

Board Conference Room
July 22, 2021
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Walker, in the Board Room of the County Building, on Thursday, July 22, 2021, at 11:48 a.m.

Roll was called by the County Clerk. Present: Mr. Hardy, Mr. Morse, Ms. Meyette, Mr. Erickson, Mr. Beggs, Mr. Christians, and Mr. Walker.

Also present: Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk; and Mr. James Kelly, MSUE Director.

Moved by Mr. Erickson and seconded by Mr. Hardy to approve the minutes from the July 8, 2021 meeting as presented.

Voice vote. Motion carried.

Chairperson Walker asked if any commissioners wished to declare a conflict of interest on the agenda items. No conflict of interest was declared.

Chairperson Walker asked if there were any changes to be made to the agenda.

Moved by Mr. Morse and seconded by Mr. Beggs to add Resolution #21-79 to the agenda.

Moved by Mr. Hardy and seconded by Ms. Meyette to approve the agenda as amended.

Voice vote. Motion carried.

Mr. James Kelly, MSUE District Director highlighted various topics from the quarterly report. He mentioned that Dr. Emily Lavelly was hired as the new Tree Fruit Educator to serve in Oceana County and will be relocating with her family and her employment will begin in October.

RESOLUTION NO. 1 – APPROVING THE ANNUAL PERFORMANCE EVALUATION OF THE COUNTY ADMINISTRATOR

Moved by Mr. Hardy and seconded by Mr. Erickson to adopt the following resolution:

WHEREAS, it is the responsibility of the County Administrator to conduct the affairs of the county in accordance with an approved job description, including any other duties that may be assigned from time to time by the Board of Commissioners; and

WHEREAS, it is the responsibility of the Board of Commissioners to verify that the County Administrator is performing the duties of the administrator's office in a manner consistent with the laws of the United States, State of Michigan, county policies, and the expectations of the Board of Commissioners; and

WHEREAS, in order to maintain an effective relationship between the Board of Commissioners and the County Administrator, it is essential that the Board of Commissioners use an ongoing structured process for evaluating the job performance of the County Administrator in accomplishing the goals of the Board of Commissioners; and

WHEREAS, the Board of Commissioners has a process in place to evaluate the job performance of the County Administrator; and

WHEREAS, the evaluation process evaluates the County Administrator using eight (8) performance metrics including 1) Leadership, 2) Administration and Legislative Support, 3) Personnel Management and Human Resources, 4) Fiscal Management, 5) Professionalism, 6) Public Relations, 7) Professional Development, and 8) Adaptability and Innovation; and

WHEREAS, the County Administrator's 2021 overall performance score across all eight (8) metrics is 6.824, with 7.000 representing the highest available score.

NOW THEREFORE BE IT RESOLVED, that the Oceana County Board of Commissioners approves the 2021 performance evaluation of Robert J. Sobie, County Administrator, as presented by Commissioner Ron Christians, Chairperson of the Personnel and Licensing and Inspection Services Committee.

Roll call vote: Mr. Hardy - yes; Mr. Erickson - yes; Ms. Meyette - yes; Mr. Beggs - yes; Mr. Morse - yes; Mr. Christians - yes; and Mr. Walker - yes.

Motion carried.

RESOLUTION NO. 2 – GENERAL FUND BUDGET AMENDMENT OF FISCAL YEAR 2021

Moved by Ms. Meyette and seconded by Mr. Hardy to authorize the County Administrator to initiate a no cost feasibility study with Honeywell that will outline the potential scope, terms, and time frame for entering into a Performance Based Contracting Program. If the program proves to be feasible, meeting both financial and operational objectives of the Oceana County Board of Commissioners, the Oceana County Board of Commissioners would intend to move forward with a process to implement a Performance Contracting Program, subject to any known or projected annual budgetary constraints.

Roll call: Ms. Meyette - yes; Mr. Hardy - yes; Mr. Morse - yes; Mr. Christians - yes; Mr. Erickson - yes; Mr. Beggs - yes; and Mr. Walker - yes.

Motion carried.

RESOLUTION NO. 3 – ONE TIME OFF SCHEDULE PAYMENT

Moved by Mr. Christians and seconded by Ms. Meyette that following a successful annual performance evaluation of the County Administrator that a one-time off-schedule payment of \$12,000 be authorized with funds coming from the General Fund. Said payment is authorized because of the additional work performed for supplemental projects, the COVID-19 pandemic, and related duties.

Roll call vote: Mr. Christians – yes; Ms. Meyette – yes; Mr. Beggs – yes; Mr. Hardy – yes; Mr. Morse – yes; Mr. Erickson – yes; and Mr. Walker – yes.

Motion carried.

RESOLUTION NO. 4 – RELEASE OF FUNDS

Moved by Mr. Hardy and seconded by Mr. Morse to approve the accounts payable and release of funds for July 22, 2021 in the tentative amounts as follows:

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|--------------------------------------|---------------------|
| AMBULANCE FUND | \$228,412.05 |
| FRIEND OF THE COURT FUND | 2,473.84 |
| GIS FUND | -0- |
| PUBLIC IMPROVEMENT | -0- |
| BUILDING DEPARTMENT | 14,125.90 |
| CDBG | -0- |
| TECHNOLOGY | 1,214.01 |
| FORECLOSURE | 22,941.54 |
| K-9 UNIT | -0- |
| VETERANS AFFAIRS | 5,007.12 |
| MEDICAL RESERVE | -0- |
| AUTOMATION FUND – R.O.D. | 9,120.95 |
| INDIGENT DEFENSE FUND | 21,494.54 |
| LOCAL CORR OFFICERS TRNG FUND | -0- |
| CRIMINAL JUSTICE TRNG | -0- |
| VICTIMS SERVICES | -0- |
| CAP PROJ-EQUIP REPLACEMENT | 12,994.16 |
| GENERAL FUND | 452,220.30 |
| TOTAL | \$770,004.41 |

Roll call: Mr. Hardy yes; Mr. Morse - yes; Ms. Meyette – yes; Mr. Christians – yes; Mr. Erickson – yes; Mr. Beggs - yes; and Mr. Walker - yes.

Motion carried.

There was no public comment at this time.

Commissioner’s Reports

Mr. Morse reported that Oceana Foods will be shutting down for the season which will be affecting approximately 40 positions. He also reported that the Planning Commission sent letters to the townships and municipalities in the county asking them to join with the county for the Master Plan. He believes that the letter was misunderstood and would like to clarify that the intention was not for the county to be in control. He explained that to join with the county would be an effort to save time, money and resources. Mr. Morse requested that this information be passed on to the local entities. He also mentioned that the workforce study group will be meeting in the next few weeks and is hoping to expand the group.

Mr. Christians noted that he attended a meeting hosted by Erin Kuhn and West Michigan Shoreline Regional Development Commission at the West Michigan Research

Station. Also, he noted that the next WMSRDC bi-monthly board meeting will be held at the Park Place Building in Pentwater on Monday, July 26, 2021 at 10:00 a.m. There is road construction in Pentwater, so please consider an early arrival.

Mr. Erickson stated that Mr. Gary Davis, Oceana County Medical Care Facility Administrator, has submitted his resignation. He has agreed to stay until October. The position has been posted and an interview process will take place. The bed census continues to be lower than normal.

Mr. Hardy reported that Lt. White (MSP) chairman of the Mason Oceana 911 board, will be retiring effective in August. He also reported that the issue of radio reception on the lakeshore is still being explored with hopes that improvements will be forthcoming.

Ms. Meyette commended the Veterans Affairs for efforts in bringing the travelling wall to the area. Ms. Gina Mead was instrumental in the organization for this event.

Dr. Sobie stated that he received a letter from the 911 Board requesting their millage and will be bringing that to the board at a future date along with other county millages.

Chairperson Walker asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:18 p.m.


Amy L. Anderson, Oceana County Clerk

August 12, 2021
Date


Mr. Walker, Chairperson