

**Organizational Meeting
January 12, 2023
Board of Commissioners**

The Organizational Meeting of the Oceana County Board of Commissioners was called to order by Amy L. Anderson, Oceana County Clerk, on Thursday, January 12, 2023 at 9:00 a.m.

Roll was called with the following members present: Mr. Walker, Mr. Beggs, Mr. Hardy, Mr. Erickson, and Mr. Morse. Absent: None.

Also present: Ms. Byard, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; and Mr. James Kelly, MSU Extension Director.

Clerk Anderson led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Agenda Items

Clerk Anderson noted that according to the statute (MCL 46.3a), the election of the Chairperson of the County Board is the only time Commissioners are allowed to vote a secret ballot; however, in order to do so, a motion must be passed prior to the vote.

Clerk Anderson asked if there was any discussion or if anyone wished to make such a motion. No motion was made therefore, Clerk Anderson opened the floor for nominations for Chairperson of the Board of Commissioners.

Mr. Morse nominated Mr. Walker for Chairperson of the Board of Commissioners. Mr. Erickson supported the nomination. Clerk Anderson asked if there were any other nominations. There were no other nominations made.

MOTION #2023-01 – BOARD OF COMMISSIONERS CHAIRPERSON

Moved by Mr. Morse and supported by Mr. Erickson to approve Motion #2023-01, directing the County Clerk.

Roll call vote: Mr. Morse – yes; Mr. Erickson – yes; Mr. Beggs – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

Clerk Anderson declared that Mr. Walker was elected as Chairperson of the Board of Commissioners and turned the 2023 Organizational meeting over to Chairperson Walker.

Chairperson Walker thanked the Board members for the opportunity to serve as Chairperson of the Board of Commissioners.

Chairperson Walker asked for nominations for Vice-Chairperson of the Board of Commissioners.

Mr. Morse nominated Mr. Beggs for Vice-Chairperson of the Board of Commissioners. Mr. Hardy supported the nomination.

Chairperson Walker asked if there were any other nominations. There were no other nominations made.

MOTION #2023-02 – BOARD OF COMMISSIONERS VICE-CHAIRPERSON

Motion #2023-02 was moved by Mr. Morse and supported by Mr. Hardy directing the County Clerk to cast a unanimous ballot for Mr. Beggs to serve as Vice-Chairperson for the Oceana County Board of Commissioners effective January 1, 2023 and expiring December 31, 2023.

Roll call vote: Mr. Morse – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Beggs – yes;
and Mr. Walker – yes.

Motion carried.

Mr. Morse and Mr. Hardy spoke briefly regarding the updated Rules of Procedure to be adopted for Fiscal Year 2023/2024 and what/how the changes affect the meeting procedures.

Chairperson Walker and Mr. Beggs also provided insight towards the updated Rules of Procedure.

MOTION #2023-03 – RULES OF PROCEDURE FOR FY 2023/2024

There being no comments or changes, Motion #2023-03 was moved by Mr. Morse and seconded by Mr. Beggs to adopt the Oceana County Board of Commissioners' Rules of Procedure as presented and to apply the rules to the Fiscal Years 2023 and 2024 unless the rules are otherwise amended by the Board of Commissioners.

Roll call vote: Mr. Morse – yes; Mr. Beggs – yes; Mr. Erickson – yes; Mr. Hardy – yes;
and Mr. Walker – yes.

Motion carried.

MOTION #2023-04 – 2023 MEETING STRUCTURE AND SCHEDULE

Motion #2023-04, moved by Mr. Beggs and seconded by Mr. Hardy to adopt Resolution #23-01, adopting the 2023 meeting structure and schedule for the Oceana County Board of Commissioners:

All Regular Meetings of the Oceana County Board of Commissioners for 2023 will be held in Hart, Michigan at 11:30 a.m., on the second and fourth Thursdays of each month, on the dates listed on the attachment with the following exceptions:

- **The first meeting in April will be held on Tuesday, April 11 to comply with the State Tax Commission's 2021 Property Tax, Collections, and Equalization Calendar.**
- **The second meeting in April will be held on April 27 because of the State Tax Commission's requirement for the April 11 meeting.**
- **The first, and only, meeting held in November will be held on November 9.**
- **December meetings will be held on the first and third Thursdays of the month due to the holiday season.**

The following standing committees shall meet on the first Regular Board Meeting of each month (if needed) beginning at 9:00 a.m., and in the order listed, unless otherwise affected by the revised dates described above and stated in a required public notice:

- **Courts and Public Safety**
- **Personnel, Health & Human Services**
- **Finance and Administration**

The following committees shall meet on the second Regular Board Meeting of each month (if needed) beginning at 9:00 a.m. and in the order listed unless otherwise affected by the revised dates described above and stated in a required public notice:

- **Properties, Environment, and Economic Development**

• **Finance and Administration**

Roll call vote: Mr. Beggs – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

Chairperson Walker designated the following Committees and assigned a Chairperson to each of them respectively as follows:

Finance and Administration Committee

- Chairperson – Mr. Hardy
- Vice Chairperson – Mr. Beggs
- Members – All Other Members of the Board of Commissioners

Personnel and Health & Human Services Committee

- Chairperson – Mr. Morse
- Vice Chairperson – Mr. Erickson
- Members – All Other Members of the Board of Commissioners

Courts and Public Safety Committee

- Chairperson – Mr. Beggs
- Vice Chairperson – Mr. Hardy
- Members – All Other Members of the Board of Commissioners

Properties, Environment, and Economic Development Committee

- Chairperson – Mr. Erickson
- Vice Chairperson – Mr. Morse
- Members – All Other Members of the Board of Commissioners

Chairperson Walker recommended the following two-year appointments to various Boards, Commissions, and Committees:

- Commissioner Erickson and Commissioner Walker to the **District Health Department #10 Board**.
- Commissioner Erickson as the Board of Commissioners' liaison to the Oceana County **Department of Health and Human Services Board**.
- Commissioner Beggs as the Board of Commissioners' liaison to the Oceana County **Board of Road Commissioners**. Commissioner Hardy will serve as an alternate.
- Commissioner Beggs as the Board of Commissioners' liaison to the Oceana County **Department of Veteran's Affairs**. Commissioner Morse will serve as an alternate.
- Commissioner Hardy as the Board of Commissioners' liaison to the **Oceana County Airport Advisory Committee**.
- Commissioner Morse and Commissioner Beggs as the Board of Commissioners' liaisons to the **West Michigan Shoreline Regional Development Commission**.
- Commissioner Walker as the Board of Commissioners' liaison to the **Lakeshore Regional Entity OPB**.
- Commissioner Hardy as the Board of Commissioners' liaison to the **Mason-Oceana 911 Board**. Mr. Beggs will serve as an alternate.

- Commissioner Erickson as the Board of Commissioners' liaison to the **West Michigan Community Mental Health Board**.
- Commissioner Erickson as the Board of Commissioners' liaison to the **Oceana County Department of Parks & Recreation Commission**.
- Commissioner Morse as the Board of Commissioners' liaison to the **Oceana County Planning Commission**. Mr. Hardy will serve as an alternate.
- Commissioner Erickson as the Board of Commissioners' liaison to the **District #5 MSU Extension Advisory Board**.
- Commissioner Morse as the Board of Commissioners' liaison to the **Oceana County Senior Resources Board**.
- Commissioner Walker as the Board of Commissioners' liaison to the **Oceana County Land Bank Authority Board**.
- Commissioner Beggs as the Board of Commissioners' liaison to the **Board of Public Works**.
- Commissioner Beggs as the Board of Commissioners' liaison to the **Oceana County Building Authority Committee**.
- Commissioner Walker as the Board of Commissioners' liaison to the **Courthouse Security Committee**. Commissioner Beggs will serve as an alternate.
- Commissioner Walker as the Board of Commissioners' liaison to the **Oceana County Local Emergency Planning Committee**. Commissioner Hardy will serve as an alternate.
- Commissioner Erickson and Commissioner Beggs as the Board of Commissioners' liaison to the **Pere Marquette River Natural River Zoning Review Board**.
- Commissioner Morse and Commissioner Beggs as the Board of Commissioners' liaison to the **White River Natural Zoning Review Board**.

For all **Lake Improvement Boards**, Chairperson Walker appointed the Commission member representing the commission district in which the lake is located. The appointments are:

- Commissioner Beggs - **Silver Lake Improvement Board; Lake Holiday Improvement Board; and Stony Lake Improvement Board**.
- Commissioner Beggs and Commissioner Erickson - **Bass Lake Improvement Board; and Pentwater Lake Improvement Board**.
- Commissioner Hardy - **Hart Lake Improvement Board**.

Appointments will be for two-year terms, beginning January 1, 2023 and expiring December 31, 2024.

Commissioner Walker provided a brief statement regarding his appointment as Chairperson of the Oceana County Board of Commissioners and the goals he wishes to achieve in the next two years.

Public Comment

Mr. James Kelly, MSU Extension Director, provided 4th quarter updates, via handouts, from 2022. He reported that an individual has been hired to help with mental health programming in schools (Youth version of Mental Health USA) and will start in two weeks' time. MSU Extension will be hosting college leadership today at the research station; the Dean of MSU, the Dean of the Ag-Bio Research Center, and the statewide MSU Extension Director will be present. Mr. Kelly encouraged the Commissioners to attend.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the Organizational Meeting was adjourned at 9:49 a.m.

Amy L. Anderson, County Clerk

Date

Mr. Walker, Chairperson

**Board Conference Room
January 12, 2023
Board of Commissioners Minutes**

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, on Thursday, January 12, 2023, at 11:32 a.m.

Chairperson Walker led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Roll was called by Clerk Anderson. Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Hardy, and Mr. Walker. Absent: None.

Also Present: Ms. Byard, Oceana County Administrator, and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Beggs and seconded by Mr. Hardy to approve the minutes from the December 15, 2022 regular board meeting as presented.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare any conflicts of interest on the agenda items. No conflicts were declared.

Chairperson Walker asked if there were any additions to the agenda. No additions were mentioned. Mr. Hardy requested no action be taken on Motion #2023-06, Motion #2023-10, and Motion #2023-12.

Moved by Mr. Erickson and seconded by Mr. Beggs to approve the agenda as amended.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

MOTION #2023-05 – PROPOSED LAW FIRM FOR COUNTY COUNSEL

Moved by Mr. Morse and supported by Mr. Beggs to adopt Motion #2023-05, entering into a contract with Cole, Stoker, & Toskey PC for County counsel services and allowing the Chairperson to sign.

Roll call vote: Mr. Morse – yes; Mr. Beggs – yes; Mr. Erickson – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2023-06 – EXTRADITION COSTS – NO ACTION TAKEN

Moved by _____ and supported by _____, to adopt Motion #2023-06, increasing the extradition costs fees by _____.

No action taken at this time.

MOTION #2023-07 – CORRECTIONS OFFICER REQUEST

Moved by Mr. Beggs and supported by Mr. Hardy, to adopt Motion #2023-07, allowing the Sheriff's Department to hire one full-time corrections officer with a compensation package that is appropriate

to the qualifications, effectively immediately, with budget amendments to cover the funding as necessary.

Roll call vote: Mr. Beggs – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried.

Undersheriff Schiller thanked the Commissioners and provided information regarding how some of the funding could be offset to cover the additional full-time Corrections Officer position.

MOTION #2023-08 – MDOT CONTRACT FOR COUNCIL ON AGING

Motion # 2023-08, made by Mr. Erickson and supported by Mr. Morse, to adopt the project authorization of the Oceana County Board of Commissioners Fiscal Year 2023 Specialized Services Operating Assistance Program Contract and allowing the Chairperson to sign.

Roll call vote: Mr. Erickson – yes; Mr. Morse – yes; Mr. Beggs – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2023-09 – TRANSFER STATION DUMPSTER FEES

Motion #2023-09, moved by Mr. Morse and supported by Mr. Hardy, approving the increase in dumpster fees as provided by American Classic.

Roll call vote: Mr. Morse – yes; Mr. Hardy – yes; Mr. Beggs – yes; Mr. Erickson - yes; and Mr. Walker – yes.

Motion carried.

Mr. Erickson requested clarification regarding progress made with American Classic. Chairperson Walker noted that American Classic should be providing more information soon. Ms. Byard has been in contact with American Classic as well.

MOTION #2023-10 – TRANSFER STATION GATE FEES – NO ACTION TAKEN

Motion #2023-10, moved by _____ and supported by _____, to adopt the Transfer Station gate fees as presented by American Classic.

No action taken at this time.

MOTION #2023-11 – BROWNFIELD CONTRACT

Moved by Mr. Erickson and supported by Mr. Morse, to adopt Motion #2023-11, approving the Brownfield Agreement with Fishbeck to allow for completion of the Brownfield Assessment.

Roll call vote: Mr. Erickson – yes; Mr. Morse – yes; Mr. Beggs – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

MOTION #2023-12 – PROPOSED COMMUNICATION PLAN – NO ACTION TAKEN

Moved by _____ and supported by _____, to adopt Motion #2023-12, approving the Communication Plan as presented.

No action taken at this time.

MOTION #2023-13 – PAYMENT OF CLAIMS

Moved by Mr. Hardy and supported by Mr. Beggs, to adopt Motion #2023-13, approving the payment of accounts payable and release of funds for December 21, 2022, and for January 12, 2023, in the tentative amounts as follows:

AMBULANCE	\$12,629.59
GIS	-0-
FOC	574.91
PENTWATER-HART TRAIL	4,368.74
SHELBY TWP COMM PARK	4,748.75
BROWNFIELD	-0-
AUTOMATION R.O.D.	1,731.60
INDIGENT DEFENSE	33,636.60
LCOT	-0-
K9 UNIT	179.98
CDBG	-0-
ARPA	26,398.12
VETERANS AFFAIRS	6,715.43
TECH & INNOVATION	8,407.11
CAPITAL PROG/EQUIP REP	-0-
PUBLIC IMPROVEMENT	-0-
FORECLOSURE	2,280.09
BUILDING DEPARTMENT	25,519.44
GENERAL FUND	346,649.55
GRAND TOTAL	\$473,839.37

Roll call vote: Mr. Hardy – yes; Mr. Beggs – yes; Mr. Morse – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

Commissioner’s Reports

Mr. Beggs attended the Pentwater Township meeting and noted that Mr. Ron Christians, previous commissioner, also attended. Mr. Beggs also went to the Road Commission meeting; they will be grading dirt roads soon.

Mr. Morse attended the Planning Commission and was disappointed in the number of people participating in survey for the Master Plan. The Planning Commission will proceed with additional mailings. In two weeks, Mr. Morse will introduce Mr. Curtis Burdett, The Right Place, to his fellow Commissioners.

Mr. Erickson noted that, he and Mr. Walker, met with Mark Meijer, from Life EMS, and acknowledged that work still has to be done in regards to inter-hospital transfers. The Medical Care Facility census showed that there have been approximately 68-70 patients at any given time. In regards to the Crystal Valley dam, Mr. Erickson met with Mr. James Tiffany, J.E. Tiffany and Sons LLC, and a proposal will come before the board for approval. Mr. Erickson encouraged his fellow commissioners to attend the meeting this afternoon with Michigan State at the Research Station. There will also be the Art in Hart winter golf outing soon to help with raising money for art that will be placed in the Hart Commons area.

Chairperson Walker thanked his fellow commissioners again for allowing him to serve as chair. He also briefly regarding the Brownfield Authority and how they have been doing good work on cleaning up areas that need it.

Public Comment

There were no public comments at this time.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:54 a.m.

Amy L. Anderson, Oceana County Clerk

Date

, Chairperson

Finance and Administration Committee

The Finance and Administration Committee Meeting was called to order by Chairperson Hardy on Thursday, January 12, 2023, at 10:45 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Also Present: Ms. Byard, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; and Mr. James Draper, Newfield Township resident.

Moved by Mr. Walker and supported by Mr. Morse to approve the minutes of the December 15, 2022 Finance Committee meeting.

Voice vote. Motion carried.

Chairperson Hardy asked if there were any additions to the agenda. None were presented.

Moved by Mr. Morse and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

Mr. James Draper, Newfield Township resident, spoke briefly regarding the proposed transfer station fee increases. He believes that the people who use it should pay for it and he is more in favor of an increased dumpster fee rather than increased gate fees.

Agenda Items

Administrator Byard requested consideration of a motion to increase dumpster fees.

Administrator Byard sought consideration of a motion to increase the Transfer Station gate fees. The suggested rates were provided by American Classic.

Mr. Walker noted that there has been an increase in fees for personal trash service. However, from what he has observed there are a fair amount of older people who bring their trash the Transfer Station and only bring a few bags. Mr. Walker is not in favor of charging a gate fee for people who only bring a few bags at a time.

Ms. Byard read off some of the current rates for the Transfer Station. Mr. Walker implied that American Classic would like the County to increase the fees now so that when they take over they will not have to do it. Mr. Walker understands that with rising costs, it would be probable to increase dumpster fees, but suggested taking no action at this time regarding an increase of gate fees.

Mr. Morse noted that if rates get too high, there could be an increase of trash on roadsides and at houses.

Administrator Byard facilitated consideration of a motion to approve the Professional Services Agreement with Fishbeck, 1515 Arboretum Drive SE, Grand Rapids, MI 49546, for the Brownfield Assessment.

Mr. Morse suggested consideration of a motion regarding a proposed communication plan. By having a communication plan in place, it helps with transparency and public outreach with constituents.

Ms. Byard and Ms. Anderson both noted that the unofficial/official minutes and agendas are available on the county website.

Chairperson Hardy offered suggestions regarding communication plan. Mr. Walker wondered if Mr. Morse could provide the board with a detailed comparison of proposed costs. Chairperson Hardy suggested taking no action at this time regarding the communication plan.

Administrator Byard did not read the claims for payment, but the following was provided for post approval from December 21, 2022:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
239 - Shelby Twp Community Park Fund			\$ 3,410.00	to Kennari Consulting for professional services. Fully reimbursed via private donations.
			\$ 1,087.50	to Mind Over Marketing, LLC for marketing support. Fully reimbursed via private donations.
260 - Indigent Defense Fund			\$ 5,625.00	to Indigent Defense Consultants for managed assigned counsel services.
286 - American Rescue Plan Fund			\$ 21,816.44	to Lakeshore Carpet One for new carpet at the Health Department
298 - Technology and Innovation Fund			\$ 4,224.00	to VC3 for software
			\$ 1,740.86	to SHI for Maintenance and Support fees
			\$ 6,162.00	to Ninjaone for software
549 - Building Department Fund			\$ 1,398.10	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
			\$ 2,135.30	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
			\$ 1,555.95	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
General Fund				
101 - Board of Commissioners			\$ 5,942.00	to H Security & Investigation for courthouse security for November and November OT.
253 - County Treasurer			\$ 2,949.00	to Greenstone Insurance Co
257 - Equalization			\$ 24,039.00	to V&V Assessing for equalization and assessing services.
265 - Courthouse and Grounds			\$ 2,244.25	to City of Hart for Utilities
			\$ 1,011.46	to DTE Energy for Utilities
			\$ 1,644.48	to EPS Security for the alarm system monitoring
283 - Circuit Court			\$ 3,300.00	to Heacock Reporting for court contracted services
			\$ 2,980.41	to the Mason County Treasurer for fringe benefits
301 - Sheriff			\$ 13,606.18	to Enterprise for fleet vehicle management.
			\$ 1,860.00	to Lexis Nexis Claims Solutions for citation maintenance / support
			\$ 8,213.43	to Wex Bank for fuel
			\$ 4,880.00	to Carahsoft Technology Group

