

FINANCE AND EQUALIZATION COMMITTEE MEETING

The Finance and Equalization Committee Meeting was called to order, in the Board Conference Room of the Oceana County Courthouse, by Chairperson Hardy on Thursday, March 24, 2022, at 12:07 p.m.

Roll was called. Present: Mr. Erickson, Ms. Meyette, Mr. Walker Mr. Morse, Mr. Beggs, Mr. Christians, and Mr. Hardy.

Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Mr. John Cavanagh, Oceana's Herald-Journal correspondent; Ms. Peggy Wittman, City of Hart resident; and Sheriff Mast were also present.

Moved by Mr. Beggs and seconded by Mr. Christians to approve the minutes from the March 10, 2022 meeting as presented.

Voice vote. Motion carried.

Chairman Hardy asked if there were any additions to the agenda at this time.

Mr. Beggs requested the addition of police services in Hesperia after resolution #20-28 and before the Administrator's Report.

All in favor to approve the agenda items as amended.

Voice vote. Motion carried.

Public Comment

Ms. Peggy Wittman, City of Hart resident, questioned why a resolution is needed to accept a donation.

Sheriff Mast requested consideration of a proposed resolution accepting a monetary donation for the purchase of a dive team trailer.

Dr. Sobie and Sheriff Mast requested consideration of a proposed resolution to authorize the purchase of a new Zodiac patrol boat and necessary electronics for the Pentwater Patrol Boat; this would replace the current patrol boat in Pentwater.

Dr. Sobie did not read the payment of claims, but the following was provided:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
238 - Pentwater Hart Trail Fund			\$ 11,190.28	to the Oceana County Road Commission for reimbursement. Costs covered by a grant.
256 - Automation Fund			\$ 1,973.40	to GovOS for software fees.
260 - Indigent Defense Fund			\$ 6,878.00	to Good Law for court appointed attorney fees.

	\$ 5,416.67	to Indigent Defense Consultants for managed assigned counsel services.
	\$ 5,301.00	to Springstead Law Offices for court appointed attorney fees.
286 - American Rescue Plan Fund	\$ 4,860.00	to Pixel Grafix Studio for the Oceana County Flags.
298 - Technology and Innovation Fund	\$ 1,612.50	to VC3, Inc for software.
	\$ 1,701.00	to KnowBe4 for security awareness training.
	\$ 20,659.50	to Kroll Associates, Inc. for security software and services.
391 - MCF Debt Fund	\$ 7,050.00	to The Bank of New York for annual bond payment.
518- Foreclosure Fund	\$ 4,778.30	to Title Check LLC for parcel administration.
549 - Building Department Fund	\$ 3,560.70	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
	\$ 5,070.45	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
	\$ 2,886.40	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
General Fund		
101 - Board of Commissioners	\$ 5,420.30	to H Security & Investigation for courthouse security for March and February OT.
265 - Courthouse and Grounds	\$ 2,462.98	to City of Hart for Utilities.
	\$ 2,597.11	to DTE Energy for utilities.
	\$ 1,742.00	to Hallack Contracting for snow removal.
	\$ 1,977.11	to Martech for equipment repairs.
283 - Circuit Court	\$ 4,015.59	to Hayes Law Office for court appointed attorney fees.
	\$ 4,015.59	to Springstead Law Offices for court appointed attorney fees.
	\$ 2,750.00	to Heacock Reporting for contracted court services.
301 - Sheriff	\$ 4,300.00	to Cellebrite for Mobile Forensic Software.
	\$ 17,549.63	to Enterprise for fleet vehicle management.
351 - Jail	\$ 3,051.25	to Gordon Food Service.
	\$ 3,260.95	to Martech for equipment repairs.
	\$ 10,657.36	to Correctional Recovery for medical billing services.
	\$ 1,053.26	to Hansen Foods.
	\$ 1,267.14	to EPS for security system.
528 - Transfer Station	\$ 4,521.98	to American Classic Dumpster for removal of trash and recycling material.

595 - Airport	\$ 3,171.11	to Huntington National Bank for equipment.
	\$ 2,475.00	to Hallack Contracting for snow removal.
601 - Health Department	\$ 1,042.96	to Consumers Energy.
	\$ 1,261.41	to Martech for equipment repairs.
~ Total	\$ 148,367.25	

Administrator's Report (as written by Dr. Sobie):

Administration

Part of the website redesign project involved the contractor releasing a short survey to a sample of stakeholders about the current usefulness of the county's website. A copy of the survey report has been distributed to commissioners. The next meeting with the contractor will be in mid April to keep the project moving forward.

A reminder that the first series of commissioner meetings in April will be held on Tuesday, April 12 for the Equalization Director to present the annual equalization report. The date is set by the State Tax Commission.

I'm continuing to work with Commissioner Morse on developing action steps to support the Board's strategic plan.

The next county alliance meeting is April 25 in Osceola County.

The county flag is available for purchase through the County Clerk's Office.

Sheriff's Department

For informational purposes, my office mailed commissioners an informational packet from Byce & Associates that presents project summaries for several correctional facility projects the firm has worked on.

EMS

I signed a Continuing Education agreement with Life EMS to use our classroom in the County Services Building for state-approved instruction.

Airport

Prein & Newhof, the airport's consulting and engineering firm, released a bid request for snow removal equipment for the airport. Replacing the existing equipment has been part of the airport's capital improvement plan for some time and is finally part of the 2022 airport improvements. Solicited bids will be opened on April 8, 2022.

Public Comment

There was no public comment at this time.

There being no further business to discuss, Chairperson Hardy adjourned the Finance and Equalization Committee meeting at 12:54 a.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk