Organization Letterhead Required

Month Day, Year

Oceana County ARPA Funding Advisory Committee

100 State Street, Suite M-4

Hart, MI 49420

Re: Letter of Intent to Apply for Funding

[Introduce your organization]

[Brief description of your likely funding request]

[Budgetary estimate of your likely funding request]

[Intended results from your likely funding request]

[Concluding statement]

Sincerely,

Name, Title