351 - Jail	\$ 3,340.53	to Gordon Food Service.
	\$ 3,556.49	to the City of Hart for Utilities
	\$ 1,242.03	to DTE Energy for Utilities
	\$ 1,264.57	to Cardmember Service for employee travel and equipment purchases.
	\$ 1,365.15	to EPS Security for security system
528 - Transfer Station	\$ 1,174.18	to Ceres Solution for fuel
595 - Airport	\$ 1,020.00	to Hallack Contracting for snow removal
605 - Contagious Diseases	\$ 11,200.00	to DMC Technology Group for license fees and office equipment
~ Total	\$ 145,988.31	

Ms. Byard also did not read the claims for payment, but the following was provided for January 12, 2023:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance			\$ 1,549.43	to Mike Blackmer Electric, Inc
			\$ 4,840.00	to Walkerville Fire and Rescue
			\$ 4,070.00	to Ferry Township Fire Department
238 - Pentwater Hart Trail Fund			\$ 4,368.74	to Fleis & Vandenbrink
239 - Shelby Twshp Community Park Fund			\$ 4,748.75	to Kennari Consulting for professional services. Fully reimbursed via private donations.
256 - Automation Fund R.O.D.			\$ 1,731.60	to GovOS, Inc
260 - Indigent Defense Fund			\$ 1,300.00	to Pine Rest Christian Mental Health Services
			\$ 8,772.00	to Springstead Law Offices for court appointed attorney fees
			\$ 6,226.00	to Good Law, PLC for court appointed attorney fees
			\$ 2,870.00	to MKG Law Office, PLLC for court appointed attorney fees
			\$ 3,473.00	to Hayes Law Office, PLC
			\$ 5,625.00	to Indigent Defense Consultants
286 - American Rescue Plan Fund			\$ 2,435.00	to Land & Resource Engineering
			\$ 11,499.00	to Great Lakes Waterproofing
			\$ 6,800.00	to Leading Edge Epoxy for Animal Control
			\$ 5,066.20	to Motorola, Inc
292 - Child Care			\$ 7,500.00	to Ottawa County Juvenile Court Detention
298 - Technology and Innovation Fund			\$ 1,850.00	to Envigor for Maintenance and Support fees
			\$ 3,694.70	to SHI for Machinery and Equipment
			\$ 1,701.00	to KnowBe4 for Security Training
518 - Foreclosure Fund			\$ 1,853.67	to Title Check, LLC for parcel administration

549 - Building Department Fund	\$ 8,095.60	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
	\$ 5,532.10	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
	\$ 5,905.35	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
General Fund		
101 - Board of Commissioners	\$ 6,252.25	to H Security & Investigation for courthouse security for January 2023 and December 2022 OT.
245 - Remonumentation Budget	\$ 4,450.00	to J. Randolph Hepworth
257 - Equalization	\$ 18,150.00	to V&V Assessing for equalization and assessing services.
265 - Courthouse and Grounds	\$ 1,138.00	to MI Counties Workers-Comp Fund
	\$ 1,468.87	to DTE Energy for utilities
	\$ 2,323.55	to City of Hart Utilities
283 - Circuit Court	\$ 3,987.50	to Business Information Systems
289 - Friend of the Court	\$ 2,405.00	to MGT of America Consulting
296 - Prosecuting Attorney	\$ 1,500.00	to MGT of American Consulting
301 - Sheriff	\$ 9,701.00	to MI Counties for Workers-Comp Fund
	\$ 1,088.64	to AT&T for telephone
351 - Jail	\$ 4,522.10	to Gordon Food Service.
	\$ 1,187.18	to Hansen Foods
	\$ 5,276.30	to MI Counties for Workers-Comp Fund
	\$ 1,888.86	to DTE Energy for utilities
	\$ 3,190.27	to City of Hart Utilities
528 - Transfer Station	\$ 21,147.31	to American Classic Dumpster for removal of trash and recycling material.
595 - Airport	\$ 2,544.00	to AVSurance Corporation for Insurance
	\$ 1,700.00	to Hallack Contracting for snow plowing
648 - Medical Examiner	\$ 1,246.00	to NMS for blood forensic testing
	\$ 3,382.50	to WMU Homer Stryker M.D. for autopsies
728 - Economic & Community Development	\$ 2,240.00	to Michigan State University
~ Total		\$ 190,599.80

Administrator's Report *(as provided by Ms. Byard)*

Basement Leakage

Great Lakes Waterproofing was in this week to do the repairs in the courtyard to fix the leaking that was going into the basement. There were many areas of voids throughout the courtyard and those have been filled. If any leaks remain, they will come back in and do those repairs but for now, the project is complete.

Michigan Association of Counties

The Michigan Association of Counties is continuing to work on priorities for 2023 that were carried over from 2022. They are focusing on the Open Meetings Act, the Personal Property Tax Exemption, Revenue Sharing Trust Fund and increased resources to the Juvenile Justice.

Opioid Settlement

The Opioid Settlement has been put on hold for now but Oceana County is in line to receive \$754,093 over the course of an 18-year period. The County Board will need to decide what the funds will be used for. A list of remedial uses will be distributed. The District #10 Health Department did send an email voicing their interest in exploring projects for use of these funds.

Public Comment

Mr. Draper provided his opinion regarding the agreement with Fishbeck and the costs related to the Brownfield Redevelopment Authority. He congratulated the Commissioners on beginning their new terms and offered a prayer for the leadership of the county.

Chairperson Hardy asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:17 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

Courts and Public Safety Committee

The Courts and Public Safety Committee Meeting was called to order by Chairperson Beggs, on Thursday, January 12, 2023, at 9:50 a.m. in the Board Conference Room.

Present: Mr. Erickson, Mr. Morse, Mr. Hardy, Mr. Walker, and Mr. Beggs.

Also Present: Ms. Byard, Oceana County Administrator, and Ms. Anderson, Oceana County Clerk.

Moved by Mr. Morse and seconded by Mr. Hardy to approve the minutes of the December 1, 2022 Law and Safety Committee Meeting.

Voice vote. Motion carried.

Chairperson Beggs asked if there were any changes to the agenda. Chairperson Beggs noted that the topic of extradition costs for felony warrants would be pulled from the agenda at this time.

Moved by Mr. Hardy and seconded by Mr. Morse to approve the agenda as amended.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Chairperson Beggs and Mr. Morse began discussion pertaining to a law firm contract, with Cohl, Stoker, & Toskey PC, 601 N. Capitol Ave., Lansing, MI 48933, to act as County Counsel. Chairperson Beggs and Mr. Morse each picked two counties that currently are represented by Cohl, Stoker, & Toskey PC, and contacted the board chairperson of the respective counties to ask about the law firm's ability to represent them. Overall, each county that was contacted provided favorable recommendations for Cohl, Stoker, & Toskey PC.

Mr. Walker reached out to Dr. Sobie, previous Oceana County Administrator, for his opinion regarding Cohl, Stoker, & Toskey PC. Dr. Sobie did not have anything negative to say and noted that Ms. Byard has worked with the law firm in question.

Ms. Byard provided a brief overview of her interactions with Cohl, Stoker, & Toskey PC; all which had been satisfactory. She also clarified that this law firm is only for day-to-day operations, not as a litigation representative.

No action was taken regarding extradition costs for felony warrants.

