

# Oceana County Board of Commissioners

May 26, 2022

Today's meetings  
begin at **10:00 a.m.**

## Committees and Board Meeting Packet



### Board of Commissioners

Robert Walker, Chairperson

Paul Erickson, Vice-Chairperson

Ron Christians

Martha Meyette

Craig Hardy

Phil Morse

Tim Beggs

### Prepared by:

Robert J. Sobie, Ph.D.

Oceana County Administrator



Oceana County, Michigan



# PUBLIC NOTICE

## OCEANA COUNTY BOARD OF COMMISSIONERS

100 State Street, Hart, MI 49420 – (231) 873-4835

The Oceana County Board of Commissioners **will hold** the following committee meetings and its regular board meeting on **Thursday, May 26, 2022** beginning at 10:00 a.m. and 11:30 a.m. respectively. The meetings will be held in the Oceana County Board of Commissioners Room located at 100 State Street, Hart, MI 49420.

- Planning and Environmental Service Committee
- Finance and Equalization Committee
- Regular Board of Commissioners Meeting

Detailed meeting agendas are available online at:

<https://oceana.mi.us/government/board-of-commissioners/schedule-of-meetings/>

or, by contacting the County Administrator's Office at the address shown above, by

telephone (231) 873-4835, or by email [countyadmin@oceana.mi.us](mailto:countyadmin@oceana.mi.us)

The Oceana County Board of Commissioners has **cancelled** the following meetings by order of the committee/board chairperson due to a lack of business:

- Personnel and Licensing and Inspection Services Committee

*All meetings are open to all members of the public. This notice is given pursuant to, and in accordance with, the provisions of the Open Meetings Act, Public Act 267 of 1976, as amended. Oceana County does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services.*



## **PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE MEETING**

The Planning and Environmental Services Committee Meeting was called to order by Chairperson Morse on Thursday, April 28, 2022 at 9:00 a.m.

Roll was called. Present: Ms. Meyette, Mr. Hardy, Mr. Erickson, Mr. Beggs, Mr. Christians, Mr. Walker, and Mr. Morse.

Also present: Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Ms. Michelle Martin, Oceana County Drain Commissioner; Ms. Vicki Platt, City of Hart Mayor; Ms. Amy Trudell, City of Hart resident; Ms. Allison Scarbrough, Oceana County Press correspondent; and Mr. John Cavanagh, Oceana's Herald-Journal correspondent.

Moved by Mr. Beggs and seconded by Mr. Christians to approve the minutes of the March 24, 2021, Planning & Environmental Services Committee as presented.

Voice vote. Motion carried.

Moved by Mr. Hardy and seconded by Mr. Walker to approve the agenda as presented.

Voice vote. Motion carried.

### **Public Comment**

There was no public comment at this time.

Dr. Sobie and Ms. Michelle Martin, Oceana County Drain Commissioner, requested consideration of a resolution to amend the Stormwater Management & Soil Erosion Control Permit Fee Schedule. This resolution would increase the permit fee from \$25 to \$50.

Dr. Sobie and Ms. Martin sought consideration of a resolution that is a requirement of the Michigan Department of Transportation (MDOT). The resolution agreement would allow for the Drain Commissioner's office and the Oceana County Road Commission to do their jobs in a functional manner.

Mr. Morse began follow up discussion regarding the Strategic Plan for Oceana County. Mr. Morse briefly detailed the action steps for the Strategic Plan and asked that his fellow commissioners take a look at the plan over the next couple of weeks.

Dr. Sobie facilitated discussion regarding the Transfer Station and supplemental assistance from American Classic Dumpster. Since transitioning to American Classic, there have been continual ideas brought forth on how to be more cost effective. American Classic has suggested that it would be more cost effective for their company to take over all aspects of the Transfer Station. Discussion ensued regarding the matter.

### **Public comment**

Vicki Platt, City of Hart Mayor, was very impressed with the Strategic Plan and wondered of the Board of Commissioners would amend the fourth listing so that the City of Hart could work closer with the Commissioners.

Ms. Amy Trudell, City of Hart resident, requested a copy of the strategic plan.

There being no further business to come before the Board, Chairman Morse adjourned the Planning and Environmental Services meeting at 9:42 a.m.

Respectfully,

Amy L. Anderson  
Oceana County Clerk

**RESOLUTION MAKING AN APPOINTMENT TO THE OCEANA COUNTY  
PLANNING COMMISSION**

**WHEREAS**, a vacancy occurred on the Oceana County Planning Commission (“Commission”) following the expiration of a term held by Mr. Michael Cook; and

**WHEREAS**, the Commission received several applications of interest from individuals to serve on the Commission and the Commission allowed each individual an opportunity to introduce themselves to the commission over the past couple of months.

**NOW THEREFORE BE IT RESOLVED**, the Oceana County Board of Commissioners accepts the recommendation of the Commission to appoint Ms. Gina Loera from Hesperia, MI to the Commission effective immediately with a term expiring December 31, 2024.

Voice vote:

DRAFT

May 26, 2022

**RESOLUTION APPROVING THE BOARD OF COMMISSIONERS**  
**STRATEGIC PLAN**

**WHEREAS**, on September 18, 2021 the Oceana County Board of Commissioners (“Board”) held a strategic planning meeting with members of the public present to identify actionable goals to help guide the Board’s future decision making; and

**WHEREAS**, following months of additional work, a proposed strategic plan was distributed to, and discussed with, the Board on April 28, 2022; and

**WHEREAS**, following no additional changes at this time, Commissioner Phil Morse is asking the Board to adopt the strategic plan as previously presented.

**NOW THEREFORE BE IT RESOLVED** that the Board approves the strategic plan and directs the Oceana County Administrator and other important stakeholders to implement the various aspects of the plan, to evaluate results, and to periodically report back to the Board on the results; and

**BE IT FURTHER RESOLVED** that the Board acknowledges that the strategic plan will be updated to reflect new or changing circumstances as the need arises.

Roll call vote.





# Oceana County Board of Commissioners

County Building  
100 State Street, Suite M-4, Hart, MI 49420

# AGENDA

## Finance and Equalization Committee

There will be a committee meeting on **Thursday, May 26, 2022 beginning at 10:00 a.m.**, or immediately following any preceding committee meetings, in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

**Committee Chair: Craig Hardy**

**Committee Vice-Chair: Phil Morse**

Presenter	Description	Item #
Mr. Hardy	Call to Order Roll Call Approval of Meeting Minutes from <b>May 12</b> Changes to the Agenda Approval of the Agenda Public Comment( <i>state your name, current address, and agenda item or topic</i> )	
Mr. VanderVries	Consideration of a Proposed Resolution Approving the 2022 Summer Property Tax Levy	#22-55
Ms. Becker	Consideration of a Proposed Resolution Authorizing Submission of a 2022 Election Security Grant	#22-56
Ms. Becker	Consideration of a Proposed Resolution Regarding a Municipal Financial Advisor, Bond Counsel, Engineering and Architectural Services, and a Funding Application to the USDA	#22-57
Ms. Becker	Consideration of a Proposed Resolution to Declare Intent to Reimburse Expenditures with Bond Proceeds and Matters Related Thereto	#22-58
Ms. Becker	Administrator's Review of Selected Claims for Payment  Administrator's Report	
	Public Comment ( <i>state name, current address, and agenda item or topic</i> )	
	Adjournment	

**FINANCE AND EQUALIZATION COMMITTEE MEETING**

The Finance and Equalization Committee Meeting was called to order, in the Board Conference Room of the Oceana County Courthouse, by Chairperson Hardy on Thursday, May 12, 2022, at 10:32 a.m.

Roll was called. Present: Mr. Erickson, Ms. Meyette, Mr. Walker Mr. Beggs, Mr. Morse, Mr. Christians, and Mr. Hardy.

Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Mr. Joe Bizon, Oceana County Prosecuting Attorney; Ms. Heather Rowe, Oceana County Prosecuting Attorney Office Manager, Oceana County Prosecutor's office; Mr. Ryan Schiller, Oceana County Undersheriff; Mr. Chris Brown, Pentwater Village Manager; and Mr. John Cavanagh, Oceana's Herald-Journal correspondent.

Moved by Mr. Walker and seconded by Mr. Erickson to approve the minutes from the April 28, 2022 meeting as presented.

Voice vote. Motion carried.

Chairman Hardy asked if there were any additions to the agenda at this time.

Dr. Sobie requested to add discussion with Mr. Chris Brown, Pentwater Village Manager, regarding the Pentwater Channel.

Moved by Mr. Erickson and seconded by Mr. Morse to approve the agenda as amended.

Voice vote. Motion carried.

**Public Comment**

There was no public comment at this time.

Mr. Joe Bizon, Oceana County Prosecuting Attorney, requested consideration of a resolution to amend the Fiscal Year 2022 Budget for the Prosecuting Attorney's office. Mr. Bizon provided the requested data to support the need for a temporary increase of hours for the office manager and legal secretary to decrease the backlog of data entry. Mr. Erickson noted that he had reviewed of the data provided and asked what would be needed to alleviate the backlog. Ms. Heather Rowe, Oceana County Prosecuting Attorney Office Manager, stated that hiring a temporary employee would not be the answer as it would take additional time for training purposes. She indicated that updating the files is a process that is time consuming due to the detailed nature that requires each file to be reviewed.

Mr. Chris Brown, Pentwater Village Manager, stated that the Pentwater Channel has a need for dredging. He explained that an excess amount of sand has washed into the channel over the winter months. The channel's current depth is approximately four feet and should be twelve feet to allow for larger vessels to enter and depart Pentwater Harbor. The Village Council is concerned that boats will not be able to utilize the channel, therefore, tourism will be impacted negatively. Mr. Brown stated that all permits have been processed. He also stated that the total cost of the dredging project is approximately \$100,000. He reported that the Village has appropriated \$30,000, a Pentwater Township resident has donated \$30,000 on behalf of the Township, there is \$23,000 available from the Community Foundation Budget

and requested the County Board of Commissioners to consider an appropriation of \$10,000 - \$15,000 to assist with the project.

Discussion continued regarding the eligibility to use ARPA funds for this type of project. Dr. Sobie indicated that there are two reasons that the use of ARPA funds may be allowed: 1.) all of the ARPA allocation funds for the County were classified as revenue lost, it could be used as a more direct benefit to the citizens; and 2.) the economic impact that Pentwater has on the area. He stated that he would contact the auditors to confirm that this would be allowed.

Dr. Sobie sought consideration of a resolution to renew a contractual services agreement with V&V Assessing LLC for Equalization services.

Dr. Sobie solicited consideration of a resolution to renew a contractual services agreement with MGT of America Consulting for the County's Annual Cost Allocation Plan.

Dr. Sobie and Undersheriff Schiller commenced discussion and deliberation regarding a proposed resolution to authorize a contingent purchase agreement for land related to the proposed new Jail Facility and Sheriff's Department Offices.

Dr. Sobie did not read the payment of claims, but the following was provided:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
<b>Special Revenue Funds</b>				
239 - Shelby Twp Community Park Fund			\$ 3,200.00	to Kennari Consulting for professional services. Fully reimbursed via private donations.
260 - Indigent Defense Fund			\$ 5,416.67	to Indigent Defense Consultants for managed assigned counsel services.
298 - Technology and Innovation Fund			\$ 3,540.00	to Ergotech Controls, Inc. for portable data network.
405 - Capital Projects			\$ 6,447.41	to Garmin International Inc. for GPS.
			\$ 33,759.26	to Haworth, Inc. for office furniture.
518- Foreclosure Fund			\$ 1,842.54	to Title Check LLC for parcel administration.
549 - Building Department Fund			\$ 13,176.00	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
			\$ 4,139.95	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
			\$ 3,266.10	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
<b>General Fund</b>				
101 - Board of Commissioners			\$ 5,835.00	to H Security & Investigation for courthouse security for May and April OT.

223 - County Auditing	\$ 1,400.00	to Watkins Ross & Co. for preparation of the 2021 OPEB report.
248 - General Services	\$ 10,000.00	to Reserve Account for postage.
257 - Equalization	\$ 16,500.00	to V&V Assessing for equalization and assessing services.
265 - Courthouse and Grounds	\$ 1,200.57	to DTE Energy for utilities.
	\$ 4,165.00	to Martech for equipment repairs.
	\$ 2,284.08	to City of Hart for Utilities.
283 - Circuit Court	\$ 4,868.57	to Newaygo County Treasurer for judge reimbursement costs.
286 - District Court	\$ 1,686.15	to Newaygo County Treasurer for judge reimbursement costs.
351 - Jail	\$ 3,445.20	to Gordon Food Service.
	\$ 1,936.35	to DTE Energy for utilities.
	\$ 1,547.11	to Correctional Recovery for medical billing services.
	\$ 14,107.00	to Advanced Correctional Healthcare for on-site medical services per contract.
	\$ 3,513.92	to City of Hart for Utilities.
	\$ 4,584.03	to Wolverine Power Systems for generator repairs & service.
528 - Transfer Station	\$ 15,546.17	to American Classic Dumpster for removal of trash and recycling material.
605 - Contagious Disease	\$ 3,900.00	to DMC Technology Group, Inc. for equipment and software.
~ Total	\$ 171,307.08	

**Administrator's Report (as written by Dr. Sobie):**

**Administration**

We received a quarterly revenue sharing payment from the state in the amount of \$87,477.

I anticipate that Gabridge & Co. will complete the audit for fiscal year 2021 ahead of the June 30 deadline, allowing on-time or early submission of the report to the state.

**Public Comment**

There was no public comment at this time.

There being no further business to discuss, Chairperson Hardy adjourned the Finance and Equalization Committee meeting at 11:26 a.m.

Respectfully,

Amy L. Anderson  
Oceana County Clerk

**RESOLUTION IMPOSING 2022 SUMMER PROPERTY TAX LEVY**  
**PURSUANT TO PUBLIC ACT 357 OF 2004**  
**AND NOTICE OF CERTIFICATION OF COUNTY ALLOCATED TAX LEVY**

**WHEREAS**, Oceana County is authorized under the General Property Tax Act, Public Act 206 of 1893, as amended, to levy and collect County allocated property taxes; and

**WHEREAS**, the General Property Tax Act was amended by Public Act 357 of 2004, being MCL 211.44 a, to require all Michigan Counties to impose a summer tax levy, with the summer tax levies for 2005 and 2006 to be in the amount of 1/3rd and 2/3rds, respectively, of the total County allocated tax, with the full amount of County allocated tax to be levied and collected as a summer tax levy in 2007 and each year thereafter.

**WHEREAS**, pursuant to Public Act 357 of 2004, the Oceana County allocated tax shall be levied and collected on July 1, 2022, at the full amount allocated after application of the "Headlee" millage reduction fraction, or 5.6571 mills.

**NOW THEREFORE BE IT RESOLVED** that the Treasurer of each city and township in Oceana County is directed to account for and deliver the County allocated tax collections for 2022 in accordance with the provisions of Public Act 357 of 2004.

**BE IT FURTHER RESOLVED** that this resolution constitutes Certification of the levy of the County allocated tax and authorized collection of the County allocated tax on July 1, 2022, at the full amount allocated after application of the "Headlee" millage reduction fraction, or 5.6571 mills.

**BE IT FINALLY RESOLVED** that the Chairperson of the Oceana County Board of Commissioners and the Oceana County Clerk ("Clerk") are authorized to sign the 2022 L-4029 Tax Rate Request and that the Clerk shall send a certified copy of this resolution to the townships and city within Oceana County.

Roll call vote:

May 26, 2022

**RESOLUTION AUTHORIZING SUBMISSION AND ACCEPTANCE OF A  
2022 ELECTION SECURITY GRANT**

**WHEREAS**, the Oceana County Clerk (“Clerk”) received a notice from the Michigan Department of State that a 2022 Election Security Grant opportunity is available, in an amount not to exceed \$2,700, to cover the cost of certain eligible expenditures; and

**WHEREAS**, the Clerk would like to submit a grant request to the state to cover the cost of a new laptop computer that will serve as a backup electronic poll book in the event that a township’s or city’s laptop malfunctions; and

**WHEREAS**, the estimated cost of a new laptop to serve as a backup electronic poll book will not exceed the grant allowance.

**NOW THEREFORE BE IT RESOLVED** that the Oceana County Board of Commissioners approves the submission and acceptance of a 2022 Election Security Grant to reimburse the county for the purchase of a new laptop computer and the Oceana County Administrator is authorized to sign all necessary documents; and that the expenditure shall be made from the Technology and Innovations Fund (#298).

Roll call vote.

May 26, 2022

**RESOLUTION APPROVING A MUNICIPAL FINANCIAL ADVISOR, BOND COUNSEL, ENGINEERING AND ARCHITECTURAL FIRM, AND AN APPLICATION FOR FEDERAL ASSISTANCE TO THE U.S. DEPARTMENT OF AGRICULTURE**

**WHEREAS**, on May 5, 2022 the Oceana County Board of Commissioners (“Board”) adopted a resolution to submit a ballot proposal to voters regarding a new additional millage of 2.25 mills for 20 years for the purpose of constructing, equipping, furnishing, financing, and operating a new county jail and Sheriff’s Department offices (“Project”) estimated to cost \$35,000,000; and

**WHEREAS**, the Oceana County Administrator (“Administrator”) is recommending to the Board that the county continue working with Bendzinski & Co. (Grosse Pointe, Michigan) to serve as the county’s municipal financial advisor to assist the county with financial projections, debt service schedules, and other financial tasks related to the proposed Project; and

**WHEREAS**, the Administrator is recommending to the Board that the county continue working with the law firm of Mika Meyers PLC (Grand Rapids, Michigan) to serve as bond counsel to assist the county in meeting all statutory and procedural requirements to proceed with the Project; and

**WHEREAS**, the Administrator is recommending to the Board that the county continue working with Byce & Associates, Inc. (Kalamazoo, Michigan) to serve as engineers and architects for the Project; and

**WHEREAS**, the Administrator is requesting authorization to pursue Project funding through the U.S. Department of Agriculture (“USDA”) by submitting a Rural Development Application for Federal Assistance that shall include all necessary supporting documents required by the USDA.

**NOW THEREFORE BE IT RESOLVED** that the Board approves the recommendations from the Administrator to continue working with Bendzinski & Co., Mika Meyers PLC, and Byce & Associates, Inc., as it relates to the Project and to sign any and all necessary agreements to procure their respective services; and

**BE IT FINALLY RESOLVED** that the Board authorizes the Administrator to submit a USDA Rural Development Application for Federal Assistance and to sign any and all documents related to the application for the purpose of securing funding for a proposed new jail and Sheriff’s Department offices in which construction and operation of the proposed facility is contingent upon voter-approval of a new additional millage.

Roll call vote:

**COUNTY OF OCEANA**

**STATE OF MICHIGAN**

Minutes of a regular meeting of the Board of Commissioners of the County of Oceana, Michigan, held in the County Building, 100 S. State Street, Hart, Michigan, on Thursday, the 26th day of May, 2022, at 11:30 a.m., prevailing Eastern Time.

PRESENT: Commissioners \_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

**RESOLUTION NO. 22- 58**

**RESOLUTION TO DECLARE OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH BOND PROCEEDS AND MATTERS RELATED THERETO**

WHEREAS, the County of Oceana (the “County”) previously determined to submit a ballot proposal to County electors at the August 2, 2022 State primary election on the question of the levy of a new additional millage of 2.25 mills for 20 years for the purpose of constructing, equipping, furnishing, financing, and operating a new county jail and Sheriff’s Department offices, engineering, legal, financing and bond issuance costs; contingency, and related appurtenances and costs (together, the “Project”); and

WHEREAS, in the event that County electors approve the new additional millage, the County proposes to issue bonds in one or more series in accordance with the Revised Municipal Finance Act and other applicable law (the “Bonds”) to pay part or all of the cost of the Project;

WHEREAS, it is anticipated that the County will advance a portion of the cost of the Project prior to issuance of the Bonds, such advance to be reimbursed, without interest, to the County from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of financing proceeds, and the County intends by this resolution to qualify monies advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

1. The estimated maximum principal amount of debt expected to be issued for the Project by, or on behalf of, the County, including issuance costs, is \$35,000,000, which may be evidenced in part or in full by the Bonds and authorized by proper proceedings undertaken pursuant to state law.

2. It is reasonably expected that the County has advanced or will advance funds for the Project prior to issuance of the Bonds, including items exempt from the Reimbursement Regulations, from monies on hand in the County’s General Fund, American Rescue Plan Act Fund, and/or Public Improvement Fund in the estimated amount of \$300,000 for the Project.

3. The County hereby declares its official intent, and reasonable expectation, to reimburse all or a portion of the amounts so advanced by the County for the Project from the proceeds of the Bonds.

4. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Members: \_\_\_\_\_

NAYS: Members: \_\_\_\_\_

ABSTAIN: Members: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_

Amy L. Anderson, County Clerk  
County of Oceana, Michigan

STATE OF MICHIGAN    )  
  ) ss.  
COUNTY OF OCEANA    )

I, Amy L. Anderson, the duly qualified and acting Clerk of the County of Oceana, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners at a regular meeting thereof held on the 26th day of May, 2022, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this \_\_\_\_\_ day of May, 2022.

\_\_\_\_\_  
Amy L. Anderson, County Clerk  
County of Oceana, Michigan



# Oceana County Board of Commissioners

County Building  
100 State Street, Suite M-4, Hart, MI 49420

# AGENDA

## Regular Board Meeting

The Oceana County Board of Commissioners will hold its **Regular Meeting on Thursday, May 26, 2022 beginning at 11:30 a.m.** in the Oceana County Board of Commissioners Room, 100 State Street, Hart, MI 49420.

**Board Chair: Robert Walker**

**Board Vice-Chair: Paul Erickson**

Presenter	Description	Item #
Mr. Walker	Pledge of Allegiance Call to Order Roll Call Approval of minutes from <b>May 12</b> Conflict of Interest Disclosure Regarding Agenda Items Changes to the Agenda Approval of the Agenda Public Comment ( <i>state your name, current address, and agenda item or topic</i> )	
Mr. Beggs	Consideration of a Proposed Resolution Appointing a Member to the County Planning Commission	#22-52
Mr. Christians	Consideration of a Proposed Resolution Adopting the Board of Commissioners Strategic Plan	#22-53
Mr. Morse	Consideration of a Proposed Resolution Approving a "Brand" Logo and Tagline for Use on the County Website and Other Appropriate Uses in Both Digital and Print Formats	#22-54
Mr. Erickson	Consideration of a Resolution Approving the 2022 Summer Property Tax Levy	#22-55
Ms. Meyette	Consideration of a Proposed Resolution Authorizing Submission of a 2022 Election Security Grant	#22-56
Mr. Hardy	Consideration of a Proposed Resolution Regarding a Municipal Financial Advisor, Bond Counsel, Engineering and Architectural Services, and a Funding Application to the USDA	#22-57
Mr. Hardy	Consideration of a Proposed Resolution to Declare Intent to Reimburse Expenditures with Bond Proceeds and Matters Related Thereto	#22-58
Mr. Hardy	Payment of Claims	

### REPORTS FROM COMMISSION MEMBERS AND DEPARTMENT HEADS

Presenter	Description	Item #
	Public Comment ( <i>state name, current address, and agenda item or topic</i> )	
	Adjournment	

Board Conference Room  
May 12, 2022  
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker at 11:35 a.m.

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson Walker.

Roll was called by the Clerk. Present: Ms. Meyette, Mr. Erickson, Mr. Morse, Mr. Christians, Mr. Beggs, Mr. Hardy, and Mr. Walker.

Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Mr. Garry McKeen, Oceana County Planning Commission and Benona Township resident; Ms. Gina Loera, Oceana County Planning Commission; Mr. Garry McKeen, Golden Township Resident; Ms. Peggy Wittman, City of Hart resident; Undersheriff Ryan Schiller; and Mr. John Cavanagh, Oceana's Herald-Journal correspondent, were also present.

Moved by Mr. Morse and seconded by Mr. Christians to approve the minutes from the April 28, 2022 regular board meeting and the May 5, 2022 special board meeting minutes as presented.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare a conflict of interest on the agenda items. No conflicts were declared.

Chairman Walker asked if there were any additions to the agenda.

Mr. Morse requested to add a resolution for a one-time appropriation of \$20,000 to Pentwater Village to assist in the dredging of the Channel.

Moved by Mr. Beggs and supported by Mr. Hardy to approve the agenda as amended.

Voice vote. Motion carried.

**Public comment**

Ms. Peggy Wittman, City of Hart resident, offered a prayer for leadership.

Mr. Garry McKeen, Oceana County Planning Commission introduced Ms. Gina Loera, the newest member of planning commission.

**RESOLUTION NO. 1 – APPROVAL OF UPDATED STANDARD OPERATING PROCEDURES AND BYLAWS FOR THE DEPARTMENT OF VETERANS' AFFAIRS**

Moved by Ms. Meyette and seconded by Mr. Hardy to adopt the following resolution:

**WHEREAS**, following establishment of the Oceana County Department of Veterans' Affairs ("DVA") in 2012, and the oversight committee responsible for management and operations

of the DVA, developed standard operating procedures and bylaws to provide guidance regarding DVA operating practices; and

**WHEREAS**, the DVA's oversight committee has worked on a series of changes to the original standard operating procedures and bylaws and is submitting both documents to the Oceana County Board of Commissioners ("Board") for approval; and

**NOW THEREFORE BE IT RESOLVED** that the Oceana County Board of Commissioners has reviewed the documents and approves the changes to the DVA's standard operating procedures and bylaws and further authorizes the Oceana County Administrator to approve other "ministerial" changes to the documents that may be brought forward by the DVA that do not fundamentally alter the major provisions of the standard operating procedures and bylaws

Roll call vote: Ms. Meyette – yes; Mr. Hardy – yes; Mr. Morse – yes; Mr. Erickson – yes; Mr. Christians - yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

**RESOLUTION NO. 2 – RECOGNIZING MAY AS MENTAL HEALTH AWARENESS MONTH**

Moved by Mr. Erickson and seconded by Mr. Christians to adopt the following resolution:

**WHEREAS**, May is Mental Health Awareness month; and

**WHEREAS**, mental health is important for our individual well-being and vitality, as well as that of our families, communities, and businesses; and

**WHEREAS**, the COVID-19 pandemic has been a reminder of the importance of integrating mental health into preparedness and response for public health emergencies; and

**WHEREAS**, younger adults, racial/ethnic minorities, essential workers, and adult caregivers reported having disproportionately worse mental health outcomes, increased substance use, and elevated suicidal ideation associated with COVID-19; and

**WHEREAS**, one out of every five adults in the U.S. will have a diagnosed mental health condition in any given year; and

**WHEREAS**, one in six U.S. children aged 2 to 8 years will have a diagnosed mental, behavioral, or developmental disorder; and

**WHEREAS**, mental illness is a biologically based brain disorder that cannot be overcome through "will power" and is not related to a defect in a person's "character" or intelligence; and

**WHEREAS**, West Michigan Community Mental Health is a federally certified community behavioral health clinic, and

**WHEREAS**, West Michigan Community Mental Health serves as the public behavioral health care provider for people with mental health conditions, developmental disabilities, and/or substance use disorders in Mason, Lake and Oceana counties; and

**WHEREAS**, West Michigan Community Mental Health served 3,380 individuals during Fiscal Year 2021.

**NOW THEREFORE BE IT RESOLVED** that the Oceana County Board of Commissioners hereby recognizes May 2022 as Mental Health Awareness Month and calls upon our citizens, government agencies, public and private institutions, businesses and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illness to promote recovery.

Roll call vote: Mr. Erickson – yes; Mr. Christians – yes; Mr. Hardy – yes; Mr. Morse – yes; Mr. Beggs – no; Ms. Meyette – no; and Mr. Walker – yes.

Motion carried.

Chairman Walker asked Mr. Beggs and Ms. Meyette had comments as to why they chose to vote no on this resolution.

Mr. Beggs remarked that certain statements within the resolution did not agree with his world views and feels that neither the true cause or solution, to the serious issue of mental health awareness, was stated in the resolution.

Ms. Meyette agreed with Mr. Beggs and felt that the root cause should be further studied.

**RESOLUTION NO. 3 –AMENDING THE FY 2022 PROSECUTING ATTORNEY BUDGET**

Moved by Mr. Christians and supported by Ms. Meyette to adopt the following resolution:

**WHEREAS**, the caseload in the Oceana County Prosecuting Attorney’s Office (“Prosecutor”) has risen in recent years, particularly in the areas of serious crimes, victim crimes, including juvenile victims; and

**WHEREAS**, the Prosecutor is requesting the option of scheduling the Office Manager and Victim Witness Coordinator and the Legal Secretary to work up to 40 hours per week, when necessary, from their base work schedule of 35 hours per week; and

**WHEREAS**, the projected additional annual cost is for both positions is \$4,089; and

**WHEREAS**, the Oceana County Administrator (“Administrator”) is recommending an amendment to the Prosecutor’s Fiscal Year 2022 department budget in the amount of \$4,089 for eight (8) months of funding with funding coming from the General Fund’s contingency account 101-256-995.000.

**NOW THEREFORE BE IT RESOLVED**, that the Oceana County Board of Commissioners approves the supplemental budget request and authorizes the Administrator to transfer \$4,089 from the General Fund’s contingency account 101-256-995.000 to the Prosecutor’s department budget.

Roll call vote: Mr. Christians – yes; Ms. Meyette - yes; Mr. Morse – yes; Mr. Hardy – yes; Mr. Erickson – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

Dr. Sobie noted that this resolution is amending the 2022 budget only and any additional funding should be addressed during the 2023 budget workshops later this year.

**RESOLUTION NO. 4 – CONTRACTUAL SERVICES AGREEMENT RENEWAL WITH V&V ASSESSING LLC FOR EQUALIZATION SERVICES**

Moved by Mr. Morse and supported by Mr. Christians to adopt the following resolution:

**WHEREAS**, on July 14, 2016 the Oceana County Board of Commissioners (“Board”) entered into an agreement with Mr. Edward VanderVries to serve as the Equalization Director for Oceana County; and

**WHEREAS**, on February 28, 2019, a renewal agreement with Mr. VanderVries was approved by the Board that expires July 31, 2022; and

**WHEREAS**, the Oceana County Administrator (“Administrator”) desires to renew an equalization services agreement with Mr. VanderVries through his company V & V Assessing LLC and Mr. VanderVries has expressed mutual interest as well by submitting a renewal agreement to the county for consideration by the Board; and

**WHEREAS**, the proposed renewal agreement beginning August 1, 2022 and expiring July 31, 2025 states that the annual equalization services fee shall be fixed for each of the three (3) years at \$217,800 per year.

**NOW THEREFORE BE IT RESOLVED** that the Board approves a three (3) year renewal agreement with Mr. Edward VanderVries, through his company V & V Assessing LLC, and further authorizes the Chairperson of the Board of Commissioners and Oceana County Clerk to sign the agreement.

Roll call vote: Mr. Morse – yes; Mr. Christians – yes; Ms. Meyette – yes; Mr. Beggs – yes; Mr. Hardy - yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

**RESOLUTION NO. 5 – RENEWAL OF CONTRACTUAL SERVICES AGREEMENT WITH MGT OF AMERICA CONSULTING FOR THE COUNTY’S ANNUAL COST ALLOCATION PLAN**

Moved by Mr. Hardy and supported by Mr. Erickson to approve the following resolution:

**WHEREAS**, Oceana County is required under both federal and state mandates to prepare an annual cost allocation plan that has the primary purpose to identify the cost of services that one department provides to another such as the cost of technology, maintenance, and administrative services, to name just a few examples, that can be used for grant reimbursements such as federal cost reimbursement programs; and

**WHEREAS**, Oceana County’s agreement with MGT of America Consulting expired following completion of the cost allocation plan for Fiscal Year 2020 that was completed in November 2021; and

**WHEREAS**, the Oceana County Administrator (“Administrator”) desires to renew an agreement with MGT of America Consulting for three (3) years to prepare the annual cost allocation plan and MGT of America Consulting has expressed mutual interest as well by submitting a renewal agreement to the county for consideration by the Board; and

**WHEREAS**, the proposed renewal agreement will provide Oceana County with cost allocation plans for Fiscal Years 2021, 2022, and 2023 at an annual cost of \$8,000.

**NOW THEREFORE BE IT RESOLVED** that the Board approves a three (3) year renewal agreement with MGT of America and further authorizes the Administrator to sign the agreement.

Roll call vote: Mr. Hardy – yes; Mr. Erickson – yes; Ms. Meyette – yes; Mr. Christians – yes; Mr. Morse – yes; Mr. Beggs – yes; and Mr. Walker – yes.

Motion carried.

**RESOLUTION NO. 6 – AUTHORIZATION OF A CONTINGENT PURCHASE AGREEMENT FOR LAND RELATED TO THE PROPOSED NEW JAIL FACILITY AND SHERIFF’S DEPARTMENT OFFICES**

Moved by Mr. Beggs and supported by Mr. Hardy to approve the following resolution:

**WHEREAS**, on May 5, 2022, the Oceana County Board of Commissioners (“Board”) unanimously approved submitting a ballot proposal to the electorate on August 2, 2022 for a new additional millage for the purpose of constructing, equipping, furnishing, financing, and operating a new county jail and Sheriff’s Department offices (“Project”); and

**WHEREAS**, a parcel of land has been identified as benefiting the county’s Project by providing the Project with increased road frontage on Oceana Drive, Hart, Michigan and is identified as parcel ID #007-020-200-17 owned by Nodon Properties LLC; and

**WHEREAS**, if the electorate passes the ballot proposal on August 2, 2022, and because the Board may desire to acquire the additional road frontage, the Oceana County Administrator (“Administrator”) is recommending a purchase agreement be negotiated between the Board and the property owner contingent upon approval of the ballot proposal by the electorate.

**NOW THEREFORE BE IT RESOLVED** that the Board authorizes the Administrator to work with legal counsel to negotiate a purchase agreement for the parcel identified in this resolution and that any such purchase shall be contingent upon approval by the electorate of the ballot proposal submitted to the electorate for its consideration on August 2, 2022.

Roll call vote: Mr. Beggs – yes; Mr. Hardy – yes; Ms. Meyette – yes; Mr. Erickson – yes; Mr. Morse – yes; Mr. Christians – yes; and Mr. Walker – yes.

Motion carried.

**RESOLUTION NO. 7 – ONE-TIME APPROPRIATION**

Moved by Mr. Christians and supported by Mr. Beggs to authorize a one-time appropriation of \$20,000 from the American Rescue Plan Act Fund (#286) to the Village of

Pentwater to assist with a dredging project for the channel connecting Pentwater Lake to Lake Michigan; contingent upon the Oceana County Administrator confirming with the county's auditors that the project represents an eligible expenditure.

Roll call vote: Mr. Christians – yes; Mr. Beggs – yes; Mr. Hardy – yes; Mr. Erickson – yes; Ms. Meyette – yes; Mr. Morse – yes; Mr. Walker – yes.

Motion carried.

**RESOLUTION NO.8 – PAYMENT OF CLAIMS**

Moved by Mr. Hardy and seconded by Mr. Beggs to approve the accounts payable and release of funds for May 12, 2022 in the tentative amounts as follows:

<b>AMBULANCE</b>	<b>\$889.53</b>
<b>GIS</b>	<b>-0-</b>
<b>FOC</b>	<b>1,879.94</b>
<b>PENTWATER-HART TRAIL</b>	<b>-0-</b>
<b>SHELBY TWP COMM PARK</b>	<b>3,200.00</b>
<b>AUTOMATION R.O.D.</b>	<b>-0-</b>
<b>INDIGENT DEFENSE</b>	<b>8,053.56</b>
<b>LCOT</b>	<b>396.00</b>
<b>K9</b>	<b>-0-</b>
<b>CDBG</b>	<b>-0-</b>
<b>ARPA</b>	<b>-0-</b>
<b>VETERAN AFFAIRS</b>	<b>2,337.96</b>
<b>TECHNOLOGY &amp; INNOVATION</b>	<b>5,775.74</b>
<b>CAP PROJECT-EQUIP REP</b>	<b>40,206.67</b>
<b>FORECLOSURE</b>	<b>2,232.54</b>
<b>BUILDING DEPARTMENT</b>	<b>24,388.94</b>
<b>GENERAL FUND</b>	<b>309,071.83</b>
<b>GRAND TOTAL</b>	<b>\$ 398,432.71</b>

Roll call vote: Mr. Hardy – yes; Mr. Beggs – yes; Mr. Morse – yes; Mr. Erickson – yes; Ms. Meyette – yes; Mr. Christians – yes; and Mr. Walker – yes.

Motion carried.

**Commissioners Reports**

Mr. Morse specified that he agreed that mental health is real and complex issue that needs to be dealt with, however, he does have some world view issues as well. He also pointed out that this Board under, the guidance of Dr. Sobie, has many positive accomplishments and listed them individually. Mr. Morse also welcomed Ms. Loera as the newest member of the Oceana County Planning Commission.

Mr. Christians added to the list of accomplishments from Mr. Morse and thanked the board members for their support of ARPA funds to assist with the Pentwater Channel dredging project.

Mr. Erickson concurred with the list of accomplishments and was very pleased with the special board meeting last week and looks forward to the ballot proposal.

Mr. Beggs stated that initially the Pentwater Channel did not seem to be an issue that the County should be involved with but now has a better understanding of how this could potentially have a negative economic effect on the county. He suggested that regarding the ballot proposal for the construct of a new jail facility, the public needs to be informed that the millage generated would also be used for operational costs as well as construction.

Mr. Hardy noted that he has attended many township meetings lately where he has encountered several questions regarding the ballot proposal for a new jail. He also noted that many of those in attendance were unaware of the ARPA applications that are available.

Dr. Sobie mentioned that he has been working with Sheriff Mast and Undersheriff Schiller to create a document to be made available to the public regarding some of the questions that are arising regarding the ballot question for a new Jail and Sheriff's Department facility. He also noted that this is most likely his last meeting and how much he has enjoyed working for Oceana County for the past six years.

Mr. Walker stated that when speaking publicly and/or privately he points out the reduction in mills that will take place. He also stated that he has seen a unity for the public good.

Undersheriff Schiller thanked Dr. Sobie for his efforts over the time that he has been here. He also concurred with Mr. Walker regarding the unity for public good.

**Public Comment**

Mr. Garry McKeen, Golden Township resident, also thanked Dr. Sobie for his guidance over the last six years.

Ms. Peggy Wittman, City of Hart resident, voiced her displeasure with some members of the Board.

Ms. Meyette expressed that during her six years on this board, the need for a new jail has been pointed out many times, this is not something that has recently come about.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:25 p.m.

\_\_\_\_\_  
Amy L. Anderson, Oceana County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. Walker, Chairperson