

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, in the Board Room of the County Building, on Thursday, July 8, 2021, at 11:39 a.m.

Roll was called by the Chief Deputy Clerk. Present: Mr. Hardy, Mr. Morse, Ms. Meyette, Mr. Erickson, Mr. Beggs, Mr. Christians, and Mr. Walker.

Also present: Dr. Sobie, Oceana County Administrator; Ms. Coon, Oceana County Chief Deputy Clerk; and Ms. Tuinstra, Executive Director, Dogwood Community Development.

Moved by Mr. Erickson and seconded by Mr. Christians to approve the minutes from the June 24, 2021 meeting as presented.

Voice vote. Motion carried.

Chairman Walker asked if any commissioners wished to declare a conflict of interest on the agenda items. No conflict of interest was declared.

Chairman Walker asked if there were any changes to be made to the agenda.

Moved by Mr. Christians and seconded by Mr. Erickson to approve the agenda as amended.

Voice vote. Motion carried.

There was no public comment at this time.

**RESOLUTION NO. 1 – ACCEPTANCE OF RECOMMENDATION OF LEGAL COUNSEL
REGARDING OPIOIDS LITIGATION**

Moved by Ms. Meyette and seconded by Mr. Erickson to accept the recommendation of the attorneys representing Oceana County in the 2018 opioids litigation and to authorize the County Administrator, on behalf of the Oceana County Board of Commissioners, to submit a vote of support for a Purdue Pharma Bankruptcy Plan.

Roll call vote: Ms. Meyette - yes; Mr. Erickson - yes; Mr. Hardy - yes;
Mr. Beggs - yes; Mr. Morse - yes; Mr. Christians - yes;
and Mr. Walker - yes.

Motion carried.

RESOLUTION NO. 2 – GENERAL FUND BUDGET AMENDMENT OF FISCAL YEAR 2021

Moved by Mr. Beggs and seconded by Mr. Hardy to adopt the following resolution:

WHEREAS, the Federal Emergency Management Administration (FEMA) required communities to have local hazard mitigation plans in place or in the process of being prepared by November 1, 2003 in order to be eligible for FEMA grants for hazard mitigation; and

WHEREAS, Oceana County worked with the West Michigan Shoreline Regional Development Commission ("Regional Commission") to prepare an approved plan following FEMA's requirement; and

WHEREAS, Oceana County must update its hazard mitigation plan every five (5) years; and

WHEREAS, in 2019 County Administrators and emergency service directors of Lake, Mason, and Oceana counties met with the Regional Commission to explore a joint cooperative planning process by the Regional Commission to prepare plan updates; and

WHEREAS, it was the unanimous consensus from this meeting that the counties proceed in preparing updated plans through a cooperative planning process led by the Regional Commission; and

WHEREAS, the Regional Commission submitted a grant application to FEMA to prepare updated local hazard mitigation plans for the three counties and on May 5, 2021 FEMA approved the grant application; and

WHEREAS, the FEMA grants require each county to provide matching funds in the amount of \$20,196 and on July 11, 2019, the Oceana County Board of Commissioners adopted a resolution committing funds these funds to the project.

NOW THEREFORE BE IT RESOLVED, that the Oceana County Board of Commissioners authorizes its County Administrator to amend the Fiscal Year 2021 General Fund budget in the amount of \$20,196 in order to provide the required matching funds to proceed with the project. Funding shall come from the General Fund's unassigned fund balance.

Roll call: Mr. Beggs - yes; Mr. Hardy - yes; Mr. Morse - yes; Mr. Christians - yes; Mr. Erickson - yes; Ms. Meyette - yes; and Mr. Walker - yes.

Motion carried.

RESOLUTION NO. 3 – ESTABLISHMENT OF OCEANA COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

Moved by Mr. Morse and seconded by Mr. Erickson to adopt the following resolution:

WHEREAS, the Oceana County Board of Commissioners adopted a resolution (the "Resolution of Intent") on April 29, 2021 stating its intent to establish a brownfield redevelopment authority in the county; and

WHEREAS, the Oceana County Board of Commissioners has determined that it is in the best interest of the public to facilitate identification and treatment of environmentally distressed,

functionally obsolete and/or blighted areas to promote revitalization within Oceana County and hereby declares its intention to provide for the operation of a Brownfield Redevelopment Authority (the "Authority") for Oceana County pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended the (the "Act"); and

WHEREAS, on this date, pursuant to and in accordance with the Act and the "Resolution of Intent," the Oceana County Board of Commissioners held a public hearing, notice of which was given as required by Section 4(2) of the Act on the adoption of a resolution creating the Authority; and

WHEREAS, all citizens, taxpayers and property owners of Oceana County and officials of the affected taxing jurisdictions had the right and opportunity to be heard at the public hearing on the establishment of the Authority; and

WHEREAS, the Oceana County Board of Commissioners desires to proceed with the establishment of the Authority for the county within the boundaries of which the Authority shall exercise its powers, all pursuant to and in accordance with the Act.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) The **Authority is Created**. Pursuant to the authority vested in the Oceana County Board of Commissioners by the Act, the Authority is hereby established and shall be known as the Oceana County Brownfield Redevelopment Authority;
- 2) **Supervision of the Authority** shall be under the supervision and control of a board (the "Board") appointed by the Oceana County Administrator, in accordance with the membership provisions set forth in Section 5(1) of the Act, subject to the approval of the Oceana County Board of Commissioners. The members of the Board shall hold office, and the Board shall conduct its procedures in accordance with the Act, and, in particular, Section 5 thereof;
- 3) The **Jurisdiction of the Authority** shall exercise its powers within Oceana County;
- 4) The **Powers and Duties of the Authority** shall have the full extent of powers and duties provided by and in accordance with the Act. Among other matters, the exercise of its powers, the Board shall prepare Brownfield Plans for eligible properties pursuant to Section 13 of the Act and submit those plans to the Oceana County Board of Commissioners for consideration pursuant to Section 14 of the Act;
- 5) The Board shall establish **Bylaws and Rules of the Authority**. The Board shall elect officers and adopt bylaws and rules governing its procedures and meetings in accordance with Sections 5(3) and 5(5) of the Act, and after adoption by the Board shall immediately forward a copy of the bylaws and rules to the Oceana County Administrator ("Administrator") and Oceana County Clerk (the "Clerk"). The Authority's bylaws and rules shall be subject to approval by the Oceana County Board of Commissioners.
- 6) Except as may otherwise be provided by the Act or other applicable law, the **Form of Approvals** by the Oceana County Board of Commissioners of all matters pertaining to the Authority or its Board shall be by resolution;

- 7) Regarding **Severability**, should any section, clause, or phrase of this Resolution be declared invalid by the courts, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid;
- 8) All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby **Repealed**;
- 9) **Publication of this Resolution** shall be made by the Clerk, and the Clerk is hereby directed to file a true and complete copy with the Michigan Department of State, Office of the Great Seal, promptly after adoption and to take all other actions incident upon such adoption pursuant to applicable charter or other provisions.

Roll call vote: Mr. Morse - yes; Mr. Erickson - yes; Ms. Meyette - yes; Mr. Hardy - yes; Mr. Beggs - yes; Mr. Christians - yes; and Mr. Walker - yes.

Motion carried.

Mr. Walker thanked Mr. Hardy and Ms. Meyette for noticing the 30-day acceptance time frame for the creation of a Brownfield Development Authority.

RESOLUTION NO. 4 – APPROVAL OF FISCAL YEAR 2021-2022 CHILD CARE FUND BUDGET

Moved by Mr. Erickson and seconded by Ms. Meyette to approve the Fiscal Year 2021/2022 Oceana County Child Care Budget in the amount of \$597,919 and to authorize the Chairperson of the Board and County Administrator to sign the budget document. The fiscal year 2021/2022 Child Care Budget represents an increase of \$62,313 when compared to the prior year budget.

The county's fiscal year 2021/2022 net share of the Child Care Budget is \$328,960 which represents an increase of \$69,657 from the prior year budget.

Mr. Morse asked if the Child Care Budget funds come from the unassigned fund balance.

Dr. Sobie replied that the funds come from the General Fund dollars that are appropriated to the Child Care Fund for 2021/2022.

Mr. Christians asked if the County received funds from the State to supplement the Child Care Budget.

Mr. Sobie replied that the County does receive funds from the State for this budget. There are certain costs that the State indicates they will fully cover and others they will partially cover.

Roll call vote: Mr. Erickson - yes; Ms. Meyette - yes; Mr. Christians - yes; Mr. Morse - yes; Mr. Beggs - yes; Mr. Hardy - yes; and Mr. Walker - yes.

Motion carried.

Mr. Walker noted that the Child Care Budget is administered on the State of Michigan's fiscal year which begins in October of each year, which necessitates approving this budget prior to approving the other County budgets for 2022.

RESOLUTION NO. 5 – APPROVAL TO START STRATEGIC PLAN INITIATIVE

Moved by Mr. Morse and seconded by Mr. Christians to adopt the following resolution:

WHEREAS, strategic planning is an organizational management activity that is used to set priorities, focus energy and resources, strengthen operations, and helps to ensure that employees and other stakeholders are working toward common goals. It involves stepping back from day-to-day operations and takes a broader view of the organization; and

WHEREAS, strategic planning establishes agreement around intended results, and assesses and adjusts the organization's direction in response to a changing environment both internally and externally; and

WHEREAS, strategic planning is a disciplined effort that produces fundamental decisions and actions that shape and guide what an organization is, who it serves, what it does, and why it does it, with a focus on the future. Effective strategic planning articulates not only where an organization is going and the actions needed to make progress, but also how it will know if it is successful; and

WHEREAS, strategic planning is a flexible and adaptable tool for looking at current and past practices, and future needs, by analyzing the business of the county leading to meaningful changes with how business is conducted; and

WHEREAS, strategic planning helps an organization build on what it does well, addresses what it is lacking, seeks to minimize risk, and to take the greatest possible advantage of opportunities to change decision making structures and business practices; and

WHEREAS, the Oceana County Board of Commissioners recognizes that this strategic plan, in order to provide the highest level of value, has results-driven initiatives connected to economic development which will enhance the quality of life of the citizens of the county.

NOW THEREFORE BE IT RESOLVED that the Oceana County Board of Commissioners supports starting a strategic planning initiative and authorizes the County Administrator to identify one or more third-party strategic planning entities with substantial experience working with local government or nonprofit organizations to facilitate Oceana County's strategic planning initiative and plan development; and

BE IT FURTHER RESOLVED that funding for strategic planning services will be determined at a later date following a review of credentials from qualified entities and a recommendation from the County Administrator.

Roll call vote: Mr. Morse - yes; Mr. Christians - yes; Mr. Erickson - yes; Mr. Beggs - yes; Mr. Hardy - yes; Ms. Meyette - yes; and Mr. Walker - yes.

Motion carried.

RESOLUTION NO. 6 – RELEASE OF FUNDS

Moved by Mr. Hardy and seconded by Mr. Christians to approve the accounts payable and release of funds for July 8, 2021 in the tentative amounts as follows:

AMBULANCE FUND	\$4,430.63
FRIEND OF THE COURT FUND	1,849.87
GIS FUND	-0-
PUBLIC IMPROVEMENT	-0-
BUILDING DEPARTMENT	24,201.53
CDBG	-0-
TECHNOLOGY	-0-
FORECLOSURE	660.00
K-9 UNIT	61.37
VETERANS AFFAIRS	4,190.88
MEDICAL RESERVE	-0-
AUTOMATION FUND – R.O.D.	3,081.68
INDIGENT DEFENSE FUND	8,812.36
LOCAL CORR OFFICERS TRNG FUND	275.00
CRIMINAL JUSTICE TRNG	-0-
VICTIMS SERVICES	-0-
CAP PROJ-EQUIP REPLACEMENT	73,839.00
GENERAL FUND	356,101.75
TOTAL	\$477,504.07

Mr. Beggs asked for a breakdown of the costs for Capital Projects – Equipment Replacement.

Mr. Walker asked if that could be provided to Mr. Beggs following the meeting.

Roll call vote: Mr. Hardy – yes; Mr. Christians – yes; Mr. Beggs – yes;
Ms. Meyette – yes; Mr. Morse - yes; Mr. Erickson - yes; and Mr.
Walker – yes.

Motion carried.

Public Comment

Ms. Nichols thanked the Board for their approval of the creation of an Oceana County Brownfield Redevelopment Authority and she looks forward to using this tool.

Commissioner’s Reports

Ms. Meyette reminded the Board that there is a wreath laying ceremony at the Oceana County Fairgrounds at 12:30 p.m. as part of the Vietnam Traveling Wall exhibit.

Mr. Erickson provided copies of a specially printed paper to the commissioners that detailed the traveling wall exhibit and local veterans.

Mr. Christians noted that if anyone wishes to attend the Michigan Counties Annual Conference, which is being held on Mackinaw Island on September 26-28 they should see Stacey Becker in the Administrator’s office.

Mr. Morse expressed that he enjoys seeing young people attend the Board meeting to see what government is like.

Ms. Coon notified the Board that the new 2021-2022 County Directory has been printed and is available for the commissioners to pick up in the Clerk's office to give to their local jurisdictions in their districts.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:04 p.m.

Melanie A. Coon, Oceana County Chief Deputy Clerk

09/09/2021
Date


Mr. Walker, Chairperson