

**OCEANA COUNTY DRAIN COMMISSIONER**  
**RESOLUTION TO ADOPT FREEDOM OF INFORMATION ACT**  
**PROCEDURES AND GUIDELINES**

The Oceana County Drain Commissioner (“Drain Commissioner”) adopts the following resolution:

**WHEREAS**, pursuant to the Michigan Freedom of Information Act, as amended (the “FOIA”), all public bodies in Michigan are required to adopt procedures and guidelines relating to requests under the FOIA; and

**WHEREAS**, the office of Drain Commissioner is a public body subject to the FOIA; and

**WHEREAS**, the Drain Commissioner seeks to achieve full compliance with the provisions of the FOIA.

**NOW, THEREFORE, BE IT RESOLVED** by the Oceana County Drain Commissioner as follows:

1. The Drain Commissioner hereby adopts the attached Procedures and Guidelines and Public Summary to be used in fulfilling all requirements under the FOIA.
2. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN                    )  
COUNTY OF OCEANA                 ) <sup>SS</sup>

I, the undersigned, the duly qualified and acting Oceana County Drain Commissioner, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken on the 2nd day of January, 2017.

  
\_\_\_\_\_  
Michelle Martin  
Oceana County Drain Commissioner