

# Oceana County Board of Commissioners

August 24, 2023

Today's meetings  
begin at **10:00 a.m.**

## Committees and Board Meeting Packet



### Board of Commissioners

Robert Walker, Chairperson

Craig Hardy

Paul Erickson

Tim Beggs, Vice-Chairperson

Phil Morse

### Prepared by:

Tracy Byard

Oceana County Administrator



Oceana County, Michigan

# PUBLIC NOTICE

## OCEANA COUNTY BOARD OF COMMISSIONERS

100 State Street, Hart, MI 49420 – (231) 873-4835

The Oceana County Board of Commissioners **will hold** the following committee meetings and its regular board meeting on **Thursday, August 24, 2023** beginning at 10:00 a.m. and 11:30 a.m. respectively. The meetings will be held in the Oceana County Board of Commissioners Room located at 100 State Street, Hart, MI 49420.

- Finance and Administration Committee
- Regular Board of Commissioners Meeting

Detailed meeting agendas are available online at:

<https://oceana.mi.us/government/board-of-commissioners/schedule-of-meetings/>

or, by contacting the County Administrator's Office at the address shown above, by

telephone (231) 873-4835, or by email [countyadmin@oceana.mi.us](mailto:countyadmin@oceana.mi.us)

The Oceana County Board of Commissioners has **cancelled** the following meetings by order of the committee/board chairperson due to a lack of business:

- Properties, Environment and Economic Development Committee

*All meetings are open to all members of the public. This notice is given pursuant to, and in accordance with, the provisions of the Open Meetings Act, Public Act 267 of 1976, as amended. Oceana County does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services.*



# Oceana County Board of Commissioners

County Building

100 State Street, Suite M-4, Hart, MI 49420

# AGENDA

## Finance and Administration Committee

There will be a committee meeting on **Thursday, August 24, 2023 beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

**Committee Chair: Craig Hardy**

**Committee Vice-Chair: Tim Beggs**

Presenter	Description	Motion #
Chairman Hardy	Call to Order Roll Call Approval of Meeting Minutes from August 10, 2023 Changes to the Agenda Approval of the Agenda Public Comment ( <i>state your name, current address, and agenda item or topic</i> )	Pages 4 - 7
Detective Mark Hiddema	Union Discussion	10:15 a.m.
Mr. Curtis Burdette, Executive Director, Oceana County Economic Alliance	Workforce Development Report	10:30 a.m.
Administrator Byard	Remonumentation Peer Group	Pages 8 - 16 #2023-92
Administrator Byard	Agreement for the purpose of property assessment administration for the City of Hart	Pages 17 - 21 #2023-93
Administrator Byard	Administrator's Review of Selected Claims for Payment Administrator's Report	Pages 22 - 24 Pages 25 #2023-95
	<b>DEPARTMENT HEAD REPORT</b>	
	Public Comment ( <i>state name, current address, and agenda item or topic</i> )	
	Adjournment	

**Finance and Administration Committee**

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, August 10, 2023, at 10:36 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Ms. Byard, Oceana County Administrator; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Walker and supported by Mr. Beggs to approve the minutes of the July 27, 2023 Finance and Administration Committee meeting as presented.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Beggs and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

**Public Comment**

There were no public comments at this time.

**Agenda Items**

Chairman Walker began discussion regarding the Blight Elimination Grant (Round 3). He stated that this time the amount is for \$500,000. He explained the process as follows:

1. the property owner places the treasurer's office on the property as a lien holder.
2. If the property is in the holder's possession for five years the lien is removed.
3. If sold before the five-year limit they have to pay it off and have structures removed.  
(This is handled through the Land Bank)

Ms. Byard brought forth discussion regarding the Juneteenth holiday. The State of Michigan has added it as a paid holiday. Discussion ensued, it was suggested by Mr. Walker to either take no action or vote.

Ms. Byard also did not read the claims for payment, but the following was provided:

**REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)**

<b>Fund #</b>	<b>Dept. #</b>	<b>Dept. Name</b>	<b>Amount</b>	<b>Purpose</b>
<b>Special Revenue Funds</b>				
210 - Ambulance			\$ 6,710.00	to Pentwater Fire Department
286 - ARPA			\$ 2,394.32	to Oceana County Firefighters for reimbursement for equipment

549 - Building Department Fund	\$ 3,890.56	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
	\$ 3,353.35	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
	\$ 1,458.41	to Sonnie Smith for permits, residential plan reviews, and commercial plan reviews.
<b>General Fund</b>		
101- BOC	\$ 8,522.22	to MAC for Dues.
	\$ 2,074.54	to Spectrum Printers for new Oceana County Directory's.
265 - Courthouse & Grounds	\$ 3,697.68	to City of Hart for utilities
294 - Probate Court	\$ 1,125.00	to Barkow Law company for second quarter conservator fees.
301 - Sheriff	\$ 2,598.27	to Cardmember Services for employee travel and contractual services.
	\$ 2,870.41	to Walicki's A-1 Autobody for vehicle repairs/maintenance
	\$ 9,027.67	to Wex Bank for fuel.
351 - Jail	\$ 3,135.75	to Gordon Food Service.
	\$ 4,496.02	to City of Hart for utilities
	\$ 1,166.10	to X-cel Chemical for janitorial supplies.
	\$ 15,284.39	to Advanced Correctional Healthcare for on-site medical services per contract.
430 - Animal Control	\$ 2,426.04	to Oceana Veterinary Clinic for veterinary expenses

601 - Health Department	\$ 1,097.03	to Consumers Energy for utilities.
648 - Medical Examiner	\$ 6,765.00	to WMU Homer Stryker for autopsies.
~ Total	\$ 82,092.76	

**Administrator's Report** *(as provided by Ms. Byard):*

**BUDGET TRAINING**

The remaining budget trainings were held. Some budgets have already been turned in and we have started our process preparing for presenting information to the Board of Commissioners at the meeting scheduled for September 28<sup>th</sup>.

**PERSONNEL POLICY**

The personnel policy is being reviewed by myself and Jessica to provide a final draft to the Personnel Committee for review.

**GRANT OPPORTUNITY**

As stated at the previous meeting, we received a notification for a grant opportunity in the amount of up to \$2.5 million dollars. The Michigan Community Center Grant is for investing in people and revitalizing places for use on programs and capital projects. The capital projects include remodeling, purchasing equipment, installing energy efficient heating and cooling, renewable energy, weatherizing, roofs and windows and updating recreational fields. There has recently been discussion pertaining to generators and I would like to apply for generators for each of the building as well as roof and window replacement for the County Services Building. Bryan is gathering quotes for the items mentioned along with fixtures within the jail. We are exploring the possibility of a grant writer that works for another governmental organization to write the grant and submission with our assistance.

