

**BUILDINGS, GROUNDS, AND INSURANCE COMMITTEE MEETING**

The Buildings, Grounds and Insurance Committee Meeting was called to order, in the Board Conference Room of the Oceana County Building, by Chairperson Meyette on Thursday, July 8, 2021 at 9:43 a.m.

Present: Mr. Morse, Mr. Walker, Mr. Hardy, Mr. Christians, Mr. Erickson, Mr. Beggs, and Ms. Meyette.

Also present: Mr. Sobie, Oceana County Administrator, and Ms. Coon, Oceana County Chief Deputy Clerk; Undersheriff Ryan Schiller, Oceana County Sheriff's office; and Mr. Greg Mackey, Honeywell Building Solutions.

Moved by Mr. Christians and seconded by Mr. Beggs to accept the minutes of the June 10, 2021, Buildings, Grounds, and Insurance Committee Meeting as presented.

Voice vote. Motion carried.

Chairperson Meyette asked if there were any changes to the agenda items.

Moved by Mr. Hardy and seconded by Mr. Walker to approve the agenda items as presented.

Voice vote. Motion carried.

No public comments on agenda items at this time.

Undersheriff Schiller revisited a discussion from early 2020 regarding the improvement of energy efficiency in the jail. He discussed a presentation prepared by Mr. Mackey, Honeywell Building Solutions, that demonstrated how an Energy Performance Contract would benefit the Oceana County Jail/Sheriff's Office as well as other county buildings. One notable benefit of working with Honeywell is that there is no required funding to begin the process. The implementation of this program is a seven-step process. Board presentation is step two. If the Board approves the resolution then the third step is a facility survey and financial analysis.

Mr. Mackey provided an explanation of how the measurement and verification would be done for a project of this type.

Undersheriff Schiller explained that in order to move forward with this project Honeywell would need a Board resolution that authorizes them to begin the no cost feasibility study and indicates that if the program proves to be feasible the Board plans on moving forward with the implementation process.

Mr. Sobie offered a brief comment regarding the lack of ventilation in the courthouse due to the fact that there is no air conditioning in the halls. He feels the Board would benefit by having a comprehensive report that provides information regarding the updates that need to be made to our aging buildings.

Mr. Sobie suggested that the Board take two weeks to consider this opportunity and he could have a proposed resolution available for consideration for the July 22, 2021 meeting.

They would then have time to consider which buildings are most appropriate for inclusion in the resolution.

Mr. Hardy asked what the time frame would be to conduct the energy audit. Mr. Mackey responded that it would take approximately three months depending on the agreed upon scope of the project.

Mr. Walker explained that the current air conditioning system in the courthouse is a chiller system in which the boiler runs water through a chiller and that provides air conditioning through the registers in the offices via cold water.

Mr. Christians noticed that the presentation listed utility rebates as a funding source and asked if those were still available. Mr. Mackey replied that there are great rebates available and interest rates are also very low currently.

Mr. Christians asked if the energy audit would take into consideration the types of ceilings in our buildings. Mr. Mackey replied that the energy audit, which involves a great deal of research, takes into consideration how to best utilize the available structures or if they need to be replaced.

Ms. Meyette asked Mr. Mackey if the energy audit would involve an evaluation of all aspects of the structure of our buildings as well. He replied that the primary focus of the audit is the environmental systems that can be impacted, however during the audit there will be many photos taken and if there are issues noticed in the evaluation that are outside of Honeywell's project scope, they will still mention those in the audit.

There were no public comments at this time.

There being no further business to discuss, Chairperson Meyette adjourned the Building, Grounds and Insurance Committee meeting at 10:09 a.m.

Respectfully submitted,

Melanie A. Coon  
Oceana County Chief Deputy Clerk