

LANDLORD/TENANT & LAND CONTRACT FORFEITURE

Filing Fees:

Possession only	\$55
Possession with Money Judgment	
Claims to \$600	\$90
\$601 to \$1,750	\$110
\$1,751 to \$10,000	\$130
\$10,001 to \$25,000	\$215
Copy Fee (per page)	\$1
SCAO-approved forms	\$1

Form Requirements:

One Defendant

- 1 completed summons & complaint
- 3 copies of the demand or notice to quit
- 3 copies of the lease/rental agreement
- 1 self-addressed stamped envelope
- 1 stamped envelope per defendant

Three Defendants

- 3 completed summons & complaint
- 7 copies of the demand or notice to quit
- 7 copies of the lease/rental agreement
- 1 self-addressed stamped envelope
- 3 stamped envelopes per defendant

Two Defendants

- 2 completed summons & complaint
- 5 copies of the demand or notice to quit
- 5 copies of the lease/rental agreement
- 1 self-addressed stamped envelope
- 2 stamped envelopes per defendant

Four Defendants

- 4 completed summons & complaint
- 9 copies of the demand or notice to quit
- 9 copies of the lease/rental agreement
- 1 self-addressed stamped envelope
- 4 stamped envelopes per defendant

PERSONNEL OF THE COURT SHALL NOT PROVIDE, OR OFFER TO PROVIDE, LEGAL ADVICE OR LEGAL COUNSEL TO ANY PERSON. COURT PERSONNEL CANNOT ANSWER QUESTIONS ON HOW TO PREPARE ANY FORMS OR DOCUMENTS.