

Board Conference Room  
March 28, 2019  
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, March 28, 2019 at 11:36 a.m.

Roll was called by the Clerk. Present: Mr. Byl, Mr. Sebolt, Mr. Gustafson, Ms. Meyette, Mr. Brown, Mr. Walker, and Mr. Powers.

Moved by Mr. Gustafson and seconded by Mr. Byl to approve the minutes of the March 14, 2019 Regular Meeting minutes as presented. Voice vote. Motion carried.

Mr. James Kelly, MSU Extension Director, stopped by to introduce Ms. Sarah Schaner as the new 4-H Coordinator. Ms. Schaner noted that she actually grew up in Oceana County, went away to college and is now back to take over the 4-H program. She stated that participation in the program is on the rise, which is very positive. She is excited and related that some new clubs within the 4-H program are being introduced for the youth.

Chairperson Powers thanked Mr. Kelly and Ms. Schaner for coming.

#### **RESOLUTION NO. 1 – APPROVAL TO ESTABLISH A CREMATION FEE**

Moved by Mr. Walker and seconded by Mr. Brown to authorize the County Clerk to implement a cremation fee of \$50 effective immediately.

Roll call vote: Mr. Walker-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Ms. Meyette-yes; and Mr. Powers-yes.

Motion carried.

#### **RESOLUTION NO. 2 – APPROVAL TO ENTER INTO MASS NOTIFICATION SYSTEM**

Moved by Mr. Walker and seconded by Mr. Sebolt to approve entering into a mass notification system participation agreement with Mason County. Oceana County's annual cost shall be \$1,000. The Chairperson of the Board of Commissioners is authorized to sign the agreement.

Roll call: Mr. Walker-yes; Mr. Sebolt-yes; Ms. Meyette-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Byl-yes; and Mr. Powers-yes.

Motion carried.

#### **RESOLUTION NO. 3 – APPOINTMENT TO COUNTY JURY BOARD**

Moved by Ms. Meyette and seconded by Mr. Sebolt to reappoint Mr. James Cunningham to the Oceana County Jury Board effective May 1, 2019 for a six-year term ending April 30, 2025. The reappointment is made upon the recommendation of the 27<sup>th</sup> Judicial Chief Circuit Judge Robert Springstead and is pursuant to Public Act 454 of 2000.

Voice vote. Motion carried.

**RESOLUTION NO. 4 – RECOGNITION OF SEVERE WEATHER AWARENESS WEEK**

Moved by Mr. Gustafson and seconded by Mr. Byl to adopt the following Resolution on this 28<sup>th</sup> day of March 2019:

WHEREAS, severe weather in the form of thunderstorms, wind storms, floods, and tornadoes are a threat to the health and safety of all Oceana County residents; and

WHEREAS, each year, more than 1,000 tornadoes strike the United States, including an average of 15 in Michigan; and

WHEREAS, since 1950, 1,034 tornadoes have been reported in the State of Michigan, resulting in substantial loss of life and property; and

WHEREAS, all individuals are encouraged to be aware of the warning signs of severe weather and follow proper safety and emergency procedures; and

WHEREAS, each year, the county’s Emergency Management Department, Michigan Committee for Severe Weather Awareness, and news media join together to educate the public about the dangers of tornadoes and other severe weather events and the precautions that can be taken to save lives and protect families.

NOW THEREFORE, BE IT RESOLVED: That the Oceana County Board of Commissioners hereby recognizes March 24 – 30, 2019 as Severe Weather Awareness Week.

BE IT FURTHER RESOLVED: That the Oceana County Board of Commissioners proclaims March 27, 2019 as Statewide Tornado Drill Day.

Voice vote. Motion carried.

**RESOLUTION NO. 5 – APPROVAL TO CHANGE STATUS OF VSO OFFICER**

Moved by Mr. Sebolt and seconded by Mr. Walker to authorize the County Administrator to change the current status of Ms. Ruth Burmeister, Veterans’ Service Officer, from part time to full time, 40 hours per week, effective April 1, 2019. The change in status is contingent upon adequate funding in the Department of Veterans’ Affairs special revenue fund, Fund #293 to cover the additional costs. In accordance with the FY 2019 Budget Appropriation Resolution, approved by the Board of Commissioners on October 25, 2018, the change in status is only approved contingent upon the availability of funding, otherwise the position shall revert back to part time status.

Furthermore, and with adequate funding available, the County Administrator is authorized to increase the FY 2019 budget for the Department of Veterans’ Affairs in the amount of \$22,296. The amendment is necessary to cover additional wage and fringe benefit costs that the employee would be eligible to receive with a full-time status. The additional funding will come from one or more of the following sources determined by a majority vote of the members of the Department of Veterans’ Affairs Committee. The first source is a reduction in one or more expenditure accounts in the current budget. The second source is a commitment of Fund 293’s fund balance.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Gustafson-no; Mr. Byl-yes;  
Mr. Brown-yes; Ms. Meyette-yes; and Mr. Powers-yes.

Motion carried.

#### **RESOLUTION NO. 6 – APPOINTMENT OF COUNTY CLERK**

Moved by Mr. Gustafson and seconded by Mr. Brown to congratulate Ms. Amy Anderson, current Chief Deputy County Clerk, as the newly appointed County Clerk by the Honorable Robert Springstead, with the appointment effective April 1, 2019. The appointment was necessary because of the upcoming retirement of Ms. Becky Griffin on March 31, 2019.

Furthermore, the Board of Commissioners affirms that Ms. Anderson’s annual salary shall be \$58,680 in accordance with the FY 2019 Budget Appropriation Resolution adopted on October 25, 2018.

Roll call vote: Mr. Gustafson-yes; Mr. Brown-yes; Ms. Meyette-yes; Mr. Byl-yes; Mr. Sebolt-yes;  
Mr. Walker-yes; and Mr. Powers-yes.

Motion carried.

#### **RESOLUTION NO. 7 – NOTICE OF INTENT FOR GRANT FUNDS**

Moved by Mr. Brown and seconded by Mr. Byl to authorize the Oceana County Emergency Manager to submit a Notice of Intent to the Michigan State Police, Emergency Management and Homeland Security Division, expressing Oceana County’s interest in applying for future Hazard Mitigation Assistance Grant funds to be used to update the county’s hazard mitigation plan. A Notice of Intent does not commit the county to applying for grant funds if the terms of the grant are not favorable or otherwise in the county’s best interest.

Roll call vote: Mr. Brown-yes; Mr. Byl-yes; Mr. Sebolt-yes; Ms. Meyette-yes; Mr. Walker-yes;  
Mr. Gustafson-yes; and Mr. Powers-yes.

Motion carried.

#### **RESOLUTION NO. 8- PAYMENT OF CLAIMS**

Moved by Mr. Byl and seconded by Mr. Gustafson to approve the payment of claims for March 14, 2019 in the tentative amounts as follows:

<b>AMBULANCE FUND</b>	<b>\$ 2,839.27</b>
<b>CAPITAL PROJECTS-EQUIP. REPLACEMENT</b>	<b>2,376.00</b>
<b>INDIGENT DEFENSE FUND</b>	<b>1,854.84</b>
<b>PUBLIC IMPROVEMENT FUND</b>	<b>-0-</b>
<b>BUILDING DEPARTMENT FUND</b>	<b>10,421.26</b>
<b>TECHNOLOGY</b>	<b>2,000.35</b>
<b>ANIMAL CONTROL BUILDING</b>	<b>-0-</b>
<b>TOTAL FORECLOSURE FUND</b>	<b>-0-</b>
<b>K-9 FUND</b>	<b>46.99</b>
<b>VETERAN AFFAIRS</b>	<b>3,706.76</b>
<b>AUTOMATION FUND R.O.D.</b>	<b>109.98</b>
<b>LOCAL CORR. OFFICERS TRAINING FUND</b>	<b>-0-</b>
<b>FRIEND OF THE COURT</b>	<b>1,819.21</b>
<b>GENERAL FUND</b>	<b><u>346,143.67</u></b>
<b>TOTAL</b>	<b>\$371,318.33</b>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Walker-yes;  
Mr. Sebolt-yes; Mr. Brown; and Mr. Powers-yes.

Motion carried.

**RESOLUTION NO. 6 – RESOLUTION HONORING COUNTY CLERK**

Moved by Mr. Byl and seconded by Mr. Walker to adopt the following resolution:

**WHEREAS, Rebecca** began her service at Oceana County on April 1, 1990 when she was hired as the Chief Deputy County Clerk; she then continued her service as County Clerk from 2002 until 2019; and

**WHEREAS, Rebecca** will retire from Oceana County after 29 years of commitment and dedication as a public servant where she has worked tirelessly and cooperatively to carry out her duties as County Clerk; and

**WHEREAS, Rebecca** has developed positive and helpful relationships with county, state, and local officials; and

**WHEREAS, Rebecca** received the praise of her fellow County Clerk’s in 2018 when she was named the 2018 Michigan County Clerk of the Year; and

**WHEREAS, Rebecca** exemplifies service to others as the best form of public service, and her unselfish service is the backbone of our society.

**NOW, THEREFORE BE IT RESOLVED;** That the Oceana County Board of Commissioners expresses its appreciation to **Rebecca** for her many years of service and we extend, upon the occasion of her retirement, our gratitude and best wishes for good health, success, and prosperity for many years to come; and

**BE IT FURTHER RESOLVED** that this Resolution bear the seal of Oceana County and the signatures of each member of the Oceana County Board of Commissioners; and a copy of this Resolution shall become part of the permanent records of Oceana County.

Voice vote. Motion carried.

**PUBLIC COMMENTS** – there were no public comments at this time.

**COMMISSIONER REPORTS**

Sheriff Mast reported that Blackmer Construction has begun the process of cutting a new door in the jail as part of compliance procedures for the Indigent Defense Program. He also noted that the Department received a new patrol vehicle which will be earmarked for Golden Township. And, the jail population is remaining steady and manageable!

Susie Rodriguez, State Senator Jon Bumstead’s assistant, was present and related that Senator Bumstead has been busy dealing with the aftermath of the State’s next fiscal year budget.

Mr. Duram, Oceana County Emergency Manager Director, stated that he has been dealing with a lot of flooding issues. Also, the Medical Reserve Corp is in the process of teaching first aid and CPR to a local business.

Commissioner Walker was pleased to hear about the Medical Examiner Department being placed on the County's website and thanked the IT department for being so efficient in getting it done. This was done as a resource for funeral homes to pay cremation fees if needed.

Commissioner Byl reminded the Board of the meeting to be held Saturday, April 13, 2019 at 10:00 a.m. at Grace Youth Camp; and, a possible meeting the evening before for those opposed to the project.

Commissioner Sebolt reported that he was appointed as Secretary of the Lakeshore Regional Entity, the Oversight Policy Board. An official from Lake County was appointed as Chair of the Policy Board and he felt this was positive for two northern counties to have this type of representation on the Board.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting recessed at 12:15 p.m.

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Rebecca J. Griffin, County Clerk

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Date

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Mr. Powers, Chairperson