

Oceana County Department of Veterans Affairs (OCDVA)  
Relief and Business Meetings  
Meeting Minutes June 3, 2022

**Business Meeting**

The Oceana County Department of Veterans Affairs Business Meeting was called to order at 11:30 A.M. in the Oceana County Annex Room meeting room by Chairman Derik Van Baale.

Pledge of Allegiance

Roll Call: Derik Van Baale, Terry Dykema, Gina Mead, Paul Dees Jr., Tracy Blamer

Members Absent: None

Guest Present: None

Public Comments:

Approval of Agenda DV

Motion to approve agenda by

Motion 2<sup>nd</sup> by TB

Voice vote, Yes 5 No 0

Motion approved

Motion to approve last meeting minutes GM

Motion 2<sup>nd</sup> by PD

Voice Vote 5 Yes, 0 No

Motion approved

Correspondence: None

**Sub-Committee Reports**

**VSO (Veterans Support Officer) Report**

Dani is now working as the office assistant.

DAR has donated 4 additional gas cards to be provided to veterans.

American Legion training will be done by VSO on August 10-12. The cost of this is \$175.00. With travel the total cost will be \$288.49

September training for CEU's will be held in Bay City from Sept 22-23.

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GM will be taking the remaining Traveling Wall t shirts and sell them.

4H is doing a veteran affairs pantry food drive for the office. They have placed flyers and collection boxes throughout the county.

**Budget and Finance Committee**

The credit card has been cancelled with Shelby State Bank.

The old website is has been taken down.

**Community Relations**

The Asparagus parade will be held on June 11<sup>th</sup>. PD will have his vehicle there along with the VSO.

**Personnel Committee**

DV has completed the VSO quarterly review with no issues.

The annual report is close to being completed.

**Policy and Procedures**

The updated by-laws and SOP's have been approved by the county commissioners. They have been signed by the Chairman and Secretary and will be scanned to by uploaded on the current web site.

**County Commissioners Veterans Liaison**

Martha informed the committee that the new County Administrator is in the area and looking for housing for her family.

**Old Business**

Volunteer awards will be provided at \$150.00. DV will be creating a Letter of Appreciation for the volunteers. On July 8<sup>th</sup> the committee will be presenting the volunteers with both of these as a sincere thank you for assisting with the office as the VSO transfer was completed.

The last OCDVA sign is being installed. There will be a cost of around \$1300 once these are completed.

**New Business**

Motion to cater the lunch for July 8<sup>th</sup> was made by TB. The amount not to exceed \$150.00. The VSO will be responsible for this order.

Motion 2<sup>nd</sup> by GM

Voice Vote 5 Yes, 0 No

Motion approved.

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TB attempted to move grant money from the FY22 to FY23 budget. This was not able to be approved at the state level. TB would like to move the remaining funds into the Community Relations line. This would save the surplus of funds for use with Oceana county veterans and their families.

TB makes a motion to move \$10k into marketing and advertising. As well as \$19,647.12 into Community outreach. This money is from the MVAA FY 22 grant funds.

Motion 2nd by GM

Voice Vote 5 Yes, 0 No

Motion approved.

Discussion opened on ways to utilize this grant money.

The VSO will look into possible ways to assist in funeral expenses.

TB will be looking into placing a billboard ad to increase the amount of veteran travel into the office.

Discussion closed.

### **RELIEF MEETING**

The Oceana County Department of Veterans Affairs Business Meeting was called to order at 12:40 P.M. in the Oceana County Annex Room by Chairman Derik Van Baale.

Roll Call: Derik Van Baale (DV), Gina Mead, (GM) Paul Dees Jr. (PD) Terry Dykema (TD), Tracy Blamer (TB)

Members Absent: None

Guest Present: None

Claims for Review and Considerations

Claim # 29-22. Veteran is seeking assistance with having a new septic system installed.

DV makes a motion to pay Dirt Perfect \$6550.00 to have the work completed.

Motion 2<sup>nd</sup> by GM

Voice Vote 5 Yes, 0 No

Motion approved

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Claim # 30-22. Widow of a veteran is seeking to have an unpaid medical billed in the amount of \$84.00.

TB makes a motion to pay the entire bill of \$84.00.

Motion 2<sup>nd</sup> by DV

Voice Vote 4 Yes, 0 No. PD abstained.

Motion approved.

Adjournment

Meeting was adjourned at 12:52 by DV

The next general meeting will be held on July 8th, 2022, in the County Annex Conference Room.

11:30 AM Veterans Affairs Business Meeting

12:30 PM Veterans Affairs Relief Meeting



Derik Van Baale, Ph.D.  
Chairman



Paul Dees Jr  
Secretary