVEYOR  
40019  
*Alex S. Altmaier*  
ALEX S. ALTMAYER, PS 65158

W 1/4 CORNER OF  
SEC. 9, T14N,  
R17W, LCRC  
101795

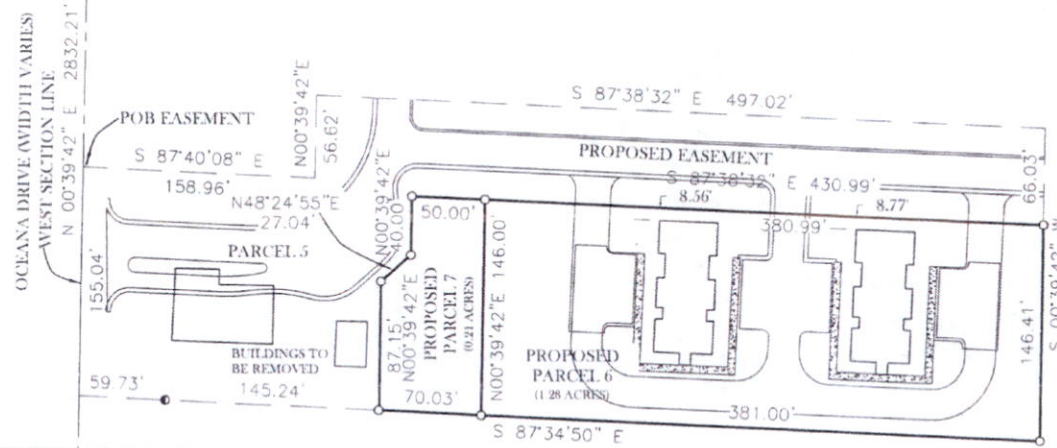
## CERTIFICATE OF SURVEY

## LEGAL DESCRIPTION PROVIDED:

PART OF THE WEST 1/2 OF SECTION 9, TOWN 14 NORTH, RANGE 17 WEST,  
SHELBY TOWNSHIP, OCEANA COUNTY, MICHIGAN.  
(DETAILED LEGAL DESCRIPTIONS ON PAGE 3)

## PROPOSED EASEMENT:

PART OF THE SOUTHWEST 1/4 OF SECTION 9, TOWN 14 NORTH, RANGE 17 WEST, SHELBY TOWNSHIP, OCEANA COUNTY, MICHIGAN, DESCRIBED AS COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION; THENCE S00°39'42"W ALONG THE WEST SECTION LINE OF SAID SECTION A DISTANCE OF 514.28 FEET TO THE POINT OF BEGINNING; THENCE S87°40'08"E A DISTANCE OF 158.96 FEET; THENCE N00°39'42"E PARALLEL WITH SAID WEST LINE A DISTANCE OF 56.62 FEET; THENCE S87°38'32"E A DISTANCE OF 497.02 FEET; THENCE S00°39'42"W PARALLEL WITH SAID WEST LINE A DISTANCE OF 66.03 FEET; THENCE N87°38'32"W A DISTANCE OF 430.99 FEET; THENCE S00°39'42"W PARALLEL WITH SAID WEST LINE A DISTANCE OF 40.00 FEET; THENCE S48°24'55"W A DISTANCE OF 27.04 FEET; THENCE S00°39'42"W PARALLEL WITH SAID WEST LINE A DISTANCE OF 87.15 FEET; THENCE N87°34'50"W A DISTANCE OF 204.97 FEET TO SAID WEST LINE; THENCE N00°39'42"E ALONG SAID WEST LINE A DISTANCE OF 155.04 FEET TO THE POINT OF BEGINNING.



## LEGEND

- = SET CAPPED IRON #65158
- = FOUND CAPPED IRON #17634
- = NOT TO SCALE
- BEARING BASIS:  
MSPC (SOUTH ZONE)

NOTE: LAND DIVISION IS SUBJECT TO TOWNSHIP APPROVAL

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE FOLLOWING DESCRIBED PARCEL(S) OF LAND IN ACCORDANCE WITH PUBLIC ACT 132 OF 1970, AS AMENDED, AND THAT THE RELATIVE POSITIONAL PRECISION OF EACH CORNER IS WITHIN THE LIMITS ACCEPTED BY THE PRACTICE OF PROFESSIONAL SURVEYING.

SW CORNER OF  
SEC. 9, T14N,  
R17W, LCRC  
101796

# CERTIFICATE OF SURVEY

PAGE 3 OF 3

## LEGAL DESCRIPTIONS PROVIDED:

### PARCEL 1:

THE EAST THREE-QUARTERS OF THE SOUTH 412 FEET OF THE WEST 2,112 FEET OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 14 NORTH, RANGE 17 WEST. (FROM COMMITMENT NO: 04678A - PROVIDED BY CLIENT)

### PARCEL 2:

THE NORTH QUARTER OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 14 NORTH, RANGE 17 WEST, EXCEPT THE SOUTH 155 FEET OF THE WEST 275 FEET. (FROM COMMITMENT NO: 04678A - PROVIDED BY CLIENT)

### PARCEL 3:

LAND SITUATED IN THE TOWNSHIP OF SHELBY, OCEANA COUNTY, STATE OF MICHIGAN, DESCRIBED AS FOLLOWS: THE WEST 528 FEET (32 RODS) OF THE SOUTH 412.5 FEET (24 RODS) OF THE NORTHWEST 1/4 OF SECTION 9, TOWNSHIP 14 NORTH, RANGE 17 WEST, EXCEPT COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 9, THENCE SOUTH 86°50'38" EAST ALONG THE EAST-WEST 1/4 LINE 384.35 FEET TO THE POINT OF BEGINNING, THENCE NORTH 01°04'21" EAST PARALLEL WITH THE WEST SECTION LINE 412.77 FEET, THENCE SOUTH 86°50'38" EAST 144 FEET, THENCE SOUTH 01°04'21" WEST 412.77 FEET, THENCE NORTH 86°50'38" WEST ALONG THE EAST-WEST 1/4 LINE 144 FEET TO THE POINT OF BEGINNING.

RECORDED OCEANA COUNTY REGISTER OF DEEDS: LIBER 2020, PAGE 23949

### PARCEL 4:

LAND SITUATED IN THE TOWNSHIP OF SHELBY, OCEANA COUNTY, STATE OF MICHIGAN, DESCRIBED AS FOLLOWS: PART OF THE NORTHWEST 1/4 OF SECTION 9, TOWNSHIP 14 NORTH, RANGE 17 WEST, DESCRIBED AS COMMENCING AT THE WEST 1/4 CORNER OF THE SAID SECTION 9, THENCE SOUTH 86°50'38" EAST ALONG THE EAST-WEST 1/4 LINE 384.35 FEET TO THE POINT OF BEGINNING, THENCE NORTH 01°04'21" EAST PARALLEL WITH THE WEST SECTION LINE 412.77 FEET, THENCE SOUTH 86°50'38" EAST 144 FEET, THENCE SOUTH 01°04'21" WEST 412.77 FEET, THENCE NORTH 86°50'38" WEST ALONG THE EAST-WEST 1/4 LINE 144 FEET TO THE POINT OF BEGINNING. TOGETHER WITH A NON-EXCLUSIVE EASEMENT FOR RIGHTS OF INGRESS AND EGRESS BEING 20 FEET IN WIDTH DESCRIBED AS COMMENCING AT THE WEST 1/4 CORNER OF THE SAID SECTION 9, THENCE NORTH 01°04'21" EAST ON THE WEST SECTION LINE 412.77 FEET TO THE POINT OF BEGINNING, THENCE SOUTH 86°50'38" EAST PARALLEL WITH THE EAST-WEST 1/4 LINE 384.35 FEET, THENCE SOUTH 01°04'21" WEST 20 FEET, THENCE NORTH 86°50'38" WEST 384.35 FEET, THENCE NORTH 01°04'21" EAST 20 FEET TO THE POINT OF BEGINNING.

RECORDED OCEANA COUNTY REGISTER OF DEEDS: LIBER 2020, PAGES 23947-3948

### PARCEL 5:

LAND SITUATED IN THE VILLAGE OF SHELBY, OCEANA COUNTY, STATE OF MICHIGAN, DESCRIBED AS FOLLOWS: THE SOUTH 155 FEET OF THE WEST 275 FEET OF THE NORTH 1/4 OF THE SOUTHWEST 1/4 OF SECTION 9, TOWNSHIP 14 NORTH, RANGE 17 WEST. RECORDED OCEANA COUNTY REGISTER OF DEEDS LIBER 2022 PAGE 16941

## LEGAL DESCRIPTIONS AFTER LAND DIVISION:

### PARCEL 6:

PART OF THE SOUTHWEST 1/4 OF SECTION 9, TOWN 14 NORTH, RANGE 17 WEST, SHELBY TOWNSHIP, OCEANA COUNTY, MICHIGAN, DESCRIBED AS COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION; THENCE S00°39'42"W ALONG THE WEST LINE OF SAID SECTION A DISTANCE OF 669.32 FEET; THENCE S87°34'50"E A DISTANCE OF 275.00 FEET TO THE POINT OF BEGINNING; THENCE N00°39'42"E PARALLEL WITH SAID WEST LINE A DISTANCE OF 146.00 FEET; THENCE S87°38'32"E A DISTANCE OF 380.99 FEET; THENCE S00°39'42"W PARALLEL WITH SAID WEST LINE A DISTANCE OF 146.41 FEET; THENCE N87°34'50"W A DISTANCE OF 381.00 FEET TO THE POINT OF BEGINNING. CONTAINING 1.28 ACRES. SUBJECT TO ANY EASEMENTS OR RIGHT OF WAYS OF RECORD.

### PARCEL 7:

PART OF THE SOUTHWEST 1/4 OF SECTION 9, TOWN 14 NORTH, RANGE 17 WEST, SHELBY TOWNSHIP, OCEANA COUNTY, MICHIGAN, DESCRIBED AS COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION; THENCE S00°39'42"W ALONG THE WEST LINE OF SAID SECTION A DISTANCE OF 669.32 FEET; THENCE S87°34'50"E A DISTANCE OF 204.97 FEET TO THE POINT OF BEGINNING; THENCE N00°39'42"E PARALLEL WITH SAID WEST LINE A DISTANCE OF 87.15 FEET; THENCE N48°24'55"E A DISTANCE OF 27.04 FEET; THENCE N00°39'42"E PARALLEL WITH SAID WEST LINE A DISTANCE OF 40.00 FEET; THENCE S87°38'32"E A DISTANCE OF 50.00 FEET; THENCE S00°39'42"W PARALLEL WITH SAID WEST LINE A DISTANCE OF 146.00 FEET; THENCE N87°34'50"W A DISTANCE OF 70.03 FEET TO THE POINT OF BEGINNING. CONTAINING 0.21 ACRES. SUBJECT TO ANY EASEMENTS OR RIGHT OF WAYS OF RECORD.

### NEW REMAINDER PARCEL:

PART OF THE WEST 1/2 OF SECTION 9, TOWN 14 NORTH, RANGE 17 WEST, SHELBY TOWNSHIP, OCEANA COUNTY, MICHIGAN, DESCRIBED AS BEGINNING AT THE WEST 1/4 CORNER OF SAID SECTION; THENCE N00°16'00"E ALONG THE WEST LINE OF SAID SECTION A DISTANCE OF 412.81 FEET; THENCE S87°30'59"E PARALLEL WITH THE EAST AND WEST 1/4 LINE OF SAID SECTION A DISTANCE OF 213.58 FEET TO THE EAST LINE OF THE WEST 128 RODS OF THE NORTHWEST 1/4 OF SAID SECTION; THENCE S00°16'00"W ALONG SAID EAST LINE A DISTANCE OF 412.81 FEET TO SAID 1/4 LINE; THENCE S87°30'59"E ALONG SAID 1/4 LINE A DISTANCE OF 473.27 FEET TO THE CENTER 1/4 CORNER OF SAID SECTION; THENCE S01°10'03"W ALONG THE NORTH AND SOUTH 1/4 LINE OF SAID SECTION A DISTANCE OF 666.26 FEET; THENCE N87°34'50"W A DISTANCE OF 1924.88 FEET; THENCE N00°39'42"E PARALLEL WITH SAID WEST LINE A DISTANCE OF 146.41 FEET; THENCE N87°38'32"W A DISTANCE OF 430.99 FEET; THENCE S00°39'42"W PARALLEL WITH SAID WEST LINE A DISTANCE OF 40.00 FEET; THENCE S48°24'55"W A DISTANCE OF 27.04 FEET; THENCE S00°39'42"W PARALLEL WITH SAID WEST LINE A DISTANCE OF 87.15 FEET; THENCE N87°34'50"W A DISTANCE OF 204.97 FEET TO SAID WEST LINE; THENCE N00°39'42"E ALONG SAID WEST LINE A DISTANCE OF 669.32 FEET TO THE POINT OF BEGINNING. CONTAINING 58.12 ACRES. SUBJECT TO ANY EASEMENTS OR RIGHT OF WAYS OF RECORD.

 <p><b>A&amp;A</b> Land Surveying, Inc. aalandsurveying@gmail.com P.O. Box 186 1525 Industrial Park Dr. Hart, MI 49420 (231) 801-8147</p>	CLIENT: PF LAND HOLDINGS, LLC 2999 S TIMBER DUNES ROAD SHELBY, MICHIGAN 49455		  ALEX S. ALTMAIER, PS 65158
	JOB NO: 23023	DATE: 03-27-23	
	SCALE: NONE	DRAWN BY: BDK	





100 S. State Street, Suite M-4  
Hart, MI 49420  
Phone (231) 873-4835; Fax (231) 873-5914

**Tracy L. Byard**  
County Administrator

**Jessica LaPointe**  
Financial and Human Resources  
Coordinator

**Jana Boundy**  
Accounting and Payroll Specialist

**Brittany Bostrom**  
Accounts Payable – Administrative Asst.

## MEMORANDUM

**To:** Oceana's Herald-Journal

**From:** Tracy L. Byard, County Administrator

**Subject:** Notice of Public Hearing on Oceana County's 2024 Budget

**Date:** October 27, 2023

*Please publish the following Public Notice in Oceana's Herald-Journal during the week of October 30<sup>th</sup> – November 3<sup>rd</sup> and send me an Affidavit of Publication.*

The Oceana County Board of Commissioners will conduct a Public Hearing on a proposed Fiscal Year 2024 Budget for all funds on Thursday, November 9, 2023 at 11:30 a.m. in the Board of Commissioners' Conference Room, 100 State Street, Hart, Michigan.

The Oceana County Board of Commissioners may not adopt its proposed Fiscal Year 2024 Budget until after the Public Hearing. Copies of the proposed Fiscal Year 2024 Budget, including the authorized County operating property tax millage rate and proposed special operating property tax millage rates, as reduced by Headlee, for the Oceana County Ambulance Service, Oceana County Medical Care Facility, Oceana County Council on Aging, Oceana County Veterans Affairs, and Mason-Oceana 9-1-1 will be available for public inspection beginning Tuesday, October 24, 2023 during the hours of 9:00 a.m. to 5:00 p.m., Monday – Friday, at the Office of the Oceana County Administrator, Oceana County Building, 100 State Street, Suite M-4, Hart, Michigan.

The property tax millage rates to be levied, to support the proposed Fiscal Year 2024 Budget, will be a subject of the public hearing.



## Oceana County Administrator

### REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
<b>Special Revenue Funds</b>				
210 - Ambulance			\$ 11,330.00	to Grant Township Fire Department
239 - Shelby Twp Community Park			\$ 1,445.00	to Kennari Consulting for professional services. Fully reimbursed via private donations.
243 - Brownfield Redevelopment			\$ 3,522.78	to Fishbeck for services rendered
286 ARPA			\$ 3,047.79	to Oceana Conservation District for Land Survey, Signage and Botanical Survey.
			\$ 10,000.00	to Blackmer Construction for work done at Gale's Pond.
298 - Technology and Innovation			\$ 1,248.45	to Pivot Point Partners for 12 month subscription.
			\$ 1,258.21	to Huntington National for various Machinery & Equipment and Software.
			\$ 6,440.00	to Trace3 for Dell BOM.
			\$ 1,755.37	to SHI for Machinery and Equipment.
549 - Building Department Fund			\$ 5,960.30	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
			\$ 3,909.95	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
			\$ 2,017.42	to Sonnie Smith for permits, residential plan reviews, and commercial plan reviews.
<b>General Fund</b>				

101 - BOC	\$ 6,453.58	to H Security & Investigation for courthouse security for October 2023 and September 2023 OT.
172 - Administration	\$ 2,183.80	to TASC for August thru November 2023 & Final COBRA payment.
265 - Courthouse & Grounds	\$ 1,242.50	to Republic Service for trash removal
301 - Sheriff	\$ 1,192.63	to AT&T mobility
	\$ 23,101.68	to Enterprise for fleet vehicle management.
	\$ 1,704.00	to EPS Security for security system
	\$ 7,100.00	to State of MI for records management system.
331 - Marine	\$ 4,527.31	to Emergency Services for equipment maintenance.
351 - Jail	\$ 1,463.09	to Gordon Food Service.
	\$ 1,689.97	to Correctional Recovery for medical billing services.
	\$ 4,597.80	to EPS for video installation and labor.
~ Total	\$ 107,191.63	

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# COUNTY ADMINISTRATOR'S REPORT

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OCTOBER 20, 2023

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## **AMERICAN CLASSIC TOUR**

A quarterly meeting was held with American Class to further discuss the County Transfer Station. The quarterly budget for the transfer station was reviewed. There won't be a clear picture of what that but will look like until after the first quarter in 2024 as the increases to fees weren't put in place until February of 2023. Commissioner Morse has forwarded contact information regarding a used scale and I will be getting in touch with him to review the specifications of the scale. They did provide a tour of their recycling facility and how the process works with plastics and glass and how that is all packaged to ship out.

## **BUDGET MEETING**

Items will be finalized and forwarded to the board prior to approval scheduled for the November 9<sup>th</sup> Board of Commissioners meeting where a Public Hearing will be held.

## **DEPARTMENT HEAD MEETING**

Department Heads held their quarterly meeting this month. Information pertaining to the insurance renewal was shared. Definitive numbers were not provided as we do not have the exact data and will not until November. Once that information is gathered, we will be holding open enrollment. An update regarding the FY2024 budget was providing stating that the Administrator's recommendations can now be viewed in BS&A for all funds. The process for submitting invoices into Accounts Payable for more than one fund was discussed. A reminder was provided about the annual Halloween Party. The party will be held on October 31, 2023, Halloween, where we will be having a pot luck. We will be giving prizes for the top three costumes and a prize for the best door decorations.



## Oceana County Board of Commissioners

County Building

100 State Street, Suite M-4, Hart, MI 49420

# AGENDA

## Regular Board Meeting

The Oceana County Board of Commissioners will hold its **Regular Meeting on Thursday, October 26, 2023 beginning at 11:30 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

**Board Chair: Robert Walker**

**Board Vice-Chair: Paul Erickson**

Presenter	Description	Item #
Mr. Walker	Pledge of Allegiance Call to Order Roll Call Approval of minutes from <b>October 12</b> Pages 25 - 30 <b>Budget Minutes of October 19</b> Pages 31 - 33 Conflict of Interest Disclosure Regarding Agenda Items Changes to the Agenda Approval of the Agenda Public Comment ( <i>state your name, current address, and agenda item or topic</i> )	
Mr. Morse	<b>Annexation of Land to the Village of Shelby</b>  Motion #2023-104 to revise resolution #23-09 including Exhibits A and B annexing lands to the Village of Shelby resulting in lands to be included within the corporate limits of the Village of Shelby as requested by the Village of Shelby.  <b>Roll Call</b>	#2023-104
Mr. Hardy	<b>Public Hearing for Budget and Property Tax Millage Rates</b>  Motion to revise #2023-105 changing the date of the Public Hearing on the proposed Fiscal Year 2024 budget and property tax millage rates to be levied to support the revenue projections and expenditure commitments for Fiscal Year 2024, from Thursday, October 26, 2023 at 11:30 a.m. to Thursday, November 9, 2023 at 11:30 a.m. in the Board of Commissioner Room, Hart, MI.  <b>Roll Call</b>	#2023-105
Mr. Erickson	<b>Parks and Recreation Contribution for Crystal Valley Master Plan</b>  Motion #2023-109 to approve \$2,175 for 50% of the Crystal Valley County Park Master Plan and allow the County Administrator to make the necessary adjustments.  <b>Roll Call</b>	#2023-109
Mr. Beggs	<b>Reappointment to the Construction Code Board of Appeals</b>	#2023-110

