

Board Conference Room
August 10, 2017
Board of Commissioners Minutes

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Powers in the Board Conference Room on Thursday, August 10, 2017 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Byl, Mr. Brown, Mr. Gustafson, Ms. Meyette, Mr. Sebolt, Mr. Walker and Mr. Powers. Absent: None.

Voice vote. Motion carried.

Moved by Mr. Brown and seconded by Mr. Sebolt to approve the minutes of the July 27 Regular and the August 3, 2017 Special Board meeting as presented. Voice vote. Motion carried.

RESOLUTION NO. 1 – AMENDMENT TO START TIME FOR REGULARLY SCHEDULED BOARD MEETINGS

Moved by Mr. Sebolt and seconded by Mr. Walker to amend the previously adopted Oceana County Board of Commissioners "2017 Rules of Procedure," dated January 12, 2017, whereby the regularly scheduled meeting time shall be changed from 2:00 p.m. to 11:30 a.m. on the second and fourth Thursdays of each month except in November when the Board will not meet on the fourth Thursday. This change to the "2017 Rules of Procedure" shall take effect immediately; and a new schedule noting the time change shall be posted within three (3) days of adoption of this resolution, in accordance with the Open Meetings Act of 1976, public notice requirements.

Furthermore, the regularly scheduled meeting on October 26 will still be held at 7:00 p.m. in accordance with the meeting schedule adopted on January 12, 2017.

Voice vote. Motion carried.

RESOLUTION NO. 2 – AMENDMENT TO PREVIOUSLY ADOPTED "2017 MEETING STRUCTURE AND SCHEDULE" DATED JANUARY 12, 2017

Moved by Mr. Sebolt and seconded by Ms. Meyette to amend the previously adopted Oceana County Board of Commissioners "2017 Meeting Structure and Schedule," dated January 12, 2017, whereby the standing committee meeting start time shall be changed from 10:00 a.m. to 9:00 a.m. for meetings held on the second and fourth Thursdays of each month except in November when the Board will not meet on the fourth Thursday. This change to the "2017 Meeting Structure and Schedule" shall take effect immediately; and a new schedule noting the time change shall be posted within three (3) days of adoption of this resolution, in accordance with the Open Meetings Act of 1976, public notice requirements.

Voice vote. Motion carried.

RESOLUTION NO. 3 – APPROVAL OF CHANGE ORDER FOR ANIMAL CONTROL PROJECT

Moved by Mr. Brown and seconded by Mr. Sebolt to approve the Animal Control Phase II construction project change order in the amount of \$1,750.00 to raise the garage walls to accommodate an 8 ft. high garage door. Current plans drawn will not allow for an 8 ft. door. The increased height is necessary to allow Animal Control trucks to enter the garage area. The construction project contingency account of \$20,000 will be used for the extra cost, leaving a contingency account balance of \$18,250.

Furthermore, the County Administrator is authorized to sign the change order.

Roll call vote: Mr. Brown-yes; Mr. Sebolt-yes; Ms. Meyette-yes; Mr. Gustafson-yes; Mr. Byl-yes; Mr. Walker-abstain; and Mr. Powers-yes. Absent: None.

Motion carried.

Mr. Walker noted that he abstained from voting on Resolution No. 3 due to a possible conflict of interest in his place of business.

RESOLUTION NO. 4 – PURCHASE OF ANNEX BUILDING

Moved by Mr. Byl and seconded by Mr. Walker to execute a purchase agreement with a local private individual for the purchase of the County Annex Building located at 314 State Street, Hart, MI 49420 for \$70,000.00. Said purchase is contingent upon the local private individual receiving the necessary change in city zoning no later than November 1, 2017.

Roll call vote: Mr. Byl-yes; Mr. Walker-yes; Ms. Meyette-yes; Mr. Brown-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

RESOLUTION NO. 5 – ESTABLISHMENT OF A NEW CORRECTIONS OFFICER POSITION IN THE SHERIFF'S DEPARTMENT

Moved by Mr. Brown and seconded by Mr. Byl to authorize the County Administrator to establish a new corrections officer position in the Sheriff's Department with duties and responsibilities described in the position's job description, funded by the General Fund (#101), until December 31, 2017 unless otherwise included in the adopted budget for FY 2018.

Furthermore, the additional corrections officer position shall be eliminated upon the separation of employment of any corrections officer that creates a vacancy in the corrections division.

In accordance with the Police Officers Association of Michigan (POAM) collective bargaining agreement currently in effect, the new corrections officer position will be posted internally within the Sheriff's Department for 14 calendar days allowing all union employees to bid on the job. Additionally, the County Administrator shall provide all appropriate notices to the POAM regarding the new position and wage rate.

Roll call vote: Mr. Brown-yes; Mr. Byl-yes; Mr. Sebolt-yes; Mr. Gustafson-yes; Ms. Meyette-yes; Mr. Walker-abstain; and, Mr. Powers-yes. Absent: None.

Motion carried.

Mr. Walker noted that he abstained from voting on Resolution No. 5 because he does not like the position that this puts the employees in the Sheriff's Department in.

RESOLUTION NO. 6 - PAYMENT OF CLAIMS

Moved by Mr. Byl and seconded by Mr. Gustafson to approve the payment of claims in the tentative amounts as follows:

AMBULANCE FUND	\$ 82,484.30
GIS FUND	400.00
PUBLIC IMPROVEMENT FUND	44,273.00
BUILDING DEPARTMENT FUND	14,120.32
TECHNOLOGY & INNOVATION FUND	1,122.98
CRIMINAL JUSTICE TRAINING FUND	-0-
TOTAL FORECLOSURE FUND	29,114.40
K-9 FUND	895.49
VETERAN AFFAIRS	8,406.96
MEDICAL RESERVE CORP	-0-
AUTOMATION FUND R.O.D.	750.00
LOCAL CORR. OFFICERS TRAINING FUND	33. 41
GENERAL FUND	<u>323,780.49</u>
TOTAL	<u>\$505,381.35</u>

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call vote: Mr. Byl-yes; Mr. Gustafson-yes; Mr. Brown-yes; Mr. Walker-yes; Ms. Meyette-yes; Mr. Sebolt-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

Bid proposals for the provision of propane fuel were opened and the following bids were received:

	NAME OF BIDDER	ADDRESS OF BIDDER	AMOUNT OF BID
#1	Crystal Flash	1754 Alpine Ave, NW Grand Rapids, MI 49504	\$1.05 / gallon (1% discount/next day EFT)
#2	Wesco	1460 Whitehall Road Muskegon, MI 49455	\$1.269 / gallon (additional delivery fees possible)
#3	Blarney Castle	578 West U.S. 10 Scottville, MI 49454	\$1.139 / gallon (possible delivery fee also)

RESOLUTION NO. 7 – ACCEPTANCE OF BID PROPOSAL FOR PROPANE FUEL

Moved by Mr. Walker and seconded by Mr. Byl to accept the following bid proposal for the provision of propane fuel during the period September 1, 2017 – August 31, 2018 for the District Health Department #10 Building, Oceana County EMS Facility, Oceana County Airport Terminal Building, Oceana County Animal Shelter and Mason/Oceana 911 Center as follows:

	NAME OF BIDDER	ADDRESS OF BIDDER	AMOUNT OF BID
	Crystal Flash	1754 Alpine Ave. NW Grand Rapids, MI 49504	\$1.05 / gallon

Roll call vote: Mr. Walker-yes; Mr. Byl-yes; Mr. Brown-yes; Mr. Gustafson-yes; Mr. Sebolt-yes; Ms. Meyette-yes; and Mr. Powers-yes. Absent: None.

Motion carried.

PUBLIC COMMENTS

Ms. Holly Hughes, 91st District State Representative, was present to introduce herself. She noted that she plans to run for the 34th District State Senator position in 2018 as Mr. Goeff Hansen will be term limited and not able to run again.

Mr. Brandon Sinclair, Constituent Relations Representative in the West Michigan area, Attorney General's Office, was present in the Courthouse and just stopped by to introduce himself.

COMMISSIONER REPORTS

Commissioner Sebolt related that he attended the Road Commission meeting yesterday (August 9) and State Representative Scott VanSingel was there to discuss road commission funding.

Commissioner Sebolt also attended the Department of Veteran's Affairs meeting yesterday and whereby discussion took place on the upcoming budget process.

Commissioner Gustafson stated that the County Board completed the evaluation on Mr. Sobie, Oceana County Administrator, and the results were very positive. The evaluation was conducted in a Closed Session of the Board. Mr. Sobie just completed his first year of employment. All Board members are pleased with his performance and hopeful he will continue on for many years to come.

Commissioner Gustafson also related that this weekend is the Pentwater Homecoming parade and festivities to celebrate the Village's 150th year.

Commissioner Byl informed all present that a meeting is scheduled for Saturday, August 26, 2017 from 9:00 a.m. to 11:00 a.m. at Grace Adventures in Mears to discuss the Silver Lake, Golden Township sewer options. A few plans have been explored and now need to determine which direction is going to be the most cost effective and successful.

Chairperson Powers asked if there was any further business to come before the Board. There being none, the meeting adjourned at 2:20 p.m.


Rebecca J. Griffin, Clerk

8-24-17
Date


Mr. Powers, Chairperson