

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker at 11:30 a.m.

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson Walker.

Roll was called by the Chief Deputy Clerk. Present: Mr. Erickson, Mr. Christians, Mr. Morse, Mr. Hardy, Ms. Meyette, and Mr. Walker. Absent: Mr. Beggs.

Ms. Byard, Oceana County Administrator; Ms. Coon, Oceana County Chief Deputy Clerk; Mr. Chuck Ritchard, Hart Township resident; Mr. Bryan Broderick, Pentwater Township resident; and Mr. John Cavanagh, *Oceana's Herald-Journal*, were also present.

Moved by Mr. Christians and seconded by Mr. Morse to approve the minutes from the August 11, 2022 regular board meeting as presented.

Voice vote. Motion carried.

Chairperson Walker inquired if any of the commissioners wished to declare a conflict of interest on agenda items. No conflicts were declared.

Chairman Walker asked if there were any additions to the agenda. Chairman Walker requested to add motion 2022-03 re: Storm Water Management Design.

Moved by Mr. Hardy and seconded by Ms. Meyette to amend the agenda to include motion 2022-03.

Moved by Mr. Erickson and seconded by Mr. Christians to approve the agenda as amended.

Voice vote. Motion carried.

Public Comment

Mr. Chuck Ritchard, Hart Township resident, was present to voice his concerns about an agreement between the Board and himself that he feels was breached. He inquired if the Board was aware of this and what will be done about the breach.

Mr. Bryan Broderick, Pentwater Township resident, expressed that trust and transparency are the most important factors in the relationship between the public and elected officials. He is concerned with the actual residency of one of the Commissioners.

MOTION NO. 2022-01

Motion made by Commissioner Morse and supported by Commissioner Hardy to adopt Resolution #22-74 allowing the County Administrator to apply for the Resilient Lakeshore Heritage Grant for \$78,414.00 in funding with a 10% in-kind match/match for the purpose of upgrades to the courthouse and grounds.

Whereas, the Oceana County Administrator will file an application to the Michigan State Historic Preservation Office (SHPO) for the Resilient Lakeshore Heritage Grant program in the amount of \$78,414.00 for the Courthouse Enhancement for the resource located at 100 State Street, Hart, MI 49420 and;

Whereas, the Oceana County Board of Commissioners acknowledges that the Resilient Lakeshore Heritage Grant Program is an expense reimbursement program. The Oceana County Board of Commissioner authorizes expenditures in the amount of \$78,414.00 for the project work, with funds from the Public Improvement Fund, and;

Whereas, the Oceana County Board of Commissioners acknowledges that reimbursements may be made, upon request, at fifty percent (50%) completion following SHPO receipt of a reimbursement request and SHPO audit and acceptance of related financial documentation and that the remainder will be reimbursed upon completion of final project work, SHPO acceptance of the final completion report, SHPO audit and acceptance of financial documentation for eligible costs and SHPO acceptance of a historic preservation easement recorded at the Register of Deeds, and;

Whereas, upon approval of the application by the SHPO the Oceana County Administrator shall be authorized to sign the grant agreement, any necessary grant agreement amendments, and other agreement-related documents, and;

Whereas, Tracy L. Byard, County Administrator is appointed as the Grant Project Manager who will oversee the day-to-day grant management and grant administration duties, including vendor selection and coordinating the payment of vendor invoices;

Whereas, upon completion of the project, the Oceana County Board of Commissioner's Chairperson shall be required to and is authorized to sign the required historic preservation easement and record it at the County Register of Deeds before the grant reimbursement will be processed by the SHPO;

RESOLVED, that the Oceana County Board of Commissioners directs the County Administrator to file an application for a grant from the SHPO Resilient Lakeshore Heritage Grant Program for \$78,414.00; and

RESOLVED, that the County Administrator be authorized to sign the grant application and any additional grant documentation, and to take any additional administrative actions necessary to implement this resolution.

Roll call vote: Mr. Morse – yes; Mr. Hardy – yes; Ms. Meyette – yes; Mr. Erickson – yes; Mr. Christians – yes; and Mr. Walker – yes. Absent: Mr. Beggs.

Motion carried.

MOTION NO. 2022-02 – BOARD OF COMMISSIONERS RULES CHANGES

Motion made by Commissioner Christians and supported by Mr. Erickson to revise the rules of the County Board of Commissioners to change resolutions to motions for the board meeting agendas.

Roll call vote: Mr. Christians - yes; Mr. Erickson - yes; Mr. Morse - yes; Mr. Hardy - yes; Ms. Meyette - yes; and Mr. Walker - yes. Absent: Mr. Beggs.

Motion carried.

MOTION NO. 2022-03 – ADOPTION OF UPDATED SITE AND DEVELOPMENT RULES AND PROCEDURES AND DESIGN STANDARDS FOR STORMWATER MANAGEMENT

A motion made by Mr. Christians and supported by Mr. Erickson to adopt the updated Site Development Rules and Procedures and Design Standards for Stormwater Management as presented by the County Drain Manager.

Roll call vote: Mr. Morse - yes; Mr. Christians - yes; Mr. Erickson - yes; Mr. Hardy - yes; Ms. Meyette - yes; and Mr. Walker - yes. Absent: Mr. Beggs.

Motion carried.

MOTION NO. 2022-04 – PAYMENT OF CLAIMS

Motion made by Commissioner Hardy and supported by Commissioner Morse to approve the accounts payable and release of funds for August 25, 2022 in the tentative amounts as follows:

AMBULANCE	\$-0-
GIS	-0-
FOC	3,877.95
PENTWATER-HART TRAIL	-0-
SHELBY TWP COMM PARK	3,250.50
AUTOMATION R.O.D.	-0-
INDIGENT DEFENSE	27,504.37
K9 UNIT	1,504.34
CRIMINAL JUSTICE TRNG	-0-
CDBG	-0-
ARPA	-0-
VETERAN AFFAIRS	7,598.32
TECHNOLOGY & INNOVATION	4,950.00
CAP PROJECTS	23,064.00
PUBLIC IMPROVEMENT	-0-
FORECLOSURE	-0-
BUILDING DEPT	14,478.41
GENERAL	489,906.78
GRAND TOTAL	\$575,134.67

Roll call vote: Mr. Hardy - yes; Mr. Morse - yes; Ms. Meyette - yes; Mr. Erickson - yes; Mr. Christians - yes; and Mr. Walker - yes. Absent: Mr. Beggs.

Motion carried.

Commissioners Reports

Commissioner Hardy related that there will be another ARPA meeting the 3rd week of September. He also reported that Mason-Oceana 911 has a 35-foot mobile antenna mast, which is self-contained and trailerable, and will assist with radio traffic in outlying areas where reception is not optimal. Commissioner Walker inquired if the 911 meeting covered how the mobile antenna mast would be patched through so as to not interrupt local radios. Commissioner Hardy noted that the 911 meeting primarily focused on the acquisition of the mobile antenna mast.

Commissioner Morse attended a meeting at the Council on Aging (COA) where the topic of the discussion was senior housing. He also noted that COA is looking at options for developing a piece of property that is located north of the COA building for this purpose. Commissioner Morse also invited the other Commissioners to attend a meeting on October 4, 2022, at 4:00 p.m., location to be determined, where the topic of discussion will be broadband for all Oceana County residents.

Commissioner Christians also attended the Mason Oceana 911 meeting, where it was reported that there have been some difficulties with citizens monitoring police scanners and posting details regarding accidents and emergencies on social media. He also reported that there is a growing concern regarding anhydrous ammonia, being used as a refrigerant for food processing plants and other agricultural related processes, that is being released in the atmosphere.

Commissioner Erickson reported that the fair is in full swing this week and appears to be a success. He also mentioned that this is the first time in the state that harness racing has been held in the evening hours. This is in preparation of the resurgence of harness racing in Michigan. The goal is to position Oceana's race track as the premier track outside of the Northville Downs, located in Northville, Michigan track.

Public Comment

There was no public comment at this time.

Chairperson Walker asked if there was any further business to come before the board. There being none, the meeting adjourned at 11:52 a.m.

Melanie A. Coon
Melanie A. Coon, Oceana County Chief Deputy Clerk

12-28-2022
Date

Robert Walker
Mr. Walker, Chairperson

FINANCE & EQUALIZATION COMMITTEE MEETING

The Finance & Equalization Committee Meeting was called to order, in the Board Conference Room of the Oceana County Courthouse, by Chairperson Hardy on Thursday, August 25, 2022, at 10:34 a.m.

Roll was called. Present: Mr. Hardy, Mr. Morse, Ms. Meyette, Mr. Erickson, Mr. Christians, and Mr. Walker. Absent: Mr. Beggs.

Also present: Ms. Byard, Oceana County Administrator; Ms. Coon, Oceana County Chief Deputy Clerk; and Mr. John Cavanagh, Oceana’s Herald-Journal correspondent.

Moved by Mr. Morse and seconded by Mr. Christians to approve the minutes from the August 11, 2022 Finance & Equalization Committee meeting as presented.

Voice vote. Motion carried.

Chairman Hardy asked if there were any additions to the agenda at this time.

Moved by Mr. Erickson and seconded by Mr. Christians to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Administrator Byard brought forth consideration of a motion to revise the board rules to change the word “resolutions” to “motions”. Ms. Byard supplied the pages of the board rules affected by the changes.

Administrator Byard did not read the claims for payment, but the following was provided:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
239 - Shelby Twp Community Park Fund			\$ 3,250.50	to Kennari Consulting for professional services. Fully reimbursed via private donations.
260 - Indigent Defense Fund			\$ 10,218.00	to Hayes Law Office for court appointed attorney fees.
			\$ 3,919.90	to MKG Law Office, PLLC for court appointed attorney fees.
			\$ 9,783.00	to Springstead Law Offices for court appointed attorney fees.
			\$ 4,685.00	to Good Law for court appointed attorney fees.
267 - K9 Unit			\$ 1,504.34	to Oceana Veterinary Clinic for various services.
286 - American Rescue Plan Fund			\$ 7,222.88	to Spicer Engineering Group for Crystal Valley Dam project.

Administrator's Report (as written by Ms. Byard)

Fair Booth

WMSRDC has provided documentation relating to all the projects they are working on and those documents will be available at the county booth at the fair. There will be QR codes available for community members to scan in order to gather survey information relating to the Parks and Recreation and the Hazard Mitigation Plan. There will also be a sign-up sheet to sign up for notifications and for public participation.

We are looking for volunteers to man the booth. If you are interested please contact the Administrator's office to sign up. Thank you.

Material Management Grant

We have been working through information pertaining to the Material's Management Grant that was applied for by Steve Bruch. The funds have already been received and a small portion of those funds were used to allow him to attend training. I am working with the Economic Alliance to see where we need to proceed from here.

Budget

Budgets and supporting documentation were due to the Administrator's office on August 15th. I will be working through those and if there is a need to meet with Department Heads, those will be scheduled. Just a reminder, our budget workshop is scheduled for September 27, 2022.

Board Rules

The board rules are being presented to make changes from resolutions to motions. I have also made changes to the committee lists and will be providing those to you for review to allow for changes between now and January 1st. There are currently six committees and this would allow us to reduce to four, due to the reduction in commissioners.

Public Comment

There were no public comments at this time.

Commissioner Walker requested clarification on how the public would be made aware of the content of the resolutions when the change from resolutions to motions takes place. Ms. Byard responded that the information would be included in the packet and would be available to the public.

There being no further business to discuss, Chairperson Hardy adjourned the Finance & Equalization Committee meeting at 10:52 a.m.

Respectfully,

Melanie A. Coon
Oceana County Chief Deputy Clerk

PLANNING & ENVIRONMENTAL SERVICES COMMITTEE MEETING

The Planning & Environmental Services Committee Meeting was called to order by Chairperson Morse on Thursday, August 25, 2022 at 10:00 a.m.

Roll was called. Present: Mr. Hardy, Ms. Meyette, Mr. Erickson, Mr. Christians, Mr. Morse, and Mr. Walker. Absent: Mr. Beggs.

Also present: Ms. Byard, Oceana County Administrator; Ms. Coon, Oceana County Chief Deputy Clerk; Ms. Michelle Martin, Oceana County Drain Commissioner; Mr. Garry McKeen, Oceana County Parks & Recreation Commission; and Mr. John Cavanagh, Oceana's Herald-Journal correspondent.

Moved by Mr. Christians and seconded by Mr. Walker to approve the minutes of the June 23, 2022, Planning & Environmental Services Committee as presented.

Voice vote. Motion carried.

Moved by Mr. Hardy and seconded by Mr. Christians to approve the agenda as presented.

Voice vote. Motion carried.

Public Comment

There was no public comment at this time.

Ms. Michelle Martin, Oceana County Drain Commissioner, provided an update regarding storm water design criteria. Ms. Martin related that the update began in 2018 and paid for in 2019. The delay for this report is due to the Covid-19 pandemic. There have been some updates to the forms and best practices. Ms. Martin stated that this has been approved by several other counties and requested the Board's approval at this time.

Administrator Byard facilitated discussion regarding a resolution to be allowed to apply for the Resilient Lakeshore Heritage Grant, for up to \$78,414.00 in funding with a 10% minimum in-kind match for the purpose of upgrades to the courthouse and grounds.

Commissioner Morse provided a review regarding strategic planning goals. He specifically wanted to address Goal #4 which encourages strengthening relationships in stakeholders and build trust in government. He suggested that a quarterly on-line newsletter from each of County Commissioners with an annual newsletter to be mailed. He also suggested that a postcard be mailed to the residents of the county to sign up to receive newsletters and surveys via email. The postcards would be able to be handed out to the constituents at various events and would include a photo of the commissioner and their contact information. He also mentioned that in order to do this, it would have to be included in the budget for next year. He asked Ms. Byard to look into the cost of this project. Commissioner Morse asked if the other members are in support of this project and asked for any input they may have.

Public comment

Mr. Garry McKeen, Oceana County Parks & Recreation Commission, stated that he has been involved with the committee to design a new county website. He noted that possibly a bulk mailing address list, with postcards that would be mailed third-class, would be expensive but felt that it would be money well spent. Mr. McKeen also stated that there are postcards available at the County Parks for people to respond on their experience at the parks and there is a place where they can leave their email address.

There being no further business to come before the Board, Chairman Morse adjourned the Planning & Environmental Services meeting at 10:33 a.m.

Respectfully,

Melanie A. Coon
Oceana County Chief Deputy Clerk