

FINANCE AND EQUALIZATION COMMITTEE MEETING

The Finance and Equalization Committee Meeting was called to order, in the Board Conference Room of the Oceana County Courthouse, by Chairperson Hardy on Thursday, January 27, 2022, at 10:50 a.m.

Roll was called. Present: Mr. Morse, Ms. Meyette, Mr. Erickson, Mr. Beggs, Mr. Christians, Mr. Walker, and Mr. Hardy.

Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Mr. John Cavanagh, Oceana's Herald-Journal correspondent were also present.

Moved by Mr. Christians and seconded by Mr. Walker to approve the minutes from the January 13, 2022 meeting as presented.

Voice vote. Motion carried.

Moved by Mr. Beggs and seconded by Mr. Morse to approve the agenda items as presented.

Voice vote. Motion carried.

Public Comment

There were no public comments at this time.

Dr. Sobie began discussion regarding the implementation of enhanced computer network services. He reported that the solutions would cost approximately \$30,000 annually. He expressed that this is an important investment for the Board's consideration and believes that it should be part of the 2023 budget process. Dr. Sobie asked the board to not act today, as he is now considering a search for grants that may be available to assist with the cost.

Dr. Sobie requested consideration of a resolution to amend the fiscal year 2021 budget.

Dr. Sobie did not read the payment of claims, but the following was provided:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance Fund			\$ 3,740.00	to Ferry Township Area Fire for 4th quarter MFR fees.
			\$ 9,460.00	to Grant Township Area Fire for 4th quarter MFR fees.
			\$ 5,610.00	to Hesperia Area Fire for 4th quarter MFR fees.
			\$ 3,520.00	to Walkerville Area Fire for 4th quarter MFR fees.
			\$ 1,965.40	to MMRMA for 1st quarter liability insurance.
256 - Automation Fund			\$ 2,363.40	to GovOS for software fees.
260 - Indigent Defense Fund			\$ 6,225.00	to Good Law for court appointed attorney fees.

	\$ 4,904.00	to Springstead Law Offices for court appointed attorney fees.
298 - Technology and Innovation Fund	\$ 1,086.99	to Huntington National Bank for equipment.
	\$ 2,438.13	to Wells Fargo Financial Leasing for contracted printer maintenance.
	\$ 6,832.00	to SHI International for computer equipment.
549 - Building Department Fund	\$ 1,532.00	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
	\$ 2,335.00	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
	\$ 2,017.75	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
	\$ 1,065.00	to BS&A for software maintenance contract.
General Fund		
101 - Board of Commissioners	\$ 6,530.50	to H Security & Investigation for courthouse security for January and December OT.
208 - Insurance	\$ 47,829.35	to MMRMA for 1st quarter liability insurance.
209 - Unemployment	\$ 1,708.59	to the State of Michigan for reimbursing benefit charges.
250 - Microfilming	\$ 1,024.44	to Underground Security Company for records storage.
257 - Equalization	\$ 16,500.00	to V&V Assessing for equalization and assessing services.
283 - Circuit Court	\$ 1,625.00	to Heacock Reporting for contracted court services.
286 - District Court	\$ 4,606.80	to State of Michigan for JIS fees.
294 - Probate Court	\$ 1,575.00	to Barkow Law for conservatorship guardian fees.
	\$ 3,188.83	to State of Michigan for JIS fees.
301 - Sheriff	\$ 7,681.83	to Enterprise for fleet vehicle management.
	\$ 2,130.90	to Nye Uniform.
	\$ 3,375.00	to Windridge Textile for printed material.
	\$ 5,785.95	to Wex Bank for fuel.
351 - Jail	\$ 2,743.00	to Gordon Food Service.
	\$ 2,387.85	to DTE Energy for utilities.
	\$ 2,738.00	to Dash Medical Gloves for supplies.
	\$ 1,650.00	to EPS for security system.
	\$ 1,114.70	to Martech Enterprise for repairs.
568 - Soil Conservation District	\$ 14,000.00	to Oceana Conservation District for FY 2022 appropriation.

528 - Transfer Station	\$ 2,022.00	to American Classic Dumpster for removal of trash and recycling material.
595 - Airport	\$ 2,314.00	to Avsurance for insurance.
648 - Medical Examiner	\$ 10,147.50	to WMU Homer Stryker M.D. for autopsies.
710 - MSU Extension	\$ 28,246.25	to MSUE Business Office for the 1st qtr assessment fee per agreement.
~ Total	\$ 226,020.16	

Administrator's Report (as written by Dr. Sobie):

Administration

The MAC legislative conference is in Lansing this spring and will be held from March 21 – 23. Let my office know if you want to attend and we'll process the registration and hotel info.

Courthouse and Grounds

Last Friday afternoon, an underground water line broke that services the Health Department Building and the Hart EMS Building. Hallack Contracting was called to excavate and repair the line and the work was completed on Saturday.

Economic and Community Development

A grant application to the U.S. Economic Development Administration, for a workforce development and economic diversity feasibility study, was submitted this week. Commissioners previously approved submission of the application.

Information Technology

I held a project kickoff meeting this week with our contractor for our website redesign. We discussed a few ideas and a tentative project timeline.

I've signed a proposal with a contractor for the board room audio system. I don't have a project timeline yet because of known disruptions in the supply chain for hardware.

I've been discussing with our IT coordinator several vendor proposals to provide network security support services on an ongoing basis. The annual cost is estimated to be \$30,000 so rather than bringing this forward now, I think it would be best to include it as a project priority for the 2023 budget. Federal funds can be used to support the project costs until those funds are fully depleted.

Public Comment

There were no public comments at this time.

There being no further business to discuss, Chairperson Hardy adjourned the Finance and Equalization Committee meeting at 11:16 a.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk