

OCEANA COUNTY  
BROWNFIELD REDEVELOPMENT AUTHORITY  
100 STATE STREET, HART, MI 49420

**\*\* MINUTES \*\***

**Meeting Date:** October 19, 2021

**Present:** Ms. Mary Lou Phillips, Mr. Denny Powers, Ms. Lynne Cavazos (via Zoom), Ms. Sara Bizon, Ms. Tracy Blamer, Ms. Anne Pawli, Mr. Richard Huntington, Mr. Norman Dodds, and Mr. Steve Bruch

**Absent:** None

**Others Present:** Mr. Edward VanderVries, Oceana County Equalization Director, Dr. Robert J. Sobie, Oceana County Administrator

**Call to Order**

Serving as a meeting facilitator, Dr. Sobie called the organizational meeting of the Oceana County Brownfield Redevelopment Authority Board to order at 9:02 a.m.

**General Business**

All attendees present were asked to introduce themselves. After several minutes of routine discussion, oaths of office were administered by Ms. Melanie Coon, Oceana County Deputy Clerk to each of the appointed board members.

Dr. Sobie asked for officer appointments to be completed. Officers were selected as follows:

Motion by Mr. Huntington to appoint Ms. Bizon as Chairperson; supported by Ms. Pawli. Motion carried.

Motion by Mr. Powers to appoint Mr. Bruch as Vice Chairperson; supported by Mr. Huntington. Motion carried.

Motion by Mr. Powers to appoint Ms. Phillips as Treasurer; supported by Mr. Bruch. Motion carried.

Motion by Ms. Pawli to appoint Ms. Blamer as Secretary; supported by Ms. Bizon. Motion carried.

Mr. VanderVries provided an excellent overview of his past experience working with a Brownfield Board in Van Buren County and offered to continue advising the Brownfield Board based on its needs. He went into considerable details explain various aspects of the brownfield process.

The former Barber Steel business location was discussed as an example of a current property that may benefit from a brownfield plan. Mr. Bruch will contact Ms. Jodi Nichols from the Oceana County Economic Alliance to determine the status of the sale of the property.

Ms. Bizon and Mr. Huntington requested a copy of the “opt-in” resolution that local municipalities can use to participate in the county’s brownfield initiative. Dr. Sobie will distribute the template.

Ms. Blamer requested a copy of a contact list for all members of the Brownfield Board. Dr. Sobie will prepare and distribute a copy.

There was a general discussion about outreach efforts to inform local officials that the Brownfield Board is active and to continue educating them about the benefits of participating in the initiative. Mr. Bruch will work on this with other members of the Brownfield Board.

Mr. Bruch, and/or other members of the Brownfield Board, will request information from local officials about potential sites and master plans/future land use plans.

Mr. VanderVries and Mr. Bruch will contact Envirologic about attending the next meeting.

Dr. Sobie briefly discussed the open meetings act and the freedom of information act.

The next planned meetings, following the notice requirements of the Open Meetings Act will be held on November 16 at 9:00 a.m. and December 21 at 9:00 a.m. in the Oceana County Board of Commissioners Room.

**Adjournment**

There being no further business the meeting was adjourned at 10:28 a.m.

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Tracy Blamer, Secretary

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Date

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Sara Bizon, Chairperson

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Date