

FINANCE AND EQUALIZATION COMMITTEE MEETING

The Finance and Equalization Committee Meeting was called to order, in the Board Conference Room of the Oceana County Courthouse, by Chairperson Hardy on Thursday, November 10, 2021, at 10:39 a.m.

Roll was called. Present: Ms. Meyette, Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Christians, Mr. Walker, and Mr. Hardy.

Dr. Sobie, Oceana County Administrator, and Ms. Anderson, Oceana County Clerk, were also present.

Moved by Mr. Walker and seconded by Mr. Christians to approve the minutes from the October 28, 2021 meeting.

Voice vote. Motion carried.

Moved by Mr. Morse and seconded by Mr. Walker to approve the agenda items as presented.

Voice vote. Motion carried.

No public comments at this time.

Dr. Sobie requested consideration of a proposed resolution to amend the Fiscal Year 2021 Budget for several funds.

Mr. Beggs began discussion regarding a resolution to protect citizens' property rights.

Dr. Sobie did not read the claims for payment, however, the following was provided:

Oceana County Administrator

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance Fund			\$ 227,900.00	to Life EMS for the quarterly service agreement.
260 - Indigent Defense Fund			\$ 5,416.66	to Indigent Defense Consultants for managed assigned counsel services.
General Fund				
101 - Board of Commissioners			\$ 1,290.00	to Gloria Ann's Catering for WMCA quarterly conference meeting.
131 - Circuit Court			\$ 2,397.55	to Heacock Reporting for contracted court services.
136 - District Court			\$ 4,481.80	to State of Michigan for JIS fees.
141 - Friend of the Court			\$ 28,158.00	to Image Soft for the electronic data management system.
148 - Probate Court			\$ 3,063.83	to State of Michigan for JIS fees.

265 - Courthouse and Grounds	\$ 2,845.07	to City of Hart for Utilities.
301 - Sheriff	\$ 3,829.00	to Pro-Tech Security Sales for equipment.
	\$ 5,930.47	to Wex Bank for fuel.
351 - Jail	\$ 3,489.62	to Gordon Food Service.
	\$ 3,315.38	to City of Hart for Utilities.
	\$ 1,436.53	to DTE Energy for utilities.
528 - Transfer Station	\$ 18,389.52	to American Classic Dumpster for removal of trash and recycling material.
605 - Contagious Disease	\$ 2,577.00	to DHD#10 for Communicable Disease 3rd quarter billing.
~ Total	\$ 86,620.43	

Administrator's Report (as written by Dr. Sobie):

Administrator

Conversion to the new chart of accounts was scheduled for completion on Tuesday, November 23. I'll be working with departments to review the results of the conversion.

The county received a revenue sharing payment from the state in the amount of \$87,447.

We hired a second part-time custodian who started November 1. Her name is Melissa Dodds.

Ms. Juanita Garza, office manager in the Sheriff's Department, completed 20 years of service last month and I've prepared a 20 Year Service Certificate to be presented to her.

During the week of November 15, TrueNorth will have a display on the courthouse grounds bringing attention to homelessness in Oceana County.

Occupational Safety and Health Administration (OSHA) released its Emergency Temporary Standard (ETS) requiring COVID vaccination or testing for employees of employers with 100 or more employees. Additional information is forthcoming.

District Court

I met with Judge Drake and Magistrate Facundo last week to discuss a wage incentive for court staff who need to perform court recording functions during court hearings in an effort to retain the employees who might otherwise look at more favorable compensation opportunities elsewhere. The estimated increase in the court's budget to pay for the wage incentive is \$12,000 - \$18,000 annually.

Public Comment

Sheriff Mast announced that an employment offer was made to Mr. Patrick Kennedy for a corrections officer position. The will be conducting another interview to fill a second vacancy soon.

There being no further business to discuss, Chairperson Hardy adjourned the Finance and Equalization Committee meeting at 11:16 a.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk