

The Oceana County Parks & Recreation Commission meeting was called to order by Chairperson McKeen on Thursday, March 2, 2023, at 3:00 p.m.

Present: Chairperson McKeen, Mr. Wyns, Mr. Mikkelsen, Mr. Erickson, Mr. Wilson, Mr. Hiddema, and Mr. Warner

Absent: Mr. Spitler, Mr. LundBorg, Mr. Chandler

Also present: Ms. Stacey Becker, Financial/HR Coordinator, Ms. Brittany Bostrom, Accounts Payable Clerk, Mr. Hyslop, Crystal Township Supervisor

### **Approval of the March 2, 2023 Agenda**

Moved by Mr. Warner and supported by Mr. Mikkelsen to approve the March 2, 2023 meeting agenda. Voice Vote. All ayes. Motion Carried.

### **Public Comment**

No public comment at this time.

### **Approval of the February 2, 2023 Minutes of the Regular Meeting**

*Moved by Mr. Hiddema and supported by Mr. Warner to approve the February 2, 2023 meeting minutes, as presented. Voice Vote. All ayes. Motion Carried.*

### **Financial Report**

- **Fund 408 Revenues & Expenditures** – as of January 31<sup>st</sup>, 2023, has a Year to Date Balance of \$20,999.28.
- **Fund 288 Revenues & Expenditures** – as of January 31<sup>st</sup>, 2023, has a Year to Date Fund Balance of \$25,730.70.
- **Fund 208 Revenues & Expenditures** – as of January 31<sup>st</sup>, 202, has a Year to Date Fund Balance of \$19,266.31.

### **Claims for Payment**

#### **Fund 208 – Parks and Recreation Commission for February 2023**

Prepaid Claims - \$105.14

To Be Paid Claims - \$0.00

*Motion made by Mr. Wilson to approve the Fund 208 claims for payment amounting to \$105.14, supported by Mr. Hiddema.*

*Roll call vote: Mr. Wyns, Yes; Mr. Mikkelson, Yes; Mr. Erickson, Yes; Mr. Wilson, Yes; Mr. Hiddema, Yes; Mr. Warner, Yes; and Mr. McKeen, Yes. Motion carried.*

#### **Fund 408 – Parks and Recreation Capital Projects Fund for September 2022**

Prepaid Claims - \$0.00

To Be Paid Claims - \$150.39

*Motion made by Mr. Hiddema to approve the Fund 408 claims for payment amounting to \$150.39, supported by Mr. Wilson.*

*Roll call vote: Mr. Wyns, Yes; Mr. Mikkelson, Yes; Mr. Erickson, Yes; Mr. Wilson, Yes; Mr. Hiddema, Yes; Mr. Warner, Yes; and Mr. McKeen, Yes. Motion carried.*

### **Correspondence**

- Chairman McKeen received an email from Dixie Bermudex, of Rent.Fun/get demo a self-serve kayak rental company looking to expand into Michigan. Rent.Fun is interested in placing a self-serve kayak rental cage at Black Lake and/or Stony Lake. Chairman McKeen will try and setup a Zoom meeting with Rent.Fun CEO for April 2023.
- Chairman McKeen had a zoom call with Rich Pugsley, Friends of the Pentwater River Watershed. In order, to get funding for the Watershed survey we need to go through a Professor at Grand Valley State University that is in charge of putting the survey together. The Watershed survey would be used in putting together Grants to help with Watershed and excess silt problems.

### **Chairperson's Report**

- None at this time.

### **Parks Reports**

- Black Lake – Mr. McKeen stated that they are still in need of an employee for the summer.
- Cedar Point Park – Chairman McKeen stated that there is nothing to report.
- Crystal Valley Park –Mr. Chandler has an appointment with Blackmer Electric.
- Doolittle Park – Chairman McKeen stated that there is nothing to report.
- Gales Pond – Mr. Warner stated that they are working on the EGLE permit.
- Mill Pond – Mr. Hiddema stated that there is nothing to report.
- Stony Lake – Mr. Mikkelsen stated that there is nothing to report.
- Marshville Dam– Mr. Wyns stated that there is nothing to report.

### **Old Business**

- County Recreation Club update to be discussed at a later date.
- Mr. Myers expressed his concerns about not being able to find an employee for Black Lake Campground the summer. If an employee cannot be found Black Lake Campground will not be able to open this summer.

### **New Business**

- Brian Majka, Professional Restoration Ecologist, GEI Consultants provided an update on the Stony Creek project. Removing culverts, removing existing Dam, replacing culverts with a Timber bridge which has a lifespan of 60-80 years. Construction is estimated to start around August 2023 and end October 2023.
- Park Commission Elections.

- Chairman McKeen handed the election of Chairman over to Vice-Chairman Mikkelsen. Mr. Mikkelsen opened the floor for nominations. Mr. Mikkelsen, supported by Mr. Wyns, nominated Mr. McKeen to remain as chairman. Hearing no other nominations, Mr. Mikkelsen closed the floor. Voice Vote. All ayes. Nomination Carries.
  - Chairman McKeen opened the floor for nominations for Vice-Chairman. Mr. Mikkelsen, supported by Mr. Wilson, nominated Mr. Hiddema to Vice-Chairman. Hearing no other nominations, Mr. McKeen closed the floor. Voice vote. All ayes. Nomination Carries.
  - Chairman McKeen opened the floor for nominations for Secretary. Mr. Wyns supported by Mr. Mikkelsen, nominated Mr. LundBorg to remain Secretary. Hearing no other nominations, Mr. McKeen closed the floor. Voice vote. All ayes. Nomination Carries.
  - Chairman McKeen opened the floor for nominations for Treasurer. Mr. Mikkelsen supported by Mr. Wilson, nominated Mr. Wyns to remain Treasurer. Hearing no other nominations, Mr. McKeen closed the floor. Voice vote. All ayes. Nomination Carries.
- Chairman McKeen brought up the need for 12 new park boundary signs. Last purchased in 2018, at \$370.00 from Frank Phaff. New quote from Frank Phaff, for Silver Lake \$216.00.

*Moved by Mr. Erickson and supported by Mr. Hiddema to authorize the purchase of 12 new boundary signs for \$216.00.*

*Roll call vote: Mr. Wyns, Yes; Mr. Mikkelson, Yes; Mr. Erickson, Yes; Mr. Wilson, Yes; Mr. Hiddema, Yes; Mr. Warner, Yes; and Mr. McKeen, Yes. Motion carried.*

- Pam Blough, President of PM Blough, Inc., Principle Landscape Architect. A discussion was had about the update and redevelopment options of Black Lake County Park. Ideas were given about what the Board Members would like to see happen at Black Lake County Park. Pam Blough, to be put on the April 6<sup>th</sup>, 2023 Agenda to present her revised plan and ideas for Black Lake County Park.

### **Public Comment**

- There was no public comment at this time.

There being no further business, Chairperson McKeen requested a motion to adjourn.

*Moved by Mr. Hiddema and seconded by Mr. Warner to adjourn the meeting of the Parks and Recreation Commission at 5:01 P.M. Voice Vote. All ayes. Motion Carried*

The next meeting will be held April 6<sup>th</sup>, 2023 at 3:00 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brittany M. Bostrom". The signature is fluid and cursive, with the first name being the most prominent.

Brittany M. Bostrom  
On behalf of Pete LundBorg, Secretary  
Oceana County Parks & Recreation Commission