Presenter	Description	Item #
	Motion to reappoint Mr. Bill Adams and Mr. Mike Blackmer to the Construction Code Board of Appeals to expire on July 31, 2025. <b>Roll Call</b>	
Mr. Beggs	<b>Resolution #23-11 Opposing Pre-Emption of local Control in Solar and Wind Siting and Zoning</b>  Motion #2023-111 to adopt resolution #23-11 opposing pre-emption of local control in solar and wind siting and zoning. <b>Roll Call</b>	#2023-111
Mr. Erickson	<b>Public Building and Improvement Appropriation</b>  Motion to authorize the County Administrator to transfer \$200,000 from the General Funds' unassigned fund balance to the Public Improvement Fund (#445) to support future facility improvements that may be authorized by the Board of Commissioners. <b>Roll Call</b>	#2023-112
Mr. Morse	<b>Appointment of Chief Magistrate – 78<sup>th</sup> District Court</b>  Motion #2023-114 to appoint Ms. Jennifer White as the Chief Clerk/Deputy Magistrate effective immediately for the 78 <sup>th</sup> District Court. <b>Roll Call</b>	#2023-114
Mr. Erickson	<b>Appropriation to Building Improvement Fund</b>  Motion #2023-115 to authorize the County Administrator to transfer \$200,000 of appropriated funds to the Public Improvement Fund(#445). <b>Roll Call</b>	#2023-115
Mr. Hardy	Payment of Claims <b>Roll Call</b>	#2023-116
<b>REPORTS FROM COMMISSIONERS</b>		
	Public Comment ( <i>state name, current address, and agenda item or topic</i> )	
	Adjournment	



**Board Conference Room  
October 12, 2023  
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, October 12, 2023, at 11:30 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; Mr. David Borgeson, Claybanks Township property owner; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Hardy and seconded by Mr. Beggs to approve the minutes from the September 26, 2023 budget workshop meeting and the September 28, 2023 Regular Board Meeting as presented.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. Mr. Beggs declared a conflict of interest with the request for an engine replacement of the K-9 unit as the company he owns has submitted a bid for this job.

Chairperson Walker asked if there were any additions to the agenda. Mr. Walker announced that there will be no action taken on the motion regarding the annexation of land to the Village of Shelby.

Moved by Mr. Hardy and supported by Mr. Erickson to approve the agenda as presented.

Voice vote. Motion carried.

**Public Comment**

Mr. David Borgeson, Claybanks Township property owner was present to urge the County Board's assistance with blighted property in this county.

Chairperson Walker stated that Oceana County does not have a countywide zoning ordinance, therefore, the issue cannot be addressed by the County, rather, it should be taken to the township where the blighted property is located.

**Agenda Items**

**MOTION #2023- 103– TWO SEVEN OH! GRANT AGREEMENT EXTENSION**

Moved by Mr. Hardy and supported by Mr. Morse to approve the grant modification agreement with Two Seven Oh! For the Oceana County Animal Control to extend the grant through November 1, 2023 and allow Chair to sign.

Roll call vote: Mr. Hardy – yes; Mr. Morse – yes; Mr. Beggs – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

**MOTION #2023-104 – ANNEXATION OF LAND TO VILLAGE OF SHELBY REVISION**

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ to revise resolution #23-09 including Exhibits A and B annexing lands to the Village of Shelby resulting in lands to be included within the corporate limits of the Village of Shelby as requested by the Village of Shelby

**No Action taken.**

Roll call vote: Mr. Morse – \_\_\_\_; Mr. Hardy – \_\_\_\_; Mr. Erickson – \_\_\_\_; Mr. Beggs – \_\_\_\_; and Mr. Walker – \_\_\_\_.

Motion carried.

**MOTION #2023-105 – PUBLIC HEARING FOR BUDGET AND PROPERTY TAX MILLAGE RATES**

Moved by Mr. Beggs and supported by Mr. Hardy to conduct a Public Hearing on the proposed Fiscal Year 2024 budget and property tax millage rates to be levied to support the revenue projections and expenditure commitments for fiscal Year 2024, on Thursday, October 26, 2023 at 11:30 a.m. in the Board of Commissioner Room, Hart, MI

Roll call vote: Mr. Beggs– yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

**MOTION #2023-106 – APPROVAL OF APPORTIONMENT REPORT AND FORM L4402**

Moved by Mr. Erickson and supported by Mr. Morse to adopt the proposed Resolution #23-11 approving the 2023 Apportionment Report of Oceana County millage rates as calculated and complied by the Oceana County Equalization Department and authorizing the Oceana County Equalization Director to complete and sign Michigan Department of Treasury form L-4402 to be submitted to the Michigan Department of Treasury in a timely fashion.

Roll call vote: Mr. Erickson – yes; Mr. Morse – yes; Mr. Beggs – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

**MOTION #2023-108 – APPROVAL OF ENGINE REPLACEMENT**

Moved by Mr. Morse and supported by Mr. Hardy to approve the replacement of an engine in a 2018 Chevrolet Tahoe not to exceed \$7,300 with the County Administrator to make the budget adjustment.

Roll call vote: Mr. Morse - yes; Mr. Hardy - yes; Mr. Beggs - Abstain; Mr. Erickson - yes; and Mr. Walker – yes.

Motioned carried.

Mr. Hardy stated that his recommendation was to award the bid to Mears Service Center. The remaining board members concurred.

**MOTION #2023-107 – PAYMENT OF CLAIMS**

Moved by Mr. Hardy and supported by Mr. Beggs, to adopt Motion #2023-107, approving the payment of accounts payable and release of funds for October 12, 2023.

