

Oceana County Board of Commissioners

August 10, 2023

Today's meetings
begin at **10:00 a.m.**

Committees and Board Meeting Packet



Board of Commissioners

Robert Walker, Chairperson

Craig Hardy

Paul Erickson

Tim Beggs, Vice-Chairperson

Phil Morse

Prepared by:

Tracy Byard

Oceana County Administrator



Oceana County, Michigan

PUBLIC NOTICE

OCEANA COUNTY BOARD OF COMMISSIONERS

100 State Street, Hart, MI 49420 – (231) 873-4835

The Oceana County Board of Commissioners **will hold** the following committee meetings and its regular board meeting on **Thursday, August 10, 2023** beginning at 10:00 a.m. and 11:30 a.m. respectively. The meetings will be held in the Oceana County Board of Commissioners Room located at 100 State Street, Hart, MI 49420.

- Courts and Public Safety Committee
- Finance and Administration Committee
- Regular Board of Commissioners Meeting

Detailed meeting agendas are available online at:

<https://oceana.mi.us/government/board-of-commissioners/schedule-of-meetings/>

or, by contacting the County Administrator's Office at the address shown above, by

telephone (231) 873-4835, or by email countyadmin@oceana.mi.us

The Oceana County Board of Commissioners has **cancelled** the following meetings by order of the committee/board chairperson due to a lack of business:

- Personnel and Health and Human Services Committee

All meetings are open to all members of the public. This notice is given pursuant to, and in accordance with, the provisions of the Open Meetings Act, Public Act 267 of 1976, as amended. Oceana County does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services.



Oceana County Board of Commissioners

County Building

100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Courts and Public Safety Committee

There will be a committee meeting on **Thursday, August 10, 2023 beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Tim Beggs

Committee Vice-Chair: Craig Hardy

Presenter	Description	Item #
Chairman Beggs	Call to Order Roll Call Approval of Minutes from July 13, 2023 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	Page 4
Adriana Facundo, District Court Magistrate	District Court Overtime Request	#2023-86
Administrator Byard	HMEP FY 23-23 Grant Application	#2023-87 Pages 5 - 28
Jeff Stockhill, Director of North Operations Life EMS	Life EMS Quarterly Report	Pages 29 - 33
	DEPARTMENT HEAD REPORT	
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

Courts and Public Safety Committee

The Courts and Public Safety Committee Meeting was called to order by Chairperson Beggs, on Thursday, July 13, 2023, at 10:01 a.m. in the Board Conference Room.

Present: Mr. Erickson, Mr. Hardy, Mr. Walker, and Mr. Beggs. Absent: Mr. Morse.

Also Present: Mr. Craig Mast, Oceana County Sheriff; Ms. Beth Pranger, Shelby Public School representative, Ms. Byard, Oceana County Administrator; Mr. Troy Maloney, Oceana County Emergency Manager; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Hardy and seconded by Mr. Erickson to approve the minutes of the June 8, 2023, Courts and Public Safety Committee Meeting.

Voice vote. Motion carried.

Chairperson Beggs asked if there were any changes to the agenda. No changes were mentioned.

Moved by Mr. Walker and seconded by Mr. Hardy to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Sheriff Mast began discussion regarding the School Resource Officer (SRO) at Shelby Schools. Originally, the plan was to share the position with the officer assigned to Golden Township. However, the Sheriff's Department has been assisting with coverage in the Village of Shelby due to staffing shortages. Therefore, it would be logistically advantageous for the position to be shared with the Village of Shelby. Sheriff Mast introduced Ms. Pranger, a representative of Shelby Public School, (who also wrote the grant for this position) to answer any questions the Board may have.

Department Head Reports

Troy Maloney, Oceana County Emergency Manager, provided a report on the Electric Forest Festival. He stated that everything went very well with no major issues. The Police Chief, Emergency manager and command staff from Grand Valley State University as well as the Kent County Emergency Manager and Assistant Manager and the Oceana County Administrator were offered a tour of the unified command station at the festival. He stated that it is very rare for public agency partners with a private individual that works for a private company. Those that toured the command station were very impressed with how Oceana County has managed this partnership.

Public Comment

There were no public comments at this time.

Chairperson Beggs asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:21 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

Michigan State Police

Emergency Management and
Homeland Security Division



Grant Agreement

FEDERAL AWARD IDENTIFICATION

SUBRECIPIENT NAME	GRANT NAME	Assistance Listing Number
Oceana County	Hazardous Materials Emergency Preparedness Grant Program	20.703
SUBRECIPIENT IRS/VENDOR NUMBER	FEDERAL AWARD IDENTIFICATION NUMBER (FAIN)	FEDERAL AWARD DATE
38-6004877	693JK32240063HMEP	09/30/2019
SUBRECIPIENT UEI	SUBAWARD PERFORMANCE PERIOD	FROM TO
S61SEQMCZ3D7		10/01/2022 09/30/2023
RESEARCH & DEVELOPMENT	Funding	Total
N/A	Federal Funds Obligated by this Action	\$1,500
INDIRECT COST RATE	Total Federal Funds Obligated to Subrecipient	\$6,960
None on file	Total Amount of Federal Award Committed	\$6,960

FEDERAL AWARD PROJECT DESCRIPTION

FY 2022-23 Hazardous Materials Emergency Preparedness Planning Program Grant

DETAILS

The Subrecipient must be prepared to match all funds received through this grant agreement (which equates to 25% of any federal funds received), as noted in Section III, D of the *Hazardous Materials Emergency Preparedness Planning Grant Instructions* that are included with this grant agreement. The match amount is located in part III.A of this grant agreement.

FEDERAL AWARDDING AGENCY

U.S. Department of Transportation Pipeline and Hazardous
Materials Safety Administration
1200 New Jersey Avenue, SE, E21-316
Washington DC 20590-0001

PASS-THROUGH ENTITY (RECIPIENT) NAME

Michigan State Police
Emergency Management & Homeland
Security Division
P.O. Box 30634
Lansing, MI 48909

State of Michigan Fiscal Year 2022-23 Hazardous Materials Emergency Preparedness Planning Program Grant Agreement

October 1, 2022 to September 30, 2023

Assistance Listing Number: 20.703 Grant Number: 693JK32240063HMEP
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This Fiscal Year (FY) 2022-23 Hazardous Materials Emergency Preparedness (HMEP) Planning Program grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) (hereinafter called the Recipient), and the

COUNTY OF OCEANA
(hereinafter called the Subrecipient)

I. Purpose

The purpose of this grant agreement is to provide federal pass-through funds to the Subrecipient for the development of new Superfund Amendments and Reauthorization Act (SARA), Title III, Section 302, hazardous materials emergency response plans. This grant agreement provides financial assistance to first responders (fire, law enforcement, emergency medical services, etc.) for allowable costs in the following areas:

- A. Provision of assistance to public sector employees through planning grants to states, territories, and Native American tribes for emergency response.
- B. Increased state, territorial, tribal, and local effectiveness in implementation of the Federal Emergency Planning and Community Right-to-Know Act of 1986.
- C. Encouragement of a comprehensive approach to emergency planning by incorporating the unique challenges of response to transportation situations.

II. Statutory Authority

Funding for the FY 2022-23 HMEP is authorized by the U.S. Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA) and the Federal Hazardous Materials Transportation Law (49 U.S.C. Section 5101 et. seq.).

The Subrecipient agrees to comply with all FY 2022-23 HMEP program requirements and the most recent version of:

- A. 2 CFR, Part 200 of the Code of Federal Regulations (CFR), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at <http://www.ecfr.gov>.
- B. 49 CFR, Part 110 *Hazardous Materials Public Sector Training and Planning Grants* located at <http://www.ecfr.gov>.
- C. 49 U.S.C. 5116 et seq. located at <https://www.gpo.gov/fdsys>.
- D. Any other applicable Federal statutes and regulations, including those listed within this grant agreement elsewhere.

III. Award Amount and Restrictions

- A. The County of Oceana is awarded up to **\$1,500** under the FY 2022-23 HMEP Planning Program Grant Agreement. This funding will be awarded as described in *Hazardous Materials Emergency Preparedness Planning Grant Instructions* enclosed within this grant agreement packet and is based on information provided in the HMEP grant application submitted for the FY 2022-23 grant year by **Oceana County**. This allocation is dependent upon the level of federal funding and may be reduced if available federal funding is reduced or if fewer plans are submitted based on the FY 2022-23 application for **Oceana County**. Any unused grant funds remaining at the end of the grant year will be used to increase the reimbursement for accepted new SARA Title III plans submitted by participating Local Emergency Planning Committees (LEPCs). The Subrecipient's payment per new plan will be recalculated using these funds and the award to the Subrecipient for the number of new plans submitted will be adjusted. This may affect the match amount required for this grant.

Based on the Subrecipient's application, a match amount of **\$375** is required. However, the Subrecipient must be prepared to match all funds received through this grant agreement (which equates to 25% of any federal funds received), as noted in Section III, D of the *Hazardous Materials Emergency Preparedness Planning Grant Instructions* that are enclosed within this grant agreement.

- B. The PHMSA reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal government purposes:
1. The copyright in any work developed under this grant, sub-award, or contract under a grant or sub-award; and
 2. Any rights of copyright to which the Recipient, Subrecipient, or a contractor purchases ownership with grant support.

IV. Responsibilities of the Subrecipient

- A. **Grant funds must supplement, not supplant, state or local funds.** Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- B. The subrecipient shall not use FY 22-23 HMEP funds to generate program income.
- C. In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
1. Subrecipient Risk Assessment Certification;
 2. HMEP Planning Grant Agreement In-Kind Match form (EMD-063);
 3. Standard Assurances;
 4. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements;
 5. Audit Certification (EMD-053);
 6. Request for Taxpayer Identification Number and Certification (W-9);
 7. SARA Title III Hazardous Materials, Off-site Emergency Response Plan Update List (EMD 064). This form is located on the MSP/EMHSD website at <http://www.michigan.gov/emhsd> under Hazardous Materials. The form does not need to be completed and returned with the FY 2022-23 HMEP Planning Program grant agreement. It is to be used if and when a list of updated plans is submitted for your grant. Submit the Plan Review List directly to the SARA Title III Planner at the MSP/EMHSD no later than September 15, 2023.
 8. Other documents that may be required by federal or state officials.

- D. The Subrecipient agrees to comply with all applicable federal and state regulations, including, but not limited to, the following:
1. Meet the LEPC eligibility requirements, as stated in the *Hazardous Materials Emergency Preparedness Planning Grant Instructions*, Section II which is included with this grant agreement package.
 2. In accordance with 2 CFR 200.331, the subrecipient permits the recipient to have access to the subrecipient's records and financial statements as necessary for the recipient to meet the requirements of 2 CFR 200.331.
 3. Integrate individuals with disabilities into emergency planning in compliance with Executive Order 13347 and the *Rehabilitation Act of 1973*.
 4. Comply with applicable financial and administrative requirements set forth in the current edition of 2 CFR, Part 200, including, but not limited to, the following provisions:
 - a. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
 - b. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
 - c. Non-federal organizations which expend \$750,000 or more in federal funds from all sources during their current fiscal year are required to have an audit performed in accordance with the Single Audit Act of 1984, as amended, and 2 CFR, Part 200.501.
 5. Comply with the Department of Transportation's policy for contracting with small, women-owned, minority disadvantaged businesses, veteran, and HubZone business firms.

V. Responsibilities of the Recipient

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for administration of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subrecipient(s).

VI. Reporting Procedures

Submit new and updated SARA Title III (Section 302) community hazardous materials emergency response plans and identify which facility plans were updated on the attached *Plan Update List* form as stated in the FY 2022-23 application to MSP/EMHSD, no later than September 15, 2023 to the MSP/EMHSD District Coordinator. The form for submitting these updates is available on the MSP/EMHSD website located at <http://www.michigan.gov/emhsd>. Complete instructions on how and where to submit required reports can be found in the *Hazardous Materials Emergency Preparedness Planning Grant Instructions* that are included with this grant agreement package. If a support grant was requested, the LEPC must meet the requirements stated in the attached *Hazardous Materials Emergency Preparedness Planning Grant Instructions*, Section IV.B., or forfeit that portion of the grant award.

VII. Payment Procedures

Upon receipt, review, and acceptance of all work products and other requirements, as referenced in this grant agreement, the Recipient will calculate the payment to be made to the Subrecipient and will forward this

information to the Subrecipient. See the *Hazardous Materials Emergency Preparedness Planning Grant Instructions* document attached within this grant agreement packet for further information.

All Subrecipients in the HMEP grant program must submit documentation on the associated costs being charged to the \$1,500 HMEP support grant. The eligible expenses are laid out in the HMEP \$1,500 Support Grant Certification Form, which will be sent to each LEPC at the close of the federal fiscal year. When a LEPC enters information into this form, the cost will need to be supported by a receipt, time sheet (reflecting hours worked on SARA related planning issues), purchase order or a paid invoice. The support grant form and attachments must be returned to MSP/EMHSD by the assigned due date.

VIII. Employment Matters

The Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every contract or subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient must comply with 2 CFR, Part 1200, *Nonprocurement Suspension and Debarment*, located at <http://www.ecfr.gov>. The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Active Exclusions list on the System for Award Management (SAM) website located at <http://www.sam.gov> (previously this search was performed in the Excluded Parties List System – EPLS).

The Subrecipient must comply with regulation 49 CFR, Part 21, *Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of the Title VI of the Civil Rights Act of 1964* (see related certification form contained in this grant agreement package).

The Subrecipient must comply with regulation 49 CFR, Part 20, *New Restrictions on Lobbying* (see related certification form contained in this grant agreement package).

IX. Limitation of Liability

The Recipient and the Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this grant agreement. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

This is not to be construed as a waiver of governmental immunity for either party.

X. Third Parties

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third-party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

XI. Grant Agreement Period

This grant agreement is in full force and effect from October 1, 2022 to September 30, 2023. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement, except with prior written approval. This grant agreement may be terminated by either party by giving thirty (30) days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry

out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

XII. Entire Grant Agreement

This grant agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between the Recipient and the Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of his/her/its rights, interest, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform the Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate grant funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to follow grant agreement requirements or special conditions.
- D. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the project would not have been approved for funding.
- E. Failure to submit required reports.
- F. Filing of a false certification in the application or other report or document.

XIII. Business Integrity Clause

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

XIV. Freedom of Information Act (FOIA)

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information; and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR, Part 29) and Protection of Sensitive Security Information (49 CFR, Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

XV. Official Certification

For the Subrecipient

The individual or officer signing this grant agreement certifies by his or her signature that he or she is authorized to sign this grant agreement on behalf of the organization he or she represents. The Subrecipient agrees to complete all requirements specified in this grant agreement.

County of OCEANA
Subrecipient Name

048025142
Subrecipient's UEI Number

Troy W. MALONEY
Printed Name

EMERGENCY MANAGER
Title


Signature

6/28/2023
Date

For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)

Capt. Kevin Sweeney
Printed Name

Commander, Emergency Management
and Homeland Security Division
Title



Signature

6/13/23

Date



SUBRECIPIENT RISK ASSESSMENT CERTIFICATION

As required by 2 CFR §200.331(b), the purpose of this assessment is to evaluate subrecipient's risk of noncompliance with federal statutes, regulations, and the terms and conditions of a subaward, and to determine appropriate subrecipient monitoring during the grant performance period. Limited program experience, results of previous audits and site monitoring visits, new personnel or new or substantially changed systems, may increase a subrecipient's degree of risk.

Subrecipient: COUNTY OF OCEANA	County: OCEANA	UEI: 048025142
Questions		
<p>1. How many federal grant awards has your organization managed in the past 5 years regardless of awarding agency?</p> <p> <input type="checkbox"/> No grants <input type="checkbox"/> 1-3 grants <input checked="" type="checkbox"/> 4-5 grants <input type="checkbox"/> 6+ grants </p> <p>2. What percentage of your grant management staff has fewer than 2 years of grant experience?</p> <p> <input checked="" type="checkbox"/> 0-25% of staff <input type="checkbox"/> 26-50% of staff <input type="checkbox"/> 51-75% of staff <input type="checkbox"/> 76-100% of staff </p> <p>3. Has your organization had a new or substantially changed financial/accounting system(s) in the past 2 years?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p> <p>4. What types of findings (audit, site monitoring, etc.) has your organization received within the past 5 years? (Attach a separate sheet explaining any findings resulting in questioned costs or a return of funds.)</p> <p> <input checked="" type="checkbox"/> Never Audited or No <input type="checkbox"/> Unsupported costs (lack of documentation) <input type="checkbox"/> Unreasonable use of funds <input type="checkbox"/> Questioned costs or required to return funds </p> <p>5. Does your agency have staff primarily dedicated (>50%) to grants management activities?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p>		
Certification		
<p><i>I certify the information provided in this assessment is true and accurate, and that all occurrences of prior grant non-compliance have been disclosed.</i></p>		
Authorized Representative Signature:		Date:
Authorized Representative Printed Name:		Title:
		COUNTY ADMINISTRATION
Point of Contact Printed Name:	Title:	Email:
	COUNTY ADMINISTRATION	

HMEP PLANNING GRANT AGREEMENT IN-KIND MATCH

The Oceana County Local Emergency Planning Committee (LEPC) has been allocated the funding amount specified in the attached grant agreement. Therefore, a local fund match of \$375 is required.

The LEPC agrees to use the following as its in-kind match (This can be any non-federal money from a government jurisdiction, industry, or other organization represented on the LEPC. Staff paid with federal funds, and funds used as a match for other federal grants CANNOT be used for the HMEP match.):

☒ **PLANNING PERSONNEL:** (Full Name of Employee) , *Ryan Schiller*
whose salary and fringe benefits cost \$*40.65* per hour, will work approximately *24* hours on LEPC planning.

☐ **SECRETARIAL:** (Full Name of Employee or Secretarial Service) ,
whose salary and fringe benefits cost \$ per hour, will work approximately hours on LEPC business.

☒ **OFFICE SPACE:** (Government Jurisdiction or Other Entity) ,
will provide a *2100* square foot office located at (Address) to the LEPC at a cost of \$ *6.00* per square foot.

