

The Oceana County Parks & Recreation Commission meeting was called to order by Chairperson McKeen on Thursday, September 1, 2022, at 3:01 p.m.

Present: Chairperson McKeen, Mr. Hiddema, Mr. Myers, Mr. Warner, Mr. Wyns, Mr. Mikkelsen, Mr. LundBorg

Absent: Mr. Wilson, Mr. Erickson, and Mr. Bowling

Also present: Ms. Jessica Long, Accounts Payable Clerk, and Ms. Stacey Becker, Financial/HR Coordinator.

Public Comment

There was no public comment at this time.

Approval of the September 1, 2022 Agenda

Moved by Mr. Meyers and seconded by Mr. Warner to approve the August 4, 2022 agenda, as presented. Voice Vote. All ayes. Motion Carried.

Approval of the August 4, 2022 Minutes of the Regular Meeting

Moved by Mr. Warner and supported by Mr. Myers to approve the August 4, 2022 meeting minutes, as presented. Voice Vote. All ayes. Motion Carried.

Financial Report

- **Fund 208 Revenues & Expenditures** – as of July 31, 2022, has a Year to Date Fund Balance of \$38,174.43.
- **Fund 408 Revenues & Expenditures** – as of July 31, 2022, has a Year to Date Balance of \$23,443.26.
- **Fund 288 Revenues & Expenditures** – as of July 31, 2022, has a Year to Date Fund Balance of \$25,293.53.

Motion made by Mr. Wyns to approve the financial statements as presented, supported by Mr. Hiddema. Voice vote. All ayes. Motion carried.

Claims for Payment

Fund 208 – Parks and Recreation Commission for August 2022

Prepaid Claims - \$179.83
To Be Paid Claims - \$313.38

Motion made by Mr. Wyns to approve the Fund 208 claims for payment amounting to \$2,610.95, supported by Mr. Mikkelsen.

Roll call vote: Mr. Wyns, Yes; Mr. Hiddema, Yes; Mr. Warner, Yes; Mr. Mikkelsen, Yes; Mr. Myers, Yes, Mr. LundBorg, Yes; and Mr. McKeen, Yes. Motion carried.

Fund 408 – Parks and Recreation Capital Projects Fund for August 2022

Prepaid Claims - \$313.38

To Be Paid Claims - \$179.83

Motion made by Mr. Wyns to approve the Fund 408 claims for payment amounting to \$493.21, supported by Mr. Warner.

Roll call vote: Mr. Mikkelson, Yes; Mr. Wyns, Yes; Mr. Warner, Yes; Mr. Myers, Yes; Mr. Hiddema, Yes; Mr. LundBorg, Yes; Yes; and Mr. McKeen, Yes. Motion carried.

Correspondence

- Chairman McKeen received a text message from Mike Poole regarding continued trespassers on their beach. Chairman McKeen spoke with the Oceana County Prosecutor about the situation, and the Prosecutor stated that he will not prosecute.
- Mr. Warner provided Chairman McKeen a copy of the plat for the Lake Michigan Shores association of 1953, which shows two access points to Lake Michigan. Chairman McKeen believes citizens have been mistaking the county park walkway to the beach as one of those access points.
- Chairman McKeen received a phone call from Connelly Bowling regarding a tipped over Porta Jon at Crystal Valley. Mr. Warner stated that the small Porta Jon does not have a lock on it.

Chairperson's Report

- Chairman McKeen stated that the 2023 budget has been submitted for \$49,465.00. In a separate memo, an additional \$10,000 was requested for ADA upgrades and \$70,000 for a new Parks Coordinator position. Mr. Mikkelson recommended that, for future budgets, all members of the commission vote and approve the final budget.
- Chairman McKeen had further discussion with Mark Timmer regarding sight lines at Marshville Dam Road Park. Mr. Mikkelson suggested moving the entrance to the park farther north.
- Chairman McKeen attended the following meetings:
 - County Mitigation meeting
 - 2 County Board meetings
 - Benona Township meeting
- Chairman McKeen worked two days at the Oceana County Fair. He stated there was not a lot of feedback from the public.
- Attended the Hart Recreation board meeting on August 30, 2022. Chairman McKeen discussed with them the possibility of merging with Shelby, Pentwater, and Walkerville recreation clubs to create the "Oceana Recreation Club". Hart Recreation board was in support of the idea and suggested that a member of the Oceana County Parks and Rec commission, join their board to help facilitate.
- Chairman McKeen worked on several park projects.

Parks Reports

- Black Lake – Mr. Myers shared they were awarded the ARPA grant for electricity upgrade. The hosts have informed Mr. Myers that they will not be returning next year. Placement of a picnic pavilion was discussed.
- Cedar Point Park – Mr. LundBorg reported that the pipe handrail is in. Mr. Mikkelsen is working on upgrading the deck railing. Hart 7th and 8th girl's basketball coach approached Chairman McKeen regarding projects the team can help with. Chairman McKeen stated that they can help paint picnic tables.
- Crystal Valley Park – Chairman McKeen stated that Connelly Bowling expressed frustration regarding overflowing and garbage on the ground.

Motion made by Mr. Myers to approve Howard Lawn Care for garbage service at \$20 per week to end September 30th, 2022, supported by Mr. Mikkelsen.

Roll call vote: Mr. Meyers, Yes; Mr. Hiddema, Yes; Mr. Warner, Yes; Mr. Wyns, Yes; Mr. Mikkelsen, Yes; Mr. Lundborg, Yes; and Chairman McKeen, Yes. Motion Carried.

- Doolittle Park – No report.
- Gales Pond – Chairman McKeen reported that Blackmer Electric will be starting on the replacement of the east boardwalk once ARPA funds are approved.
- Mill Pond – No report.
- Marshville – Mr. Wyns reported that the stream improvement is progressing.
- Stony Lake – Mr. Mikkelsen reported that purple loosestrife is becoming plentiful. Chairman McKeen stated that an insect developed by Michigan State University that only eats purple loostrife. He recommended contacting Michigan State University regarding the beetle.

Old Business

- Chairman McKeen stated there is no decision from the County Board on the status of Crystal Creek Dam.
- Chairman McKeen stated that Conservation of Resource Alliance, DJ Snook, has filed a grant application with GLFT for \$125,000 to build a stream access point and fishing platform as part of the Stony Creek restoration project. A grant decision is expected by December.
- Chairman McKeen discussed the findings on the ADA reports for Stony Lake and Gales Pond. John Wilson was appointed as the Commission's ADA Commissioner and Jeff Hiddema agreed to work with John Wilson on this project.
- Chairman McKeen stated that the ARPA grants from the County were approved, as presented, by the County Board on August 11, 2022.

New Business

- Chairman McKeen stated that the contracts for the work at Gales Pond and Black Lake are still being held at the same pricing.

Public Comment

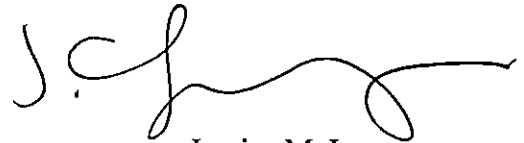
There was no public comment.

There being no further business, Chairperson McKeen requested a motion to adjourn.

Moved by Mr. Myers and seconded by Mr. Warner to adjourn the meeting of the Parks and Recreation Commission at 4:34 p.m. Voice vote. All ayes. Motion carried.

The next meeting will be October 6, 2022.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Long', with a long horizontal flourish extending to the right.

Jessica M. Long

On behalf of Pete LundBorg, Secretary
Oceana County Parks & Recreation Commission