

Board Conference Room  
April 28, 2022  
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker at 11:49 a.m.

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson Walker.

Roll was called by the Clerk. Present: Ms. Meyette, Mr. Erickson, Mr. Morse, Mr. Christians, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Ms. Amy Trudell, City of Hart resident; Ms. Peggy Wittman, City of Hart resident; Mr. George Sadler, Weare Township resident; Ms. Allison Scarbrough, Oceana County Press correspondent; and Mr. John Cavanagh, Oceana's Herald-Journal correspondent, were also present.

Moved by Mr. Christians and seconded by Mr. Beggs to approve the April 12, 2022 regular board meeting minutes as presented.

Voice vote. Motion carried.

Moved by Mr. Erickson and supported by Mr. Morse the closed session board minutes from April 12, 2022 as presented.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare a conflict of interest on the agenda items. No conflicts were declared.

Chairman Walker asked if there were any additions to the agenda.

Mr. Morse requested to add a resolution for a special board meeting next Thursday, May 5. Ms. Meyette suggested the meeting to be held at 7:00 p.m. in the evening at the Oceana County Services Building.

Moved by Mr. Erickson and supported by Mr. Christians to approve the agenda as amended.

Voice vote. Motion carried.

**Public comment**

There were no public comments at this time.

**RESOLUTION NO. 1 – AMENDMENT TO STORMWATER MANAGEMENT & SOIL EROSION CONTROL PERMIT FEE SCHEDULE**

Moved by Mr. Morse and supported by Ms. Meyette to adopt the following resolution:

**WHEREAS**, the Oceana County Drain Commissioner has determined, through a time and materials cost analysis, that changes to the Stormwater Management & Soil Erosion Control Ordinance Permit Fee Schedule are necessary and is recommending two (2) changes; and

**WHEREAS**, the first change is to increase the permit fee for Seawalls from \$25.00 to \$50.00; and

**WHEREAS**, the second change is that for each additional acre, or fraction thereof, that exceeds five (5) acres of earth disturbance, shall incur a permit fee of \$10.00 for each additional acre, or fraction thereof.

**NOW THEREFORE BE IT RESOLVED**, that the Oceana County Board of Commissioners approves the proposed changes to the Stormwater Management & Soil Erosion Control Ordinance Permit Fee Schedule as presented and authorizes the changes to take effect immediately.

Roll call vote: Mr. Morse – yes; Ms. Meyette – yes; Mr. Erickson – yes; Mr. Christians – yes; Mr. Beggs – yes; Mr. Hardy – yes; and Mr. Walker – yes.

Motion carried.

**RESOLUTION NO. 2 –MICHIGAN DEPARTMENT OF TRANSPORTATION PERMIT**

Moved by Mr. Morse and supported by Mr. Hardy to adopt the following resolution:

**WHEREAS**, the County of Oceana, hereinafter referred to as the "**MUNICIPALITY**," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "**DEPARTMENT**," for permits, referred to as "**PERMIT**," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

**NOW THEREFORE**, in consideration of the **DEPARTMENT** granting such **PERMIT**, the **MUNICIPALITY** agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the **MUNICIPALITY** is performed by a contractor, the **MUNICIPALITY** shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the **DEPARTMENT** and their agents and employee's against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that

result from the sole negligence or willful acts of the **DEPARTMENT**, until the contractor achieves final acceptance of the **MUNICIPALITY**. Failure of the **MUNICIPALITY** to require its contractor to indemnify the **DEPARTMENT**, as set forth above, shall be considered a breach of its duties to the **DEPARTMENT**.

3. Any work performed for the **MUNICIPALITY** by a contractor or subcontractor will be solely as a contractor for the **MUNICIPALITY** and not as a contractor or agent of the **DEPARTMENT**. The **DEPARTMENT** shall not be subject to any obligations or liabilities by vendors and contractors of the **MUNICIPALITY**, or their subcontractors or any other person not a party to the **PERMIT** without the **DEPARTMENT'S** specific prior written consent and notwithstanding the issuance of the **PERMIT**. Any claims by any contractor or subcontractor will be the sole responsibility of the **MUNICIPALITY**.
4. The **MUNICIPALITY** shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the **PERMIT** which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the **DEPARTMENT**, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the **DEPARTMENT** and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the **PERMIT**, it will be considered as a breach of the **PERMIT** thereby giving the State of Michigan, the **DEPARTMENT**, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy including, but not by way of limitation, a judgement for money damages.
5. The **MUNICIPALITY** will, by its own violation and/or request by the **DEPARTMENT**, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the **MUNICIPALITY'S** facilities according to a **PERMIT** issued by the **DEPARTMENT**.
6. With respect to any activities by a **PERMIT**, when the **MUNICIPALITY** requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the **DEPARTMENT**, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the **DEPARTMENT** and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the **DEPARTMENT** of this *Resolution* as part of a **PERMIT** does not prevent the **DEPARTMENT** from requiring additional performance security or insurance before issuance of a **PERMIT**.
8. This Resolution shall continue in force from this date until cancelled by the **MUNICIPALITY** or the **DEPARTMENT** with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the **MUNICIPALITY** with regard to any **PERMIT** which has already been issued or activity which has already been undertaken.

**BE IT FURTHER RESOLVED** that the following position(s) are authorized to apply to the **DEPARTMENT** for the necessary permit to work within State Highway Right of Way on behalf of the **MUNICIPALITY**: Drain Commissioner and Deputy Drain Commissioner.

Roll call vote: Mr. Morse – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Christians – yes; Mr. Beggs – yes; Ms. Meyette – yes; and Mr. Walker – yes.

Motion carried.

**RESOLUTION NO. 3 –INTERFUND TRANSFER TO THE PUBLIC IMPROVEMENT FUND**

Moved by Mr. Beggs and supported by Mr. Christians to adopt the following resolution:

**WHEREAS**, following a historical review of changes in the General Fund’s unassigned fund balance by the Oceana County Administrator (“Administrator”), the review shows a stable and financially secure fund balance; and

**WHEREAS**, the Administrator recommends transferring a portion of the General Fund’s (#101) unassigned fund balance to the Public Improvement Fund (#405) to further increase the funding available for future projects that may be approved by the Oceana County Board of Commissioners (“Board”); and

**WHEREAS**, periodically enhancing the availability of funds in the Public Improvement Fund supports goals involving long-term financial planning and helps to ensure that the Board can meet the obligation to maintain, replace, and continually improve the use of long-term capital assets such as buildings.

**NOW THEREFORE BE IT RESOLVED**, that the Board authorizes the Administrator to transfer \$300,000 from the General Fund (#101) to the Public Improvement Fund (#405).

Roll call vote: Mr. Beggs – yes; Mr. Christians – yes; Mr. Hardy – yes; Mr. Erickson – yes; Ms. Meyette – yes; Mr. Morse – yes; and Mr. Walker – yes.

Motion carried

**RESOLUTION NO. 4 – APPROVING THE PURCHASE OF NEW COMPUTER NETWORK HARDWARE**

Moved by Ms. Meyette and supported by Mr. Morse to the purchase of new computer network hardware.

**WHEREAS**, periodic updates to computer hardware and software helps to provide digital safety to stored records and strengthen cyber security and these updates also provide a measure of confidence to county employees when using their computer devices; and

**WHEREAS**, updates to computer hardware and software may repair security holes or deficiencies that could be exploited by hackers as well as adding new productivity features and removing outdated ones; and

**WHEREAS**, a recent review by the Oceana County IT Coordinator revealed that the primary computer hardware and software that makes up the critical systems of the county, known routinely as “network servers,” require replacement or updates as soon as possible; and

**WHEREAS**, following the Oceana County Administrator’s (“Administrator”) review of the proposed cost to replace or update network servers has determined that supplemental funding is needed in the Technology and Innovations Fund (#298) budget; and

**WHEREAS**, the estimated cost to replace or update network servers is \$74,309, in which \$47,000 is currently budgeted in Fiscal Year 2022 leaving a shortfall of up to \$27,309; and

**WHEREAS**, the Administrator recommends a supplemental budget appropriation be approved in an amount up to \$27,309 to the Technology and Innovation Fund (#298) budget by transferring the funds from the American Rescue Plan Act Fund (#286) to the Technology and Innovation Fund (#298).

**NOW THEREFORE BE IT RESOLVED**, that the Board approves the supplemental budget request and authorizes the Administrator to transfer up to \$27,309 from the American Rescue Plan Act Fund (#286) to the Technology and Innovation Fund (#298).

Roll call vote: Ms. Meyette – yes; Mr. Morse– yes; Mr. Beggs – yes; Mr. Hardy - yes; Mr. Christians – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

**RESOLUTION NO. 5 – APPROVING A “BRAND” LOGO AND/OR TAGLINE FOR USE ON THE COUNTY WEBSITE AND OTHER APPROPRIATE USES IN BOTH DIGITAL AND PRINT FORMS**

Moved by Mr. Erickson, supported by Mr. Christians to approve the following resolution:

**WHEREAS**, in 2021, the Oceana County Administrator (“Administrator”) solicited bid proposals from several qualified companies to redesign the county’s web site; and

**WHEREAS**, Envigor, a West Michigan web design, print, and branding firm located in Shelby Michigan, was selected to complete the project; and

**WHEREAS**, the Administrator formed an ad hoc team to work with Envigor to identify design concepts for the new web site including creation of a “brand” logo that can be used to promote Oceana County online and for use in other digital and print material; and

**WHEREAS**, members of the ad hoc team reviewed a few logo designs and is recommending to the Oceana County Board of Commissioners (“Board”) that one of the designs be approved for use; and

**WHEREAS**, using a non-governmental “brand” logo that is visual and memorable, and represents key characteristics of Oceana County, may help to transition the county web site, as an example, to a more appealing online resource that invites residents and visitors to get to know the county better.

**NOW THEREFORE BE IT RESOLVED**, that the Board approves the selection of the "brand" logo recommended to the Board by the Administrator and members of the *ad hoc* team that is identified as Concept #2; and

**BE IT FURTHER RESOLVED** that the Board approves the use of tagline to be determined with, or independent of, the "brand" logo; and

**BE IT FINALLY RESOLVED** that the Board authorizes the use of the "brand" logo and tagline on the county web site, other digital platforms and file types, and in print material; including use by entities that promote and support Oceana County such as West Michigan Shoreline Regional Development Authority and Oceana County Economic Alliance.

Discussion began and Mr. Morse suggested the public be offered a chance to have input on this decision by placing a poll on the website for a period of time.

Mr. Erickson agreed that additional time is needed to come up with something more appropriate and would welcome public input.

After some discussion, it was moved by Mr. Erickson and supported by Mr. Christians to rescind this resolution until further notice.

Roll call vote: Mr. Erickson – yes; Mr. Christians – yes; Ms. Meyette – yes; Mr. Hardy – yes; Mr. Morse – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

## **RESOLUTION NO. 6 – ACCEPTING A BID FOR AIRPORT SNOW REMOVAL EQUIPMENT**

Moved by Ms. Meyette, supported by Mr. Hardy to approve the following resolution:

**WHEREAS**, in late March 2022, Prein & Newhof, Oceana County's engineering and consulting firm of record, released a request for bids for snow removal equipment for use at the Oceana County Airport; and

**WHEREAS**, replacing the existing snow removal equipment is part of Oceana County's Airport Improvement Plan, approved by the Michigan Department of Transportation's Aeronautics Division ("MDOT"); and

**WHEREAS**, the deadline to submit a sealed bid to the Oceana County Administrator's Office was April 22, 2022 no later than 2:00 p.m. and immediately following the deadline, all received bids were opened by the Oceana County Administrator and witnessed by a staff member of the Oceana County Clerk's Office; and

**WHEREAS**, a single bid was received by the deadline from Bell Equipment in the amount of \$202,708 and this information was given to MDOT to develop the necessary grant agreement to provide 95% of the funding to cover all related costs.

**NOW THEREFORE BE IT RESOLVED** that the Oceana County Board of Commissioners accepts the bid from Bell Equipment, following receipt of a grant agreement from MDOT, authorizes the Oceana County Administrator to sign all necessary documents to purchase the equipment.

Roll call vote: Ms. Meyette – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Morse – yes; Mr. Christians – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

Summary of bid proposals:

	NAME OF BIDDER	ADDRESS OF BIDDER	AMOUNT OF BID
#1	Bell Equipment	78 North Pointe Dr. Lake Orion, MI 48359	\$202,708
#2			
#3			

**RESOLUTION NO. 7 – APPROVAL OF SPECIAL BOARD MEETING**

Moved by Mr. Morse and seconded by Ms. Meyette to hold a Oceana County Commissioners Special Board meeting on Thursday, May 5, 2022 at 7:00 p.m. at the Oceana County Services Building, 844 S. Griswold St., Hart, MI 49420 to discuss millage language for potential construction of a new County Jail and Sheriff’s Department facility to be placed on the August 2, 2022 Primary ballot.

Roll call vote: Mr. Morse – yes; Ms. Meyette – yes; Mr. Beggs – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Christians – yes; and Mr. Walker – yes.

Motion carried.

**RESOLUTION NO. 8 – PAYMENT OF CLAIMS**

**Moved by** Mr. Hardy and **seconded by** Mr. Morse to approve the accounts payable and release of funds for April 28, 2022 in the tentative amounts as follows:

<b>AMBULANCE</b>	<b>\$24,118.52</b>
<b>GIS</b>	<b>-0-</b>
<b>FOC</b>	<b>4,074.02</b>
<b>PENTWATER-HART TRAIL</b>	<b>-0-</b>
<b>SHELBY TWP COMM PARK</b>	<b>3,200.00</b>
<b>AUTOMATION R.O.D.</b>	<b>5,520.05</b>
<b>INDIGENT DEFENSE</b>	<b>22,043.03</b>
<b>LCOT</b>	<b>-0-</b>
<b>K9</b>	<b>-0-</b>
<b>CDBG</b>	<b>-0-</b>
<b>ARPA</b>	<b>-0-</b>
<b>VETERAN AFFAIRS</b>	<b>4,892.81</b>
<b>TECHNOLOGY &amp; INNOVATION</b>	<b>7,071.88</b>
<b>CAP PROJECT-EQUIP REP</b>	<b>3,009.44</b>

**FORECLOSURE  
BUILDING DEPARTMENT  
GENERAL FUND**

**960.00  
18,900.96  
331,710.91**

**GRAND TOTAL                   \$ 422,301.62**

Roll call vote: Mr. Hardy – yes; Mr. Morse – yes; Mr. Erickson – yes; Ms. Meyette – yes; Mr. Beggs – yes; Mr. Christians – yes; and Mr. Walker – yes.

Motion carried.

**Commissioners Reports**

Mr. Morse expressed his excitement regarding the EDA Grant.

Mr. Christians is very pleased that EMT training classes will be offered at the Oceana County Services Building. The classes will be sponsored by Life EMS and will be held between June 29 and August 26. The number of expected participants is 12-16 students. Mr. Christians also extended his congratulations to Ms. Lori Florshinger, Building Inspector Coordinator, who is retiring on April 29, after 39 years of service.

Mr. Erickson gave a brief report regarding Medical Care Facility and noted that the new administrator is settling in nicely. He also noted that he spoke with Mr. Mark Meijer, Life EMS and they are very happy to provide the EMT training classes this year.

Mr. Beggs reported that the Golden Township board voted against the helicopter tours in their township. The location for the tours to take off from will be the Oceana County Airport. Mr. Beggs stated that the Oceana County Road Commission held an evening meeting this week with good attendance.

Mr. Hardy reiterated that ARPA applications will be accepted through May 31. The forms are available on the County website. The advisory committee will review the applications and refer them to the Board of Commissioners for approval. He also reported that encryption compliance was discussed at the Mason Oceana 911 meeting last week.

Ms. Meyette reported that Christian Health Centers will have a ribbon cutting and open house at the Newaygo County office. The ribbon cutting will be at 10:00 a.m. and the open house will be from 4:00 p.m. to 7:00 p.m. The Christian Health Centers provide primary care at low cost for low income families. She noted that insurance is not accepted, but there is a monthly fee associated; more information can be found on their website: [www.chcenters.org](http://www.chcenters.org). She also announced that she has decided not to run for County Commission in the upcoming primary election, but is endorsing Mr. Walker.

Dr. Sobie noted that Mr. Ron Maynard, Oceana County Economic Alliance, is present in the audience today and encouraged him to start a conversation with this board as a possible development opportunity for Oceana County.

Dr. Sobie also noted that, recently, a frozen turkey was discovered buried in the flower boxes at the front entrance of the Courthouse.

