

Board Conference Room
September 13, 2018
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, September 13, 2018 at 11:30 a.m.

Roll was called by the Clerk. Present: Mr. Brown, Mr. By, Mr. Gustafson, Mr. Sebolt, Mr. Walker and Mr. Powers. Absent: Ms. Meyette.

Moved by Mr. Gustafson and seconded by Mr. Sebolt to approve the minutes of the August 23, 2018 meeting as presented. Voice vote. Motion carried.

RESOLUTION NO. 1 – RECOGNITION OF SEPTEMBER 17, 2018 AS CONSTITUTION DAY

Moved by Mr. Sebolt and seconded by Mr. Walker to adopt the following Resolution:

WHEREAS, the American Revolution created an independent nation, the United States, and secured the first system of self-government as a model for the world; and

WHEREAS, this system of self-government produced the tenets of equal justice, limited government and Rule of Law that exists in the United States today; and

WHEREAS, the 39 delegates who signed the United States Constitution at the Constitutional Convention forever changed the course of human history and established the essential guide of compromise; and

WHEREAS, the Constitution of the United States protects the unalienable rights of every citizen of the United States, secures "the Blessings of Liberty to ourselves and our Posterity," and sets the standard of governance for the world; and

WHEREAS, September 17, 2018 marks the 231st anniversary of the signing of the United States Constitution which is the supreme law of the land and the document by which We the People of this land self-govern.

NOW, THEREFORE, BE IT RESOLVED, that the Oceana County Board of Commissioners hereby commemorates the 231st anniversary of the signing of the United States Constitution on September 17, 2018 and recognizes the sacrifices made by the people who made that signing possible.

Voice vote. Motion carried.

RESOLUTION NO. 2 – APPROVAL OF SELF-SERVICE FUEL STATION AT THE AIRPORT

Moved by Mr. Brown and seconded by Mr. Byl to increase the General Fund expenditure budget of the Airport to cover the cost of a new self-service fuel station for pilots to replace the current system that can no longer be serviced. The County Administrator is authorized to transfer \$12,795 from the General Fund Contingency Account – 101-972-999.000 to the Airport's Machinery and Equipment Account – 101-537-977.000.

Roll call vote: Mr. Brown-yes; Mr. Byl-yes; Mr. Gustafson-yes; Mr. Walker-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: Ms. Meyette.

Motion carried.

RESOLUTION NO. 3 – APPROVAL FOR BENEFITS TO LAID OFF EMS EMPLOYEES

Moved by Mr. Gustafson and seconded by Mr. Sebolt to approve the following benefits to county EMS employees who will become laid off from Oceana County on September 30, 2018, with all payments occurring no later than October 26, 2018:

- One-time severance payment equal to two weeks of pay for all fulltime employees
- One time pay out of 100% of accrued and unused vacation time recorded on payroll records for all employees as of September 30, 2018
- One time pay out of 100% of accrued and unused sick time recorded on payroll records for all employees as of September 30, 2018
- One time \$500 payment to part time employees

Furthermore, all EMS employees laid off from work are eligible to remain on Oceana County's health insurance plan for up to 18 months, in accordance with the law (COBRA), with 100% of all costs paid by the laid off employee.

Roll call vote: Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: Ms. Meyette.

Motion carried.

Mr. Walker expressed his thanks to Mr. Gustafson, Mr. Sebolt, and Mr. Britton for their efforts in making this a smooth transition.

RESOLUTION NO. 4 – APPROVAL FOR EMS INDEPENDENT CONTRACTORS

Moved by Mr. Gustafson and seconded by Mr. Walker to approve a recommendation from the County Administrator to hire, as independent contractors, Mr. Dan Yost and Mr. Chris Schoenherr to perform certain duties as authorized by the County Administrator. Duties will vary but will generally consist of transitional recordkeeping and billing inquiries, responding to legal requests such as a subpoena or documents subject to disclosure in accordance with the Freedom of Information Act, and assisting with the transfer of records to the County Administrator's Office.

The agreements between Oceana County and Mr. Yost and Oceana County and Mr. Schoenherr will pay a fixed fee of \$1,000 per month, per contractor, for the months of October, November, and December 2018, for up to 40 hours of services per month. Additional hours shall be invoiced separately at \$25 per hour. The agreement with each contractor shall expire December 31, 2018.

Payments shall be made from the Ambulance Fund (#210) Contractual Services account, 210-000-821.000.

Furthermore, parties may terminate this agreement with a 10-day written notice.

Roll call vote: Mr. Gustafson-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Byl-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: Ms. Meyette.

Motion carried.

RESOLUTION NO. 5 – APPROVAL OF AGREEMENT BETWEEN OCEANA COUNTY AND CITY OF HART FOR PROPERTY ASSESSMENT ADMINISTRATION SERVICES

Moved by Mr. Byl and seconded by Mr. Walker to approve an agreement between Oceana County and the City of Hart for Oceana County to provide property assessment administration services to the city at an annual fee of \$32,000. The agreement shall commence on September 1, 2018 and terminate on August 31, 2019, unless renewed by both parties.

Furthermore, the Chairperson of the Board of Commissioners and County Clerk are authorized to sign all required documents.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: Ms. Meyette.

Motion carried.

RESOLUTION NO. 6 – AMENDMENT TO EQUALIZATION SERVICES AGREEMENT

Moved by Mr. Byl and seconded by Mr. Gustafson to approve an amended agreement between Oceana County and Mr. Ed Vandervries to perform county equalization duties. The amendment is the result of an agreement between Oceana County and the City of Hart, whereby Mr. Vandervries shall provide contractual property assessment services to the city.

Administration of these services and the resources required to meet the contractual obligation with the City of Hart expands the original scope of work defined in the contractual agreement between Oceana County and Mr. Vandervries, dated July 14, 2016. Compensation for the additional services provided by Mr. Vandervries shall be 67% (2/3rd) of the annual fee paid to Oceana County by the City of Hart.

Roll call vote: Mr. Byl-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Mr. Walker-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: Ms. Meyette.

Motion carried.

RESOLUTION NO. 7 - PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Brown to approve the payment of claims for September 13, 2018 in the tentative amounts as follows:

AMBULANCE FUND	\$ 94,939.63
GIS FUND	-0-
PUBLIC IMPROVEMENT FUND	-0-
BUILDING DEPARTMENT FUND	23,273.01
TECHNOLOGY	1,116.16
ANIMAL CONTROL BUILDING	-0-
TOTAL FORECLOSURE FUND	3,568.24
K-9 FUND	60.81
VETERAN AFFAIRS	1,805.29
MEDICAL RESERVE CORP	25.00
AUTOMATION FUND R.O.D.	750.00
CAPITAL PROJECTS EQUIP. REPL.	10,913.20
LOCAL CORR. OFFICERS TRAINING FUND	750.00

**CRIMINAL JUSTICE TRAINING
GENERAL FUND**

TOTAL

**-0-
465,422.06
\$602,623.40**

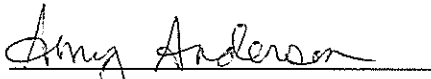
and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Mr. Walker-yes; Mr. Sebolt-yes; Mr. Gustafson-yes;
and Mr. Powers-yes. Absent: Ms. Meyette.

Motion carried.

PUBLIC COMMENTS – there were no public comments.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting recessed at 11:45 a.m.



Amy Anderson,
Oceana County Chief Deputy Clerk

10/11/2018

Date



Mr. Powers, Chairperson