Public Comment

There were no public comments at this time.

Chairperson Beggs asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:10 a.m.

Respectfully submitted,

Amy L. Anderson
Oceana County Clerk

Personnel and Health & Human Services Committee

The Personnel and Health & Human Services Committee Meeting was called to order by Chairperson Morse on Thursday, January 12, 2023, at 10:19 a.m., in the Board Conference Room.

Present: Mr. Erickson, Mr. Beggs, Mr. Hardy, Mr. Walker, and Mr. Morse.

Also Present: Ms. Byard, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Undersheriff Schiller; and Mr. James Draper, Newfield Township resident.

Moved by Mr. Beggs and supported by Mr. Hardy to approve the minutes of December 15, 2022 Personnel, Licensing, and Inspection Services Committee Meeting as presented.

Voice vote. Motion carried.

Moved by Mr. Hardy and supported by Mr. Walker to approve the minutes of the December 15, 2022 Personnel, Licensing, and Inspection Services Committee Meeting Closed Session as presented.

Voice vote. Motion carried.

Chairperson Morse asked if there were any additions to the agenda. None were presented.

Moved by Mr. Hardy and seconded by Mr. Beggs to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Agenda Items

Undersheriff Schiller facilitated discussion regarding a motion to hire one full-time Corrections Officer.

Mr. Walker noted that the Sheriff's Department/Jail has an approximate \$4.7 million budget. He wondered if the wages/benefits for one full-time Corrections Officer, approximately \$100,000 annually, could be paid out of the existing budget for 2023. Undersheriff Schiller stated that it could not.

Chairperson Morse inquired if the Sheriff's Department /Jail budget was used completely each year. Undersheriff Schiller responded that currently they are still expensing incoming bill to Fiscal Year (FY) 2022 and that a complete overview would be available in the next coming weeks. However, he did delineate on the cost of fuel prices and how that caused the line item to be overbudget.

Mr. Beggs indicated that wage expenses provided would be dependent upon the new hire's experience and would potentially cut down the cost of overtime wages being paid from the Jail budget. Undersheriff Schiller concurred, but expounded on the idea of how overtime wages will actually be lowered on a day-to-day basis through consistent scheduling.

Mr. Walker quantified that \$32,000 was budgeted for Corrections overtime in 2022; albeit some of that was used for the Corrections Officer who was placed on Administrative Leave in September.

Mr. Beggs asked if there were employees volunteering for overtime or if the employees were being mandated. Undersheriff Schiller noted that some do volunteer, but others do not. By hiring another Corrections Officer, it would not only lessen mandated overtime hours, but would boost morale as well.

Mr. Walker stated that he feels that the request for a full-time Corrections Officer should have been put forth during the budget workshops in October 2022, or at any time during the past five years since the staffing audit was completed. Mr. Beggs expressed that the request was brought up in October 2022 and believes it has been brought up yearly since the staffing audit in 2017. Mr. Beggs also indicated that by being understaffed, the county then opens itself to higher liability issues.

Mr. Erickson questioned if the Sheriff's Department contract with Enterprise Fleet Management had been beneficial thus far in cutting costs. Undersheriff Schiller was unclear as to what the finite amount that will be saved during the ten-year contract.

Mr. Hardy provided possible solutions for allocation of excess funds from FY 2022. Ms. Byard noted that excess funds from previous FY have been moved to the General Fund's Fund Balance and can be expensed/amended.

Administrator Byard brought forth consideration of a motion authorizing a Fiscal Year 2023 Specialized Services Operating Assistance Program project. This would encompass an agreement between Senior Services and the Michigan Department of Transportation (MDOT) for the Oceana County Council on Aging.

Public Comment

Mr. James Draper, Newfield Township resident, fully agreed with the need for a full-time Corrections Officer and believes that it would be tax dollars well spent.

Chairperson Morse asked if there was any further business to come before the Board. There being none, the meeting adjourned at 10:44 a.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk