

FINANCE AND EQUALIZATION COMMITTEE MEETING

The Finance and Equalization Committee Meeting was called to order, in the Board Conference Room of the Oceana County Courthouse, by Vice-Chairperson Morse on Thursday, December 2, 2021, at 10:48 a.m.

Roll was called. Present: Ms. Meyette, Mr. Erickson, Mr. Beggs, Mr. Christians, Mr. Walker, and Mr. Morse. Mr. Hardy attended via Zoom.

Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; Ms. Mary Lou Phillips, Oceana County Treasurer, and Marilyn Morse, Benona Township resident, were also present.

Moved by Mr. Beggs and seconded by Mr. Christians to approve the minutes from the November 10, 2021 meeting.

Voice vote. Motion carried.

Moved by Mr. Christians and seconded by Mr. Walker to approve the agenda items as amended.

Voice vote. Motion carried.

No public comments at this time.

Dr. Sobie requested consideration of a proposed resolution to amend the county’s pre-payment of claims eligibility list.

Dr. Sobie and Ms. Mary Lou Phillips, Oceana County Treasurer, began discussion regarding exempting county taxes from capture by a local taxing authority. Discussion ensued regarding the advantages and disadvantages of this exemption. Dr. Sobie will provide a resolution at the next meeting.

Dr. Sobie requested consideration of a resolution approving a master agreement and execution of project authorizations by and between Michigan Department of Transportation and the Oceana County Board of Commissioners. This resolution will authorize the agreement for the Council on Aging’s transport system.

Dr. Sobie did not read the payment of claims, but the following was provided:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
249 - Building Department Fund			\$ 5,249.60	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
			\$ 5,360.45	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
			\$ 4,422.30	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
260 - Indigent Defense Fund			\$ 8,636.00	to Good Law for court appointed attorney fees.

298 - Technology and Innovation Fund	\$ 5,683.00	to SHI for computer equipment.
General Fund		
101 - Board of Commisioners	\$ 5,463.14	to H Security & Investigation for courthouse security for November and October OT.
	\$ 2,640.00	to Smith, Haughey, Rice and Roegge for legal services.
131 - Circuit Court	\$ 3,346.34	to Hayes Law Office for court appointed attorney fees.
	\$ 3,346.34	to Springstead Law Offices for court appointed attorney fees.
148 - Probate Court	\$ 2,389.51	to Business Information Systems for equipment service.
248 - General Services	\$ 1,041.86	to Government jobs for 2022 subscription.
257 - Equalization	\$ 16,500.00	to V&V Assessing for equalization and assessing services.
262 - Elections	\$ 1,047.93	to Spectrum Printers, Inc. for ballots.
265 - Courthouse and Grounds	\$ 1,303.76	to Larson and Son for janitorial supplies and equipment purchases.
301 - Sheriff	\$ 6,164.02	to Enterprise for fleet vehicle management.
	\$ 1,860.00	to Lexis Nexis Claims Solutions for citation maintenance / support
351 - Jail	\$ 2,679.91	to Gordon Food Service.
	\$ 8,214.19	to Correctional Recovery for medical billing services.
528 - Transfer Station	\$ 10,366.84	to American Classic Dumpster for removal of trash and recycling material.
602 - Health Department	\$ 5,300.00	to DHD#10 for monthly lease payment.
648 - Medical Examiner	\$ 6,765.00	to WMU Homer Stryker M.D. for autopsies.
971 - Community Mental Health	\$ 10,833.33	to West Michigan Community Mental Health for monthly appropriation.
~ Total	\$ 103,581.17	

Administrator's Report (as written by Dr. Sobie):

Administration

Conversion to a new chart of accounts was completed on November 23. Post-conversion review of funds and accounts is ongoing.

I submitted the annual filing with the Michigan Department of Treasury establishing the county's eligibility to receive the full allocation of revenue sharing funds from the state in Fiscal Year 2021/2022.

Sheriff's Department

The Undersheriff reported that the department will receive an additional \$37,277 in secondary road patrol funding in Fiscal Year 2021/2022.

Courts

A vacancy will occur in the Friend of the Court Office (FOC) at the end of the year due to an upcoming retirement. The Sr. Enforcement Officer position in FOC has been filled by Mr. Kevin Lange who is coming back to the county.

Building Department

The permit specialist's position in the Building Inspections Department remains vacant but a couple of applications have been received by my office that are under review. The department coordinator will be retiring next spring so my office will work on recruiting for that position as well.

Veterans' Affairs

I published a notice in the newspaper regarding a term expiring at the end of 2021 for one member of the veterans' affairs committee. To allow time for the local veterans' service organizations to receive applications and to make a recommendation to the county board, the earliest an appointment can be made without calling a special meeting is January 13.

A vacancy has occurred in the department with the veterans' service officer position and we've just started recruiting for that position.

Public Comment

Marilyn Morse, Benona Township resident, asked for an update on redistricting, which was provided to her by Mr. Morse.

There being no further business to discuss, Vice-Chairperson Morse adjourned the Finance and Equalization Committee meeting at 11:22 a.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk