

Board Conference Room  
December 6, 2018  
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, December 6, 2018 at 11:55 a.m.

Roll was called by the Clerk. Present: Mr. Gustafson, Mr. Byl, Mr. Brown, Mr. Sebolt, Ms. Meyette, Mr. Walker, and Mr. Powers. Absent: None.

Moved by Mr. Gustafson and seconded by Mr. Sebolt to approve the minutes of the November 8, 2018 meeting as presented. Voice vote. Motion carried.

Ms. Jodi Nichols, Business Development Coordinator with The Right Place, was unable to attend the Board meeting today.

**RESOLUTION NO. 1 – APPOINTMENT OF MS. ADRIANA FACUNDO AS OCEANA COUNTY DISTRICT COURT ADMINISTRATOR/MAGISTRATE**

Moved by Mr. Gustafson and seconded by Mr. Walker to affirm the full-time appointment made by 78th District Court Judge Kevin Drake of Ms. Adriana Facundo, 5787 W. Baseline Road, Mears, MI 49436 as 78th District Court Administrator/Magistrate for Oceana County effective December 1, 2018 at the starting annual salary of \$57,396 (Level 10, Step 5) plus on-call pay for weekends and holidays. The position is entitled to the same fringe benefits currently in effect for all other full-time employees. Ms. Facundo is currently employed in 78th District Court as the Chief Clerk/Deputy Magistrate.

Roll call vote: Mr. Gustafson-yes; Mr. Walker-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Sebolt-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 2 – APPROVAL FOR A SUPPLEMENTAL CONTRIBUTION TO MERS**

Moved by Mr. Gustafson and seconded by Mr. Sebolt to authorize the County Administrator and County Clerk to submit a supplemental payment to the Municipal Employees Retirement System (MERS) for Division 01 – General Employees in the amount of \$500,000.00. The supplemental payment helps to address the unfunded pension liability described in the annual pension system actuarial report developed by MERS. The source of funding shall be the General Fund's fund balance account.

Roll call vote: Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Walker-yes; Ms. Meyette-yes; Mr. Brown-yes; Mr. Byl-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 3 – APPROVAL TO APPLY FORFEITED FUNDS TO DEFINED CONTRIBUTION PENSION PLANS**

Moved by Mr. Gustafson and seconded by Mr. Walker to authorize the County Administrator and County Clerk to direct the Municipal Employees Retirement System (MERS) to apply forfeiture funds in the amount of \$22,375.63, or the current balance, to the following defined contribution pension plans. Forfeiture funds occur in the county’s defined contribution pension plans when an employee separates employment with the county before they become fully vested. Fully vested occurs after three years of employment.

<u>Source</u>	<u>Destination</u>
• General DC #110018 - \$3,781.26	General DC #110018 - \$3,781.26
• EMS DC #110057 - \$8,887.74	General DC #110018 - \$8,887.74
• Sheriff DC #110056 - \$9,706.63	Sheriff DC #110056 - \$9,706.63

Roll call vote: Mr. Gustafson-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Sebolt-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 4 – TRANSFER OF FUNDS**

Moved by Mr. Gustafson and seconded by Mr. Byl to authorize the County Administrator to transfer \$8,887.74 from the General Fund (#101) to the Ambulance Fund (#210). The transfer is necessary for three reasons: 1) because the Municipal Employees Retirement System (MERS) does not allow forfeited funds to be refunded back to the county, 2) forfeited funds cannot be applied to a closed defined contribution pension plan, and 3) the funds are earmarked to support ambulance services in the county in accordance with the voter-approved ambulance millage.

Roll call vote: Mr. Gustafson-yes; Mr. Byl-yes; Mr. Walker-yes; Ms. Meyette-yes; Mr. Sebolt-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 5 – APPLICATION FOR A VETERAN SERVICES FUND GRANT**

Moved by Mr. Sebolt and seconded by Ms. Meyette to authorize the Oceana County Department of Veterans’ Affairs to apply for, and if awarded, to accept a County Veteran Service Fund grant, through the Michigan Veterans Affairs Agency, in the amount of \$25,000 for the purpose of funding a part-time Office/Veterans Service Officer Administrative Assistant position in the department.

If the grant is awarded, the County Administrator is authorized to establish a new position in the Oceana County Department of Veterans’ Affairs in accordance with the Fiscal Year 2019 General Appropriations Act adopted by the Board of Commissioners on October 25, 2018; as well as current administrative policy and practice.

Furthermore, because a newly established position of this type would be funded by a grant, the position is approved contingent upon receipt of grant funds for each Oceana County fiscal year.

Roll call vote: Mr. Sebolt-yes; Ms. Meyette-yes; Mr. Gustafson-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 6 – APPLICATION FOR A MEDICAL MARIHUANA EDUCATION AND OUTREACH GRANT**

Moved by Mr. Sebolt and seconded by Mr. Walker to authorize the County Administrator to submit a grant application to the Michigan Department of Licensing and Regulatory Affairs, Bureau of Medical Marihuana Regulation, for the purpose of education and outreach programs relating to Michigan medical marihuana program. Funding for Oceana County is available in the amount of \$11,086. If the grant is awarded, the County Administrator is further authorized to accept the award and to then make it available to District Health Department #10 to carry out the requirements of the grant.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Brown-yes; Ms. Meyette-yes; Mr. Byl-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**RESOLUTION NO. 7 - PAYMENT OF CLAIMS**

Moved by Mr. Byl and seconded by Mr. Gustafson to approve the payment of claims for November 21, 2018 and December 6, 2018 in the tentative amounts as follows:

	<b>November 21</b>	<b>December 6</b>
<b>AMBULANCE FUND</b>	<b>\$ 15,094.99</b>	<b>\$ 2,369.79</b>
<b>GIS FUND</b>	<b>-0-</b>	<b>-0-</b>
<b>PUBLIC IMPROVEMENT FUND</b>	<b>-0-</b>	<b>-0-</b>
<b>BUILDING DEPARTMENT FUND</b>	<b>23,853.54</b>	<b>13,107.86</b>
<b>TECHNOLOGY</b>	<b>10,582.31</b>	<b>796.00</b>
<b>ANIMAL CONTROL BUILDING</b>	<b>-0-</b>	<b>-0-</b>
<b>TOTAL FORECLOSURE FUND</b>	<b>780.00</b>	<b>3,009.12</b>
<b>K-9 FUND</b>	<b>-0-</b>	<b>53.98</b>
<b>VETERAN AFFAIRS</b>	<b>715.36</b>	<b>4,497.26</b>
<b>AUTOMATION FUND R.O.D.</b>	<b>3,158.18</b>	<b>-0-</b>
<b>CAPITAL PROJECTS EQUIP. REPL.</b>	<b>-0-</b>	<b>-0-</b>
<b>LOCAL CORR. OFFICERS TRAINING FUND</b>	<b>-0-</b>	<b>567.81</b>
<b>CRIMINAL JUSTICE TRAINING</b>	<b>-0-</b>	<b>-0-</b>
<b>GENERAL FUND</b>	<b><u>375,980.29</u></b>	<b><u>322,932.17</u></b>
<b>TOTAL</b>	<b><u>\$430,164.67</u></b>	<b><u>\$347,333.99</u></b>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Gustafson-yes; Mr. Walker-yes Mr. Sebolt-yes; Mr. Brown-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

**PUBLIC COMMENTS** – there were no public comments at this time.

## **COMMISSIONER REPORTS**

Commissioner Walker commented that Ms. Phillips, Oceana County Treasurer, has done a great job generating revenue for the County through different banking options. Not only has she helped the County generate revenue, but she has also helped Mason/Oceana 911 and the Medical Care Facility increase their revenue as well. Very nice work!

Commissioner Byl informed all members that Judge Lambrix and he recently attended a meeting with representatives from Madison Company (Electric Forest). Concerns were relayed that there are additional costs for the County's judicial system with these music festivals.

Commissioner Byl stated that he met with the Oceana County Economic Alliance Association. There was discussion related to the "opportunity zone" in the county, mainly the southern end of Hart Township. It is possible a solar project will develop which could be a very beneficial investment for the area.

Commissioner Meyette relayed that she recently attended a Legislative Agricultural meeting in Fremont. There was much discussion on the West Michigan Shoreline Food Processing Initiative Program. On September 6 it was announced that a \$50,000 grant was awarded to the Community Foundation of Muskegon which will help boost local producers and create jobs. They are looking to acquire land in Muskegon County for potential food processors and would like to see more food processed in Michigan rather than out-of-state.

Commissioner Gustafson stated that he attended the Oceana County Alliance Meeting this morning and things seem to be moving in a very positive direction. He thanked Mr. Sobie for playing a vital role in the whole process.

Commissioner Gustafson announced that Mr. Chuck Smith, Pentwater Township Supervisor, is retiring December 31, 2018. The Township Board has appointed Mr. David Spitler to fill that vacancy.

Mr. Sobie stated that there will be a vacant position on the Planning Commission. Mr. Byl has been on the Commission for many years, but has decided not to be reappointed.

Next Friday, December 14, 2018, Mr. Sobie and Ms. Aerts will hold a Christmas Party in the Administrator's Office, so he invited all to come and enjoy.

Chairperson Powers commented that Mr. Larry Van Sickle was reappointed to the Department of Human Services Board for another three (3) year term. Also, the budget for the Medical Care Facility did not include an increase for 2018 or 2019.

Chairperson Powers stated that he attended the Michigan Township Association meeting last evening (December 5) and Mr. Mark Meyers from Life EMS gave a report on the transition from Oceana EMS to Life EMS. Mr. Meyers reported that the transition is going well, and actually better than expected!

Mr. Michael Cook, Golden Township resident, spoke about zoning regulations regarding ORV's and golf carts on the roads. In the summer time, it could become a real problem for the township. The Golden Township Board is going to review this and he asked the County Board if they get involved this.

Mr. Mark Borst, Golden Township resident, also spoke about the concern if golf carts and ORV's are allowed on the roads.

Mr. John Cavanagh, Oceana's Herald-Journal correspondent, noted that several years ago this same issue was presented and the County Board at that time decided to leave the decision up to each local entity.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting recessed at 12:35 p.m.



Rebecca J. Griffin  
Oceana County Clerk

12-21-18

Date



Mr. Powers, Chairperson