Mr. Walker had a conversation with Mr. Jim Harriman, Northern Assistant Supervisor



of Life EMS, and he indicated that he will be contacting the area counseling offices of High Schools to encourage seniors to explore the EMS training opportunity that is available. He also reported that he attended the Northern County Alliance meeting each county reported on the status of ARPA funding. Oceana County is the only county that has an advisory committee. Another issue that was discussed was the placement of juvenile offenders. He reported that each county struggles with this issue.

**Public Comment**

Ms. Amy Trudell, City of Hart resident, commended the Board and thanked them for allowing the change in the available information, but would appreciate more information regarding what is available to the commissioners versus what is available to the public.

Ms. Peggy Wittman, City of Hart resident, stated that she is sad to hear that Ms. Meyette has decided not to run again. However, she indicated that there are those that will be running against several of the current commissioners.

Mr. George Sadler, Weare Township resident, stated that he believes that there are many issues that need to be addressed regarding the liability of the County.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:47 p.m.

  
\_\_\_\_\_  
Amy L. Anderson, Oceana County Clerk

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mr. Walker, Chairperson

## **FINANCE AND EQUALIZATION COMMITTEE MEETING**

The Finance and Equalization Committee Meeting was called to order, in the Board Conference Room of the Oceana County Courthouse, by Chairperson Hardy on Thursday, April 28, 2022, at 9:55 a.m.

Roll was called. Present: Mr. Erickson, Ms. Meyette, Mr. Walker Mr. Beggs, Mr. Morse Christians, and Mr. Hardy.

Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Mr. Todd Butler, Granger Construction; Mr. Jim Escamilla, President of Byce and Associates; Mr. Joe Mrak, Securitecture; Mr. Craig Mast, Oceana County Sheriff; Ms. Peggy Wittman, City of Hart resident; Mr. Garry McKeen, Golden Township resident; Mr. Rob Splane, City of Hart Manager; Mr. Ron Maynard, Oceana County Economic Development Coordinator; Ms. Allison Scarbrough, Oceana County Press correspondent; and Mr. John Cavanagh, Oceana's Herald-Journal correspondent.

Moved by Mr. Morse and seconded by Mr. Christians to approve the minutes from the April 12, 2022 meeting as presented.

Voice vote. Motion carried.

Chairman Hardy asked if there were any additions to the agenda at this time.

Moved by Mr. Christians and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

### **Public Comment**

There was no public comment at this time.

Dr. Sobie, Sheriff Mast, and Mr. Jim Escamilla, of Byce & Associates, Mr. Joe Mrak, Securitecture, began discussion regarding conceptual design and Mr. Todd Butler, Granger Construction explained the projected construction costs for a new Sheriff's Department building and Jail facility. Discussion was also facilitated to include a new additional millage to support the proposed project.

Ms. Peggy Wittman, City of Hart resident, requested to speak at this time and was informed that it was not the appropriate time and was directed that she could make her comments during the time allotted for public comment. Ms. Wittman persisted in making her comments heard.

Dr. Sobie requested consideration of a proposed resolution to approve the purchase of new computer network hardware. A proposal hasn't been selected yet, however it won't exceed the requested amount.

Dr. Sobie sought consideration of a resolution to approve an interfund transfer to the Public Improvement Fund.

Dr. Sobie solicited consideration of a resolution to approve a "Brand" Logo and/or tagline for use on the County Website and other appropriate uses in both digital and print

formats. Making the website look more like a community website than a government website through this logo.

Dr. Sobie facilitated consideration of a resolution to accept a bid for snow removal equipment for the Airport. Only one bid was received.

