

Board Conference Room
July 9, 2020
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, July 9, 2020, at 11:36 a.m.

Roll was called by the Deputy Clerk. Present: Mr. Sebolt, Mr. Walker, Mr. Gustafson, Mr. Byl, Ms. Meyeette, Mr. Brown, and Mr. Powers.

Mr. Sobie, Oceana County Administrator, and Ms. Melanie A. Coon, Oceana County Chief Deputy Clerk, were also present.

Moved by Mr. Walker and seconded by Mr. Sebolt to approve the minutes of the June 25, 2020 Board of Commissioners regular minutes as presented.

Voice vote. Motion carried.

No public comment on agenda items.

Public participation was provided via audio/videoconference using Zoom. The online meeting ID was 849 6447 5300.

RESOLUTION NO. 1 – APPROVING THE USE OF COMMISSARY FUNDS FOR JAIL FACILITY IMPROVEMENTS

Moved by Mr. Walker and seconded by Mr. Sebolt to authorize the County Administrator to transfer up to \$68,923 from the Commissary Fund (#595) to the Capital Projects Fund (#405) for the purpose of completing two capital improvement projects in the Sheriff's Department consisting of 1) replacement of door hardware and re-keying the entire facility; and 2) to renovate one of two inmate holding cells.

Roll call vote: Mr. Walker - yes; Mr. Sebolt - yes; Mr. Gustafson -yes; Ms. Meyeette - yes; Mr. Byl - yes; Mr. Brown - yes; and Mr. Powers - yes.

Motion carried.

RESOLUTION NO. 2 – APPLYING FOR MICHIGAN CORONAVIRUS SUPPLEMENTAL FUNDING

Moved by Mr. Brown and seconded by Mr. Byl to authorize the County Administrator to submit an application to the Michigan State Police, Grants and Community Services Division, to apply for Michigan Coronavirus Emergency Supplemental Funding for eligible county expenditures in preparing for, preventing, and responding to the coronavirus. For Oceana County, the maximum award for eligible expenditures are as follows:

- Prosecuting Attorney - \$15,000

- Sheriff's Department - \$44,992
- Courts - \$39,780.36
- Total maximum award - \$99,772.36

Furthermore, expenditures included on the Coronavirus Emergency Supplemental Funding application must not be included on any other grant application involving other federal or state funding sources.

Roll call vote: Mr. Brown - yes; Mr. Byl – yes; Mr. Gustafson - yes; Ms. Meyette – yes; Mr. Sebolt - yes; Mr. Walker - yes; and Mr. Powers - yes.

Motion carried.

RESOLUTION NO. 3 – APPLYING FOR FUNDING FROM THE FEDERAL CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITIES ACT

Moved by Mr. Sebolt and seconded by Mr. Gustafson that following Governor Whitmer's support of Senate Bill 690, which makes adjustments to state budget appropriations for the fiscal year ending September 30, 2020, to authorize the County Administrator to submit an application to the Michigan Department of Treasury for eligible county public safety payroll expenditures incurred during April and May 2020. Senate Bill 690 appropriates a portion of Federal Coronavirus Aid, Relief, and Economic Security Act funding received by the State of Michigan to counties, cities, villages, and townships for addressing the COVID-19 pandemic.

Roll call vote: Mr. Sebolt - yes; Mr. Gustafson - yes; Ms. Meyette - yes; Mr. Byl – yes; Mr. Brown - yes; Mr. Walker – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 4 – AUTHORIZING AN AGREEMENT TO USE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR EMERGENCY HOME REPAIR PROJECTS

Moved by Ms. Meyette and seconded by Mr. Walker to adopt the following Resolution on this 9th day of July, 2020:

WHEREAS, Oceana County has previously worked with the Michigan State Housing Authority's and the Michigan Economic Development Corporation's Community Development Block Grant program to provide loans for housing rehabilitation projects in Oceana County; and

WHEREAS, the originating source of funds to make Community Development Block Grant loans by the above described state agencies was the U.S. Department of Housing and Urban Development; and

WHEREAS, home owners who received funds from a loan are required to pay back the loan when the home owner sells the home, at which time loan payoffs become program income received by Oceana County; and

WHEREAS, Oceana County has received \$89,782 in program income during the time period of July 1, 2019 to June 30, 2020; and

WHEREAS, the U.S. Department of Housing and Urban Development mandates that when more than \$35,000 in program income is received by Oceana County during the Community Development Block Grant program's fiscal year (July 1 to June 30), that all program income either be submitted to the Michigan Economic Development Corporation or used for eligible emergency home repair projects in Oceana County; and

WHEREAS, on June 25, 2020, the County Administrator recommended to the Oceana County Board of Commissioners that the County Administrator inform the Michigan Economic Development Corporation of Oceana County's intent to use program income for eligible emergency home repair projects; and

WHEREAS, the Oceana County Board of Commissioners accepted the County Administrator's recommendation and adopted a resolution on June 25, 2020 (resolution #20-54) to inform the Michigan Economic Development Corporation; and

WHEREAS, the County Administrator was recently informed that Oceana Home Partnership does not have adequate resources available to take on the role of a third party administrator to carry out a series of duties and responsibilities to effectively use the program income for eligible emergency home repairs projects; and

WHEREAS, the County Administrator is now recommending that Oceana County enter into an agreement with NCCS Center for Nonprofit Housing to serve as a qualified third party administrator with duties and responsibilities described in the agreement, which is a supplement to this resolution; and

WHEREAS, NCCS Center for Nonprofit Housing has expressed interest in serving the role of a third-party administrator.

NOW THEREFORE BE IT RESOLVED, the County Administrator is authorized to use program income for the purpose of providing grants for eligible projects, and in full compliance with the Michigan Economic Development Corporation's compliance guidelines; and

BE IT FURTHER RESOLVED, that the County Administrator is authorized to enter into an agreement with NCCS Center for Nonprofit Housing as a third-party administrator, and the County Administrator will provide necessary oversight of the third party administrator's policies, procedures, and activities regarding use of program income; and

BE IT FURTHER RESOLVED, following adoption of this resolution by the Oceana County Board of Commissioners, the County Administrator is authorized to publish a public notice in a local newspaper informing citizens that a public hearing will be held on July 23, 2020 at 11:30 a.m. at which time citizens will be afforded the opportunity to comment on the use of restricted program income for emergency home repair projects in Oceana County; and

BE IT FINALLY RESOLVED, the County Administrator is directed to submit all required notices and reports to the Michigan Economic Development Corporation and to periodically report to the Oceana County Board of Commissioners the status of approved projects and the expensing of program income.

Roll call vote: Ms. Meyette - yes; Mr. Walker – yes; Mr. Gustafson – yes; Mr. Sebolt – yes; Mr. Byl – yes; Mr. Brown – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 5 – APPROVAL OF ANNUAL COST TOWARDS FERRY TOWNSHIP CLEANUP DAY

Moved by Mr. Brown and seconded by Mr. Sebolt to approve Oceana County paying an annual cost towards Ferry Township’s residents cleanup day at an annual cost not to exceed \$3,000; effective July 1, 2020 through June 30, 2023. All costs that exceed the annual financial commitment approved by this resolution, shall be the sole responsibility of Ferry Township.

Furthermore, the County Administrator is authorized to make the necessary Transfer Station budget adjustment for FY 2020 and to include the annual maximum expenditure in future Transfer Station budgets.

Roll call vote: Mr. Brown – yes; Mr. Sebolt – yes; Mr. Gustafson – yes; Ms. Meyette – yes; Mr. Byl – yes; Mr. Walker – yes; and Mr. Powers – yes.

Motion carried.

RESOLUTION NO. 6 – PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Walker to approve the payment of claims for July 9, 2020 in the tentative amounts as follows:

AMBULANCE FUND	\$924.05
FRIEND OF THE COURT FUND	767.19
GIS FUND	-0-
PUBLIC IMPROVEMENT	-0-
BUILDING DEPARTMENT	11,108.65
CDBG	-0-
TECHNOLOGY	86.00
FORECLOSURE	2,893.18
K-9 UNIT	-0-
VETERANS AFFAIRS	4,310.78
MEDICAL RESERVE	-0-
AUTOMATION FUND – R.O.D.	5,842.05
INDIGENT DEFENSE FUND	2,659.95
LOCAL CORR OFFICERS TRNG FUND	-0-
CRIMINAL JUSTICE TRNG	-0-
VICTIMS SERVICES	-0-
CAP PROJ-EQUIP REPLACEMENT	-0-
GENERAL FUND	198,978.38
TOTAL	\$227,570.23

Roll call vote: Mr. Byl – yes; Mr. Walker – yes; Mr. Gustafson – yes; Ms. Meyette – yes; Mr. Sebolt – yes; Mr. Brown – yes; and Mr. Powers – yes.

Motion carried.

Mr. Sobie questioned the Board’s final decision regarding the request from the Prosecutor.

COMMISSIONER’S REPORTS

Mr. Sebolt thanked Mr. Brown and Mr. Sobie for their efforts regarding the Ferry Township Cleanup Day agreement with the Transfer Station.

Mr. Gustafson thanked the board members for turning in their evaluation forms and this will be a topic of discussion at the July 23, 2020 Personnel and Licensing Committee meeting.

Mr. Powers mentioned that there is a weekly meeting with the Health Department to review the status of the Pandemic. He also mentioned that this meeting will now be held every other week rather than every week. If anyone is interested in attending these meetings, contact Mr. Sobie’s office for assistance with connecting to these meetings.

Mr. Gustafson asked if the County Alliance meeting is still scheduled for July 28th. Mr. Sobie indicated that it is scheduled to be held in Oceana County at the Double JJ Resort on Monday, October 26, 2020.

Public Comment

Mr. Powers asked if there were any public comments at this time. Ms. Delores Olivares translated for Ms. Erica Ponce. Ms. Ponce asked for the Board of Commissioners support for immigrants to obtain driver’s licenses.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:12 p.m.

Melanie A. Coon, Oceana County Chief Deputy Clerk

Date

Mr. Powers, Chairperson