

**OCEANA COUNTY**  
**DEPARTMENT OF VETERANS AFFAIRS COMMITTEE**  
**~ BYLAWS ~**

**ARTICLE I: Name and Address**

**Name and Address.** The name of the Committee is the Oceana County Department of Veterans Affairs Committee (DVA). The address of the Authority is 844 S. Griswold St. Suite 100 Hart, Michigan 49420

**ARTICLE II: Authority**

- Section 1. **Adoption of the OCDVA.** On December 13, 2012, the Oceana County Board of Commissioners adopted resolution #12 establishing the DVA Committee transferring the powers and duties of the Soldiers and Sailors relief commission to the DVA Committee.
- Section 2. **Adoption of the OCDVA Committee.** On December 27, 2012, the Oceana County Board of Commissioners appointed a five person DVA Committee. The DVA will consist of a 5-member board.
- Section 3. **Terms, Replacement and Vacancies.** An equal or near equal number of the initial Committee members appointed shall be appointed to terms of one year, two years, and three years. Thereafter, each Committee member shall serve for a term of four years. Subsequent Committee members shall be appointed in the same manner as original appointments at the expiration of each Committee member's term of office. A Committee member whose term of office has expired shall continue to hold office until his/her successor has been appointed with the advice and consent of the Oceana County Board of Commissioners. A Committee member may be reappointed with the advice and consent of the Oceana County Board of Commissioners to serve additional terms. If a vacancy is created by death or resignation, a successor shall be appointed with the advice and consent of the Oceana County Board of Commissioners within thirty (30) days; to hold office for the remainder of the term of the vacated office.
- Section 4. **Removal.** A Committee member may be removed from office for inefficiency, neglect of duty, misconduct, or malfeasance, by a majority vote of the Oceana County Board of Commissioners.

To the extent provided in the DVA Committee's resolution, a committee may exercise all powers and authority of the DVA Committee in the management of the business and affairs of the DVA Committee, except that the committee may not (a) recommend dissolution of the DVA Committee, or revocation of dissolution, (b) amend the Bylaws of the Authority, or (c) fill vacancies in the DVA Committee.

### ARTICLE III: Officers


- Section 1. **Qualification and Appointment.** The DVAS Committee members will be appointed by the Oceana County Board of Commissioners and shall consist of a Chairperson, Vice Chairperson, and Secretary/Treasurer. The Board may also appoint a Recording Secretary who need not be a member of the Board. Two or more offices may be held by the same person, but an officer shall not execute, acknowledge, or verify an instrument in more than one capacity if the instrument is required by law or Bylaws to be executed, acknowledged, or verified by two or more officers. To be appointed to the DVA Committee a person must be 1) a resident of Oceana County, 2) honorably discharged from Active Duty in the United States Armed Forces wherein the persons received an Armed Forces Campaign or Service Metal OR served in a time of war, 3) have demonstrated knowledge, skills and experience in one of the following: public service, business or finance.
- Section 2. **Nomination, Election and Term of Office.** Officers of the Authority shall be elected by the Board at an annual meeting held during the second calendar quarter of each year. Candidates shall be nominated by a nominating committee composed of three members appointed by the Chairperson. The term of each office shall be for one (1) year. Each officer shall hold office until his/her successor is appointed.
- Section 3. **Vacancies.** A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled at any meeting of the Board for the unexpired portion of the terms of such office.
- Section 4. **Execution of Oaths.** Under the provisions of Sec. 7 para 35.27, PA214 of 1889, members of the DVA Committee appointed under this act shall have the power to administer oaths in the execution of their duties.
- Section 5. **Chairperson and Vice Chairperson.** The Chairperson shall be the chief executive officer of the Committee, but he or she may occasionally delegate all or any part of his/her duties to the Vice Chairperson. The Chairperson shall be an ex-officio member of all standing committees and shall have the

official seal of the DVA Committee.  
Section 2. **Per Diem.** The DVA Committee is entitled to the same per diem as the Oceana County Board of Commissioners as applied to meeting attendance and mileage.

#### ARTICLE VII: Amendments

These Bylaws may be altered, amended or repealed by vote of a majority of the Committee then in office at any regular or special meeting called for that purpose; but shall require approval of the Oceana County Board of Commissioners before taking effect.

I HEREBY CERTIFY that the above Bylaws were adopted the 3<sup>rd</sup> day of June, 2022.

  
SECRETARY  
Paul Dees Jr