

**FINANCE AND EQUALIZATION COMMITTEE MEETING**

The Finance and Equalization Committee Meeting was called to order by Chairperson Hardy on Thursday, April 29, 2021, at 11:22 a.m. via Zoom.

Roll was called. Present: Mr. Christians, Ms. Meyette, Mr. Hardy, Mr. Erickson, Mr. Morse, Mr. Beggs, and Mr. Walker.

Dr. Sobie, Oceana County Administrator; Ms. Anderson, Oceana County Clerk were also present.

Public participation was provided via audio/videoconference using Zoom. The online meeting ID was 856 6132 4603.

Moved by Mr. Christians and seconded by Mr. Morse to approve the minutes from the April 13, 2021 meeting as presented.

Voice vote. Motion carried.

No public comment on agenda items.

Dr. Sobie requested consideration of a resolution recognizing May as Mental Health Awareness month. West Michigan Community Mental Health is requesting that the board adopt this resolution.

Dr. Sobie requested consideration of a resolution in support of the State of Michigan fulfilling its statutory obligations with regard to State Revenue Sharing payments. Last year, Oceana County’s revenue sharing was reduced by \$90,000 due to the State’s Covid-19 crisis.

Ms. Meyette noted that an article from February 2021 centered upon how government employees thrived while small businesses suffered last year during the pandemic.

Dr. Sobie did not read the claims for payment, however the following was available for review:

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Oceana County Administrator

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REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

<b>Fund #</b>	<b>Dept. #</b>	<b>Dept. Name</b>	<b>Amount</b>	<b>Purpose</b>
<b>Special Revenue Funds</b>				
210 - Ambulance Fund			\$ 2,970.00	to Ferry Township Area Fire for 4th quarter MFR fees.
			\$ 8,690.00	to Grant Township Area Fire for 4th quarter MFR fees.
			\$ 4,620.00	to Walkerville Area Fire for 4th quarter MFR fees.

239 - Shelby Twp Community Park Fund	\$ 2,220.00	to Landscape Architects & Planners for project services. Fully reimbursed via private donations.
249 - Building Department Fund	\$ 9,373.20	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
	\$ 4,759.60	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
	\$ 3,057.45	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
254 - Foreclosure Fund	\$ 3,690.00	to Oceana County Register of Deeds for recording of forfeitures
260 - Indigent Defense Fund	\$ 6,311.00	to Hayes Law Office for court appointed attorney fees.
	\$ 5,838.00	to Springstead Law Offices for court appointed attorney fees.
	\$ 1,656.00	to Anna Rapa for court appointed attorney fees.
298 - Technology and Innovation Fund	\$ 1,137.20	to Charter Communications for fiber optic cable connection between buildings.
<b>General Fund</b>		
131 - Circuit	\$ 3,346.34	to Hayes Law Office for court appointed attorney fees.
	\$ 3,346.34	to Springstead Law Offices for court appointed attorney fees.
141 - Friend of the Court	\$ 1,080.00	to John Bulger for referee services.
148 - Probate Court	\$ 1,800.00	to Barkow Law for conservatorship - guardian fees.

172 - Administrator / Fiscal Officer	\$ 1,100.00	to BS&A software for remote Payroll training.
245 - Remonumentation	\$ 1,315.00	to Harrison Marker Co. for remonumentation markers.
265 - Courthouse and Grounds	\$ 1,583.48	to DTE Energy for utilities.
301 - Sheriff	\$ 1,099.22	to Affordable Auto for vehicle repairs.
351 - Jail	\$ 2,781.86	to City of Hart for Utilities.
	\$ 1,477.11	to Gordon Food Service.
	\$ 1,000.00	to Dr. Paul Wagner for inmate medical.
	\$ 1,768.12	to Correctional Recovery for medical billing services.
	\$ 1,275.00	to EPS for security system.
430 - Animal Control	\$ 1,034.37	to Oceana Veterinary Clinic for various services.
528 - Transfer Station	\$ 9,483.32	to American Classic Dumpster for removal of trash and recycling material.
537 - Airport	\$ 8,083.14	to AvFuel for fuel.
~ <b>Total</b>	<b>\$ 95,895.75</b>	

## **Administrator's Report**

### Administration

We received a dividend check from our worker's compensation provider in the amount of \$13,107. When claims are low, the provider distributes excess proceeds to its members.

The Michigan Department of Treasury, Michigan State Budget Office, Michigan Association of Counties, National Association of Counties, and The Right Place, Inc. have all hosted webinars that I've attended that have discussed the upcoming release of funding allocations through the American Rescue Plan Act (ARPA).

Working with Commissioner Craig Hardy, an ARPA Funding Advisory Committee was formed with the committee's first meeting scheduled for May 19. The purpose of the committee will be to consider different uses for the federal funding and to make recommendations to the County Board. Members of the committee are Commissioner Craig Hardy (chair), Ms. Mary Lou Phillips, County Treasurer, Ms. Tammy Carey, Community Foundation for Oceana County, Mr. James Kelly, MSU Extension District Director, and Dr. Lynne Cavazos, Pentwater Township Supervisor. I'll provide administrative support for the committee including research, analysis, report writing, planning, and coordination efforts.

Our auditing firm, Gabridge & Co., is actively auditing our 2020 financial records for our overall audit report; and preparing a Single Audit for federal funds received and expended during the year.

I'm planning on holding the annual employee appreciation picnic on June 23 on the south lawn of the County Building from 11:30 a.m. to 1:30 p.m. COVID-related precautions will be followed even for the outdoor venue.

**PUBLIC COMMENT:**

No public comment at this time.

There being no further business to discuss, Chairperson Hardy adjourned the Finance and Equalization Committee meeting at 11:34 a.m.

Respectfully,

Amy L. Anderson  
Oceana County Clerk