Dr. Sobie did not read the payment of claims, but the following was provided:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
<b>Special Revenue Funds</b>				
210 - Ambulance Fund			\$ 3,740.00	to Ferry Township Area Fire for 1st quarter MFR fees.
			\$ 11,000.00	to Grant Township Area Fire for 1st quarter MFR fees.
			\$ 3,850.00	to Hesperia Area Fire for 1st quarter MFR fees.
			\$ 4,730.00	to Walkerville Area Fire for 1st quarter MFR fees.
215 - Friend of the Court Fund			\$ 2,194.08	to Image Soft for professional services.
256 - Automation Fund			\$ 5,520.05	to GovOS for software fees.
260 - Indigent Defense Fund			\$ 6,616.00	to Good Law for court appointed attorney fees.
			\$ 11,439.00	to Springstead Law Offices for court appointed attorney fees.
			\$ 1,273.00	to MKG Law Office, PLLC for court appointed attorney fees.
298 - Technology and Innovation Fund			\$ 3,416.29	to Huntington National Bank for equipment
			\$ 1,760.00	to VC3, Inc. for contractual services
405 - Capital Projects			\$ 2,953.06	to Haworth, Inc. for upcoming installation costs
549 - Building Department Fund			\$ 5,160.45	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
			\$ 3,830.20	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
			\$ 2,901.70	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
<b>General Fund</b>				
101 - Board of Commissioners			\$ 4,830.00	to Smith, Haughey, Rice and Roegge for legal services.
223 - County Auditing			\$ 2,400.00	to Gabridge & Company, PLC for 2021 financial statement audit report.
228 - Data Processing			\$ 23,434.00	to BS&A for software maintenance contract.

283 - Circuit Court	\$ 4,265.59	to Hayes Law Office for court appointed attorney fees.
	\$ 2,750.00	to Heacock Reporting for contracted court services.
	\$ 4,265.59	to Springstead Law Offices for court appointed attorney fees.
301 - Sheriff	\$ 7,442.85	to Wex Bank for fuel.
	\$ 1,057.58	to AT&T Mobility.
	\$ 10,854.91	to Enterprise for fleet vehicle management.
351 - Jail	\$ 5,125.38	to Gordon Food Service.
	\$ 1,850.00	to EPS for security system.
	\$ 1,843.00	to Correctional Recovery for medical billing services.
442 - Drain Commissioner	\$ 1,702.00	to BS&A for software maintenance contract.
528 - Transfer Station	\$ 13,235.66	to American Classic Dumpster for removal of trash and recycling material.
648 - Medical Examiner	\$ 2,362.89	to Robert Farber for mid Michigan MEI services.
	\$ 6,688.14	to Mid Michigan Medical Examiner Group for administrative services.
	\$ 3,085.25	to WMU Homer Stryker M.D. for autopsies.
~ Total	\$ 167,576.67	

**Administrator's Report (as written by Dr. Sobie):**

**Administration**

A department head meeting was held last week in which I briefly discussed the Board's strategic plan, the American Rescue Plan Act project funding program, the start date for the new administrator, and a final call for annual department reports.

Concerning the upcoming reduction in the number of commissioners that takes effect January 1, 2023, I would like to propose that commissioners form an ad hoc committee to begin researching overall commissioner compensation. Developing a plan that coincides with the Fiscal Year 2023 budget cycle (mid-July to October) would allow any recommended changes to be included in the proposed budget.

I received a notification from the U.S. Economic Development Agency that the county was awarded a grant in the amount of \$42,500 for completion of a workforce and economic diversity study. An equal amount of matching funds are available from the county and other community partners.

To-date, I've received nine project funding requests that will be submitted to, and reviewed by, the American Rescue Plan Act advisory committee.

The new board room technology is scheduled to be installed during the week of June 13. Earlier dates were not available from the vendor.

Regarding new hires, District Court has filled its probation officer position with Kaylin Brown (West Olive); Sheriff Mast has hired several positions including two seasonal marine deputies who are Brendan Nienhuis (Mears) and Gavin Porter (Hart), Travis Haner (Ludington) ORV deputy, and Dale Thompson (Mears) as a road deputy. Remaining vacancies in the county include a corrections officer, road deputy, part-time administrative assistant for Veterans Affairs, and Circuit Court's court recorder and collections position.

**Courts**

We received a quarterly payment from the state for the indigent defense program in the amount of \$119,567.45.

**Public Comment**

Mr. Garry McKeen, Golden Township resident, spoke about the boiler at the Sheriff's Department.

City of Hart Manager, Mr. Rob Splane, complimented the commissioners on the professional manner of their meetings. He also let the board know that his doors are always open if they need him.

The new Economic Development Coordinator for Oceana County, Mr. Ron Maynard, introduced himself and looks forward to working with everyone.

There being no further business to discuss, Chairperson Hardy adjourned the Finance and Equalization Committee meeting at 11:39 a.m.

Respectfully,

Amy L. Anderson  
Oceana County Clerk

## **PERSONNEL, LICENSING, & INSPECTION SERVICES COMMITTEE MEETING**

The Personnel, Licensing, and Inspection Services Committee Meeting was called to order by Chairperson Christians at 9:43 a.m. on Thursday, April 28, 2022 in the Board Conference Room.

Present: Ms. Meyette, Mr. Morse, Mr. Beggs, Mr. Walker, Mr. Hardy, Mr. Erickson and Mr. Christians.

Also present: Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Ms. Allison Scarbrough, Oceana County Press correspondent; and Mr. John Cavanagh, Oceana's-Herald Journal correspondent.

Moved by Mr. Beggs and seconded by Mr. Hardy to approve the minutes from the March 24, 2022 regular Personnel, Licensing, & Inspection Services Committee meeting and the March 25, 2022 special Personnel, Licensing, & Inspection Services Committee meeting presented.

Voice vote. Motion carried.

Chairperson Christians asked if there were any changes to the agenda.

Moved by Mr. Morse and seconded by Ms. Meyette to approve the agenda as presented.

Voice vote. Motion carried.

### **Public comment**

There was no public comment at this time.

Dr. Sobie requested consideration of a resolution to amend the Fiscal Year 2022 budget for the Prosecuting Attorney's office. The Prosecutor has requested flexible hours, between 35-40 hours per week, based on case load for the remainder of Fiscal Year 2022.

Mr. Walker suggested that the Prosecuting Attorney's office show their work load to the Board before a decision could be made. The Commissioners agreed that they would wait until this information has been presented to them so that they can make a data-driven decision.

### **Public Comment**

There was no public comment at this time.

There being no further business to discuss, Chairperson Christians adjourned the meeting at 9:54 a.m.

Respectfully,

Amy L. Anderson  
Oceana County Clerk

## **PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE MEETING**

The Planning and Environmental Services Committee Meeting was called to order by Chairperson Morse on Thursday, April 28, 2022 at 9:00 a.m.

Roll was called. Present: Ms. Meyette, Mr. Hardy, Mr. Erickson, Mr. Beggs, Mr. Christians, Mr. Walker, and Mr. Morse.

Also present: Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Ms. Michelle Martin, Oceana County Drain Commissioner; Ms. Vicki Platt, City of Hart Mayor; Ms. Amy Trudell, City of Hart resident; Ms. Allison Scarbrough, Oceana County Press correspondent; and Mr. John Cavanagh, Oceana's Herald-Journal correspondent.

Moved by Mr. Beggs and seconded by Mr. Christians to approve the minutes of the March 24, 2021, Planning & Environmental Services Committee as presented.

Voice vote. Motion carried.

Moved by Mr. Hardy and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

### **Public Comment**

There was no public comment at this time.

Dr. Sobie and Ms. Michelle Martin, Oceana County Drain Commissioner, requested consideration of a resolution to amend the Stormwater Management & Soil Erosion Control Permit Fee Schedule. This resolution would increase the permit fee from \$25 to \$50.

Dr. Sobie and Ms. Martin sought consideration of a resolution that is a requirement of the Michigan Department of Transportation (MDOT). The resolution agreement would allow for the Drain Commissioner's office and the Oceana County Road Commission to do their jobs in a functional manner.

Mr. Morse began follow up discussion regarding the Strategic Plan for Oceana County. Mr. Morse briefly detailed the action steps for the Strategic Plan and asked that his fellow commissioners take a look at the plan over the next couple of weeks.

Dr. Sobie facilitated discussion regarding the Transfer Station and supplemental assistance from American Classic Dumpster. Since transitioning to American Classic, there have been continual ideas brought forth on how to be more cost effective. American Classic has suggested that it would be more cost effective for their company to take over all aspects of the Transfer Station. Discussion ensued regarding the matter.

### **Public comment**

Vicki Platt, City of Hart Mayor, was very impressed with the Strategic Plan and wondered of the Board of Commissioners would amend the fourth listing so that the City of Hart could work closer with the Commissioners.

Ms. Amy Trudell, City of Hart resident, requested a copy of the strategic plan.

There being no further business to come before the Board, Chairman Morse adjourned the Planning and Environmental Services meeting at 9:42 a.m.

Respectfully,

Amy L. Anderson  
Oceana County Clerk