

Board Conference Room
January 11, 2018
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, January 11, 2018 at 11:30 a.m.

Roll was called by the Clerk. Present: Mr. Brown, Mr. Byl, Mr. Gustafson, Ms. Meyette, Mr. Sebolt, Mr. Walker and Mr. Powers. Absent: None.

Ms. Griffin noted a correction to the December 14, 2017 minutes with respect to the appointment of Mr. Michael Cook to the Planning Commission. There was a voice vote and it should have been reflected that two members opposed the appointment – Mr. Powers and Mr. Walker.

Ms. Griffin also noted a correction to the minutes with respect to the reappointment of Mr. Joel Mikkelsen to the Parks and Recreation Commission. There was a voice vote and it should have been reflected that two Board members opposed the reappointment – Mr. Walker and Mr. Sebolt.

Moved by Mr. Sebolt and seconded by Mr. Walker to approve the minutes of the December 14, 2017 meeting as corrected. Voice vote. Motion carried.

RESOLUTION NO. 1 – AUTHORIZATION TO SIGN THE MORGUE AUTHORITY AGREEMENT

Moved by Ms. Meyette and seconded by Mr. Walker to authorize the Chairperson of the Oceana County Board of Commissioners and Oceana County Clerk to sign the West Michigan Forensic Pathology Services Authority Agreement.

Voice vote. Motion carried.

RESOLUTION NO. 2 – APPOINTMENT TO THE MORGUE AUTHORITY BOARD

Moved by Ms. Meyette and seconded by Mr. Byl to appoint County Commissioner Robert Walker to the West Michigan Forensic Pathology Services Authority Board for a term of three years beginning January 1, 2018 and expiring December 31, 2020, or until such time that a successor is appointed by a majority vote of the Oceana County Board of Commissioners.

Voice vote. Motion carried.

RESOLUTION NO. 3 – AUTHORIZATION FOR COMPLETION OF THE SALE OF THE COUNTY ANNEX BUILDING

Moved by Mr. Brown and seconded by Mr. Sebolt to authorize County Commissioner Denny Powers, as Chairperson of the Oceana County Board of Commissioners, to sign all documents associated with the sale and final closing of county property for \$70,000 between Oceana County and Mr. George Sadler, P.O. Box 611, Hart, Michigan 49420. The county property is located at 314 S. State Street, Hart, Michigan 49420; and further described below:

Lots 5, 6, & 7 of Block 22, City of Hart, Corbin-Wigton Addition
Property #: 64-020-722-005-00

Roll call vote: Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Byl-yes; Mr. Walker-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 4 – POST-APPROVAL FOR AN EMS OPERATIONS OVERSIGHT AGREEMENT WITH LIFE EMS

Moved by Mr. Walker and seconded by Mr. Gustafson to post-approve a Memorandum of Understanding (MOU) with Life EMS, Inc., dated January 5, 2018, to provide management-level oversight services to Oceana County EMS from January 5, 2018 to August 1, 2018 at a cost of \$68 per hour plus partial mileage reimbursement as described in the MOU.

Roll call vote: Mr. Walker-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Byl-yes; Ms. Meyette-yes; Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 5 – REAPPOINTMENT TO OCEANA ECONOMIC DEVELOPMENT CORPORATION BOARD (EDC)

Moved by Mr. Gustafson and seconded by Ms. Meyette to accept the recommendation of the Oceana County Economic Development Corporation Board of Directors to reappoint Mr. Scott Rumsey, 2686 S. 172nd Avenue, Hesperia, Michigan 49421 to the Oceana County Economic Development Corporation Board of Directors for a six-year term effective January 1, 2018 and expiring December 31, 2023.

Voice vote. Motion carried.

RESOLUTION NO. 6 – INCREASE ANNUAL COMPENSATION OF THE OCEANA COUNTY ROAD COMMISSION BOARD MEMBERS

Moved by Mr. Sebolt and seconded by Mr. Byl to approve the recommendation of Mr. William Myers, Chairperson of the Oceana County Board of Road Commission, to set the annual compensation for members of the Oceana County Board of Road Commissioners to be \$4,000 annually, an increase of \$500 annually, effective January 1, 2018. All costs shall be included in the Oceana County Road Commission budget.

Said compensation shall remain in effect until changed by the Oceana County Board of Commissioners.

Roll call vote: Mr. Sebolt-yes; Mr. Byl-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Gustafson-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 7 – AMENDMENT TO THE FY 2017 GENERAL FUND BUDGET

Moved by Mr. Byl and seconded by Mr. Brown to post-approve the County Administrator amending the FY 2017 General Fund Budget by \$135,655, using the General Fund's fund balance account, to cover additional workers compensation insurance cost, accrued time payouts for employees who separated employment with the county, changes in health insurance choices made by various employees, and miscellaneous adjustments to wages, taxes, and retirement.

Department budgets affected by the amendments are:

- District Court
- Probate Court
- Friend of the Court
- County Administration

- County Clerk
- General Services
- County Treasurer
- MSU Extension
- Register of Deeds
- Animal Control
- Airport
- Sheriff's Department–Jail
- Sheriff's Department–Snowmobile
- Technology
- Emergency Management
- Equalization Department
- Prosecuting Attorney
- County Drain Commissioner
- Transfer Station
- Sheriff's Department
- Sheriff's Department - Marine
- Sheriff's Department – Secondary Road Patrol

Roll call vote: Mr. Byl-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Mr. Walker-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: None.

Motion carried

RESOLUTION NO. 8 – AMENDMENT TO FY 2017 SPECIAL REVENUE FUND BUDGETS

Moved by Mr. Sebolt and seconded by Mr. Byl to post-approve the following budget amendments to the FY 2017 Special Revenue Funds, as presented, and to direct the County Administrator to complete, and report, all other necessary end of year budget amendments and journal entries for FY 2017 for these same funds at the next regularly scheduled meeting of the Board of Commissioners.

- Fund 208 Parks and Recreation Fund
 - Increase revenue from \$38,000 to \$47,803
 - Increase expenditures from \$38,000 to \$42,000
- Fund 210 Ambulance Fund
 - Increase revenue from \$2,304,205 to \$2,425,270
 - Increase expenditures from \$2,304,205 to \$2,336,292
- Fund 213 Wm Field Rail Trail
 - Increase revenue from \$0.00 to \$42,766
 - (actual expenditures are \$0.00)
- Fund 215 FOC
 - Increase revenue from \$31,500 to \$41,045
 - Decrease expenditures from \$31,500 to \$0.00
- Fund 245 Public Improvement Fund
 - Increase revenue from \$0.00 to \$336,445
 - Increase expenditures from \$0.00 to \$336,319
- Fund 246 Animal Control Building Improvement Fund
 - Increase revenue from \$0.00 to \$254,462
 - Increase expenditures from \$0.00 to \$254,157
- Fund 249 Building Department
 - Increase revenue from \$312,747 to \$399,873
 - Increase expenditures from \$312,747 to \$328,487
- Fund 252 Land Bank
 - Increase revenue from \$0.00 to \$786
 - Increase expenditures from \$0.00 to \$270

- Fund 254 Foreclosure Fund
 - Increase revenue from \$478,065 to \$1,037,589
 - Increase expenditures from \$478,065 to \$1,371,540
- Fund 255 Homestead Denials
 - Increase revenue from \$4,500 to \$6,284
 - (actual expenditures are \$500)
- Fund 256 Automation Fund (Reg Deeds)
 - Increase revenue from \$121,050 to \$121,233
 - (actual expenditures are \$121,050)
- Fund 259 Emergency Mgmt Medical Reserve
 - Increase revenue from \$1,400 to \$1,684
 - (actual expenditures are \$1,400)
- Fund 261 Mason-Oceana 911
 - Increase revenues from \$0.00 to \$329,956
 - Increase expenditures from \$0.00 to \$315,725
- Fund 263 Concealed Pistol Licensing
 - Increase revenue from \$10,100 to \$14,672
 - (actual expenditures are \$1,600)
- Fund 264 Local Corrections Officer Training
 - Increase revenue from \$10,000 to \$11,315
 - (actual expenditures are \$10,000)
- Fund 267 K9 Unit
 - Increase revenue from \$0.00 to \$62,064
 - Increase expenditures from \$0.00 to \$18,100
- Fund 275 Senior Citizens Tax
 - Increase revenue from \$869,862 to \$918,116
 - Increase expenditures from \$869,982 to \$876,620
- Fund 277 CDBG Fund
 - Increase revenue from \$0.00 to \$14,659
 - (actual expenditures are \$0.00)
- Fund 287 MCF Depreciation (Construction) Fund
 - Increase revenue from \$1,880,000 to \$3,042,179
 - Increase expenditures from \$1,880,000 to \$4,895,679
- Fund 290 DHHS Fund
 - Increase revenue from \$9,000 to \$9,430
 - Increase expenditure from \$9,000 to \$9,177
- Fund 292 Child Care Fund
 - Increase revenue from \$462,600 to \$463,434
 - (actual expenditures are \$462,600)

- Fund 293 Veterans Affairs
 - Increase revenue from \$121,886 to \$175,513
 - Increase expenditures from \$121,886 to \$170,937
- Fund 298 Technology and Innovation Fund
 - Increase revenue from \$64,950 to \$65,090
 - (actual expenditures are \$64,950)
- Fund 391 MCF Debt Retirement
 - Decrease revenue from \$575,834 to \$20,815
 - Decrease expenditures from \$575,834 to \$243,669
- Fund 405 Capital Projects (Equipment Replacements)
 - Decrease revenue from \$50,000 to \$9,000
 - Decrease expenditures from \$50,000 to \$9,000
- Fund 408 Parks and Recreation Capital Projects
 - Increase revenue from \$0.00 to \$7,000
 - (actual expenditures are \$0.00)
- Fund 520 2010 Delinquent Tax Fund *(100% Tax Payment Fund 2010)*
 - Increase revenue from \$0.00 to \$2,457
 - Increase expenditures from \$0.00 to \$90,949
- Fund 521 2011 Delinquent Tax Fund *(100% Tax Payment Fund 2011)*
 - Increase revenue from \$6,000 to \$9,517
 - Increase expenditures from \$500 to \$143,338
- Fund 522 2012 Delinquent Tax Fund *(100% Tax Payment Fund 2012)*
 - Increase revenue from \$15,000 to \$20,600
 - Increase expenditures from \$5,000 to \$61,799
- Fund 523 2013 Delinquent Tax Fund *(100% Tax Payment Fund 2013)*
 - Increase revenue from \$220,000 to \$220,430
 - Increase expenditures from \$25,000 to \$531,044
- Fund 524 2014 Delinquent Tax Fund *(100% Tax Payment Fund 2014)*
 - Increase revenue from \$220,000 to \$221,741
 - (actual expenditures are \$21,000)
- Fund 525 2015 Delinquent Tax Fund *(100% Tax Payment Fund 2015)*
 - Increase revenue from \$250,000 to \$477,633
 - Increase expenditures from \$20,000 to \$20,962
- Fund 526 2016 Delinquent Tax Fund *(100% Tax Payment Fund 2016)*
 - Increase revenue from \$160,000 to \$1,250,686
 - (actual expenditures are \$30,000)
- Fund 528 2008 Delinquent Tax Fund *(100% Tax Payment Fund 2008)*
 - (actual revenue is \$0.00)
 - Increase expenditures from \$0.00 to \$134,153

- Fund 529 2009 Delinquent Tax Fund (*100% Tax Payment Fund 2009*)
 - Increase revenue from \$0.00 to \$1,746
 - Increase expenditures from \$0.00 to \$351,271
- Fund 535 Housing Commission Fund
 - Increase revenue from \$5,000 to \$7,000
 - Increase expenditures from \$5,000 to \$7,000
- Fund 721 Library Fund
 - Increase revenue from \$130,200 to \$152,095
 - Increase expenditures from \$130,200 to \$151,200
- Fund 801 Drain Fund
 - Increase revenue from \$146,855 to \$344,820
 - Increase expenditures from \$146,855 to \$350,320
- Fund 851 Drain Debt Service Fund
 - Increase revenue from \$120,575 to \$316,535
 - Increase expenditures from \$120,575 to \$319,035

Roll call vote: Mr. Sebolt-yes; Mr. Byl-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Walker-yes; Mr. Brown-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 9 – APPROVAL OF BOUNDARY DISPUTE IN ELBRIDGE TOWNSHIP

Moved by Mr. Sebolt and seconded by Mr. Byl to approve the Boundary Agreement, as presented, between Oceana County and Mr. Dan Deneke to resolve a boundary dispute through the exchange of property located within Elbridge Township and described in the Boundary Agreement.

Furthermore, Mr. Denny Powers, Chairperson of the Oceana County Board of Commissioners and Mr. Robert J. Sobie, Oceana County Administrator are hereby authorized to sign the agreement on behalf of Oceana County.

Roll call vote: Mr. Sebolt-yes; Mr. Byl-yes; Ms. Meyette-yes; Mr. Walker-yes; Mr. Brown-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 10 – AUTHORIZATION TO APPLY FOR PERMITS TO CONDUCT REPAIRS AT MARSHVILLE DAM

Moved by Mr. Sebolt and seconded by Mr. Walker to authorize the Parks and Recreation Commission to apply for the necessary Michigan Department of Environmental Quality permits required to conduct repairs at the Marshville Dam. Upon receipt of the required permits, the Parks and Recreation Commission is further authorized to solicit bids for the repair work from qualified contractors. Submitted bids are to be forwarded to the County Administrator and will be opened by the Board of Commissioners at the next regularly scheduled meeting following the due date for receipt of the bids. The Board of Commissioners shall then determine if a bid will be accepted and a contract awarded within current Parks and Recreation Commission budget constraints.

Roll call vote: Mr. Sebolt-yes; Mr. Walker-yes; Mr. Gustafson-yes; Mr. Byl-yes; Mr. Brown-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 11 – AUTHORIZATION TO SELECT PREIN & NEWHOF TO ASSIST IN THE AIRPORT DEVELOPMENT PROJECTS

Moved by Mr. Brown and seconded by Mr. Byl to select Prein & Newhof, Grand Rapids, Michigan, to assist in airport development projects. The Michigan Department of Transportation’s “quality based selection process” was followed to identify the firm best suited to meet the needs of the Oceana County Airport. Services for each project will be negotiated independently with the firm.

Roll call vote: Mr. Brown-yes; Mr. Byl-yes; Mr. Walker-yes; Mr. Sebolt-yes; Ms. Meyette-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 12 - PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Walker to approve the payment of claims in the tentative amounts for December 28, 2017 and January 11, 2018 as follows:

	<u>December 28</u>	<u>January 11</u>
AMBULANCE FUND	\$ 68,102.62	\$ 20,432.19
GIS FUND	-0-	-0-
PUBLIC IMPROVEMENT FUND	-0-	308.52
BUILDING DEPARTMENT FUND	8,927.91	2,694.09
TECHNOLOGY & INNOVATION FUND	-0-	2,360.26
ANIMAL CONTROL BUILDING	-0-	-0-
TOTAL FORECLOSURE FUND	3,269.97	150.00
K-9 FUND	77.83	-0-
VETERAN AFFAIRS	6,680.09	3,187.88
MEDICAL RESERVE CORP	-0-	-0-
AUTOMATION FUND R.O.D.	99.98	750.00
CAPITAL PROJECTS-EQUIP. REPLACEMENT	-0-	-0-
LOCAL CORR. OFFICERS TRAINING FUND	66.76	-0-
GENERAL FUND	<u>253,677.64</u>	<u>137,673.30</u>
TOTAL	\$340,902.80	\$167,556.24

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote for December 28, 2017:

Mr. Byl-yes; Mr. Walker-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Brown-yes. Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

Roll call vote for January 11, 2018:

Mr. Byl-yes; Mr. Sebolt-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Walker-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

COMMISSIONER REPORTS

Commissioner Sebolt related that there was discussion at the Road Commission meeting yesterday about the ownership of the road at Cedar Point Park. The lay of the land is raising concerns as to actual ownership of the road, and whether a permit needs to be filed or not to allow right-of-way.

Commissioner Walker commented how nice it is to receive the Board packets on the tablets now. Today's agenda and meeting materials contained 102 pages of documents. By using the tablets for all of these documents, it has saved considerable time and money not having to copy it all.

Mr. Sobie added that it has been nice being able to send materials to the Board members via e-mail. He will continue to stress the importance of getting items from Department Heads for the agenda in a timely fashion.

Commissioner Byl stated that Shelby Public Schools has hired a new superintendent. Also, Mr. Randy Howes from West Shore Education Service District (West Shore ESD) will be retiring as well. There will be a public meeting tomorrow to provide input on the services, programs and challenges facing West Shore ESD. He thanked Mr. Sobie for passing the information on to him and he does plan to attend along with Mr. Carey from Oceana County Community Foundation.

Commissioner Gustafson appreciated the 2018 Statement of Goals created by Mr. Sobie. He plans to review it thoroughly as it is a very important part of the Commissioners role to strategically plan for the future.

Commissioner Powers noted how pleased he is with all that was accomplished in 2017 with respect to the County. Many positive things happened.

Mr. Sobie informed the Board that he has started conversations with the Economic Development Board about restructuring and producing business development outcomes for the future.

PUBLIC COMMENTS

No public comments at this time.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 12:05 p.m.


Rebecca J. Griffin, Clerk

1-25-18
Date


Mr. Powers, Chairperson