

Board Conference Room
August 27, 2020
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, August 27, 2020, at 11:41 a.m.

Roll was called by the Clerk. Present: Mr. Sebolt, Mr. Gustafson, Mr. Byl, Ms. Meyette, Mr. Brown, and Mr. Powers. Mr. Walker attended via Zoom.

Mr. Sobie, Oceana County Administrator; Ms. Amy L. Anderson, Oceana County Clerk; and Sheriff Craig Mast; were also present. Mr. James Kelley, MSUE, attended via Zoom.

Moved by Mr. Byl and seconded by Mr. Brown to approve the minutes of the August 23, 2020 Board of Commissioners regular minutes as presented.

Voice vote. Motion carried.

Public participation was provided via audio/videoconference using Zoom. The online meeting ID was 853 9235 2628.

No public comment at this time.

RESOLUTION NO. 1 – HOLDING A CLOSEOUT PUBLIC HEARING ON THE BUSINESS EXPANSION PROJECT FOR PETERSON FARMS

Moved by Ms. Meyette and seconded by Mr. Byl to conduct a Closeout Public Hearing on Thursday, September 10, 2020 at 11:30 a.m. in the County Services Building for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the Peterson Farms Business Expansion Project using Community Development Block Grant funds. The County Administrator is authorized to publish the required public notice in a newspaper of general circulation and on the county's official website.

Roll call vote: Ms. Meyette - yes; Mr. Byl - yes; Mr. Gustafson - yes; Mr. Walker - yes; Mr. Sebolt - yes; Mr. Brown - yes; and Mr. Powers - yes.

Motion carried.

RESOLUTION NO. 2 – REAPPOINTMENTS TO THE OCEANA COUNTY CONSTRUCTION BOARD OF APPEALS

Moved by Mr. Brown and seconded by Mr. Byl to reappoint the following individual to the Oceana County Construction Board of Appeals for a five-year term effective August 1, 2020 and expiring July 31, 2025:

- Mark Grattafiori, 10828 Old Hwy 99, Montague, MI 49437

Roll call vote: Mr. Brown – yes; Mr. Byl – yes; Ms. Meyette – yes; Mr. Walker – yes; Mr. Sebolt – yes; Mr. Gustafson – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 3 – REAPPOINTING THE ANIMAL CONTROL OFFICERS IN ACCORDANCE WITH PUBLIC ACT 339 OF 1919

Moved by Mr. Gustafson and seconded by Ms. Meyette to reappoint Mr. Michael Garcia as Oceana County Animal Control Officer and Mr. Mike Nielsen as Oceana County Deputy Animal Control Officer for the period of January 1, 2021 through December 31, 2022, in accordance with Public Act 339 of 1919. Said appointments retain the at-will employment status of both employees during their two-year appointments.

Roll call vote: Mr. Gustafson – yes; Ms. Meyette – yes; Mr. Brown - yes; Mr. Walker – yes; Mr. Byl – yes; Mr. Sebolt – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 4 – APPOINTMENT OF DELEGATES TO THE MERS ANNUAL RETIREMENT CONFERENCE

Moved by Mr. Gustafson and seconded by Mr. Byl to appoint Robert J. Sobie, County Administrator, as Oceana County’s “Officer Delegate” and Amy L. Anderson, County Clerk, as Oceana County’s “Alternate Officer Delegate” to the Municipal Employees’ Retirement System (MERS) Annual Meeting to be held virtually from September 21 – 24, 2020. The appointees will serve the role of helping select nominees to the Retirement Board and the transaction of such other business as the Retirement Board deems necessary.

Roll call vote: Mr. Gustafson – yes; Mr. Byl – yes; Mr. Walker – yes; Ms. Meyette – yes; Mr. Sebolt – yes; Mr. Brown – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 5 – AUTHORIZING THE SHERIFF’S DEPARTMENT TO APPLY FOR A USDA GRANT FOR A BOAT

Moved by Mr. Sebolt and seconded by Mr. Gustafson to adopt the following resolution on this day August 27, 2020:

WHEREAS, the Oceana County Sheriff’s Department performs marine law enforcement, search and rescue, and boater distress services on inland lakes, rivers, and Lake Michigan; and

WHEREAS, the Oceana County Sheriff’s Department has boats to serve these purposes, one of which is used primarily on Silver Lake that was built in 2005 and purchased in 2006; and

WHEREAS, the "Silver Lake boat" is a 15 year old Zodiac 16.5 foot fiberglass hull boat that is used routinely to perform the duties stated above during the summer; and

WHEREAS, the "Silver Lake boat" needs regular inspection and maintenance services to keep the boat operational due to its age and frequent use; and

WHEREAS, Sheriff Mast desires to purchase a new boat at an estimated cost of \$185,000 using two sources of funding: 1) a U.S. Department of Agriculture (USDA) grant that may cover up to \$61,000 of the purchase price, and 2) all remaining funding coming from solicitation of business owners and community stakeholders who wish to make financial contributions to the project; and

WHEREAS, a grant award from a federal agency such as the USDA shall be received in compliance with Oceana County's Uniform Guidance Policies and Procedures of Federal Awards Administration rules; and

WHEREAS, donations from business owners and community stakeholders shall be received in accordance with Oceana County's Policy on Gifts.

NOW THEREFORE BE IT RESOLVED, that the Oceana County Board of Commissioners hereby authorizes Sheriff Mast to submit a grant application to the USDA for up to \$61,000; and

BE IT FURTHER RESOLVED, that any and all grant funds awarded to the county by the USDA shall be received by the Oceana County Treasurer; and

BE IT FURTHER RESOLVED, that all other funds coming from business owners and community stakeholders to support the purchase of a boat shall be received by the Oceana County Treasurer; and

BE IT FURTHER RESOLVED, that submission of a grant application to the USDA is not a commitment by the Oceana County Board of Commissioners to accept a grant award and that any such acceptance shall require separate action by the Oceana County Board of Commissioners; and

BE IT FURTHER RESOLVED, acceptance of USDA grant funds shall be contingent upon the Oceana County Board of Commissioners receiving copies of documents from the Oceana County Administrator or external sources that disclose business owners and community stakeholders and the dollar amount of their respective contributions, in accordance with Oceana County's Policy on Gifts; and

BE IT FURTHER RESOLVED, that said disclosures ensure that all necessary funding is secured prior to entering into a purchase agreement which further ensures that no supplemental appropriation from the General Fund is necessary to make a purchase; and

BE IT FURTHER RESOLVED, acceptable disclosures are copies of receipted funds, signed Oceana County Declaration of Gift forms, letters of commitment to provide funding, or similar documents compiled by the Oceana County Administrator; and

BE IT FURTHER RESOLVED, placing an order for a new boat shall not be allowed until such disclosures have been reviewed by the Oceana County Board of Commissioners; and

BE IT FINALLY RESOLVED, copies of all USDA grant documents and business owners and community stakeholder disclosures shall be provided to, and retained by, the Oceana County Administrator's Office.

Roll call vote: Mr. Sebolt – yes; Mr. Gustafson – yes; Mr. Brown – yes; Ms. Meyette – yes; Mr. Byl – yes; Mr. Walker – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 6 – AMENDING THE FY 2020 BUDGET FOR BOND COUNSEL SERVICES

Moved by Mr. Brown and seconded by Mr. Byl to amend the Fiscal Year 2020 budget for the Board of Commissioners, in the amount of \$30,000, to pay for bond counsel fees related to the potential issuance of pension bonds. All bond counsel fees can be included in the issuance of pension bonds and therefore reimbursable to the county. This resolution amends the line-item budget for legal services as follows:

General Fund (#101)

- Increase Legal (101-101-809.000) by \$30,000 from \$25,000 to \$55,000
- Increase Previous Year End (101-253-401.000) by \$30,000 from \$341,612 to \$371,612

Roll call vote: Mr. Brown – yes; Mr. Byl – yes; Mr. Sebolt – yes; Mr. Gustafson – yes; Ms. Meyette – yes; Mr. Walker – yes; and Mr. Powers – yes.

Motion carried.

Powers-leaving a good platform for the next board.

RESOLUTION NO. 7 – PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Brown to approve the payment of claims for August 27, 2020 in the tentative amounts as follows:

AMBULANCE FUND	\$373.40
FRIEND OF THE COURT FUND	1,669.67
GIS FUND	-0-
PUBLIC IMPROVEMENT	-0-
BUILDING DEPARTMENT	16,342.26
CDBG	-0-
TECHNOLOGY	3,395.68
FORECLOSURE	840.00
K-9 UNIT	-0-
VETERANS AFFAIRS	3,415.94
MEDICAL RESERVE	-0-
AUTOMATION FUND – R.O.D.	2,739.88
INDIGENT DEFENSE FUND	21,384.21
LOCAL CORR OFFICERS TRNG FUND	-0-
CRIMINAL JUSTICE TRNG	-0-
VICTIMS SERVICES	-0-
CAP PROJ-EQUIP REPLACEMENT	-0-
GENERAL FUND	317,707.58
TOTAL	\$367,868.62

Roll call vote: Mr. Byl – yes; Mr. Brown – yes; Mr. Gustafson – yes; Ms. Meyette – yes; Mr. Sebolt – yes; Mr. Walker – yes; and Mr. Powers – yes.

Motion carried.

Public Comment

Mr. James Kelley, MSUE, mentioned that the virtual fair animal auction was completed the previous evening. He would like to recognize his office staff for their efforts. Mr. Kelley plans on giving a more detailed report in the future.

COMMISSIONER’S REPORTS

Mr. Sobie mentioned that he went out and spoke briefly with the COSECH/DriveSAFE group. He informed them that it will be on an agenda for the appropriate committee meeting.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 11:58 p.m.

Amy L. Anderson, Oceana County Clerk

Date

Mr. Powers, Chairperson