**MAC UPDATE**

The MAC Conference will be held October 1<sup>st</sup> – 3<sup>rd</sup> if any of the Board members are interested in attending. Please let me know so we may get that registration in.

There have been several items discussed as it relates to the State budget. The state court system fee that has been paid by counties is being eliminated. I am looking to see what that cost was for us. Counties have been paying this fee for over 30 years resulting in \$4 to \$6 million annually that has been paid to the state.

**WEST CENTRAL MICHIGAN COUNTY ALLIANCE MEETING**

The West Central Michigan County Alliance Meeting was held on Monday, July 31<sup>st</sup> in Big Rapids. MAC was in attendance announced that MAC MML and MTA have agreed to the creation of a revenue sharing trust fund for statutory revenue sharing for counties, cities, villages and townships and fund it through a carve out of the State's sales tax revenue. It would include 8% or the first 4% points of the State sales tax to fund the Trust Fund and it would bring back townships that lost out on revenue sharing over the past 2 decades. There has been a hearing in the House local government showing significant support and they expect movement on this in the fall.

HB 4317 & 4318, sponsored by Representative VanderWall and Representative Neeley have passed and have been sent to the Governor for a signature. These are relating to solar PILT. These bills were also discussed in a presentation at the MTA meeting.

House Bills 4624-4643 and Senate Bills 418-437 are expected to go through the House Criminal Justice and Senate Civil Rights, Judiciary and Public Safety Committees to address and increase reimbursement from 50-75% for community base services, evidence-based practices and expansion of risk and mental health screenings.

HB 4479 is being discussed for a statewide septic code as Michigan is the only state without one. A bill will pass but there needs to be some compromise.

A presentation was held by the Area Agency on Aging of Western Michigan providing information on their services.

**Additional Administrator's Report Items**

Regarding the requested overtime hours for District Court, Ms. Byard stated that \$832.95 would be the amount for three employees working 10 hours each week. The total until the end of October would be \$9,162.45. Mr. Walker recommended using up the \$4,000 and then re-evaluate.

Ms. Byard relayed that she attended a meeting on Monday with the surrounding counties and West Michigan Shoreline Regional Development Commission (WMSRDC). It was the consensus of those counties to request WMSRDC to provide an estimate for services for Materials Management. Ms. Byard indicated that she is waiting for a response from them.

Ms. Byard reported that the revised County Personnel Policy has been received and is being reviewed by her and her staff in order to come up with a finalized copy for the Board to review and adopt.

**Department Head Reports**

There were no department head reports at this time.

**Public Comment**

There were no public comments at this time.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:04 p.m.

Respectfully submitted,

Amy L. Anderson  
Oceana County Clerk

## **J. Randolph Hepworth, PS**

### **Oceana County Surveyor**

5774 WAYNE AVENUE  
PENTWATER MI 49449

TEL. 231-869-2391

August 11, 2023

Richard Hodges  
Grant Administrator  
OCEANA COUNTY REMONUMENTATION PROGRAM  
County Courthouse  
Hart MI 49420

RE: 2023 Remonumentation - Peer Group members and Contracts

Dear Rick :

The following individuals have agreed to participate in the County Remonumentation Peer Group for 2023. As usual, we will need individual contracts for each person. Again this year, I am planning to appoint an alternate member to insure that a quorum will be present at any peer group meeting.

2023 Peer Group Fee per member = \$ 405.00 per meeting; one meeting is planned for 2023.

#### **Peer Group Member- Name & Address**

##### **one-half meeting only:**

Noah Penn, PS 57973  
Points West Land Surveying LLC  
PO Box 248  
1872 Tall Oaks Drive W  
Ludington MI 49431  
T 231-740-4102

Donald G. Sandel, PS25870  
retired (license has lapsed)  
112 W. Main Street  
Whitehall MI 49461  
T 231-894-8400  
[donsandel@gmail.com](mailto:donsandel@gmail.com)

##### **one-half meeting only:**

Alex Altmaier PS 65158  
A & A Land Surveying Inc.  
P.O. Box 186  
1525 Industrial Park Dr.  
Hart, MI 49420  
231-301-8147

Alternate: Craig Stapely, PS46687  
8079 W. Peterson Road  
Irons MI 49644  
T 231-852-4575  
email- [stapely76@yahoo.com](mailto:stapely76@yahoo.com)

Sincerely,  
J. Randolph Hepworth, PS  
County Surveyor, County Representative

## REMONUMENTATION PEER GROUP MEMBER AGREEMENT

THIS AGREEMENT, made and entered into this on the 24<sup>th</sup> day of August 2023, by and between the OCEANA COUNTY BOARD OF COMMISSIONERS (hereinafter referred to as the "Board"), acting on behalf of the COUNTY OF OCEANA, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County") and Mr. Alex Altmaier, LAND SURVEYOR, whose address is 1525 Industrial Park Drive, Hart, MI 49420 (hereinafter referred to as "Peer Group Member").

WITNESSETH:

WHEREAS, pursuant to section 9 of P.A. 1990, No. 345, known as the "State Survey and Remonumentation Act" (hereinafter referred to as "1990 P.A. 345"), the Board is authorized to contract with licensed surveyors (hereinafter referred to as Peer Group Member) in Oceana County as required by the Monumentation and Remonumentation Plan for Oceana County; and

WHEREAS, the Peer Group Member must hold a valid Professional Land Surveyors license issued by the State of Michigan, except as provided as follows: any formerly licensed Land Surveyor who license has not been terminated or suspended for cause following enforcement action by the State of Michigan is eligible to be a Peer Group Member at the discretion of the County Representative with the approval and concurrence of the remaining members of the Peer Group.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

1. Scope of Services. The Peer Group Member shall perform the following services under the guidelines of the County Representative and the Requirements set forth in Public Act 345 of 1990 defined in the County Monumentation Plan.

The Peer Group is a minimum of three non-associated surveyors appointed by the County Representative. The County Representative shall act as Chair of the Peer Group. Meetings shall be called as needed by the County Representative and shall be held in compliance with Open Meetings Act, PA 267, 1976. The sole function of the Peer Group is the ratification of corners presented by the Monumentation Surveyor under the County Monumentation Plan.

