

FINANCE AND EQUALIZATION COMMITTEE MEETING

The Finance and Equalization Committee Meeting was called to order, in the Board Conference Room of the Oceana County Courthouse, by Chairperson Hardy on Thursday, September 9, 2021, at 10:13 a.m.

Roll was called. Present: Ms. Meyette, Mr. Morse, Mr. Erickson, Mr. Beggs, Mr. Christians, Mr. Walker, and Mr. Hardy.

Dr. Sobie, Oceana County Administrator; and Ms. Anderson, Oceana County Clerk were also present.

Moved by Mr. Beggs and seconded by Mr. Christians to approve the minutes from the August 26, 2021 meeting.

Voice vote, all ayes. Motion carried.

There were no requests to amend the agenda. Agenda stands as presented.

No public comments at this time.

Dr. Sobie and Ms. Anderson requested consideration of a resolution to amend the Board of Commissioners’ rules of procedure. Moving the annual meeting to the fourth Thursday in September each year would allow for more time for the County Clerk to get the Canvass Board recommendations from both major political party chairs.

Mr. Beggs indicated that it would make sense to give additional time for the newly appointed Canvass Board members to prepare.

Dr. Sobie sought consideration of a resolution to amend the Fiscal Year 2021 General Fund budget and the Veterans’ Affairs budget. The Sheriff’s Department will need a budget amendment for overtime hours for corrections personnel. The Department of Veterans’ Affairs will need \$7,500 transferred from the general account to the public outreach account to cover the expenses from the Traveling Vietnam Wall.

Dr. Sobie did not read the claims for payment, however, the following was provided:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
210 - Ambulance Fund			\$ 1,003.47	to Consumers Energy.
239 - Shelby Twp Community Park Fund			\$ 6,900.00	to A & A Land Surveying, Inc. for topographic survey for Shelby Township. Fully reimbursed via private donations.
			\$ 20,000.00	to Shelby Township Treasurer for reimbursement for land purchase for Township park. Fully reimbursed via private donations.

254 - Foreclosure Fund	\$ 4,896.00	to Prince & Monton, PLC for attorney fees.
	\$ 1,842.54	to Title Check LLC for parcel administration.
260 - Indigent Defense Fund	\$ 12,302.00	to Anna Rapa for court appointed attorney fees.
General Fund		
301 - Sheriff	\$ 3,952.66	to Enterprise for fleet vehicle management.
	\$ 7,642.71	to Wex Bank for fuel.
	\$ 3,898.45	to Mears Service Center for vehicle repairs.
351 - Jail	\$ 1,274.31	to Oceana Pharmacy for medications and supplies for Jail.
	\$ 2,397.68	to Gordon Food Service.
528 - Transfer Station	\$ 4,634.80	to American Classic Dumpster for removal of trash and recycling material.
537 - Airport	\$ 1,348.12	to Optical Scientific for annual service contract for weather system.
602 - Health Department	\$ 1,271.24	to Consumers Energy.
~ Total	\$73,363.98	

Administrator's Report (as written by Dr. Sobie):

Administration

A vacancy has occurred in the maintenance department with a custodian resigning. My staff will make another attempt at trying to hire a replacement but it may be necessary to return to a contractual arrangement with a qualified company.

As directed by Commissioner Walker, I followed up on a question from Commissioner Meyette regarding reassurance that the county would not be financially liable for decisions made, or actions taken, by a separate county entity; and after consulting with corporate counsel, the county would not have any liability.

Brownfield Redevelopment Authority

I'm preparing a recommendation to commissioners to make appointments to the newly established board. Copies of information about each individual who applied has been distributed to commissioners.

Emergency Management

We've received eight applications, to-date, from individuals interested in the upcoming vacancy of the emergency manager position. I would like for the new hire to overlap with Mr. Duram's departure to make the transition easier.

Mr. Walker believes it would be important for Mr. Duram to be a part of the interview process.

Public Comment

There was no public comment at this time.

There being no further business to discuss, Chairperson Hardy adjourned the Finance and Equalization Committee meeting at 10:36 a.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk