

## FINANCE AND EQUALIZATION COMMITTEE MEETING

The Finance and Equalization Committee Meeting was called to order by Chairperson Hardy on Thursday, January 14, 2021, at 12:19 p.m. via Zoom.

Roll was called. Present: Mr. Christians, Ms. Meyette; Mr. Erickson, Mr. Morse, Mr. Beggs, Mr. Walker, and Mr. Hardy.

Dr. Sobie, Oceana County Administrator, Ms. Anderson, Oceana County Clerk were also present.

Public participation was provided via teleconference using Zoom. The online meeting ID was 856 5423 8068.

No public comment on agenda items.

Dr. Sobie requested consideration of a resolution appointing a County Commissioner to the Oceana County Land Bank. Dr. Sobie recommended that Commissioner Walker be appointed to the Oceana County Land Bank.

Dr. Sobie requested consideration of a resolution approving an amended per diem fee schedule.

Dr. Sobie requested consideration of a resolution appointing members to the Oceana County Planning Commission. He recommended the reappointment of Mr. Paul Cutter, Mr. Vince Greiner, Mr. Garry McKeen, and Mr. John Foss. He recommended Mr. Allen Blohm as the Road Commission appointee. He also recommended Mr. Phil Morse as the County Commissioner appointee. Mr. Morse would complete Mr. Sebolt's term.

Dr. Sobie, did not read the claims for payment, however the following was available for review:

Oceana County Administrator				
REVIEW OF CLAIMS FOR PAYMENT (>= \$1,000 and Other Noteworthy Expenditures)				
Fund #	Dept. #	Dept. Name	Amount	Purpose
<b>Special Revenue Funds</b>				
<b>208 - Parks and Recreation Fund</b>			\$ 5,000.00	to Conservation Resource Alliance for professional fees.
<b>210 - Ambulance Fund</b>			\$ 1,522.07	to MMRMA for 1st quarter liability insurance.
<b>249 - Building Department Fund</b>			\$ 3,276.05	to Randy Miller for permits, residential plan reviews, and commercial plan reviews.

			\$ 8,400.95	to Richard Story for permits, residential plan reviews, and commercial plan reviews.
			\$ 6,970.60	to Randy Neuman for permits, residential plan reviews, and commercial plan reviews.
<b>254 - Foreclosure Fund</b>			\$ 2,548.56	to Title Check LLC for parcel administration.
<b>256 - Automation Fund</b>			\$ 2,851.90	to Avenu Holdings for software fees.
<b>260 - Indigent Defense Fund</b>			\$ 1,538.00	to Anna Rapa for court appointed attorney fees.
			\$ 3,620.00	to Hayes Law Office for court appointed attorney fees.
			\$ 6,022.00	to Springstead Law Offices for court appointed attorney fees.
			\$ 4,375.00	to Indigent Defense Consultants for managed assigned counsel services.
<b>277 - CDBG Fund</b>			\$ 1,693.00	to Center for Nonprofit Housing for third party administrative fees.
			\$ 6,673.00	to Paulsen Heating & Cooling for approved emergency home repair project.
			\$ 3,450.00	to Herin Construction for approved emergency home repair project.
<b>292 - Child Care Fund</b>			\$ 1,650.76	to Fountain Hill Center for out-of-home placement.
<b>298 - Technology and Innovation Fund</b>			\$ 1,187.00	to Envigor for web site hosting services.
<b>101 - General Fund</b>				
	101	Board of Commissioners	\$ 2,474.85	to Smith, Haughey, Rice and Roegge for legal services.

			\$ 6,524.74	to H Security & Investigation for courthouse security for January and December OT.
	131	Circuit Court	\$ 3,346.34	to Hayes Law Office for court appointed attorney fees.
			\$ 3,346.34	to Springstead Law Offices for court appointed attorney fees.
	136	District Court	\$ 1,553.81	to BIS for digital recording system maintenance agreement.
	141	Friend of the Court	\$ 1,945.80	to MGT of America for FY 2020 CRP Billing Services
	148	Probate Court	\$ 2,100.00	to Barkow Law for conservatorship - guardian fees.
	245	Remonumentation	\$ 4,003.00	to Randy Hepworth for remonumentation fees.
	257	Equalization	\$ 16,500.00	to V&V Assessing for equalization services.
	265	Courthouse and Grounds	\$ 1,120.00	to Hallack Contracting for snow removal.
			\$ 1,630.44	to City of Hart Utilities.
			\$ 1,403.85	to DTE for utilities.
	267	Prosecuting Attorney	\$ 1,000.00	to MGT for quarterly DHS-286 billings.
	301	Sheriff	\$ 5,057.16	to Angel Armor for deputy equipment.
			\$ 1,659.00	to Axon for taser supplies.
			\$ 1,064.00	to Lighthouse Car Care Center for vehicle services.

			\$ 1,734.35	to Mason County Sheriff for SWAT training and travel.
			\$ 5,088.00	to State of Michigan for records management systems.
			\$ 1,497.78	to Dave's Party Store for fuel.
			\$ 10,771.43	to Emergency Services to outfit two police vehicles.
	351	Jail	\$ 2,142.14	to EPS for security system.
			\$ 1,581.00	to Team Life, Inc. for AED supplies.
			\$ 1,291.03	to Hansen Foods.
	426	Emergency Management	\$ 2,535.00	to JPS Interoperability Solutions for radio equipment.
	528	Transfer Station	\$ 12,463.88	to American Classic Dumpster for removal of trash and recycling material
	537	Airport	\$ 2,203.00	to Avsurance for insurance.
			\$ 1,625.00	to Hallack Contracting for snow removal.
	602	Health Department	\$ 5,300.00	to DHD#10 for monthly lease payment.
			\$ 41,931.00	to DHD#10 for the 1st quarter appropriation for FY 2021.
	605	Contagious Diseases	\$ 12,468.09	to Star Ingenuity for COVID-19 expenses.
	865	Insurance	\$ 46,255.93	to MMRMA for 1st quarter liability insurance.
	971	Community Mental Health	\$ 10,833.33	to West Michigan Community Mental Health for monthly appropriation.

	~	<b>Total</b>	<b>\$ 275,229.18</b>	
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**Administrator’s Report:**

Administration

In December we received our first revenue sharing payment from the state for the 2020/2021 state fiscal year in the amount of \$85,779.

I submitted reimbursement requests on behalf of the Sheriff’s Department, Courts, and Prosecuting Attorney’s Office to the Michigan State Police for equipment and supply purchases under the Coronavirus Emergency Supplemental Funding grant program funded by the Federal CARES Act

In accordance with Public Act 261 of 1966, I established a FY 2021 budget in the amount of \$650 for the county’s apportionment commission that holds meetings once every 10 years, following the U.S. Census, to “prescribe the size of the county’s board of commissioners” and related matters. The committee has five (5) members who are “the County Clerk, County Treasurer, Prosecuting Attorney, and the statutory county chairperson of each of the two (2) political parties receiving the greatest number of votes cast for the office of Secretary of State” (refer to MCL 46.403).

On January 4, 2021, I was informed that members of the Police Officers Association of Michigan (POAM) rejected the wage improvement proposal that the union submitted to the Board of Commissioners, that the board approved on December 17. Presently waiting on information from POAM regarding the issues and/or next course of action. Contract negotiations will appear on the January 28 Personnel Committee agenda to have a closed session discussion about the labor agreement.

I would like to place on the Finance Committee agenda for January 28 a discussion about a fleet management program offered by Enterprise Fleet Management that may be a cost-effective solution for providing the Sheriff’s Department with vehicles.

Parks and Recreation Commission

Requested by Mr. Garry McKeen, Chairperson of our Parks and Recreation Commission, I sent a letter of support to West Michigan Shoreline Regional Development Commission supporting its federal grant application seeking partial funding to address the Stony Creek/Marshville Dam project that the Parks and Recreation Commission is coordinating to remove the failed dam.

Maintenance

I met with our new Maintenance Supervisor, Mr. Steve Kelley, to review several projects including his participation in an upcoming MIOSHA assessment.

**Public Comment**

Undersheriff Schiller commented on the advantage of using an enterprise fleet management solution for the Sheriff vehicles. The details of the proposal will be presented on January 28, 2020.

Mr. James Kelly, MSUE, shared that yesterday he sent the final MSUE quarterly report for 2020 to Dr. Sobie. He encouraged the commissioners to review the report as it highlights the various programs that are available. Mr. Kelly also noted that at the Governor's Food Security Council Report MSUE was represented by the Muskegon educator for food safety. He also commended the new commissioners that participated in the "new Commissioner school" that was hosted by MSUE in part with Michigan Association of Counties (MAC).

There being no further business to discuss, Chairperson Hardy adjourned the Finance and Equalization Committee meeting at 12:34 a.m.

Respectfully,

Amy L. Anderson  
Oceana County Clerk