

Board Conference Room
August 13, 2020
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, August 13, 2020, at 11:30 a.m.

Roll was called by the Clerk. Present: Mr. Sebolt, Mr. Walker, Mr. Gustafson, Mr. Byl, Ms. Meyette, Mr. Brown, and Mr. Powers.

Mr. Sobie, Oceana County Administrator, Ms. Amy L. Anderson, Oceana County Clerk, and Ms. Delores Olivares, member of COSECHA/DriveSAFE, were also present.

Moved by Mr. Walker and seconded by Mr. Sebolt to approve the minutes of the July 23, 2020 Board of Commissioners regular minutes as presented.

Voice vote. Motion carried.

Public participation was provided via audio/videoconference using Zoom. The online meeting ID was 862 6349 3201.

No public comment at this time.

RESOLUTION NO. 1 – APPROVING THE ANNUAL PERFORMANCE EVALUATION OF THE COUNTY ADMINISTRATOR

Moved by Mr. Walker and seconded by Mr. Byl to approve the resolution approving the annual performance evaluation of the County Administrator.

WHEREAS, it is the responsibility of the County Administrator to administer the affairs of the county in accordance with an established job description, including any other duties as may be assigned from time to time by the Board of Commissioners; and

WHEREAS, it is the responsibility of the Board of Commissioners to verify that the County Administrator is performing the duties of the administrator's office in a manner consistent with the laws of the United States, State of Michigan, county policies, and the expectations of the Board of Commissioners; and

WHEREAS, in order to establish and maintain an effective relationship between the Board of Commissioners and the County Administrator, it is essential that the Board of Commissioners establish and use an ongoing structured process for evaluating the job performance of the County Administrator in accomplishing the goals of the Board of Commissioners; and

WHEREAS, the Board of Commissioners established a process for evaluating job performance of the County Administrator; and

WHEREAS, the evaluation process evaluates the County Administrator using eight (8) performance metrics including 1) Leadership, 2) Administration and Legislative Support, 3) Personnel Management and Human Resources, 4) Fiscal Management, 5) Professionalism, 6)

Public Relations, 7) Professional Development, and 8) Adaptability and Innovation; and

WHEREAS, the County Administrator's 2020 overall performance score across all eight (8) metrics is 6.907, with 7.000 representing the highest available score.

NOW THEREFORE BE IT RESOLVED, that the Oceana County Board of Commissioners approves the 2020 performance evaluation of Robert J. Sobie, PhD., County Administrator, as presented by Commissioner Dean Gustafson, Chairperson of the Personnel and Licensing and Inspection Services Committee.

Roll call vote: Mr. Walker - yes; Mr. Byl - yes; Mr. Gustafson - yes; Ms. Meyette - yes; Mr. Sebolt - yes; Mr. Brown - yes; and Mr. Powers - yes.

Motion carried.

RESOLUTION NO. 2 – ENTERING INTO AN EMPLOYMENT CONTRACT WITH THE COUNTY ADMINISTRATOR

Moved by Mr. Gustafson and seconded by Ms. Meyette to enter into an employment contract with the County Administrator.

WHEREAS, a thorough analysis of the County Administrator's job performance is a necessary prerequisite for continued employment as well as for a determination of appropriate and justifiable compensation and benefit levels for the County Administrator; and

WHEREAS, the Board of Commissioners desires to enter into an employment contract with Robert J. Sobie, Ph.D. to continue serving as the County Administrator for the term of July 18, 2020 through July 17, 2023; and

WHEREAS, the "County Boards of Commissioners Act," Public Act 156 of 1851, grants a Board of Commissioners certain powers, one of which is to enter into an employment contract with the appointed chief administrative officer of the county; and

WHEREAS, the County Administrator is the appointed chief administrative officer of the county.

NOW THEREFORE BE IT RESOLVED, that the Oceana County Board of Commissioners hereby approves a three-year employment contract with Robert J. Sobie, Ph.D. to continue serving as the County Administrator for the term of July 18, 2020 through July 17, 2023.

Roll call vote: Mr. Gustafson - yes; Ms. Meyette - yes; Mr. Byl - yes; Mr. Walker - yes; Mr. Sebolt - yes; Mr. Brown - yes; and Mr. Powers - yes.

Motion carried.

RESOLUTION NO. 3 – SETTING DATES FOR THE FY 2021 BUDGET WORKSHOP

Moved by Ms. Meyette and seconded by Mr. Brown to establish the following meeting schedule for the purpose of developing a fiscal year 2021 budget, wage schedule, and capital improvement plan.

- Annual Workshop Meeting: Tuesday, September 29 at 9:00 a.m. in the Board Conference Room – Special Finance Committee Meeting
- Contingent Workshop Meeting: If an additional Special Finance Committee Meeting is necessary, it shall be held on Tuesday, October 6, 2020 at 9:00 a.m. in the Board Conference Room

Roll call vote: Ms. Meyette – yes; Mr. Brown - yes; Mr. Walker - yes; Mr. Gustafson – yes; Mr. Byl – yes; Mr. Sebolt – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 4 – SETTING A DATE FOR A PUBLIC HEARING ON THE FY 2021 BUDGET

Moved by Ms. Meyette and seconded by Mr. Walker to conduct a Public Hearing on a proposed 2021 budget and property tax millage rates to be levied to support the revenue projections and expenditure commitments for fiscal year 2021, on Thursday, October 22, 2020 at 11:30 a.m. in the Board of Commissioners Room, Hart, Michigan.

The Oceana County Board of Commissioners may not adopt its proposed fiscal year 2021 budget until after the public hearing. A copy of the proposed 2021 budget and authorized Oceana County operating property tax millage rate and voted property tax millage rates for Oceana County Ambulance Services, Oceana County Medical Care Facility, Oceana County Veterans Affairs, Oceana County Council on Aging, and Mason-Oceana 911 will be available for public inspection beginning Monday, October 19, 2020 in the County Administrator’s Office during normal business hours, 9:00 a.m. to 5:00 p.m.

Furthermore, due to current building access restrictions resulting from the COVID-19 pandemic, individuals entering the County Building are required to wear a face covering, pass a health screening questionnaire and temperature check, and undergo the county’s normal security screening process.

Roll call vote: Ms. Meyette – yes; Mr. Walker – yes; Mr. Gustafson – yes; Mr. Sebolt – yes; Mr. Byl – yes; Mr. Brown – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 5 – APPOINTING MEMBERS TO THE MONUMENTATION AND REMONUMENTATION PEER GROUP AND AUTHORIZING PREPARATION OF MEMBERT AGREEMENTS

Moved by Mr. Sebolt and seconded by Mr. Brown that pursuant to Section 9 of P.A. 345 of 1990, known as the “State Survey and Remonumentation Act,” the Oceana County

Board of Commissioners is authorized to establish a peer group to ratify corners presented to the county by the County Surveyor in accordance with the Monumentation and Remonumentation Plan for Oceana County.

Appointed members to the peer group shall be as follows:

Name/Address	Name/Address	Name/Address
Sammy S. Barnett, PS 16923 1821 W. Hansen Road Scottville, MI 49454 (231) 233-7901	Alex Altmaier, PS 65158 A & A Land Surveying Inc. P.O. Box 186 1525 Industrial Park Dr. Hart, MI 49420 (231) 301-8147	Noah Penn, PS 57973 Points West Land Surveying, LLC PO Box 248 1872 Tall Oaks Drive West Ludington, MI 49431 (231) 740-4102

The alternate member to the peer group shall be:

Name/Address	Name/Address	Name/Address
Patrick Johnson, PS 47956 Wetherell Land Surveying PO Box 219, 510 Michigan Ave. Baldwin, MI 49304 (231) 745-3441		

Furthermore, the County Administrator is authorized to prepare agreements for each member of the peer group with the term of the agreements beginning January 1, 2020 and expiring December 31, 2020. Each peer group member shall be compensated for services performed under the terms of the agreement in the amount of \$385.00 per meeting attended. The Chairperson of the Board of Commissioners is authorized to sign all agreements on behalf of Oceana County.

Roll call vote: Mr. Sebolt – yes; Mr. Brown – yes; Mr. Gustafson – yes; Ms. Meyette – yes; Mr. Byl – yes; Mr. Walker – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 6 – AMENDING THE FY 2020 BUDGET FOR THE CAPITAL PROJECTS FUND BUDGET

Moved by Mr. Brown and seconded by Mr. Sebolt to approve the following budget amendment for Fiscal Year 2020 to appropriate additional funding in the amount of \$1,350 to the Capital Projects Fund (#405) to be applied to outstanding costs related to the door access control project.

General Fund (#101)

- Increase Transfer Out (101-000-999.405) by \$1,350 from \$66,254 to \$67,604
- Increase Previous Year End (101-253-401.000) by \$1,350 from \$340,262 to \$341,612

Capital Projects Fund (#405)

- Increase Transfer In (405-000-699.998) by \$1,350 from \$66,254 to \$67,604
- Increase Machinery and Equipment (405-000-977.000) by \$1,350 from \$83,754 to \$85,104

Roll call vote: Mr. Brown – yes; Mr. Sebolt – yes; Mr. Gustafson – yes; Ms. Meyette – yes; Mr. Byl – yes; Mr. Walker – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 7 – PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Walker to approve the payment of claims for August 13, 2020 in the tentative amounts as follows:

AMBULANCE FUND	\$1,448.56
FRIEND OF THE COURT FUND	3,556.71
GIS FUND	-0-
PUBLIC IMPROVEMENT	-0-
BUILDING DEPARTMENT	30,740.35
CDBG	-0-
TECHNOLOGY	768.17
FORECLOSURE	15,184.27
K-9 UNIT	768.42
VETERANS AFFAIRS	7,915.53
MEDICAL RESERVE	-0-
AUTOMATION FUND – R.O.D.	124.98
INDIGENT DEFENSE FUND	19,973.18
LOCAL CORR OFFICERS TRNG FUND	-0-
CRIMINAL JUSTICE TRNG	-0-
VICTIMS SERVICES	-0-
CAP PROJ-EQUIP REPLACEMENT	1,350.00
GENERAL FUND	637,876.07
TOTAL	\$719,706.24

Roll call vote: Mr. Byl – yes; Mr. Brown – yes; Mr. Gustafson – yes; Ms. Meyette – yes; Mr. Sebolt – yes; Mr. Walker – yes; and Mr. Powers – yes.

Motion carried.

Public Comment

Ms. Olivares, resident of Oceana County and member of COSECHA/DriveSAFE, asked if the Commissioners would support a resolution that would grant Driver’s Licenses to all people. Ms. Olivares mentioned that she has supplied Proof from other counties who have supported this issue. Ms. Olivares, and the other members of COSECHA/DriveSafe, believe it

would be to every individual's advantage to have the ability to obtain drivers' license in Michigan. Mr. Byl inquired as to when laws for obtaining a Michigan Driver's License changed. Ms. Olivares informed him that it changed in 2006. Mr. Walker wondered if those who are supporting the desire for all people to be able to obtain a Michigan Driver's License was specifically meant for those who come here legally. Ms. Olivares replied that those who come here to work are wanting to make a better life regardless of legal status.

COMMISSIONER'S REPORTS

Mr. Gustafson expressed that he is pleased with the outcome of the ambulance millage.

Mr. Walker inquired if the Mason-Oceana 911 Director had contacted Mr. Sobie for approval of the fire representatives to board.

Mr. Powers mentioned that he sits in on calls with DHD #10 every other week. DHD #10 are currently testing 12 farms. Testing shows that numbers are going down. He mentioned that if anyone would care to participate to let Mr. Sobie know.

Mr. Sobie pointed out that there was a small group present, from COSECHA/DriveSAFE, outside the building in support of driver's licenses for all and that one additional person from their group was present to address the board.

Mabel, was raised in Oceana County but who is originally from Texas. She expressed that undocumented immigrants are not allowed to obtain licenses and finds it concerning that they are still expected to work here. She feels that the bare minimum the County could do would be to support and pass a resolution in support of licenses for all.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:08 p.m.

Amy L. Anderson, Oceana County Clerk

Date

Mr. Powers, Chairperson