☐ **MAILING:** (Government Jurisdiction or Other Entity) ,
will provide \$ toward LEPC related mailings.

☒ **PRINTING:** (Government Jurisdiction or Other Entity) ,
will provide \$ *43.99* toward LEPC related printing.

☒ **OTHER (Describe):**
Sub-Contract for Emergency Planning



STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including 2 C.F.R. Part 2800 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards by the Department of Justice), and Ex. Order 12372 (intergovernmental review of federal programs). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subrecipients or contractors to comply) with any applicable nondiscrimination provisions, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women Act (42 U.S.C. § 13925(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07). It will also comply with Ex. Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships With Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38.
7. If a governmental entity—
 - a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Signature _____

Date _____



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67: Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

100 S. STATE ST. SUITE M-4. HART, ME 49420

2. Application Number and/or Project Name

38-6004877

3. Grantee IRS/Vendor Number

CFDA #20.703, Grant # 6935K32240063 HMER

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

AUDIT CERTIFICATION

Federal Audit Requirements

Non-federal organizations, which expend \$750,000 or more in federal funds during their current fiscal year, are required to have an audit performed in accordance with 2 CFR Part 200, Subpart F.

Subrecipients MUST submit a copy of their audit report for each year they meet the funding threshold to: Michigan State Police, Grants and Community Services Division, P.O. Box 30634, Lansing, Michigan 48909.

I. Program Information			
Program Name <i>HMED GRANT</i>		CFDA Number <i>20.703</i>	
II. Subrecipient Information			
Subrecipient Name <i>COUNTY OF OCEANA</i>			
Street Address <i>100 S. STATE ST.</i>		City <i>HART</i>	State ZIP Code <i>MI 49420</i>
III. Certification for Fiscal Year			
Subrecipient Fiscal Year Period: <i>2022 to 2023</i>			
<input checked="" type="checkbox"/> I certify that the subrecipient shown above does NOT expect it will be required to have an audit performed under 2 CFR Part 200, Subpart F, for the above listed program.			
<input type="checkbox"/> I certify that the subrecipient shown above expects it will be required to have an audit performed under 2 CFR Part 200, Subpart F, during at least one fiscal year funds are received for the above listed program. A copy of the audit report will be submitted to: Michigan State Police, Grants and Community Services Division, P.O. Box 30634, Lansing, Michigan 48909.			
Signature of Subrecipient's Authorized Representative			Date

Submit audit report to:

Michigan State Police
Grants and Community Services Division
P.O. Box 30634
Lansing, Michigan 48909

Submit this completed audit certification form and return with your grant agreement to:

Michigan State Police
Emergency Management and Homeland Security Division
P.O. Box 30634
Lansing, Michigan 48909

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

Social security number

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or

Employer identification number

3	8									
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Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Date ▶

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Hazardous Materials Emergency Preparedness Planning Grant Instructions

I. Grant Program Description

The Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) has been designated by the Governor's office to administer the Hazardous Materials Emergency Preparedness (HMEP) planning grant program. HMEP planning grants are being made available to Local Emergency Planning Committees (LEPCs) for enhancing hazardous material response planning.

II. Eligibility Requirements

To be eligible to receive funding through the HMEP planning grant, LEPCs must:

- A. Be formally appointed by the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC).
- B. Have an appointed chairperson.
- C. Have an appointed information coordinator.
- D. Have an appointed emergency management coordinator.
- E. Meet in-person quarterly and have an **established** meeting schedule.
- F. Assure that a 20% in-kind match will be available for all funding received through this grant. In-kind match includes non-federally funded LEPC member time, office space, secretarial support, LEPC office and administrative expenses, etc. (See item III.D).
- G. Assure county or municipal compliance with Title VI of the Civil Rights Act of 1964.
- H. Assure county or municipal compliance with lobbying, debarment, suspension, and other responsibility matters certifications, as well as drug-free workplace requirements.

If individuals holding these positions change, please update the LEPC Roster and submit to the MSP/EMHSD. The forms are available by contacting Ms. Brenna Roos at 517-582-2846 or at Roosb@Michigan.gov.

III. Application Process

- A. **Deadline:** All applications and 2022–2023 LEPC meeting schedules must be received by the MSP/EMHSD no later than **March 1, 2023**.
- B. **Application Mailing Address:** If you are submitting via mail, please address the package to:

Attention: Ms. Brenna Roos
SARA Title III Program
Michigan State Police, Emergency Management and Homeland Security Division
P.O. Box 30634
Lansing, MI 48909

- C. Agreement Finalized:** The MSP/EMHSD will review all applications for completeness and accuracy. Local Emergency Management programs with approved applications will be sent two HMEP Grant Agreements, along with multiple attachments that must be submitted to the MSP/EMHSD to receive HMEP funding. Funding levels stated in the agreement are subject to the availability of federal funds. The Local Emergency Management Coordinator must sign the agreements, return one to the MSP/EMHSD, and retain one copy for their LEPC files by the date specified in grant agreements.
- D. Matching Funds Identified:** When the LEPC receives the HMEP Grant Agreement, it will also receive a form to document its matching funds. Federal grants require matching funds to be calculated against **TOTAL** program costs. For grant purposes, total program costs are calculated by dividing the proposed reimbursements from the HMEP planning grant by .80. The resulting amount (total program cost) is then multiplied by .20 to calculate the match required. The "Hazardous Materials Emergency Preparedness (HMEP) Planning Grant Agreement In-Kind Match" form must be returned to the MSP/EMHSD with the HMEP Grant Agreement packet. This form is used to estimate matching funds based on the proposed agreement amount (see Item II.F). However, the subrecipient must be prepared to match funds based on the amount of grant funding actually received for the contract period, including additional funding received in excess of the agreement amount.

***Note:** Staff positions and/or programs supported by other federal funds cannot be used as match for this grant.*

IV. Allocation Formula

- A. New Plan and Plan Update Payments:** The MSP/EMHSD will reimburse LEPCs for new and updated off-site emergency response plans. The reimbursement rate for new plans in 2022–2023 is \$250. Updated plans will receive \$30 per update. Facilities must be on the SARA Title III, Section 302 site list or added to the 302 site list by September 15, 2023. Plans that are added to the 302 site list after September 15, 2023, may not receive reimbursement from the 2022–2023 HMEP planning grant. To receive this funding, items B and/or C on the bottom of the "Local Emergency Planning Committee Application for Hazardous Material Emergency Preparedness Grant" form must be completed. This form is included in the application package.
- B. Support Grant Payments:** Each LEPC is eligible for a \$1,500 support grant. To qualify for the support grant, a LEPC must:
- Meet in-person at least four times annually, and verify that meetings have been held by sending the MSP/EMHSD a copy of the meeting schedule, or other verification if requested.
 - Annually update the LEPC's officer/membership list and submit the completed form to the MSP/EMHSD.
 - Incorporate completed off-site response plans into the city/county Emergency Operations Plan (EOP) or Emergency Action Guidelines (EAG).
 - Review the city/county EOP/Emergency Action Plan (EAP) annually to make sure the hazmat response section is current.
 - Complete all updates for existing 302 sites.

Verification of the above items, via a form signed by the LEPC Chair and/or Local Emergency Management Coordinator, will be requested by the MSP/EMHSD prior to the end of the grant year.

V. Proof of Purchase and Associated Work

All subrecipients in the HMEP planning grant program must submit documentation on the associated costs being reimbursed by the \$1,500 HMEP Support Grant. The eligible expenses are laid out in the "HMEP \$1,500 Support Grant Certification Form," which will be sent to each LEPC at the close of the fiscal year. Costs entered on this form need to be supported by a receipt, time sheet (reflecting hours worked on SARA (Superfund Amendment and Reauthorization Act related planning issues), purchase order, or a paid invoice. The "HMEP \$1,500 Support Grant Certification Form" and attachments must be returned to the MSP/EMHSD by the assigned due date.

VI. Planning Grant Requirements

A. Products: The intent of the planning grant is to encourage the development of new off-site hazardous material response plans and to complete updates to previously submitted off-site response plans for each SARA Title III Section 302 site in Michigan. Plans must be submitted to the appropriate MSP/EMHSD District Coordinator by the date specified in each LEPC's Grant Agreement. A list of updated plans for sites on the current 302 site list must also be submitted by that date. A plan update includes verification and updating of a facility's emergency contact information, on-site extremely hazardous substances (EHS) and their quantities, storage locations, and any other items which may have an impact on employee or community life, health, and safety. The list must include the site name, the Department of Environment, Great Lakes, and Energy (EGLE) SARA identification number, and name of facility contact that assisted with the review. The "Plan Review List Form" for submittal is located on the MSP/EMHSD website and can be submitted directly to Ms. Brenna Roos via email at Roosb@michigan.gov.

