

FINANCE AND EQUALIZATION COMMITTEE MEETING

The Finance and Equalization Committee Meeting was called to order, in the Board Conference Room of the Oceana County Courthouse, by Chairperson Hardy on Thursday, January 13, 2022, at 11:00 a.m.

Roll was called. Present: Mr. Morse, Mr. Erickson, Mr. Beggs, Mr. Christians, Mr. Walker, and Mr. Hardy. Absent: Ms. Meyette.

Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Mr. John Cavanagh, Oceana's Herald-Journal correspondent were also present.

Moved by Mr. Morse and seconded by Mr. Christians to approve the minutes from the December 16, 2021 meeting.

Voice vote. Motion carried.

Moved by Mr. Erickson and seconded by Mr. Walker to approve the agenda items as presented.

Voice vote. Motion carried.

There were no public comments at this time.

Dr. Sobie requested consideration of a resolution to amend the Fiscal Year 2021 Budget for end of year processing.

Dr. Sobie did not read the payment of claims, but the following was provided:

| Oceana County Administrator | | | | |
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| REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures) | | | | |
| Fund # | Dept. # | Dept. Name | Amount | Purpose |
| Special Revenue Funds | | | | |
| 211 - GIS Fund | | | \$ 7,000.00 | to WMSRDC for Drain District Mapping Project |
| 215 - Friend of the Court Fund | | | \$ 3,000.00 | to Image Soft for professional services |
| 238 - Pentwater Hart Trail Fund | | | \$ 32,061.11 | to Fleis & Vandenbrink for professional services. Costs covered by a grant. |
| 256 - Automation Fund | | | \$ 1,889.90 | to GovOS for software fees. |
| 260 - Indigent Defense Fund | | | \$ 10,901.03 | to Springstead Law Offices for court appointed attorney fees. |
| | | | \$ 8,043.00 | to Good Law for court appointed attorney fees. |
| | | | \$ 9,190.59 | to Hayes Law Office for court appointed attorney fees. |
| | | | \$ 5,416.67 | to Indigent Defense Consultants for managed assigned counsel services. |
| 292 - Child Care Fund | | | \$ 4,787.88 | to Fountain Hill Center for out-of-home placement. |

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| 298 - Technology and Innovation Fund | \$ 1,728.41 | to Huntington National Bank for equipment |
| | \$ 5,400.00 | to NINJARM, LLC for software |
| | \$ 2,108.00 | to SHI International for software for the Clerk's Office update in computer equipment. |
| 518- Foreclosure Fund | \$ 1,842.54 | to Title Check LLC for parcel administration. |
| 549 - Building Department Fund | \$ 6,794.95 | to Randy Miller for permits, residential plan reviews, and commercial plan reviews. |
| | \$ 5,427.80 | to Richard Story for permits, residential plan reviews, and commercial plan reviews. |
| | \$ 4,462.15 | to Randy Neuman for permits, residential plan reviews, and commercial plan reviews. |
| 405 - Capital Projects | \$ 13,509.64 | to David Allen Racing for the purchase of a snowmobile for the Sheriff's Office partial reimbursement from a grant to cover some costs |
| General Fund | | |
| 172 - County Administration | \$ 1,149.00 | to Huntington National Bank for training for Steve Bruch and office supplies |
| 245 - Remonumentation | \$ 4,190.00 | to Randy Hepworth for remonumentation fees. |
| 248 - General Services | \$ 5,196.17 | to Lakeshore Regional Entity for 50% of the Convention Facility Tax (Liquor Tax) for the provision of mental health, developmental disability, and substance use disorder services. |
| 253 - County Treasurer | \$ 3,318.00 | to Greenstone Insurance Co for short term surety tax bond insurance. |
| | \$ 1,586.23 | to KCI for printing of tax rolls. |
| 257 - Equalization | \$ 16,500.00 | to V&V Assessing for equalization and assessing services. |
| 265 - Courthouse and Grounds | \$ 2,017.10 | to DTE Energy for utilities |
| | \$ 2,178.88 | to City of Hart for utilities |
| | \$ 1,012.00 | to Hallack Contracting for snow plowing |
| 289 - Friend of the Court | \$ 2,524.00 | to MGT of America for FY 2022 CRP Billing Services |
| 296 - Prosecuting Attorney | \$ 1,500.00 | to MGT of America for FY 2022 CRP Billing Services |
| 301 - Sheriff | \$ 8,098.23 | to Enterprise for fleet vehicle management. |
| | \$ 2,879.53 | to CCS Presentation Systems for audio equipment |

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| | \$ 1,120.67 | to Cardmember Services for various expenses. |
| 331 - Marine Law | \$ 1,032.13 | to Amazon Capital Services for (3) inflatable PFD and (2) rechargeable flashlights |
| 351 - Jail | \$ 4,273.42 | to Gordon Food Service |
| | \$ 2,252.54 | to Correctional Recovery for medical billing services. |
| 426 - Emergency Management | \$ 1,980.00 | to JPS Interoperability Solutions for cable for radios |
| | \$ 10,098.00 | to WMSRDC for Hazard Mitigation Plan final invoice |
| 528 - Transfer Station | \$ 16,318.98 | to American Classic Dumpster for removal of trash and recycling material. |
| 601 - Health Department | \$ 63,600.00 | to DHD#10 for 2022 full lease payment |
| | \$ 171,155.00 | to DHD#10 for 2022 appropriation |
| 728 - EDC/OCEA | \$ 85,000.00 | to Oceana County Economic Alliance for 2022 appropriation |
| ~ Total | \$ 532,543.55 | |

Administrator's Report *(as written by Dr. Sobie):*

Administration

The U.S. Treasury Department released its final rules last week regarding the use of the ARPA funds. One important and noteworthy change in the final rules is that recipients can designate up to \$10 million of its allocation as revenue loss, without having to perform a revenue loss calculation. Therefore, the county's \$5.1 million allocation could be designated as revenue loss that may offer the board greater flexibility with spending decisions.

There is a small grant opportunity available from the Michigan Department of Environment, Great Lakes and Energy (EGLE) for materials management (aka recycling). The purpose of the grant is to provide some funding assistance to transition efforts from solid waste management to materials management, such as educational and outreach activities. I'm planning on bringing a resolution to the board on January 27 requesting authorization to submit a grant application.

I started some preliminary work with our auditing firm (Gabridge & Co.) this week on the fiscal year 2021 audit.

I'm finalizing the technology project for the board room and hope to have an updated proposal to review by the end of January. Nationwide supply chain disruptions may delay the project for several months.

I'm working with PixelGrafixStudio (Hart) on a proposal to convert the winning design from the flag design contest into an actual flag that can be produced if the board wishes to do so.

And, Mr. Jim Gray, the individual who created the winning design will be introduced to the board on January 27.

Transfer Station

I spoke with Mr. Scott Gardner from American Classic regarding increased landfill fees that will be charged to the county beginning in 2022. Also, we are incurring overage charges when the containers, rated at 8 or 9 tons, are packed with material that exceeds the container's maximum capacity. The projected annual cost of the additional fees is \$11,400.

Veterans' Affairs

I received a notice from the Michigan Veterans Affairs Agency that additional funding will be available to the county this year. The amount, however, is pending.

Brownfield Redevelopment Authority

Mr. Dick Huntington has resigned from the board effective immediately. A recommendation for a replacement is forthcoming.

Drain Commissioner

It's necessary to continue talking with commissioners about the either removing or repairing the Crystal Valley Dam following an inspection report from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). To that end, Mr. John Warner of the Drain Commissioners Office, Mr. Garry McKeen, Chair of the Parks and Recreation Commission, and I met on January 4 to discuss the report.

During the meeting the consensus was to notify the property owners who would be impacted either by removal or the cost of repairs. Mr. Warner sent notices to the property owners encouraging their attendance at the January 27 Planning and Environmental Services Committee.

Dr. Sobie mentioned that the Undersheriff, maintenance staff and the Administrator will meet with Honeywell on January 25, 2022 will bring back a report regarding the energy performance for the County Building at the January 27, 2022 meeting.

There were no public comments at this time.

There being no further business to discuss, Chairperson Hardy adjourned the Finance and Equalization Committee meeting at 11:15 a.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk