

**OCEANA COUNTY
BROWNFIELD REDEVELOPMENT AUTHORITY
100 STATE STREET, HART, MI 49420**

**** MINUTES ****

Meeting Date: January 11, 2024 2

Present: Ms. Mary Lou Phillips, Mr. Denny Powers, Ms. Lynne Cavazos, Ms. Tracy Blamer, Ms. Anne Pawli, and Mr. Steve Bruch

Absent: None

Others Present: Vaughn White

Call to Order

Vice-Chairperson Bruch called the meeting of the Oceana County Brownfield Redevelopment Authority Board to order at 9:01 a.m in the County Board Room.

General Business

Motion by Ms. Cavazos for approval of Minutes, as presented from December 21st, supported by Ms. Blamer.

Voice vote: Motion Carried

Agenda Item Added-Board Member resignation by Mr. Bruch. Motion by Ms. Phillips for approval of Agenda as amended, supported by Ms. Pawli.

Voice vote: Motion Carried

Public Comments: None

Agenda Items:

Discussion on OCBRA Fee Structure. Conversation agreed on adding the language to add flexibility to the fee structure. Conversation agreed on adding \$250 to the fee structure for projects that do not have a Brownfield plan. Ms. Blamer added interest in adding an additional fee for higher cost projects.

Next Agenda item, OCBRA Policy & Procedures, Applications and Forms to be reviewed with the intent to approve the Policy & Procedures.

Motion by Ms. Phillips to approve the OCBRA Policy & Procedures and Project Concept Application Form supported by Mr. Powers.

Voice Vote: Motion Carried

Next agenda item, review of the OCBRA project plan pre-application meeting agenda form and The Guidelines for Eligibility and Evaluation of Brownfield Financing Requests form. Discussion on content ensued.

Motion by Ms. Blamer to approve the OCBRA project plan pre-application meeting agenda form and The Guidelines for Eligibility and Evaluation of Brownfield Financing Requests form supported by Ms. Cavazos.

Voice Vote: Motion Carried

Next agenda item, review of the OCBRA Brownfield Reimbursement Agreement. Motion by Ms. Cavazos to approve the OCBRA Brownfield Reimbursement Agreement seconded by Ms Pawli.

Voice Vote: Motion Carried

Next Agenda item, discussion on Rules of Order and Procedure of the OCBRA.

Motion by Mr. Powers to accept the Rules of Order and Procedure of the OCBRA seconded by Ms. Phillips.

Voice Vote: Motion Carried

Next Agenda item: Resignation of Mr. Huntington caused the need to make a recommendation to the Commission. Larry Byl had previously expressed interest in the committee and was discussed as a possibility. Mr. Powers recommends we make a recommendation to the board of Commissioners pending his intention.

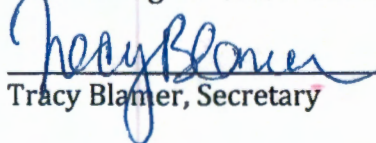
Open Comments: Mr. Powers reiterated the intent of this Board is to encourage development. All committee members agreed.

Open Comments continued: Establishing the time and date for the April Meeting due to a conflict on the current calendar. The meeting date is established Thursday April 14th at 10 am.

The next planned meeting, following the notice requirements of the Open Meetings Act will be held on February 8th at 10:00 a.m. in the Oceana County Board of Commissioners Room.

Adjournment

There being no further business the meeting was adjourned at 9:53 a.m.



Tracy Blamer, Secretary

1-20-22
Date



Sara Bizon, Chairperson

10-27-22
Date