- B. Eligible Expenses:** HMEP planning grant funds are to be utilized for expenses that support and facilitate the development and/or updating of required SARA Title III off-site plans. Expenses can include, but are not limited to:
- Training for LEPC members, as long as it relates to the LEPC's planning mission.
 - Development, improvement, and implementation of emergency plans required under SARA Title III.
 - Exercises that test LEPC plans.
 - Enhancement of LEPC plans, e.g., improving the hazard analysis or transportation of hazardous materials (including radioactive materials) response procedures.
 - Commodity flow studies.
 - Needs analysis for establishing regional response teams.
 - Technical staff to support the planning effort.
 - Assessment of local response capabilities.
 - Subscription cost for EGLE's Tier II Manager.

Types of eligible costs that must be directly related to SARA Title III planning activities include:

- Meeting room rental.
- Per Diem for LEPC members.
- Public notices.
- Printing costs.
- Office administrative expenses.
- LEPC staff costs.
- Tier II Manager subscription.

Note: Computer hardware or software is not an allowable purchase.

C. Off-Site Response Plans:

- New off-site emergency response plans must be submitted to the appropriate MSP/EMHSD District Coordinator for review by September 15, 2023.
- A list of completed updates must be submitted electronically to Ms. Brenna Roos at Roosb@michigan.gov by September 15, 2023.
- If the LEPC completes fewer updates and/or new off-site response plans than it proposes, their award will be prorated according to the number of plans/updates accepted by the MSP/EMHSD.

Note: Upon request, LEPCs may be required to make updated plans available to the MSP/EMHSD for verification purposes.

D. MSP/EMHSD Information Requests: Upon request, the LEPC must provide the MSP/EMHSD with information on how HMEP funds were spent and what was accomplished. Other information requests related to LEPC operations may also be sent to LEPCs.

E. Federal Reporting of Sub-awards and Executive Compensation: Upon request, the subrecipient shall supply information to the MSP/EMHSD to address federal reporting requirements relevant to the Federal Funding Accountability and Transparency Act of 2006 (FFATA) (Public Law 109-282), as amended by Section 6202(a) of the Government Funding Transparency Act of 2008 (Public Law 110-252).

F. Reporting of Unique Entity ID (UEI): To comply with federal government reporting requirements, the MSP/EMHSD is required to collect a UEI from any recipient of sub-awards provided through the state of Michigan. A UEI must be submitted before reimbursement of funds can be made.

G. Other Requirements: The subrecipient must comply with the requirements of 2 CFR 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*; 2 CFR 1200, *Nonprocurement Suspension and Debarment*, 49 CFR Part 20, *New Restrictions on Lobbying*; and 49 CFR Part 21, *Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of the Title VI of the Civil Rights Act of 1964*, which can be found at www.ecfr.gov.

VII. Reimbursement Process

Reimbursement to LEPCs (or a prorated portion) will be processed by the MSP/EMHSD upon acceptance of the LEPC's products, as specified in its contract.

VIII. Items to Include with Application

A. HMEP Planning Grant Application Form: Appropriate boxes for the type of grant requested must be checked on the application, and Officer/Emergency Manager information must be included.

B. LEPC Officer/Member Record.

C. LEPC Meeting Schedule for 2022–2023.

Questions concerning the HMEP planning grant should be directed to Ms. Brenna Roos at 517-582-2846, or via email at Roosb@michigan.gov.

Life EMS Ambulance of Oceana County
Ambulance Report
April 1 through June 30, 2023

At Life EMS, we consider it a privilege to serve the residents and visitors of Oceana County. We thank you for the opportunity to provide excellent pre-hospital emergency care.

During this reporting period, Life EMS completed 714 ambulance transports and on scene assessments in Oceana County. This represents a decrease of 23 when compared to the same time-period last year.

The Electric Forest Festival was held once again in June. With a considerable number of hours spent in planning and logistics by our local leadership, our EMS transport function of the event went quite smoothly, staffing remained a significant challenge. We had twenty-five 12-hour ambulance shifts to fill beginning June 20 and ending June 26. Montcalm County EMS once again partnered with us and covered 5 of the shifts. The remaining 20 were covered by Life EMS associates from every operation. The dry and dusty conditions at the venue contributed to a large number of respiratory distress events. On Thursday evening I received a call from National Event Services, the company that provides the onsite medical care and contracts with us for ambulances, stating that they had already used half of their oxygen supply. A call on Friday morning requested assistance for additional respiratory care equipment. We were able to secure 10 nebulizer compressors from the Region 6 Healthcare Coalition and picked up an emergency supply of oxygen. The nebulizer compressors greatly reduced the consumption of oxygen. A total of 34 patients were transported from the event, 10 by Montcalm County and the remaining 24 by Life EMS.

On May 6th West Shore Community College held a graduation ceremony for their EMS students. The college invited agencies to display their vehicles in the parking lot prior to the ceremony. Life EMS, as well as several other agencies in the region, supported the event with a large display of emergency vehicles.

National EMS week was celebrated May 21-27. It was our pleasure to recognize the efforts of our Oceana County staff, and their families, by holding a cookout for the EMS Week dinner. By popular request, Jim and I fired up our smokers and prepared ribs and pulled pork, something the associates anticipate every year. Once again, we had a very good turnout of staff and their families for this event. Three of our vice presidents also attended. Our local supervisors prepared a large breakfast and bought lunches on a few days as well. Our associates expressed appreciation to the leadership team for serving them during the week. Additionally, each associate received a Life EMS commemorative shirt as a small token of appreciation for their dedication.

There were 13 requests for fire standbys during this reporting period totaling nearly 14 hours of coverage for the health and safety of local firefighters.

Thank you for allowing us to serve the residents, visitors, and families of Oceana County.

Respectfully submitted,
Jeff Stockhill
Director of North Operations
Life EMS Ambulance



Life EMS Ambulance of Oceana County
For the Period Beginning 04/01/2023 and Ending 06/30/2023
Response Information

Transport Disposition	MED 1	MED 2	MED 3	Total
Cancelled Prior to Arrival	10	14	9	33
On Scene No Need	15	15	33	63
On Scene Treat No Transport	44	18	41	103
Transport Priority 1	2			2
Transport Priority 2/3	259	49	174	482
Total	327	96	257	680

MED 1 Response Target

15 Minutes

MED 1 Compliance

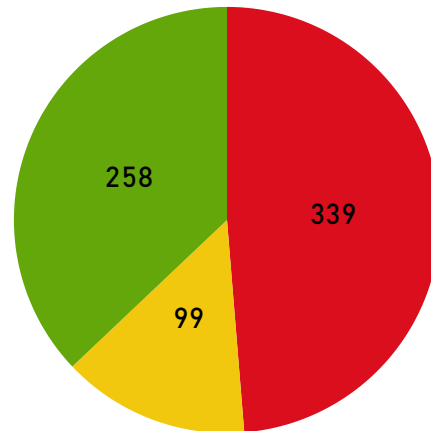
89%

MED 1 Average

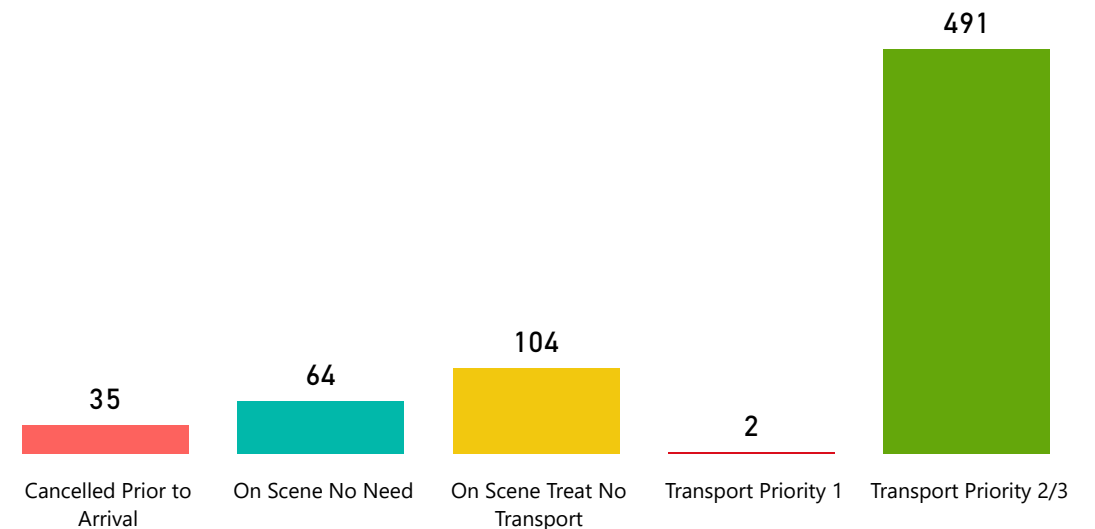
0:10:37

Emergency Response Detail

- MED 1
- MED 2
- MED 3



Transport Disposition Detail



Response Plan	0 - 2 Minutes	2 - 4 Minutes	4 - 6 Minutes	6 - 8 Minutes	8 - 10 Minutes	10 - 12 Minutes	12 - 14 Minutes	14 - 16 Minutes	16 - 18 Minutes	18 - 20 Minutes	20 - 22 Minutes	22 - 24 Minutes	24 - 26 Minutes	26 - 28 Minutes	28 - 30 Minutes	30 - 32 Minutes	32 - 34 Minutes	34+ Minutes	Exemptions	Total
MED 1	6	26	48	38	37	48	36	32	6	13	6	4		3	1				14	317
MED 2	1	5	13	9	5	5	6	3	7	10	3	6	4	1	2		1	1		82
MED 3	29	10	29	18	22	19	23	28	15	10	15	7	5	5	7	1	3	2		248