<b>AMBULANCE</b>	<b>\$23,136.84</b>
<b>GIS</b>	<b>-0-</b>
<b>FOC</b>	<b>-0-</b>
<b>PENTWATER-HART TRAIL</b>	<b>-0-</b>

<b>SHELBY TWP COMM PARK</b>	<b>-0-</b>
<b>BROWNFIELD</b>	<b>-0-</b>
<b>AUTOMATION R.O.D.</b>	<b>2,094.30</b>
<b>INDIGENT DEFENSE</b>	<b>24,684.99</b>
<b>LCOT</b>	<b>-0-</b>
<b>K9 UNIT</b>	<b>-0-</b>
<b>CJT</b>	<b>-0-</b>
<b>CDBG</b>	<b>-0-</b>
<b>ARPA</b>	<b>4,043.52</b>
<b>VETERANS AFFAIRS</b>	<b>5,846.38</b>
<b>TECH &amp; INNOVATION</b>	<b>5,726.57</b>
<b>CAPITAL PROG/EQUIP REP</b>	<b>-0-</b>
<b>PUBLIC IMPROVEMENT</b>	<b>-0-</b>
<b>FORECLOSURE</b>	<b>-0-</b>
<b>BUILDING DEPARTMENT</b>	<b>13,854.93</b>
<b>GENERAL FUND</b>	<b>564,569.55</b>
<b>GRAND TOTAL</b>	<b>\$643,957.08</b>

Roll call vote: Mr. Hardy – yes; Mr. Beggs – yes; Mr. Erickson – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

### **Public Comment**

Mr. Borgeson reiterated his concern with blighted properties in Oceana County and offered suggestions that the County could possible collaborate with the townships to address the issues with blighted properties. Chairman Walker stated that the County Treasurer is very active with the Land Bank and has received grant money to clean up blighted properties. There may options to receive some assistance through the Land Bank, but certain conditions must be met in order to qualify.

Mr. Morse offered that the Michigan Township Association (MTA) is an organization that meets every other month and one of their main topics of discussion if blighted property.

### **Commissioner's Reports**

Mr. Beggs stated that he has had a lot of interest and questions raised as a result of the County Board of Commissioners' opposition to the statewide septic code. He also stated that there is now a push to pull the local control of solar and wind farms and to have that regulated by a State of Michigan public entity.

Mr. Hardy reported that last week at the 911 personnel meeting, they have been looking at ways to attract and retain employees.

Mr. Morse reported that the Developer Day had very good attendance and that it will become an annual event.

Mr. Erickson reported that he attended various township meetings and mentioned that the townships have some of the same concerns as what the County has. He also mentioned that the Oceana County Fair Board will be hosting riders and horses for the Shoreline Ride for the month of November. The DNR will be in Oceana County for their quarterly meeting at the Hart Community Center where they will be exploring the possibility of opening up the William D. Field Memorial Trail to horses from Hart to Montague.

Mr. Morse interjected that at the Oceana GOP meeting on Tuesday, Sheriff Mast spoke about his experience stated that the presentation was very informative and eye opening.

Clerk Anderson stated that she is in the process of interviews for the vacant position in her office.

Administrator Byard stated that Curtis Burdette mentioned that they would like to have another Developer Day next year. He also suggested that the commissioners could be at the locations in the respective districts to meet up with the people on the bus and talk about their areas.

Chairman Walker reported that Valley City Metals is in the process of requesting the Industrial Facilities Tax exemption. Mr. Morse stated that he was not familiar with what the Industrial Facilities Tax exemption was and asked for clarification. Mr. Hardy provided some clarification for Mr. Morse.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:10 p.m.

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Amy L. Anderson, Oceana County Clerk

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Date

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Mr. Walker, Chairperson

## **SPECIAL FINANCE AND ADMINISTRATION COMMITTEE MEETING**

The Special Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, October 19, 2023 at 9:05 a.m.

Roll was called. Present: Mr. Morse, Mr. Erickson, Mr. Beggs, Mr. Walker and Mr. Hardy.

Also present: Ms. Tracy Byard, Oceana County Administrator and Ms. Amy Anderson, Oceana County Clerk.

There was no public comment at this time.

Ms. Byard began discussion stating that there will be a significant increase regarding health insurance premiums due to participant usage.

There was discussion regarding large purchases and what budgets would be affected. It was decided that some of these purchases could utilize funds from the Public Improvement Fund rather than the General Fund.

It was also discussed that there is space at the District #10 Health Department for offices and an option was to relocate some offices to that building.

The County Treasurer had requested an additional staff member next year to learn the duties of the Chief Deputy Treasurer position. After much discussion, it was decided this position would be allowed, with the condition that it would be preferred that the Treasurer provide the training for this position in less than twelve months.

Chairperson Hardy began discussion regarding wages. Many options were discussed. The conclusion was that the non-union/non-election positions would receive \$1.00 per hour increase with the exception of the Circuit Court Administrator, Friend of the Court, Magistrate and the Undersheriff. Any eligible step increases would be granted. The salary for elected officials was also discussed. The Board's consensus was to allow an increase of \$5,000 to each elected official's salary.

At 11:02 a.m. Chairperson Hardy called for a short recess.

At 11:09 a.m. Chairperson Hardy reconvened the Special Finance and Administration Committee meeting.

Discussion began regarding the salary for the Administrator. After much consideration, it was the consensus of the Board to increase the Administrator's salary by \$2,080 for FY 2024.

Mr. Morse began discussion regarding an increase to the budget for Parks & Recreation Commission. He stated that he would support a \$10,000 increase. Discussion continued and after much consideration, the Board agreed to grant the increase to the Parks & Recreation Commission.

Several of the committee members requested an updated budget report to be provided to all prior to the official approval and adoption of the 2024 Budget.

Ms. Byard agreed to provide the report to the Board.

Mr. Walker expressed his gratitude to the members of this committee for the discussion that has taken place.

There being no further business to discuss, Chairperson Hardy adjourned the meeting at 11:28 a.m.

Respectfully,

Amy L. Anderson  
Oceana County Clerk

**Board Approval of Accounts Payable & Release of Funds**

**FOR 10/26/2023**

FUND	DEPT #	DEPARTMENT	PR#	PAID	UNPAID	TOTAL
210		AMBULANCE	24	\$ 930.07	\$ 11,530.00	\$ 12,460.07
		<b>AMBULANCE FUND TOTAL</b>		<b>\$ 930.07</b>	<b>\$ 11,530.00</b>	<b>\$ 12,460.07</b>
211		GIS		\$ -	\$ -	\$ -
		<b>GIS FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
215		FOC		\$ -	\$ -	\$ -
		FOC PAYROLL	24	\$ -	\$ -	\$ -
		FOC FICA	24	\$ -	\$ -	\$ -
		FOC RETIREMENT	24	\$ -	\$ -	\$ -
		FOC FRINGE	24	\$ -	\$ -	\$ -
		WORKERS COMP	24	\$ -	\$ -	\$ -
		<b>FOC FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
238		PENTWATER-HART TRAIL		\$ 985.00	\$ -	\$ 985.00
		<b>PENTWATER-HART TRAIL FUND TOTAL</b>		<b>\$ 985.00</b>	<b>\$ -</b>	<b>\$ 985.00</b>
239		SHELBY TWP COMMUNITY PARK		\$ 1,445.00	\$ -	\$ 1,445.00
		<b>SHELBY TWP COMMUNITY PARK FUND TOTAL</b>		<b>\$ 1,445.00</b>	<b>\$ -</b>	<b>\$ 1,445.00</b>
243		BROWNFIELD REDEVELOPMENT AUTHORITY		\$ 3,522.78	\$ -	\$ 3,522.78
		<b>BROWNFIELD REDEVELOP. AUTHORITY TOTAL</b>		<b>\$ 3,522.78</b>	<b>\$ -</b>	<b>\$ 3,522.78</b>
256		AUTOMATION R.O.D.		\$ -	\$ -	\$ -
		<b>AUTOMATION R.O.D. FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
260		INDIGENT DEFENSE		\$ -	\$ 1,241.00	\$ 1,241.00
		INDIGENT DEFENSE PAYROLL	24	\$ 2,370.36	\$ -	\$ 2,370.36
		INDIGENT DEFENSE FICA	24	\$ 181.33	\$ -	\$ 181.33
		INDIGENT DEFENSE RETIREMENT	24	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FRINGE	24	\$ -	\$ -	\$ -
		WORKERS COMP	24	\$ -	\$ -	\$ -
		<b>INDIGENT DEFENSE FUND TOTAL</b>		<b>\$ 2,551.69</b>	<b>\$ 1,241.00</b>	<b>\$ 3,792.69</b>
264		LCOT		\$ -	\$ -	\$ -
		LCOT PAYROLL	24	\$ -	\$ -	\$ -
		LCOT FICA	24	\$ -	\$ -	\$ -
		LCOT RETIREMENT	24	\$ -	\$ -	\$ -
		WORKERS COMP	24	\$ -	\$ -	\$ -
		RETIREMENT	24	\$ -	\$ -	\$ -
		<b>LOCT FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
267		K9 UNIT		\$ -	\$ 838.42	\$ 838.42
		<b>K9 UNIT FUND</b>		<b>\$ -</b>	<b>\$ 838.42</b>	<b>\$ 838.42</b>
272		CRIMINAL JUSTICE TRAINING		\$ -	\$ -	\$ -
		<b>CRIMINAL JUSTICE TRAINING FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
277		CDBG		\$ -	\$ -	\$ -
		<b>CDBG FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
286		ARPA		\$ 13,547.79	\$ -	\$ 13,547.79
		<b>APRA FUND TOTAL</b>		<b>\$ 13,547.79</b>	<b>\$ -</b>	<b>\$ 13,547.79</b>
293		DEPT OF VET AFFAIRS		\$ 353.95	\$ 310.63	\$ 664.58
		DEPT OF VET AFFAIRS PAYROLL	24	\$ 3,165.62	\$ -	\$ 3,165.62
		DEPT OF VET AFFAIRS FICA	24	\$ 239.28	\$ -	\$ 239.28
		DEPT OF VET AFFAIRS RETIREMENT	24	\$ -	\$ -	\$ -

	DEPT OF VET AFFAIRS FRINGE	24	\$	-	\$	-	\$	-
	WORKERS COMP	24	\$	-	\$	-	\$	-
	<b>DEPT OF VET AFFAIRS FUND TOTAL</b>		\$	3,758.85	\$	310.63	\$	<b>4,069.48</b>
298	TECHNOLOGY & INNOVATION		\$	9,945.35	\$	1,953.45	\$	11,898.80
	<b>TECHNOLOGY &amp; INNOVATION FUND TOTAL</b>		\$	9,945.35	\$	1,953.45	\$	<b>11,898.80</b>
405	CAPITAL PROJ-EQUIP REPLACE		\$	-	\$	-	\$	-
	<b>CAPITAL PROJ-EQUIP REPLACE FUND TOTAL</b>		\$	-	\$	-	\$	<b>-</b>
445	PUBLIC IMPROVEMENT		\$	-	\$	-	\$	-
	<b>PUBLIC IMPROVEMENT FUND TOTAL</b>		\$	-	\$	-	\$	<b>-</b>
549	BUILDING DEPARTMENT		\$	13,478.19	\$	-	\$	13,478.19
	BUILDING DEPARTMENT PAYROLL	24	\$	2,501.98	\$	-	\$	2,501.98
	BUILDING DEPARTMENT FICA	24	\$	187.85	\$	-	\$	187.85
	BUILDING DEPARTMENT RETIREMENT	24	\$	-	\$	-	\$	-
	BUILDING DEPARTMENT FRINGE	24	\$	-	\$	-	\$	-
	WORKERS COMP	24	\$	-	\$	-	\$	-
	<b>BUILDING DEPARTMENT FUND TOTAL</b>		\$	16,168.02	\$	-	\$	<b>16,168.02</b>
101	<b>GENERAL FUND</b>	<b>PR#</b>	<b>PAID</b>		<b>UNPAID</b>		<b>TOTAL</b>	
101	BOARD OF COMMISSIONERS		\$	6,647.74	\$	340.00	\$	6,987.74
172	ADMINISTRATOR/FISCAL OFFICER		\$	2,259.86	\$	-	\$	2,259.86
208	INSURANCE		\$	-	\$	76.50	\$	76.50
209	UNEMPLOYMENT COMPENSATION		\$	-	\$	-	\$	-
215	COUNTY CLERK		\$	319.02	\$	116.71	\$	435.73
216	JURY BOARD		\$	-	\$	-	\$	-
217	APPORTIONMENT		\$	-	\$	-	\$	-
223	COUNTY AUDITING		\$	-	\$	-	\$	-
228	DATA PROCESSING		\$	-	\$	144.84	\$	144.84
229	TECHNOLOGY		\$	261.05	\$	-	\$	261.05
244	TAX ALLOCATION		\$	-	\$	-	\$	-
245	REMONUMENTATION		\$	-	\$	-	\$	-
248	GENERAL SERVICES		\$	517.30	\$	-	\$	517.30
249	PLAT BOARD		\$	-	\$	-	\$	-
250	MICROFILM		\$	-	\$	237.05	\$	237.05
253	COUNTY TREASURER		\$	109.73	\$	63.24	\$	172.97
257	EQUALIZATION		\$	40.01	\$	-	\$	40.01
262	ELECTIONS		\$	-	\$	74.93	\$	74.93
265	COURTHOUSE/GROUNDS		\$	1,571.16	\$	887.62	\$	2,458.78
283	CIRCUIT COURT		\$	148.86	\$	695.48	\$	844.34
286	DISTRICT COURT		\$	374.31	\$	1,010.07	\$	1,384.38
289	FRIEND OF THE COURT		\$	128.04	\$	395.93	\$	523.97
294	PROBATE COURT		\$	7.41	\$	-	\$	7.41
295	PROBATION/PAROLE		\$	-	\$	-	\$	-
296	PROSECUTING ATTORNEY		\$	123.01	\$	378.75	\$	501.76
298	FAMILY COUNSELING		\$	-	\$	-	\$	-
301	SHERIFF		\$	24,617.10	\$	10,180.23	\$	34,797.33
331	MARINE LAW		\$	-	\$	4,527.31	\$	4,527.31
332	SNOWMOBILE ENFORCEMENT		\$	-	\$	-	\$	-
333	ROAD PATROL		\$	-	\$	-	\$	-
351	JAIL		\$	5,054.10	\$	7,130.62	\$	12,184.72



426	EMERGENCY MANAGEMENT		\$	397.89	\$	731.01	\$	1,128.90
430	ANIMAL CONTROL		\$	724.84	\$	930.43	\$	1,655.27
442	DRAIN COMMISSIONER		\$	31.04	\$	-	\$	31.04
445	DRAINS - PUBLIC BENEFIT		\$	-	\$	-	\$	-
528	TRANSFER STATION/RECYCLING CENTER		\$	-	\$	-	\$	-
568	SOIL CONSERVATION		\$	-	\$	-	\$	-
595	AIRPORT		\$	424.74	\$	742.55	\$	1,167.29
601	HEALTH DEPARTMENT		\$	591.70	\$	-	\$	591.70
605	CONTAGIOUS DISEASES		\$	-	\$	216.40	\$	216.40
648	MEDICAL EXAMINER		\$	-	\$	525.98	\$	525.98
649	COMMUNITY MENTAL HEALTH		\$	-	\$	-	\$	-
701	PLANNING COMMISSION		\$	-	\$	-	\$	-
710	MSU EXTENSION		\$	-	\$	-	\$	-
711	REGISTER OF DEEDS		\$	-	\$	51.56	\$	51.56
728	EDC		\$	6.53	\$	-	\$	6.53
	GENERAL PAYROLL	24	\$	217,826.83	\$	-	\$	217,826.83
	GENERAL FICA	24	\$	16,420.98	\$	-	\$	16,420.98
	GENERAL RETIREMENT	24	\$	-	\$	-	\$	-
	GENERAL FRINGE	24	\$	-	\$	-	\$	-
	WORKERS COMP	24	\$	-	\$	-	\$	-
GENERAL FUND TOTAL			\$	278,603.25	\$	29,457.21	\$	308,060.46
GRAND TOTAL			\$	331,457.80	\$	45,330.71	\$	376,788.51
GENERAL FUND WITHOUT PAYROLL			\$	44,355.44				