

PERSONNEL, LICENSING, AND INSPECTION SERVICES COMMITTEE

The Personnel and Licensing and Inspection Services Committee Meeting was called to order by Chairperson Christians on Thursday, May 27, 2021 at 10:00 a.m.

Roll was called. Present: Mr. Walker, Mr. Hardy, Ms. Meyette, Mr. Erickson, and Mr. Christians. Absent: Mr. Beggs and Mr. Morse.

Also present: Dr. Sobie, Oceana County Administrator; and Ms. Coon, Oceana County Chief Deputy Clerk; and Mr. Cavanaugh, Oceana's Herald Journal.

Moved by Mr. Erickson and seconded by Mr. Hardy to approve the agenda as presented.

Voice vote. Motion carried.

There were no public comments on the agenda.

Moved by Mr. Erickson and seconded by Mr. Walker to approve the minutes from the April 29, 2021 Personnel, Licensing, and Inspection Services Committee.

Voice vote. Motion carried.

Dr. Sobie began discussion regarding custodial service coverage in County Buildings during scheduled and unscheduled employee absences. The two part-time employees earn vacation and sick leave and when they are absent the maintenance employee is utilized to get the work completed. Employing an additional person would allow for coverage when leave is taken and when special projects arise.

In discussing the benefit of an additional part-time custodial position, it was expressed that Mr. Stephen Kelley, Maintenance Supervisor, has been a tremendous asset to the County.

Mr. Christians facilitated discussion/remarks regarding the County Administrator's Annual Performance Evaluation. Dr. Sobie suggested that the discussion take place at the June 10, 2021 meeting due to the absence of two commissioners. There are new commissioners that are not familiar with the process and it will be more efficiently explained with all the commissioners present. The review could also be delayed if the new commissioners prefer that. There is a clause in Dr. Sobie's contract that states the review does need to coincide with his anniversary date.

No public comment at this time.

There being no further business to discuss, Chairperson Christians adjourned the Personnel, Licensing and Inspection Services Committee meeting at 10:16 a.m.

Respectfully,

Melanie A. Coon
Oceana County Chief Deputy Clerk