Life EMS Ambulance of Oceana County
For the Period Beginning 04/01/2023 and Ending 06/30/2023
Calls for Service With Response Time Falling Outside of MCA Guidelines

Id	Community	Date	Response Priority	CallTime	Response Time	Notes
3658149	Newfield Township	04/01/2023	MED 1	14:28:38	00:19:54	101 er from Fremont. 834 and 835 both on calls.
3658751	City of Hart	04/02/2023	MED 1	12:46:39	00:16:56	835 should have been on time- crew delay en route
3658925	Newfield Township	04/02/2023	MED 1	20:10:23	00:19:20	**Exemption Request- Distance** 101 resp from station 1, 835 on call, mulitple open shifts in Oceana County, 104 on call, 106 on call, Medic 1 at Mason/Oceana line
3659238	Ferry Township	04/03/2023	MED 1	03:53:25	00:23:19	
3660670	Greenwood Township	04/04/2023	MED 1	14:41:07	00:19:01	**Exemption Request- Distance** Truck coming from: Shelby;Staffed trucks: 3;Planned trucks: 3;Busy trucks: 1;
3662034	Colfax Township	04/06/2023	MED 1	00:55:06	00:27:51	833 resp from Hart station, 834 on call, 835 on call
3663758	Crystal Township	04/07/2023	MED 1	15:36:41	00:21:40	Truck coming from: Hart ;Staffed trucks: 3 ;Planned trucks: 3 ;Busy trucks: 2 ;
3666546	Leavitt Township	04/11/2023	MED 1	03:01:02	00:24:38	**Exemption Request- Distance**
3670353	Greenwood Township	04/14/2023	MED 1	10:45:26	00:22:52	**Exemption Request- Distance** 101 resp from station 1
3670619	Otto Township	04/14/2023	MED 1	14:10:08	00:18:19	832 resp from the shelby station
3676731	Newfield Township	04/20/2023	MED 1	21:24:31	00:18:18	832 coming from shelby station - 831 out of service 1/2 crew - 834 at hart station ;
3677759	Newfield Township	04/21/2023	MED 1	19:59:21	00:18:57	**Exemption Request- Distance** Truck coming from: Medic 832 coming from Shelby;Staff trucks: 3;Planned trucks: 3;Busy trucks: 0;Supv in or out of plan: out;Neo: n/a
3678787	Otto Township	04/23/2023	MED 1	08:31:28	00:29:33	coming from Hart, both trucks in Shelby are 10-7
3682630	Ferry Township	04/27/2023	MED 1	23:12:13	00:20:01	834 responded from hart, 835 was on a call, 832 wsa also at stn in hart, distance and status
3683017	Newfield Township	04/28/2023	MED 1	09:24:42	00:21:35	**Exemption Request- Distance** 835 closest to call- per policy, needs to be oceana unit d/t being above the white river
3685912	Crystal Township	05/01/2023	MED 1	16:14:40	00:22:55	Truck coming from: Hart ;Staffed trucks: 3 ;Planned trucks: 3 ;Busy trucks: 1
3687729	Grant Township	05/03/2023	MED 1	15:57:09	00:17:29	834 er from Hart. 2 car status. 835 returning from muskegon ;
3687837	Leavitt Township	05/03/2023	MED 1	18:40:18	00:18:20	832 resp from hart station, 834 at hart station, 835 at shelby station
3688056	Colfax Township	05/04/2023	MED 1	08:05:43	00:19:05	
3689627	Elbridge Township	05/05/2023	MED 1	22:34:33	00:18:36	832 coming from hart station - 833 at hart base - 835 @ shelby
3692296	Newfield Township	05/08/2023	MED 1	23:54:22	00:24:13	**Exemption Request- Distance** 835 coming from shelby;
3696658	Golden Township	05/13/2023	MED 1	12:34:45	00:18:09	coming from shelby station, hart unit on call.
3701806	Hart Township	05/18/2023	MED 1	20:57:46	00:21:32	Truck coming from: Medic 101 coming from Hesperia ;Staff trucks: 3 ;Planned trucks: 3 ;Busy trucks: 3 ;Supv in or out of plan: in plan ;Neo: n/a ;
3702400	Newfield Township	05/19/2023	MED 1	10:45:53	00:20:48	**Exemption Request- Distance** Truck coming from: Shelby;Staffed trucks: 2;Planned trucks: 3;Busy trucks: 2
3704125	Grant Township	05/21/2023	MED 1	11:43:21	00:20:41	833 RES from Station, 3/3 trucks staffed, 3/3 trucks available



Life EMS Ambulance of Oceana County
For the Period Beginning 04/01/2023 and Ending 06/30/2023
Calls for Service With Response Time Falling Outside of MCA Guidelines

Id	Community	Date	Response Priority	CallTime	Response Time	Notes
3709081	Otto Township	05/26/2023	MED 1	11:31:39	00:16:51	
3709104	Shelby Township	05/26/2023	MED 1	11:50:38	00:20:56	**Exemption Request-System Overload**medic 3 enroute from ludington. no oceana units avail
3713158	Newfield Township	05/30/2023	MED 1	23:32:37	00:17:55	**Exemption Request- Distance** 833 responded from shelby, both trucks at hart stn., distance
3713649	Otto Township	05/31/2023	MED 1	13:10:02	00:19:41	
3714148	Otto Township	06/01/2023	MED 1	00:14:24	00:22:21	833 coming from shelby station - 831 & 834 at hart station
3714152	Ferry Township	06/01/2023	MED 1	00:36:52	00:20:49	834 coming from hart- 833 already on a call in Sheby area - 831 at hart station -
3716305	Golden Township	06/02/2023	MED 1	22:48:06	00:16:33	Truck coming from: 834 coming from Hart Station ;Staff trucks: 3 ;Planned trucks: 3 ;Busy trucks: 2 ;Supv in or out of plan: in plan ;Neo: n/a
3717800	Newfield Township	06/04/2023	MED 1	14:48:13	00:29:15	**Exemption Request- Distance**
3718331	Otto Township	06/05/2023	MED 1	07:02:33	00:19:41	
3724353	Golden Township	06/10/2023	MED 1	16:46:56	00:18:41	At Scene time per EPCR-MW OC level 2. 835 er from Shelby
3724365	City of Hart	06/10/2023	MED 1	17:04:46	00:22:26	**Exemption Request-System Overload**
3726428	Grant Township	06/12/2023	MED 1	22:51:05	00:22:42	Truck coming from: Medic 833 coming from Hart ;Staff trucks: 3 ;Planned trucks: 3 ;Busy trucks: 2 ;Supv in or out of plan: out ;Neo: n/a ; ;
3726440	Newfield Township	06/12/2023	MED 1	23:07:03	00:18:18	**Exemption Request- Distance** Truck coming from: Medic 101 coming from Fremont;Staff trucks: 3;Planned trucks: 3;Busy trucks: 2;Supv in or out of plan: out;Neo: n/a;
3728413	Newfield Township	06/14/2023	MED 1	19:52:24	00:16:23	**Exemption Request- Distance** per policy, N of the river, should go to oceana unit. distance
3730888	Leavitt Township	06/17/2023	MED 1	04:50:21	00:19:05	
3733529	Grant Township	06/20/2023	MED 1	01:30:47	00:18:13	2/3 trucks staffed, 835 responding from hart, 831 on a call
3734265	Pentwater Township	06/20/2023	MED 1	21:00:31	00:16:36	
3735514	Leavitt Township	06/22/2023	MED 1	05:27:23	00:26:33	3/3 trucks staffed, 835 RES from Station
3736302	Grant Township	06/22/2023	MED 1	19:51:35	00:19:00	truck coming from hart, closest truck avail, shelby truck not avail as not full crew
3736305	Grant Township	06/22/2023	MED 1	19:52:49	00:19:00	truck coming from hart, closest truck avail, shelby truck not avail as not full crew
3737547	Ferry Township	06/23/2023	MED 1	23:37:17	00:21:54	
3739472	Greenwood Township	06/26/2023	MED 1	04:31:52	00:26:01	
3742781	Grant Township	06/29/2023	MED 1	12:34:43	00:17:32	Truck coming from: Hart ;Staff trucks:3 ;Planned trucks:3 ;Busy trucks:2 ;Supv in or out of plan: yes ;Neo: no



Oceana County Board of Commissioners

County Building

100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Finance and Administration Committee

There will be a committee meeting on **Thursday, August 10, 2023 beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Committee Chair: Craig Hardy

Committee Vice-Chair: Tim Beggs

Presenter	Description	Motion #
Chairman Hardy	Call to Order Roll Call Approval of Meeting Minutes from July 27, 2023 Pages 35 - 39 Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Commissioner Robert Walker	Blight Elimination Grant Round 3	#2023-88
Administrator Byard	Juneteenth Discussion	#2023-89
Administrator Byard	Administrator's Review of Selected Claims for Payment Pages 40 - 41 Administrator's Report Pages 42 & 43	#2023-90
	DEPARTMENT HEAD REPORT	
	Public Comment (<i>state name, current address, and agenda item or topic</i>)	
	Adjournment	

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, July 27, 2023, at 10:23 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Ms. Byard, Oceana County Administrator; Mr. Kevyn Kozumplik, Auditor, Gabridge & Company (via Zoom); Ms. Jennifer Martin, Brown & Brown Insurance; Mr. James Tiffany, JE Tiffany & Sons, LLC (via Zoom); Ms. Mary Lou Phillips, Oceana County Treasurer; Mr. Garry McKeen, Oceana County Parks & Recreation Commission; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; Ms. Stacia Erickson, The Oceana Echo, correspondent; and Ms. Anderson, Oceana County Clerk

Moved by Mr. Hardy and supported by Mr. Walker to approve the minutes of the May 25, 2023 Finance and Administration Committee

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Morris and seconded by Mr. Beggs to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Mr. Kevyn Kozumplik, CPA Manager, presented the County FY2022 Audit. Mr. Kozumplik reported there were no deficient funds or budget deficiencies to report to the state.

Ms. Jennifer Martin from Brown and Brown provided a health insurance update.

Mr. Curtis Burdette was not available to provide his presentation of the workforce development grant, but notified Ms. Byard that he would like to reschedule to provide the presentation at another time.

Commissioner Erickson began discussion regarding the remaining engineering fees for the Crystal Valley Dam and introduce Mr. Tiffany who was in attendance via zoom.

Discussion continued regarding the scope/intent and extent of services and the fees for services performed.

Ms. Byard did not read the claims for payment, but the following was provided:

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (\geq \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance			\$ 3,960.00	to Ferry Township Fire Department

	\$ 10,890.00	to Grant Township Fire Department
	\$ 6,490.00	to Shelby/Benona Fire Department
	\$ 4,070.00	to Walkerville Fire Department
215 - Friend of the Court	\$ 2,194.06	to Image Soft for professional services and icloud storage
256 - Automation Fund R.O.D	\$ 2,074.80	to GovOS, Inc for software fees.
260 - Indigent Defense Fund	\$ 1,550.00	to Envista Forensics for professional services.
	\$ 6,247.00	to Good Law for court appointed attorney fees.
	\$ 5,625.00	to Indigent Defense Consultants for managed assigned counsel services.
	\$ 8,672.00	to Springstead Law Offices for court appointed attorney fees.
	\$ 6,696.20	to Hayes Law Office, PLC for court appointed attorney fees.
286 - ARPA	\$ 50,900.00	to G Freeland Roofing for new roof on health department
	\$ 21,853.00	To Berger Chevrolet for new County Car.
298 - Tech and Innovation	\$ 5,250.00	to Alertus for professional services and technology support.
549 - Building Department Fund	\$ 2,786.80	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
	\$ 2,320.90	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
	\$ 1,050.00	to Thomas Story for permits, residential plan reviews, and commercial plan reviews.

General Fund		
101- BOC	\$ 6,008.21	to H Security & Investigation for courthouse security for June 2023 and May 2023 OT.
	\$ 3,421.20	to Cohl, Stoker & Toskey, P.C. for legal services.
172 - Administration	\$ 5,973.33	to TASC for August thru October 2023 COBRA payment.
223 - County Auditing	\$ 26,700.00	to Gabridge & Company, PLC for 2022 financial statement audit report.
257 - Equalization	\$ 18,150.00	to V&V Assessing for equalization and assessing services July 2023.
	\$ 18,150.00	to V&V Assessing for equalization and assessing services August 2023.
283 - Circuit Court	\$ 3,086.15	to the State of Michigan for JIS Fees
286 - District Court	\$ 1,000.00	to Kathy Fuehring for Interpreter Fees.
	\$ 3,106.80	to the State of Michigan for JIS Fees
294 - Probate Court	\$ 3,188.83	to the State of Michigan for JIS Fees
296 - Prosecuting Attorney	\$ 4,193.00	to PAAM for software maintenance contract.
301 - Sheriff	\$ 1,215.53	to AT&T mobility
	\$ 19,388.30	to Enterprise for fleet vehicle management.
	\$ 1,704.00	to EPS Security for security system

351 - Jail	\$ 1,317.39	to Gordon Food Service.
	\$ 4,250.38	to City of Hart for utilities
	\$ 6,490.00	to ID Networks for service contract on fingerprinting system.
528 - Transfer Station	\$ 20,389.05	to American Classic Dumpster for removal of trash and recycling material.
	\$ 2,649.02	to CAT for repairs on the 420E
595 - Airport	\$ 1,425.00	to QT Petroleum on Demand for Annual Agreement.
601 - Health Department	\$ 5,300.00	to DHD#10 for monthly lease payment.
	\$ 42,788.75	to DHD#10 for 2023 appropriation.
649 - Mental Health	\$ 10,833.13	to West Michigan Community Mental Health.
~ Total		\$ 342,524.70

Administrator's Report *(as provided by Ms. Byard):***BUDGET TRAINING**

Budget Trainings are being held to provide instruction on the budget module of BS&A. Our first two trainings were held on Friday, July 21, 2023. We had a good turn out and was informed that the process seems very simple. Our I.T. has had to make some changes to securities to allow employees to access their budget(s) and that is being done. Once that is complete, there shouldn't be issues with access. This process should make things run smoother and will also allow the budget to be printed with footnotes making explanations for some items self-explanatory for the Board members.

LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND

An email was received today informing us that a second tranche of LATCF will be coming to us in the amount of \$105,271.91. The affirmation needed to be submitted and that was processed. The documents take approximately four days to review and we should be receiving those funds shortly after that time.

OPIOD MEETINGS

The Michigan Association of Counties will be holding monthly opioid meetings. I attended the first meeting and it was extremely helpful. They are scheduling counties to do presentations on programs they have put in place with the opioid monies. The information will be shared with the opioid committee as well as the Board of Commissioners.

PERSONNEL POLICY

The personnel policy was forwarded to the County Attorney. They did make changes and send back. The policy has been forwarded on to the Personnel Committee as well as Jessica LaPointe to review and make suggestions. They noted that there were duplications and suggested removing those.

GRANT OPPORTUNITY

We received a notification for a grant opportunity in the amount of up to \$2.5 million dollars. The Michigan Community Center Grant is for investing in people and revitalize places for use on programs and capital projects. The capital projects include remodeling, purchasing equipment, installing energy efficient heating and cooling, renewable energy, weatherizing, roofs and windows and updating recreational fields. There has recently been discussion pertaining to generators and I would like to apply for generators for each of the building as well as roof and window replacement for the County Services Building. If the Board has other items in mind, please let me know.

Additional Administrator's Report Items

Ms. Byard related that she received notification of additional opioid funds \$170,000 will be received over 15 years.

She also notified the Board that there is a grant for weathering facilities that she is looking into.

Ms. Byard also mentioned that she attended the MTA meeting last night.

Department Head Reports

There were no department head reports at this time.

Public Comment

There were no public comments at this time.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:07 p.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance			\$ 6,710.00	to Pentwater Fire Department
286 - ARPA			\$ 2,394.32	to Oceana County Firefighters for reimbursement for equipment
549 - Building Department Fund			\$ 3,890.56	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
			\$ 3,353.35	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
			\$ 1,458.41	to Sonnie Smith for permits, residential plan reviews, and commercial plan reviews.
General Fund				
101- BOC			\$ 8,522.22	to MAC for Dues.
			\$ 2,074.54	to Spectrum Printers for new Oceana County Directory's.
265 - Courthouse & Grounds			\$ 3,697.68	to City of Hart for utilities
294 - Probate Court			\$ 1,125.00	to Barkow Law company for second quarter conservator fees.
301 - Sheriff			\$ 2,598.27	to Cardmember Services for employee travel and contractual services.
			\$ 2,870.41	to Walicki's A-1 Autobody for vehicle repairs/maintenance
			\$ 9,027.67	to Wex Bank for fuel.
351 - Jail			\$ 3,135.75	to Gordon Food Service.
			\$ 4,496.02	to City of Hart for utilities
			\$ 1,166.10	to X-cel Chemical for janitorial supplies.
			\$ 15,284.39	to Advanced Correctional Healthcare for on-site medical services per contract.

430 - Animal Control	\$ 2,426.04	to Oceana Veterinary Clinic for veterinary expenses
601 - Health Department	\$ 1,097.03	to Consumers Energy for utilities.
648 - Medical Examiner	\$ 6,765.00	to WMU Homer Stryker for autopsies.
~ Total	\$ 82,092.76	

COUNTY ADMINISTRATOR'S REPORT

AUGUST 10, 2023

BUDGET TRAINING

The remaining budget trainings were held. Some budgets have already been turned in and we have started our process preparing for presenting information to the Board of Commissioners at the meeting scheduled for September 28th.

PERSONNEL POLICY

The personnel policy is being reviewed by myself and Jessica to provide a final draft to the Personnel Committee for review.

GRANT OPPORTUNITY

As stated at the previous meeting, we received a notification for a grant opportunity in the amount of up to \$2.5 million dollars. The Michigan Community Center Grant is for investing in people and revitalize places for use on programs and capital projects. The capital projects include remodeling, purchasing equipment, installing energy efficient heating and cooling, renewable energy, weatherizing, roofs and windows and updating recreational fields. There has recently been discussion pertaining to generators and I would like to apply for generators for each of the building as well as roof and window replacement for the County Services Building. Bryan is gathering quotes for the items mentioned along with fixtures within the jail. We are exploring the possibility of a grant writer that works for another governmental organization to write the grant and submission with our assistance.

MAC UPDATE

The MAC Conference will be held October 1st – 3rd if any of the Board members are interested in attending. Please let me know so we may get that registration in.

There have been several items discussed as it relates to the State budget. The state court system fee that has been paid by counties is being eliminated. I am looking to see what that cost was for us. Counties have been paying this fee for over 30 years resulting in \$4 to \$6 million annually that has been paid to the state.

COUNTY ADMINISTRATOR'S REPORT

AUGUST 10, 2023

WEST CENTRAL MICHIGAN COUNTY ALLIANCE MEETING

The West Central Michigan County Alliance Meeting was held on Monday, July 31st in Big Rapids. MAC was in attendance announced that MAC MML and MTA have agreed to the creation of a revenue sharing trust fund for statutory revenue sharing for counties, cities, villages and townships and fund it through a carve out of the State's sales tax revenue. It would include 8% or the first 4% points of the State sales tax to fund the Trust Fund and it would bring back townships that lost out on revenue sharing over the past 2 decades. There has been a hearing in the House local government showing significant support and they expect movement on this in the fall.

HB 4317 & 4318, sponsored by Representative Vanderwall and Representative Neeley have passed and have been sent to the Governor for a signature. These are relating to solar PILT. These bills were also discussed in a presentation at the MTA meeting.

House Bills 4624-4643 and Senate Bills 418-437 are expected to go through the House Criminal Justice and Senate Civil Rights, Judiciary and Public Safety Committees to address and increase reimbursement from 50-75% for community base services, evidence-based practices and expansion of risk and mental health screenings.

HB 4479 is being discussed for a statewide septic code as Michigan is the only state without one. A bill will pass but there needs to be some compromise.

A presentation was held by the Area Agency on Aging of Western Michigan providing information on their services.



Oceana County Board of Commissioners

County Building

100 State Street, Suite M-4, Hart, MI 49420

AGENDA

Regular Board Meeting

The Oceana County Board of Commissioners will hold its **Regular Meeting on Thursday, August 10, 2023 beginning at 11:30 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

Board Chair: Robert Walker

Board Vice-Chair: Tim Beggs

Presenter	Description	Item #
Chair 11:30 a.m.	Pledge of Allegiance PUBLIC HEARING – SHELBY ACRES PARCEL TO BE ANNEXED TO VILLAGE OF SHELBY Call to Order Roll Call Approval of minutes from July 27, 2023 Pages 46 - 48 Conflict of Interest Disclosure Regarding Agenda Items Changes to the Agenda Approval of the Agenda Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
Commissioner Morse	Annexation of Land to the Village of Shelby Motion #2023-91, to adopt Resolution #23-09 including Exhibits A and B annexing lands to the Village of Shelby resulting in lands to be included within the corporate limits of the Village of Shelby. Roll Call	#2023-91
Commissioner Hardy	District Court Request for Overtime - TBD	#2023-86
Commissioner Beggs	HMEP Planning Grant Motion #2023-87, to approve the HMEP Planning Grant Agreement for Emergency Management in the amount of \$6,960.00 and allow the Chair to sign. Roll Call	#2023-87
Commissioner Erickson	Blight Elimination Grant Motion #2023-88, to accept the \$500,000 Blight Elimination Grant award for the Land Bank Authority and allow Chair to sign. Roll Call	#2023-88
Commissioner Morse	Juneteenth Motion #2023-89 to amend Section 6.22 of the Oceana County Policy Handbook to add Juneteenth to the list of paid holidays which are observed and payable to employees during applicable pay periods. Roll Call	#2023-89

Presenter	Description	Item #
Commissioner Hardy	Payment of Claims Pages 49 & 57	#2023-90
REPORTS FROM COMMISSIONERS AND DEPARTMENT HEADS		
	Public Comment (<i>state your name, current address, and agenda item or topic</i>)	
	Adjournment	

**Board Conference Room
July 27, 2023
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, July 27, 2023, at 12:15 p.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Also Present: Ms. Byard, Oceana County Administrator, Mr. F. Lee Hyslop, Crystal Township Supervisor; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; Ms. Stacia Erickson, The Oceana Echo, correspondent; and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Hardy and seconded by Mr. Morse to approve the minutes from the July 13, 2023 Regular Board Meeting as amended.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda. No additions were mentioned.

Moved by Mr. Erickson and supported by Mr. Hardy to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

Mr. Hyslop, Crystal Township Supervisor provided a report on Crystal Township and the many projects going on in the area. He stated that good progress is being made.

Agenda Items

MOTION #2023-82 – PREVENTATIVE MAINTENANCE CONTRACT

Moved by Mr. Morse and supported by Mr. Beggs to approve a three-year preventative maintenance contract from Martech Enterprise for air conditioning, heating, ventilation and refrigeration systems for all county buildings for a total amount of \$18,921.12.

Roll call vote: Mr. Morse – Yes; Mr. Hardy – Yes; Mr. Beggs – Yes; Mr. Erickson – Yes; and Mr. Walker – Yes.

Motion carried.

Mr. Morse indicated three bids are required, but only one was received.

MOTION #2023-84– BUDGET ADJUSTMENTS

Moved by Mr. Beggs and supported by Mr. Hardy to approve budget adjustments #06-2023 in the amount \$4,126,567, #07-2023 in the amount of \$18,255 and #08-2023 in the amount of \$29,000 to correct various lines throughout the budget

Roll call vote: Mr. Beggs –Yes; Mr. Hardy –Yes; Mr. Morse –Yes; Mr. Erickson –Yes; and

Mr. Walker –Yes.

Motion carried.

MOTION #2023-83 – APPROVAL OF ENGINEERING FEES

Moved by Mr. Erickson and supported by Mr. Morse to approve the professional services agreement with Mr. James Tiffany son in the amount of \$24,775 for the Crystal Valley Dam Remediation Project with \$22,375 to be paid with ARPA funds and allow the chair to sign.

Roll call vote: Mr. Erickson - Yes; Mr. Morse - Yes; Mr. Hardy -Yes; Mr. Beggs – Yes; and Mr. Walker - Yes.

Motion carried.

There was some discussion regarding the cost of repairs.

MOTION #2023-85 – PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Morse to approve the payment of accounts payable and release of funds for June 8, 2023.

AMBULANCE	\$25,462.37
GIS	-0-
FOC	2,194.06
PENTWATER-HART TRAIL	-0-
SHELBY TWP COMM PARK	-0-
BROWNFIELD	-0-
AUTOMATION R.O.D.	2,074.80
INDIGENT DEFENSE	35,605.81
LCOT	-0-
K9 UNIT	-0-
CJT	200.00
CDBG	-0-
ARPA	72,799.50
VETERANS AFFAIRS	7,594.09
TECH & INNOVATION	7,537.56
CAPITAL PROG/EQUIP REP	-0-
PUBLIC IMPROVEMENT	-0-
FORECLOSURE	-0-
BUILDING DEPARTMENT	13,286.80
GENERAL FUND	687,432.04
GRAND TOTAL	\$854,187.03

Roll call vote: Mr. Hardy – Yes; Mr. Morse – Yes; Mr. Erickson – Yes; Mr. Beggs – Yes; and Mr. Walker – Yes.

Motion carried.

Commissioner's Reports

Mr. Morse suggested the Board consider using ARPA funds for Parks & Recreation for labor and maintenance.

Mr. Erickson reported that the medical care is at a 78-bed occupancy. There will be a meeting Tuesday, August 1 to discuss the grant for the air purification system. He also stated that the Hart Dental Clinic still does not have a dentist.

Mr. Beggs commented that the Pizza Factory was hit by lightning and burned.

Mr. Hardy stated 911 board meeting was cancelled and re-scheduled for next month.

Public Comment

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 1:04 p.m.