2. Compensation. The Peer Group Member shall be compensated for the services performed under this agreement in the amount of \$405.00 per meeting as shown on Oceana County Grant Application to the State of Michigan.

The Peer Group Member shall submit a bill to the County Grant Administrator. Each bill shall indicate which services have been performed, description of services provided and the total amount due Peer Group Member. Upon the verification of the accuracy of a bill by the Grant Administrator and the County Representative, each bill and the sum

due thereunder shall be processed and paid in accordance with the County's expenditure procedure of Accounts Payable.

3. Licensing. As stated above, the Peer Group Member must hold a valid Professional Land Surveyors license issued by the State of Michigan, except as provided as follows: any formerly licensed Land Surveyor whose license has not been terminated or suspended for cause following enforcement action by the State of Michigan is eligible to be a Peer Group Member at the discretion of the County Representative with the approval and concurrence of the remaining members of the Peer Group.
4. Reports Regarding State Retired Employees. The Peer Group Member shall report to the County's Grant Administrator at the end of each month that this Agreement is in effect the name(s), social security number(s), and amount of payment made to any former State of Michigan employee who:
  - a. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Acts 2 and 3 of the Public Acts of 1984; and
  - b. Are less than 62 years of age; and
  - c. Performed services under this Agreement during the month.

No report is required for any month during which the surveyor had no employee(s) as described above assigned to work performed under the provisions of this Agreement.

5. Waivers. No failure or delay on the part of either the County or the Peer Group Member in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege. No modification, amendment, or waiver of any provision of this Agreement, nor consent to any departure from any provision of the Agreement by either party hereto, shall in any event be effective unless the same is in writing and signed by the other party, and then such waiver or consent shall be effective only in the specific instance and for the purpose for which given.
6. Term. This Agreement shall be in effect for the period January 1, 2023 – through December 31, 2023.

By: \_\_\_\_\_  
Robert Walker, Chairperson  
Board of Commissioners

By: \_\_\_\_\_  
Alex Altmaier  
Peer Group Member

## REMONUMENTATION PEER GROUP MEMBER AGREEMENT

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WITNESSETH:

WHEREAS, pursuant to section 9 of P.A. 1990, No. 345, known as the "State Survey and Remonumentation Act" (hereinafter referred to as "1990 P.A. 345"), the Board is authorized to contract with licensed surveyors (hereinafter referred to as Peer Group Member) in Oceana County as required by the Monumentation and Remonumentation Plan for Oceana County; and

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The Peer Group is a minimum of three non-associated surveyors appointed by the County Representative. The County Representative shall act as Chair of the Peer Group. Meetings shall be called as needed by the County Representative and shall be held in compliance with Open Meetings Act, PA 267, 1976. The sole function of the Peer Group is the ratification of corners presented by the Monumentation Surveyor under the County Monumentation Plan.

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due thereunder shall be processed and paid in accordance with the County's expenditure procedure of Accounts Payable.

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  - a. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Acts 2 and 3 of the Public Acts of 1984; and
  - b. Are less than 62 years of age; and
  - c. Performed services under this Agreement during the month.

No report is required for any month during which the surveyor had no employee(s) as described above assigned to work performed under the provisions of this Agreement.

5. Waivers. No failure or delay on the part of either the County or the Peer Group Member in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege. No modification, amendment, or waiver of any provision of this Agreement, nor consent to any departure from any provision of the Agreement by either party hereto, shall in any event be effective unless the same is in writing and signed by the other party, and then such waiver or consent shall be effective only in the specific instance and for the purpose for which given.
6. Term. This Agreement shall be in effect for the period January 1, 2023 – through December 31, 2023.

By: \_\_\_\_\_  
Robert Walker, Chairperson  
Board of Commissioners

By: \_\_\_\_\_  
Noah Penn  
Peer Group Member

## REMONUMENTATION PEER GROUP MEMBER AGREEMENT

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WITNESSETH:

WHEREAS, pursuant to section 9 of P.A. 1990, No. 345, known as the "State Survey and Remonumentation Act" (hereinafter referred to as "1990 P.A. 345"), the Board is authorized to contract with licensed surveyors (hereinafter referred to as Peer Group Member) in Oceana County as required by the Monumentation and Remonumentation Plan for Oceana County; and

WHEREAS, the Peer Group Member must hold a valid Professional Land Surveyors license issued by the State of Michigan, except as provided as follows: any formerly licensed Land Surveyor who license has not been terminated or suspended for cause following enforcement action by the State of Michigan is eligible to be a Peer Group Member at the discretion of the County Representative with the approval and concurrence of the remaining members of the Peer Group.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

1. Scope of Services. The Peer Group Member shall perform the following services under the guidelines of the County Representative and the Requirements set forth in Public Act 345 of 1990 defined in the County Monumentation Plan.

The Peer Group is a minimum of three non-associated surveyors appointed by the County Representative. The County Representative shall act as Chair of the Peer Group. Meetings shall be called as needed by the County Representative and shall be held in compliance with Open Meetings Act, PA 267, 1976. The sole function of the Peer Group is the ratification of corners presented by the Monumentation Surveyor under the County Monumentation Plan.

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The Peer Group Member shall submit a bill to the County Grant Administrator. Each bill shall indicate which services have been performed, description of services provided and the total amount due Peer Group Member. Upon the verification of the accuracy of a bill by the Grant Administrator and the County Representative, each bill and the sum

due thereunder shall be processed and paid in accordance with the County's expenditure procedure of Accounts Payable.

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  - a. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Acts 2 and 3 of the Public Acts of 1984; and
  - b. Are less than 62 years of age; and
  - c. Performed services under this Agreement during the month.

No report is required for any month during which the surveyor had no employee(s) as described above assigned to work performed under the provisions of this Agreement.

5. Waivers. No failure or delay on the part of either the County or the Peer Group Member in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege. No modification, amendment, or waiver of any provision of this Agreement, nor consent to any departure from any provision of the Agreement by either party hereto, shall in any event be effective unless the same is in writing and signed by the other party, and then such waiver or consent shall be effective only in the specific instance and for the purpose for which given.
6. Term. This Agreement shall be in effect for the period January 1, 2023 – through December 31, 2023.

By: \_\_\_\_\_  
Robert Walker, Chairperson  
Board of Commissioners

By: \_\_\_\_\_  
Donald G. Sandel  
Peer Group Member

## REMONUMENTATION PEER GROUP MEMBER AGREEMENT

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WITNESSETH:

WHEREAS, pursuant to section 9 of P.A. 1990, No. 345, known as the "State Survey and Remonumentation Act" (hereinafter referred to as "1990 P.A. 345"), the Board is authorized to contract with licensed surveyors (hereinafter referred to as Peer Group Member) in Oceana County as required by the Monumentation and Remonumentation Plan for Oceana County; and

WHEREAS, the Peer Group Member must hold a valid Professional Land Surveyors license issued by the State of Michigan, except as provided as follows: any formerly licensed Land Surveyor who license has not been terminated or suspended for cause following enforcement action by the State of Michigan is eligible to be a Peer Group Member at the discretion of the County Representative with the approval and concurrence of the remaining members of the Peer Group.

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  - a. Retired from the State between June 2, 1984 and September 30, 1984 under the provisions of Acts 2 and 3 of the Public Acts of 1984; and
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  - c. Performed services under this Agreement during the month.

No report is required for any month during which the surveyor had no employee(s) as described above assigned to work performed under the provisions of this Agreement.

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6. Term. This Agreement shall be in effect for the period January 1, 2023 – through December 31, 2023.

By: \_\_\_\_\_  
Robert Walker, Chairperson  
Board of Commissioners

By: \_\_\_\_\_  
Craig Stapley  
Peer Group Member

**AGREEMENT RENEWAL BETWEEN THE CITY OF HART  
AND  
OCEANA COUNTY BOARD OF COMMISSIONERS**

THIS AGREEMENT, entered into as of the 1st day of **September 2023** between the City of Hart a municipal corporation, by its City Council, hereinafter referred to as "The Municipality", and the County of Oceana, by its Board of Commissioners, hereinafter referred to as the "County", is as follows:

**PURPOSE**

The purpose of this Agreement is to provide for a property assessment administration program to be administered by the County Equalization Director, or designated representative, which will list, appraise, and maintain a complete set of records for all real and personal property, subject to ad valorem taxation, specific taxes, and in-lieu-of tax agreements within the Corporate limits of The Municipality pursuant to Public Act No. 160 of 1972.

**TERM AND TERMINATION**

The agreement shall commence September 1, 2023, and terminate August 30, 2026, provided that either party may terminate the Agreement on July 1 of each year upon thirty (30) days prior written notice. The notice shall be sent by certified mail to the Oceana County Administrator if terminated by The Municipality. The notice shall be sent by certified mail to the City Manager if terminated by the County.

- I. The County agrees to perform the following services and provide the materials set forth herein:
  - A. **Scope of Service** - To classify and appraise, according to the constitution and laws of the State of Michigan, each parcel of real property which lies within the confines of The Municipality, and to process all assessable personal property that is in such Municipality, and use the methods prescribed by the Michigan State Tax Commission. The Equalization Department will provide an assessment roll that will equal the tentative State Equalized Values for each classification of property. The final factor will be determined by the action of The Municipality's Board of Review and the process of state equalization as determined by the State Tax Commission.
  - B. **Qualified Staff** - All County employees and/or subcontractors engaged in the performance of this Agreement shall be professional in manner and appearance and be trained in property appraisal techniques. The assessor

shall be certified by the State Tax Commission, as required for The Municipality's size and State Equalized Value.

- C. **Equipment and Supplies** - The County will provide all equipment and supplies needed for the routine performance of its duties without additional expenses, except as otherwise set forth herein.
- D. **Maps and Records** - The Municipality shall provide current land use maps, zoning maps, street/centerline maps, plats, topographical maps, sewer and water maps, and shall make available any records or data which may be of use in making the appraisal, without cost to the County. The County has implemented a GIS system in which mapping data is maintained. The GIS system is addressed in sub-point "M" of this agreement.
- E. **Appraisal Manuals/Schedules** - The current Michigan State Tax Commission Assessor's Manuals shall be the cost schedules used in the appraisal of all properties. All cost schedules shall be indexed to reflect current costs as of Tax Day.
- F. **Record Cards** - The County will maintain the master file at a specified location. The master file shall become the property of The Municipality when delivered.
- G. **Public Relations** - Both parties recognize that good public relations are vital to the success of the assessment administration program. During the term of this Agreement, County employees shall endeavor to promote understanding and amicable relations with all members of the public. County Staff will be assigned by the Equalization Director to report at the designated Municipal Building to conduct their duties, interact with Municipal Staff, attend meetings, and promote community relations. The Municipality will provide adequate office area and operational infrastructure, such as telecommunication, data communication, utilities, networking capabilities, and electronic storage capacity, to adequately support required staff activities and necessary ancillary functions. The accommodations shall be safe, modern, and reflect a professional function. All electronic data interfaces shall be compatible with County information protocols and standards.

When systems or resources are scheduled to be shutdown, notice shall be relayed in advance to the County to allow for substitute assignments for any staff. When possible, system maintenance should not be scheduled during regular business hours. When possible, any maintenance that is performed on the computer equipment owned by the County by representatives of The Municipality should be coordinated with a representative of the Information Systems Department of the County to avert conflicts in configuration and application issues.

- H. **Property Owner Notification and Official Statements** - It shall be the responsibility of the County to notify all property owners annually of assessed and taxable values, as provided by law, whether values increase or decrease, as well as distribute personal property statements and other official forms.
- I. **Assessment Roll** - The County shall prepare the assessment roll and certify the same for The Municipality in a timely manner.
- J. **Board of Review** - County Staff will advise and assist The Municipality's Board of Review in preparing for, conducting, and implementing any changes resulting from the required meeting of the Board.
- K. **Appeals** - The County Equalization Director, or designated representative, shall represent The Municipality in all property assessment appeals and in proceedings before the Tax Tribunal concerning properties under this Agreement. The Municipality shall designate and provide the legal services for such appeals or proceedings; however, costs or expenses which may be incurred by the County in employing additional counsel, expert appraisers, or performing extraordinary specific appraisal work in connection with such appeals, proceedings, or other functions shall be paid by The Municipality provided that the Equalization Director seeks and obtains approval from The Municipality prior to incurring such costs or expenses. Additionally, should either party terminate this agreement, the County, or designated representative, shall represent The Municipality in all property assessment appeals and in proceedings filed during the existence of this agreement. The fee shall be \$250.00 per hour for preparation, appearance, and travel after termination of the agreement.
- L. **Computerized Appraisals and Information Technology** – The County will provide staff, equipment, and software to maintain electronic property records using a computer assisted mass appraisal system. Assessment administration, including digital photography and sketching, as well as general business application software shall be prescribed by the County. All

property information shall adhere to the requirements of the County Wide Area Network and its specifications. The records will be utilized for annual valuation updates. The County may request the assistance of designated staff of The Municipality to determine proper neighborhoods for market value determinations. The County will ensure that the assessment records reflect the property's true cash value, assessed valuation, and taxable valuation to be utilized for any property tax calculations in conformance with applicable General Property Tax Law requirements. The computer assisted mass appraisal system and its attributes shall become the property of The Municipality upon termination of this agreement.

