

FINANCE AND EQUALIZATION COMMITTEE MEETING

The Finance and Equalization Committee Meeting was called to order by Vice-Chairperson Morse on Thursday, March 25, 2021, at 11:57 a.m. via Zoom.

Roll was called. Present: Mr. Christians, Ms. Meyette; Mr. Erickson, Mr. Morse, Mr. Beggs, and Mr. Walker. Mr. Hardy attended via Zoom.

Dr. Sobie, Oceana County Administrator, and Ms. Anderson, Oceana County Clerk, were also present.

Public participation was provided via audio/videoconference using Zoom. The online meeting ID was 829 8481 5914.

Moved by Christians and seconded by Beggs to approve the minutes from the March 11, 2021 meeting as presented.

Voice vote. Motion carried.

No public comment on agenda items.

Dr. Sobie requested consideration of a resolution that would establish new funds in accordance with the uniform chart of accounts.

Dr. Sobie requested consideration of a resolution to reappoint representative Kathleen Sang to the West Michigan Community Mental Health Board.

Dr. Sobie requested consideration of a resolution to reappoint a representative to the Lakeshore Regional Entity Board. Mr. Walker has scheduling conflicts making him unable to serve. Mr. Andrew Sebolt would like to be appointed.

Dr. Sobie, did not read the claims for payment, however the following was available for review:

REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)

Fund #	Dept. #	Dept. Name	Amount	Purpose
Special Revenue Funds				
249 - Building Department Fund			\$ 1,405.80	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.
			\$ 2,303.40	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
			\$ 1,334.85	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
254 - Foreclosure Fund			\$ 2,548.56	to Title Check LLC for parcel administration.

256 - Automation Fund			\$ 2,480.60	to Avenu Holdings for software fees.
260 - Indigent Defense Fund			\$ 5,373.00	to Good Law for court appointed attorney fees.
			\$ 7,349.00	to Hayes Law Office for court appointed attorney fees.
			\$ 5,763.50	to Springstead Law Offices for court appointed attorney fees.
292 - Child Care Fund			\$ 3,310.72	to Muskegon River Youth Home for out-of-home placement.
			\$ 2,540.68	to Fountain Hill Center for out-of-home placement.
298 - Technology and Innovation Fund			\$ 1,135.40	to Charter Communications for fiber optic cable connection between buildings.
			\$ 2,209.75	to Huntington Bank for equipment purchases.
			\$ 1,476.00	to SEHI Computer Equipment for equipment.
405 - Capital Projects			\$ 1,050.00	to Vanagtmael Woodworking for Clerk's office front counter repair.
101 - General Fund				
	101	Board of Commissioners	\$ 6,546.52	to H Security & Investigation for courthouse security for March and February OT.
			\$ 3,973.68	to Smith, Haughey, Rice and Roegge for legal services.
	131	Circuit Court	\$ 3,346.34	to Hayes Law Office for court appointed attorney fees.
			\$ 3,346.34	to Springstead Law Offices for court appointed attorney fees.

	141	Friend of the Court	\$ 1,080.00	to John Bulger for referee services.
			\$ 2,048.00	to MGT of America for FY 2021 CRP Billing Services
	228	Data Processing	\$ 3,128.96	to KCI for prepaid postage for assessment notices.
	257	Equalization	\$ 6,545.00	to V & V Assessing for assessing services provided to the City of Hart.
	265	Courthouse and Grounds	\$ 1,744.00	to Hallack Contracting for snow removal.
	301	Sheriff	\$ 4,203.52	to Wex Bank for fuel.
			\$ 1,111.54	to Emergency Services to outfit police vehicles.
			\$ 2,615.84	to Kiesler's Police Supply for various supplies.
			\$ 1,350.70	to Mears Service Center for vehicle repairs.
	351	Jail	\$ 2,395.54	to Correctional Recovery for medical billing services.
			\$ 3,505.71	to Gordon Food Service.
			\$ 1,000.00	to Dr. Paul Wagner for inmate medical.
			\$ 1,147.14	to EPS for security system.
	426	Emergency Management	\$ 9,500.00	to Onsolve for CodeRed agreement.
			\$ 4,671.76	to Motorola for equipment purchases towards the Homeland Security Grant
	528	Transfer Station	\$ 4,080.00	to American Classic Dumpster for removal of trash and recycling material.
	537	Airport	\$ 3,412.50	to Hallack Contracting for snow removal.

	648	Medical Examiner	\$ 6,600.00	to WMU Homer Stryker M.D. for autopsies.
		Total	\$117,634.35	

Administrator’s Report

Administration

The American Rescue Plan Act (ARPA) was signed into law by the president on March 11 and it provides Michigan counties with \$1.95 billion in aid as a continuing response to the COVID-19 public health emergency. A list of eligible expenditures is under development by the federal government and will be released soon.

I’d like to recommend creation of a workgroup, chaired by Commissioner Craig Hardy (Finance Committee chairperson), to develop recommendations on how to use funds awarded to Oceana County.

The FY 2020 annual audit is well underway and various offices have been providing the necessary records to the auditing firm (Gabridge & Co.).

Community Development Block Grant

Working with our third party administrators, True North Community Services, I’ve requested an extension from the Michigan Economic Development Corporation (MEDC) to use available emergency home repair funds past June 30, 2021. A response from the MEDC is pending.

Public Comment

There was no public comment at this time.

There being no further business to discuss, Vice-Chairperson Morse adjourned the Finance and Equalization Committee meeting at 12:01 p.m.

Respectfully,

Amy L. Anderson
Oceana County Clerk