Amy L. Anderson, Oceana County Clerk

Date

Mr. Walker, Chairperson

Board Approval of Accounts Payable & Release of Funds
FOR 8/10/2023

FUND	DEPT #	DEPARTMENT	PR#	PAID	UNPAID	TOTAL
210		AMBULANCE	15	\$ 1,817.71	\$ 6,710.00	\$ 8,527.71
		AMBULANCE FUND TOTAL		\$ 1,817.71	\$ 6,710.00	\$ 8,527.71
211		GIS		\$ -	\$ -	\$ -
		GIS FUND TOTAL		\$ -	\$ -	\$ -
215		FOC		\$ -	\$ -	\$ -
		FOC PAYROLL	15	\$ -	\$ -	\$ -
		FOC FICA	15	\$ -	\$ -	\$ -
		FOC RETIREMENT	15	\$ -	\$ -	\$ -
		FOC FRINGE	15	\$ -	\$ -	\$ -
		WORKERS COMP	15	\$ -	\$ -	\$ -
		FOC FUND TOTAL		\$ -	\$ -	\$ -
238		PENTWATER-HART TRAIL		\$ 388.77	\$ -	\$ 388.77
		PENTWATER-HART TRAIL FUND TOTAL		\$ 388.77	\$ -	\$ 388.77
239		SHELBY TWP COMMUNITY PARK		\$ -	\$ -	\$ -
		SHELBY TWP COMMUNITY PARK FUND TOTAL		\$ -	\$ -	\$ -
243		BROWNFIELD REDEVELOPMENT AUTHORITY		\$ 639.90	\$ -	\$ 639.90
		BROWNFIELD REDEVELOP. AUTHORITY TOTAL		\$ 639.90	\$ -	\$ 639.90
256		AUTOMATION R.O.D.		\$ -	\$ -	\$ -
		AUTOMATION R.O.D. FUND TOTAL		\$ -	\$ -	\$ -
260		INDIGENT DEFENSE		\$ 1,548.46	\$ 190.65	\$ 1,739.11
		INDIGENT DEFENSE PAYROLL	15	\$ 2,134.29	\$ -	\$ 2,134.29
		INDIGENT DEFENSE FICA	15	\$ 163.27	\$ -	\$ 163.27
		INDIGENT DEFENSE RETIREMENT	15	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FRINGE	15	\$ 1,617.37	\$ -	\$ 1,617.37
		WORKERS COMP	15	\$ -	\$ -	\$ -
		INDIGENT DEFENSE FUND TOTAL		\$ 5,463.39	\$ 190.65	\$ 5,654.04
264		LCOT		\$ -	\$ -	\$ -
		LCOT PAYROLL	15	\$ -	\$ -	\$ -
		LCOT FICA	15	\$ -	\$ -	\$ -
		LCOT RETIREMENT	15	\$ -	\$ -	\$ -
		WORKERS COMP	15	\$ -	\$ -	\$ -
		RETIREMENT	15	\$ -	\$ -	\$ -
		LOCT FUND TOTAL		\$ -	\$ -	\$ -
267		K9 UNIT		\$ 228.98	\$ -	\$ 228.98
		K9 UNIT FUND		\$ 228.98	\$ -	\$ 228.98
272		CRIMINAL JUSTICE TRAINING		\$ -	\$ 290.00	\$ 290.00
		CRIMINAL JUSTICE TRAINING FUND TOTAL		\$ -	\$ 290.00	\$ 290.00
277		CDBG		\$ -	\$ -	\$ -
		CDBG FUND TOTAL		\$ -	\$ -	\$ -
286		ARPA		\$ 2,394.32	\$ -	\$ 2,394.32
		APRA FUND TOTAL		\$ 2,394.32	\$ -	\$ 2,394.32
293		DEPT OF VET AFFAIRS		\$ 13.00	\$ -	\$ 13.00
		DEPT OF VET AFFAIRS PAYROLL	15	\$ 2,924.12	\$ -	\$ 2,924.12
		DEPT OF VET AFFAIRS FICA	15	\$ 129.57	\$ -	\$ 129.57
		DEPT OF VET AFFAIRS RETIREMENT	15	\$ -	\$ -	\$ -

	DEPT OF VET AFFAIRS FRINGE	15	\$	1,606.46	\$	-	\$	1,606.46
	WORKERS COMP	15	\$	-	\$	-	\$	-
	DEPT OF VET AFFAIRS FUND TOTAL		\$	4,673.15	\$	-	\$	4,673.15
298	TECHNOLOGY & INNOVATION		\$	958.36	\$	520.37	\$	1,478.73
	TECHNOLOGY & INNOVATION FUND TOTAL		\$	958.36	\$	520.37	\$	1,478.73
405	CAPITAL PROJ-EQUIP REPLACE		\$	-			\$	-
	CAPITAL PROJ-EQUIP REPLACE FUND TOTAL		\$	-	\$	-	\$	-
445	PUBLIC IMPROVEMENT		\$	-	\$	-	\$	-
	PUBLIC IMPROVEMENT FUND TOTAL		\$	-	\$	-	\$	-
549	BUILDING DEPARTMENT		\$	10,502.32	\$	8.49	\$	10,510.81
	BUILDING DEPARTMENT PAYROLL	15	\$	2,258.12	\$	-	\$	2,258.12
	BUILDING DEPARTMENT FICA	15	\$	169.20	\$	-	\$	169.20
	BUILDING DEPARTMENT RETIREMENT	15	\$	-	\$	-	\$	-
	BUILDING DEPARTMENT FRINGE	15	\$	2,878.28	\$	-	\$	2,878.28
	WORKERS COMP	15	\$	-	\$	-	\$	-
	BUILDING DEPARTMENT FUND TOTAL		\$	15,807.92	\$	8.49	\$	15,816.41
101	GENERAL FUND	PR#		PAID		UNPAID		TOTAL
101	BOARD OF COMMISSIONERS		\$	15.72	\$	10,619.51	\$	10,635.23
172	ADMINISTRATOR/FISCAL OFFICER		\$	-	\$	218.45	\$	218.45
208	INSURANCE		\$	431.82			\$	431.82
209	UNEMPLOYMENT COMPENSATION		\$	-	\$	-	\$	-
215	COUNTY CLERK		\$	-	\$	98.64	\$	98.64
216	JURY BOARD		\$	-	\$	-	\$	-
217	APPORTIONMENT		\$	-	\$	-	\$	-
223	COUNTY AUDITING		\$	-	\$	-	\$	-
228	DATA PROCESSING		\$	-	\$	136.64	\$	136.64
229	TECHNOLOGY		\$	-	\$	-	\$	-
244	TAX ALLOCATION		\$	-	\$	-	\$	-
245	REMONUMENTATION		\$	-	\$	-	\$	-
248	GENERAL SERVICES		\$	635.31	\$	173.48	\$	808.79
249	PLAT BOARD		\$	-	\$	-	\$	-
250	MICROFILM		\$	-	\$	-	\$	-
253	COUNTY TREASURER		\$	101.27	\$	110.70	\$	211.97
257	EQUALIZATION		\$	-			\$	-
262	ELECTIONS		\$	1,342.50			\$	1,342.50
265	COURTHOUSE/GROUNDS		\$	3,803.90	\$	422.10	\$	4,226.00
283	CIRCUIT COURT		\$	159.00	\$	1,257.95	\$	1,416.95
286	DISTRICT COURT		\$	537.00	\$	336.56	\$	873.56
289	FRIEND OF THE COURT		\$	0.94	\$	837.07	\$	838.01
294	PROBATE COURT		\$	-	\$	1,493.34	\$	1,493.34
295	PROBATION/PAROLE		\$	-			\$	-
296	PROSECUTING ATTORNEY		\$	-	\$	236.80	\$	236.80
298	FAMILY COUNSELING		\$	-	\$	-	\$	-
301	SHERIFF		\$	14,599.96	\$	2,575.65	\$	17,175.61
331	MARINE LAW		\$	230.34	\$	18.20	\$	248.54
332	SNOWMOBILE ENFORCEMENT		\$	-	\$	-	\$	-
333	ROAD PATROL		\$	-	\$	-	\$	-
351	JAIL		\$	24,547.98	\$	1,322.91	\$	25,870.89

426	EMERGENCY MANAGEMENT		\$	165.91		\$	165.91
430	ANIMAL CONTROL		\$	148.91	\$	2,538.96	\$ 2,687.87
442	DRAIN COMMISSIONER		\$	-		\$	-
445	DRAINS - PUBLIC BENEFIT		\$	-	\$	-	\$ -
528	TRANSFER STATION/RECYCLING CENTER		\$	120.45		\$	120.45
568	SOIL CONSERVATION		\$	-		\$	-
595	AIRPORT		\$	387.51		\$	387.51
601	HEALTH DEPARTMENT		\$	1,427.28		\$	1,427.28
605	CONTAGIOUS DISEASES		\$	-	\$	-	\$ -
648	MEDICAL EXAMINER		\$	-	\$	6,765.00	\$ 6,765.00
649	COMMUNITY MENTAL HEALTH		\$	-	\$	-	\$ -
701	PLANNING COMMISSION		\$	-		\$	-
710	MSU EXTENSION		\$	-	\$	-	\$ -
711	REGISTER OF DEEDS		\$	-		\$	-
728	EDC		\$	-		\$	-
	GENERAL PAYROLL	15	\$	194,710.07	\$	-	\$ 194,710.07
	GENERAL FICA	15	\$	14,628.26	\$	-	\$ 14,628.26
	GENERAL RETIREMENT	15	\$	-	\$	-	\$ -
	GENERAL FRINGE	15	\$	110,391.52	\$	-	\$ 110,391.52
	WORKERS COMP	15	\$	-	\$	-	\$ -
GENERAL FUND TOTAL			\$	368,385.65	\$	29,161.96	\$ 397,547.61
GRAND TOTAL			\$	400,758.15	\$	36,881.47	\$ 437,639.62
GENERAL FUND WITHOUT PAYROLL			\$	48,655.80			