Additionally, the County and The Municipality shall participate in an electronic building permit system that will transfer such data to the computer aided assessment administration system without modification or hesitation. The system and its attributes shall be mutually determined.

M. **Geographical Information Systems** – The County and The Municipality may implement a geographical information system. The County and The Municipality will share whatever information is created, collected, maintained, and utilized.

N. **Special Assessments**- Special assessment benefit analyses, roll preparation, processing, and related reports will be provided by the County when formally requested. The fee shall be \$100.00 per hour.

II. The County will perform all the above services, subject to costs and expenses set forth, for The Municipality under the terms and conditions below:

A. **Annual Fees** - For year 1 - 9/2023 – 8/2024 of this agreement, the annual fee shall be \$36,400. For year 2 - 9/2024 – 8/2025 of this agreement, the annual fee shall be \$37,400. For year 3 - 9/2025 – 8/2026 of this agreement, the annual fee shall be \$38,400.

B. **Payments** - The Municipality shall remit the annual fee in equal quarterly payments commencing September 1 of each year of this agreement.

C. **Relationship of the Parties** – The parties acknowledge that the agreement between the County and The Municipality is one of an independent contractor. Neither of the parties should represent that an employment relationship is created or exists regarding the employees of the other. This independent contractor relationship shall be given its full scope and intent including without limitation as it pertains to liability, wages, benefits, and taxation.

**ACKNOWLEDGEMENTS**

City of Hart:

By: \_\_\_\_\_  
Vicki Platt

Its: Mayor

By: \_\_\_\_\_  
Karla Swihart

Its: Clerk

Approved as to Form:

\_\_\_\_\_  
\_\_\_\_\_, City Attorney

County of Oceana:

By: \_\_\_\_\_  
Robert Walker

Its: Chairman Board of Commissioners

By: \_\_\_\_\_  
Amy L. Anderson

Its: Clerk

## Oceana County Administrator

### REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
<b>Special Revenue Funds</b>				
210 - Ambulance			\$ 240,605.43	to Life EMS for the quarterly service
			\$ 3,630.00	to Hesperia Fire Department for MFR costs.
215 - Friend of the Court			\$ 2,194.06	to Image Soft for professional services and icloud storage
239 - Shelby Twp Community Park			\$ 2,577.50	to Kennari Consulting for professional services. Fully reimbursed via private donations.
			\$ 2,133.75	to Landscape Architects & Planners for project services. Fully reimbursed via private donations.
260 - Indigent Defense			\$ 5,625.00	to Indigent Defense Consultants for managed assigned counsel services.
			\$ 2,991.00	to Hayes Law Office, PLC for court appointed attorney fees.
			\$ 7,123.00	to Springstead Law Offices for court appointed attorney fees.
			\$ 7,994.00	to Good Law for court appointed attorney fees.
286 - ARPA			\$ 3,276.86	to River's Ace for Grant Twsp Fire Dept.
			\$ 1,375.00	to Shelby Township Treasurer for reimbursement.
549 - Building Department Fund			\$ 2,450.70	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
			\$ 2,334.20	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
			\$ 1,458.41	to Sonnie Smith for permits, residential plan reviews, and commercial plan reviews.
			\$ 1,400.00	permits, residential plan reviews, and commercial plan reviews.
			\$ 1,505.00	to BS&A for employee training.

<b>General Fund</b>		
101- BOC	\$ 6,120.73	to H Security & Investigation for courthouse security for August 2023 and July 2023 OT.
	\$ 2,740.60	to Cohl, Stoker & Toskey, P.C. for legal services.
248 - Courthouse & Grounds	\$ 10,000.00	to Reserve Account for postage.
253 - County Treasurer	\$ 1,718.00	to Greenstone Insurance Co for short term surety tax bond insurance.
257 - Equalization	\$ 24,210.00	to V&V Assessing for equalization and assessing services.
283 - Circuit Court	\$ 4,223.92	to Hayes Law Office for appropriations for September 2023.
	\$ 3,300.00	to Heacock Reporting for court contracted services.
	\$ 4,223.92	to Springstead Law Offices for appropriations for September 2023.
301 - Sheriff	\$ 1,180.00	to Michigan Sheriff's Association for employee training.
351 - Jail	\$ 3,804.80	to Gordon Food Service.
	\$ 1,174.99	to Command Communications for equipmenmt
442 - Drain Commissioner	\$ 2,253.62	To huntington national for conference and travel.
528 - Transfer Station	\$ 19,793.40	to American Classic Dumpster for removal of trash and recycling material.
601 - Health Department	\$ 5,300.00	to DHD#10 for monthly lease payment.
648 - Medical Examiner	\$ 7,095.42	to Mid Michigan Medical Examiner Group for administrative services.

649 - Mental Health	\$ 10,833.33	to West Michigan Community Mental Health.
~ Total	\$ 396,646.64	

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# COUNTY ADMINISTRATOR'S REPORT

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AUGUST 24, 2023

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## **BUDGET**

Budgets have started coming in. We are in the process of inputting our budgets and that information. Once all budgets are received, the process of administrator recommendations will begin allowing for meetings with the department heads if needed. Once that is complete preparation for the Board of Commissioners will begin to present to the Board on Tuesday, September 26<sup>th</sup>.

## **OPIOID MEETINGS**

Opioid meetings are being held monthly with the Michigan Association of Counties. Each meeting consists of a county presenting to the group to showcase what they are using those funds for or even to just touch on where they are in the process. Gladwin County presented at the last meeting. They did create a group of many stakeholders who deal with the opioid crisis in one way or another to come up with ideas for uses of those funds.

## **BROWNFIELD APPOINTMENTS**

There are three positions on the Brownfield Redevelopment Authority that will be expiring. Two of the positions do not wish to be reappointed. The posting has been placed on the website and put in the paper to encourage applications. The appointments will be placed on the Board of Commissioners agenda for approval at their meeting on September 28<sup>th</sup>.

## **ZENCITY**

A meeting was held with Zencity. They invited Phil Morse and I to discuss some changes to the program and present those. We explained the hesitation that came out of the presentation to the Board before. They will be providing a revised quote to allow for consideration during the budget process.

## **MATERIALS MGT/MTG WITH WMSRDC**

A meeting was held with the surrounding counties and the West Michigan Shoreline Regional Development Commission as they had approached us to handle our materials management plan. The group asked for them to provide a proposal. We will meet once that is received to discuss options.



# Oceana County Board of Commissioners

County Building  
100 State Street, Suite M-4, Hart, MI 49420

# AGENDA

## Regular Board Meeting

The Oceana County Board of Commissioners will hold its **Regular Meeting on Thursday, August 24, 2023 beginning at 11:30 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

**Board Chair: Robert Walker**

**Board Vice-Chair: Tim Beggs**

Presenter	Description	Item #
Chair	Pledge of Allegiance Call to Order Roll Call Approval of minutes from August 10, 2023 <span style="color: red;">Pages 27 - 29</span> Conflict of Interest Disclosure Regarding Agenda Items Changes to the Agenda Approval of the Agenda Public Comment ( <i>state your name, current address, and agenda item or topic</i> )	
Commissioner Morse	<b>Remonumentation Peer Group</b>  Motion #2023-92, to approve agreements with Mr. Alex Altmaier, Mr. Noah Penn, Mr. Donald Sandel and Mr. Craig Stapely to participate in the County Remonumentation Peer Group for 2023 to expire on December 31, 2023 and allow the Chair to sign.  <span style="color: red;">Roll Call</span>	#2023-92
Commissioner Erickson	<b>Agreement with the City of Hart for Property Assessment Administration</b>  Motion #2023-93, to approve the agreement between the City of Hart and Oceana County for the purpose of Property Assessment Administration from September 1, 2023 through August 30, 2026 and allow the Chair to sign.  <span style="color: red;">Roll Call</span>	#2023-93
Commissioner Beggs	<b>Reappointment to the Landbank Authority</b>  Motion #2023-94, to reappoint Connie Cargill to the Landbank Authority for a three-year term to expire on September 30, 2026.  <span style="color: red;">Roll Call</span>	#2023-94
Commissioner Hardy	<b>Payment of Claims</b> <span style="color: red;">Pages 30 - 32</span>	#2023-95
<b>REPORTS FROM COMMISSIONERS AND DEPARTMENT HEADS</b>		
	Public Comment ( <i>state your name, current address, and agenda item or topic</i> )	
	Adjournment	

**Board Conference Room  
August 10, 2023  
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, August 10, 2023, at 11:30 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Chairperson Walker announced that the public hearing regarding the annexation of lands to the Village of Shelby had been cancelled and asked Mr. Brady Selner, Shelby Village Administrator to explain the reason why it was necessary to cancel. Mr. Selner explained that in order for a public hearing to take place, a notice is required to be published three weeks in a public newspaper or a public location. The notice was published two weeks, however, was not published for the third week. Chairperson Walker thanked Mr. Selner for the explanation.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator, Mr. John Cavanagh, Oceana's Herald-Journal correspondent; Mr. Brady Selner, Shelby Village Administrator; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and seconded by Mr. Hardy to approve the minutes from the July 27, 2023 Regular Board Meeting as presented.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda.

Moved by Mr. Beggs and supported by Mr. Morse to approve the agenda as presented.

Voice vote. Motion carried.

**Public Comment**

There were no public comments at this time.

**Agenda Items**

**MOTION #2023-91 – ANNEXATION OF LAND TO THE VILLAGE OF SHELBY**

Moved by Mr. Morse and supported by \_\_\_\_\_ to adopt Resolution #2023-09 annexing lands to the Village of Shelby resulting in lands to be included within the corporate limits of the Village of Shelby.

***No action was taken on this motion and will be addressed at the September 14, 2023 meeting.***

**MOTION #2023 -86 – OVERTIME REQUEST FOR DISTRICT COURT**

Moved by Mr. Hardy and supported by Mr. Beggs to allow overtime hours for District Court staff up to \$4,000 with hours to be determined by the Magistrate.

Roll call vote: Mr. Hardy – Yes; Mr. Beggs – Yes; Mr. Erickson – Yes; Mr. Morse – Yes; and Mr. Walker – Yes.

Motion carried.

**MOTION #2023-87 – HMEP PLANNING GRANT**

Moved by Mr. Beggs and supported by Mr. Erickson to approve the HMEP Planning Grant Agreement for Emergency Management in the amount of \$6,960.00 and allow the Chair to sign.

Roll call vote: Mr. Beggs – Yes; Mr. Erickson – Yes; Mr. Hardy –Yes; Mr. Morse – Yes; and Mr. Walker – Yes.

Motion carried.

**MOTION #2023-88 – BLIGHT ELIMINATION GRANT**

Moved by Mr. Erickson and supported by Mr. Morse to accept the \$500,000 Blight Elimination Grant award for the Land Bank Authority and allow the Chair to sign.

Roll call vote: Mr. Erickson - Yes; Mr. Morse -Yes; Mr. Hardy - Yes; Mr. Beggs - Yes; and Mr. Walker - Yes.

**MOTION #2023-89 – JUNETEENTH DISCUSSION**

Moved by Mr. Morse and supported by Mr. Beggs to amend Section 6.22 of the Oceana County Policy Handbook to add Juneteenth to the list of paid holidays which are observed and payable to employees during applicable pay periods.

Roll call vote: Mr. Morse – No; Mr. Beggs – No; Mr. Erickson – No; Mr. Hardy – No; and Mr. Walker – No.

Motion failed.

Chairperson Walker commented that his vote had nothing to do with the holiday itself, but rather, the number of holidays that are already in place. Mr. Morse agreed with Chairperson Walker and stated that a line needed to be drawn and this seemed to be the right place. Mr. Beggs also commented that he was against burdening the taxpayers with extravagant holidays.

**MOTION #2023-90– PAYMENT OF CLAIMS**

Moved by Mr. Hardy and supported by Mr. Morse, to adopt Motion #2023-90, approving the payment of accounts payable and release of funds for June 8, 2023.

<b>AMBULANCE</b>	<b>\$8,527.71</b>
<b>GIS</b>	<b>-0-</b>
<b>FOC</b>	<b>-0-</b>
<b>PENTWATER-HART TRAIL</b>	<b>388.77</b>
<b>SHELBY TWP COMM PARK</b>	<b>-0-</b>
<b>BROWNFIELD</b>	<b>639.90</b>
<b>AUTOMATION R.O.D.</b>	<b>-0-</b>
<b>INDIGENT DEFENSE</b>	<b>5,654.04</b>
<b>LCOT</b>	<b>-0-</b>
<b>K9 UNIT</b>	<b>228.98</b>
<b>CJT</b>	<b>290.00</b>
<b>CDBG</b>	<b>-0-</b>
<b>ARPA</b>	<b>2,394.32</b>

**VETERANS AFFAIRS  
TECH & INNOVATION  
CAPITAL PROG/EQUIP REP  
PUBLIC IMPROVEMENT  
FORECLOSURE  
BUILDING DEPARTMENT  
GENERAL FUND**

**UNOFFICIAL**

**4,673.15**

**1,478.73**

**-0-**

**-0-**

**-0-**

**15,816.41**

**397,547.61**

**GRAND TOTAL \$437,639.62**

Roll call vote: Mr. Hardy – Yes; Mr. Morse – Yes; Mr. Erickson – Yes; Mr. Beggs – Yes; and Mr. Walker – Yes.

Motion carried.

### **Commissioner's Reports**

Mr. Hardy noted that the Mason Oceana County 911 board meeting was cancelled due to lack of activity. He also mentioned that on Monday, August 14, there will be a hearing for treatment of Hart Lake.

Mr. Erickson reported that MCF is still struggling to attract and retain employees. He stated that the Oceana County Fair will be in town next week. He also mentioned that on August 20, the sesqui-centennial for Mears will be celebrated.

Mr. Beggs noted that the Silver Lake Improvement and the Pentwater Improvement Boards passed their five-year plans.

Mr. Erickson inquired on the progress of the water quality in Silver Lake. Mr. Beggs responded that it is slowly improving.

Mr. Morse reported on the lead lines, sewer replacement and paving projects in the Village of Shelby. He also mentioned that the Oceana County Economic Alliance had changed from monthly board meetings to a board meeting every other month with sub-committee meetings on the off month. He also noted that he is the Chairperson for the Workforce Development Committee and is looking forward to working on goals as a result of a study that was recently completed.

Chairperson Walker mentioned that the Administrator informed him that there are two individuals on the Brownfield Redevelopment Authority Board that do not wish to be re-appointed. He stated that there will be a notice on the County website and asked that board members encourage anyone that they felt were good candidates to contact the County Administrator.

Ms. Byard mentioned that Mr. Curtis Burdette, Workforce Development will be present at the next board meeting. She also mentioned that the housing needs will be discussed at the next board meeting as well.

### **Public Comment**

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:52 p.m.

\_\_\_\_\_  
Amy L. Anderson, Oceana County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. Walker, Chairperson

Board Approval of Accounts Payable & Release of Funds  
FOR 8/24/2023

FUND	DEPT #	DEPARTMENT	PR#	PAID	UNPAID	TOTAL
210		AMBULANCE	16/17	\$ 240,664.03	\$ 3,630.00	\$ 244,294.03
		<b>AMBULANCE FUND TOTAL</b>		<b>\$ 240,664.03</b>	<b>\$ 3,630.00</b>	<b>\$ 244,294.03</b>
211		GIS		\$ -	\$ -	\$ -
		<b>GIS FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
215		FOC		\$ -	\$ 2,194.06	\$ 2,194.06
		FOC PAYROLL	16/17	\$ -	\$ -	\$ -
		FOC FICA	16/17	\$ -	\$ -	\$ -
		FOC RETIREMENT	16/17	\$ -	\$ -	\$ -
		FOC FRINGE	16/17	\$ -	\$ -	\$ -
		WORKERS COMP	16/17	\$ -	\$ -	\$ -
		<b>FOC FUND TOTAL</b>		<b>\$ -</b>	<b>\$ 2,194.06</b>	<b>\$ 2,194.06</b>
238		PENTWATER-HART TRAIL		\$ -	\$ -	\$ -
		<b>PENTWATER-HART TRAIL FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
239		SHELBY TWP COMMUNITY PARK		\$ 4,711.25	\$ -	\$ 4,711.25
		<b>SHELBY TWP COMMUNITY PARK FUND TOTAL</b>		<b>\$ 4,711.25</b>	<b>\$ -</b>	<b>\$ 4,711.25</b>
243		BROWNFIELD REDEVELOPMENT AUTHORITY		\$ -	\$ -	\$ -
		<b>BROWNFIELD REDEVELOP. AUTHORITY TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
256		AUTOMATION R.O.D.		\$ -	\$ -	\$ -
		<b>AUTOMATION R.O.D. FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
260		INDIGENT DEFENSE		\$ 24,053.00	\$ -	\$ 24,053.00
		INDIGENT DEFENSE PAYROLL	16/17	\$ 2,134.29	\$ -	\$ 2,134.29
		INDIGENT DEFENSE FICA	16/17	\$ 163.27	\$ -	\$ 163.27
		INDIGENT DEFENSE RETIREMENT	16/17	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FRINGE	16/17	\$ 214.87	\$ -	\$ 214.87
		WORKERS COMP	16/17	\$ -	\$ -	\$ -
		<b>INDIGENT DEFENSE FUND TOTAL</b>		<b>\$ 26,565.43</b>	<b>\$ -</b>	<b>\$ 26,565.43</b>
264		LCOT		\$ -	\$ -	\$ -
		LCOT PAYROLL	16/17	\$ -	\$ -	\$ -
		LCOT FICA	16/17	\$ -	\$ -	\$ -
		LCOT RETIREMENT	16/17	\$ -	\$ -	\$ -
		WORKERS COMP	16/17	\$ -	\$ -	\$ -
		RETIREMENT	16/17	\$ -	\$ -	\$ -
		<b>LOCT FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
267		K9 UNIT		\$ -	\$ -	\$ -
		<b>K9 UNIT FUND</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
272		CRIMINAL JUSTICE TRAINING		\$ -	\$ -	\$ -
		<b>CRIMINAL JUSTICE TRAINING FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
277		CDBG		\$ -	\$ -	\$ -
		<b>CDBG FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
286		ARPA		\$ 5,165.13	\$ -	\$ 5,165.13
		<b>APRA FUND TOTAL</b>		<b>\$ 5,165.13</b>	<b>\$ -</b>	<b>\$ 5,165.13</b>
293		DEPT OF VET AFFAIRS		\$ 1,277.35	\$ 30.48	\$ 1,307.83
		DEPT OF VET AFFAIRS PAYROLL	16/17	\$ 3,098.41	\$ -	\$ 3,098.41
		DEPT OF VET AFFAIRS FICA	16/17	\$ 234.13	\$ -	\$ 234.13
		DEPT OF VET AFFAIRS RETIREMENT	16/17	\$ -	\$ -	\$ -

	DEPT OF VET AFFAIRS FRINGE	16/17	\$	56.32	\$	-	\$	56.32
	WORKERS COMP	16/17	\$	-	\$	-	\$	-
	<b>DEPT OF VET AFFAIRS FUND TOTAL</b>		\$	4,666.21	\$	30.48	\$	<b>4,696.69</b>
298	TECHNOLOGY & INNOVATION		\$	807.96	\$	131.79	\$	939.75
	<b>TECHNOLOGY &amp; INNOVATION FUND TOTAL</b>		\$	807.96	\$	131.79	\$	<b>939.75</b>
405	CAPITAL PROJ-EQUIP REPLACE		\$	-			\$	-
	<b>CAPITAL PROJ-EQUIP REPLACE FUND TOTAL</b>		\$	-	\$	-	\$	<b>-</b>
445	PUBLIC IMPROVEMENT		\$	-	\$	-	\$	-
	<b>PUBLIC IMPROVEMENT FUND TOTAL</b>		\$	-	\$	-	\$	<b>-</b>
549	BUILDING DEPARTMENT		\$	8,611.05	\$	1,553.55	\$	10,164.60
	BUILDING DEPARTMENT PAYROLL	16/17	\$	2,415.97	\$	-	\$	2,415.97
	BUILDING DEPARTMENT FICA	16/17	\$	181.26	\$	-	\$	181.26
	BUILDING DEPARTMENT RETIREMENT	16/17	\$	-	\$	-	\$	-
	BUILDING DEPARTMENT FRINGE	16/17	\$	107.51	\$	-	\$	107.51
	WORKERS COMP	16/17	\$	-	\$	-	\$	-
	<b>BUILDING DEPARTMENT FUND TOTAL</b>		\$	11,315.79	\$	1,553.55	\$	<b>12,869.34</b>
101	<b>GENERAL FUND</b>	<b>PR#</b>	<b>PAID</b>		<b>UNPAID</b>		<b>TOTAL</b>	
101	BOARD OF COMMISSIONERS		\$	9,025.09		\$		9,025.09
172	ADMINISTRATOR/FISCAL OFFICER		\$	91.33	\$	397.23	\$	488.56
208	INSURANCE		\$	-	\$	76.50	\$	76.50
209	UNEMPLOYMENT COMPENSATION		\$	-	\$	-	\$	-
215	COUNTY CLERK		\$	-			\$	-
216	JURY BOARD		\$	-	\$	-	\$	-
217	APPORTIONMENT		\$	-	\$	-	\$	-
223	COUNTY AUDITING		\$	-	\$	-	\$	-
228	DATA PROCESSING		\$	-	\$	144.84	\$	144.84
229	TECHNOLOGY		\$	20.76	\$	-	\$	20.76
244	TAX ALLOCATION		\$	-	\$	-	\$	-
245	REMONUMENTATION		\$	-	\$	-	\$	-
248	GENERAL SERVICES		\$	10,511.41	\$	293.94	\$	10,805.35
249	PLAT BOARD		\$	-	\$	-	\$	-
250	MICROFILM		\$	-	\$	-	\$	-
253	COUNTY TREASURER		\$	200.00	\$	1,756.00	\$	1,956.00
257	EQUALIZATION		\$	40.01	\$	24,388.34	\$	24,428.35
262	ELECTIONS		\$	-			\$	-
265	COURTHOUSE/GROUNDS		\$	142.39	\$	686.55	\$	828.94
283	CIRCUIT COURT		\$	325.48	\$	12,625.36	\$	12,950.84
286	DISTRICT COURT		\$	1,031.68	\$	350.48	\$	1,382.16
289	FRIEND OF THE COURT		\$	10.78	\$	929.98	\$	940.76
294	PROBATE COURT		\$	4.59	\$	419.49	\$	424.08
295	PROBATION/PAROLE		\$	-			\$	-
296	PROSECUTING ATTORNEY		\$	2.21	\$	745.80	\$	748.01
298	FAMILY COUNSELING		\$	-	\$	-	\$	-
301	SHERIFF		\$	433.92	\$	3,322.46	\$	3,756.38
331	MARINE LAW		\$	-			\$	-
332	SNOWMOBILE ENFORCEMENT		\$	-	\$	-	\$	-
333	ROAD PATROL		\$	-	\$	-	\$	-
351	JAIL		\$	3,950.77	\$	2,970.59	\$	6,921.36

426	EMERGENCY MANAGEMENT		\$	-		\$	-
430	ANIMAL CONTROL		\$	756.29		\$	756.29
442	DRAIN COMMISSIONER		\$	2,348.55	\$	222.68	\$ 2,571.23
445	DRAINS - PUBLIC BENEFIT		\$	-	\$	-	\$ -
528	TRANSFER STATION/RECYCLING CENTER		\$	19,817.35		\$	19,817.35
568	SOIL CONSERVATION		\$	-		\$	-
595	AIRPORT		\$	243.26		\$	243.26
601	HEALTH DEPARTMENT		\$	5,300.00		\$	5,300.00
605	CONTAGIOUS DISEASES		\$	-	\$	-	\$ -
648	MEDICAL EXAMINER		\$	-	\$	7,981.77	\$ 7,981.77
649	COMMUNITY MENTAL HEALTH		\$	10,833.33	\$	-	\$ 10,833.33
701	PLANNING COMMISSION		\$	-		\$	-
710	MSU EXTENSION		\$	-	\$	-	\$ -
711	REGISTER OF DEEDS		\$	-		\$	-
728	EDC		\$	-		\$	-
	GENERAL PAYROLL	16/17	\$	222,516.99	\$	-	\$ 222,516.99
	GENERAL FICA	16/17	\$	16,758.29	\$	-	\$ 16,758.29
	GENERAL RETIREMENT	16/17	\$	-	\$	-	\$ -
	GENERAL FRINGE	16/17	\$	6,456.70	\$	-	\$ 6,456.70
	WORKERS COMP	16/17	\$	-	\$	-	\$ -
GENERAL FUND TOTAL			\$	310,821.18	\$	57,312.01	\$ 368,133.19
GRAND TOTAL			\$	604,716.98	\$	64,851.89	\$ 669,568.87
GENERAL FUND WITHOUT PAYROLL			\$	65,089.20			